



CITY OF HOUSTON

Department Of Health & Human Services

7411 Park Place, Rm. 102 Houston, Texas 77087 713-640-4276

SOLID/SPECIAL WASTE TRANSPORTER PERMIT APPLICATION

Section I TRANSPORTATION COMPANY INFORMATION			
Company Name	Telephone No.	Fax No	
Physical Address	City	State	Zip
Mailing Address	City	State	Zip
Truck Address	City	State	Zip
Owner	DL No	Email	
Transporter Manager	DL No	Email	

Section II PREVIOUS PERMIT INFORMATION
Have you been permitted by the City of Houston to transport city regulated waste before? Is yes what was the Previous Permit No?
Are there any other names this company is operating under? If so, list ALL names and permit numbers.

Section III STATE REQUIREMENT
TCEQ No (if applicable) Types of Waste Registered:
Note: Vehicles hauling sludge waste (grease trap, sewage ect.) must have TCEQ Sludge Authorizations decals on vehicles at time of inspection

Section IV REQUIREMENTS AND Conditions for Issuance of Decals
Has the owner or transporter manager been convicted of any violations of this article or the solid waste laws in the previous years? (If yes, explain.)

For Office Use:				
Year	Ins	Bond	TCEQ	TDL
Fact Sheet	App Fee	Vehicle Fee		
Method of Payment	<input type="checkbox"/> Check	<input type="checkbox"/> Money Order	Amount	
Check / Money Order Number	Pymt Form Serial No	<input type="checkbox"/> Walked in	<input type="checkbox"/> Mailed	

PERMIT INFORMATION

Complete application and refer to checklist below to ensure all attachments are included.

City of Houston-DHHS
7411 Park Place Blvd Rm 102
Houston, TX 77087

Application Checklist:

- _____ Application
- _____ Transporter Fact Sheet Acknowledgement
- _____ Photocopies of drivers license for ALL owners/manager and drivers
- _____ Evidence of financial responsibility for each vehicle and trailer in amounts of not less than the minimum required by the state financial responsibility law
- _____ A City of Houston Waste Transportation Permit Bond/Pollution Liability
- _____ Photocopy of the letter of registration received from the Texas Commission On Environmental Quality
- _____ Application and Vehicle Fees

FEE SCHEDULE

Company Application Fee.....\$90.00 for yearly permit
Company Application Fee.....\$30.00 temporary permit

Allowable Waste	Fees/Yearly	Fees/Monthly
<i>City-regulated waste:</i> liquid, semi-liquid and solid wastes and wastewater removed from septic tanks used by single-family or multiple residential units, institutions or commercial establishments that primarily generate waste of a type associated with domestic use. It includes oily water, FOG, grease trap waste, sewage sludge, and portable toilet waste; as well as any materials collected in a septic tank, grit trap, lint trap, retention pond, utility service vault or any similar device, which materials result from or are incidental to any process of industrial, manufacturing, institutional or commercial operations including, but not limited to, mobile or stationary car or truck washing, pavement washing, environmental testing facilities and commercial laundries or laundromats.	\$400.00	\$35.00



Affidavit of Transporter Manager Acknowledgement

The information submitted in the transporter application is true, complete and accurate. I understand that submitting an incomplete or inaccurate application will result in the forfeiture of my application fee, and falsification of the information contained herein will result in the forfeiture of my Solid/Special Waste Transporters permit.

I acknowledge the receipt of the Transporter Facts Sheet

I understand that by signing this application I will be recognized as the responsible party and may receive all enforcement action.

Transporter Manager (*Responsible Person*): _____
(*Print*)

Affiant _____
(*Signature of Responsible Person*)

Subscribe and sworn to before me by affiant this _____ day of _____ 20 _____.

NOTARY PUBLIC in and for
THE STATE OF TEXAS

My commission expires: _____

Transporter Fact Sheet (Per City of Houston Ordinance)

1. Special Waste transporter operating within the City limit of Houston must be permitted.
 - All trucks must be registered for the current permit year.
 - Registration decals must be visible free from any obstruction.
 - City issued registration certificate for the current permit year must be present in the truck at all time.
 - Truck must be in good working condition.
 - Truck must have functioning, and easy to read measuring gauge or device
2. Waste transported in and within city limit of Houston must be accompanied by Waste Manifests. (Septic Tank Waste Control Ticket should no longer be used)
 - City of Houston issued manifest must be used for all waste originated within city limit of Houston.
 - Driver or operator must keep adequate amount of manifest on hand.
 - Manifest must be used in the numeric order that is issued by the City.
 - All manifests must be filled out for all applied sections and must be signed by both the driver and the generator representative before leaving the site with the waste.
 - All manifests must be signed, date-stamped by the disposal site.
3. Portable toilet waste must be accounted for on a solid/special waste manifest. Use one manifest per truck per day.
4. All generators operating within the city limits of Houston are required to obtain a waste generator permit.
 - The transporter is required to verify that generator is permitted before cleaning of the interceptor.
 - Business name and address on the permit must be verified.
 - Business with a name change may not have trap cleaned until a new permit has been update displaying the name change.
5. All domestic septic tanks must have a city issued registration number before waste transporter will evacuate septic tank. Commercial septic must be permitted before the waste transporter cleans
6. All traps must be cleaned to the bottom no skimming or dump back is allowed. All trap capacity must be verified. Any disputed capacity must be reported to the City of Houston Health and Human Services at 7411 Park Place Blvd. (713) 640-4399. When the trap capacity exceeds the truck tank capacity, the balance of the trap waste must be removed within 24 house of the initial clean.
7. Monthly report documenting all activities, manifests used and processing fee of \$2.50 per manifest must be submitted by or on the 15th of each month. If the 15th is a holiday or weekend, the report must be submitted on the following work day. All permitted transporters are required to submit report even when no work is done for that month.
8. Waste must be disposed of at the approved disposal site within four (4) days of pick up. Approved disposal sites are Type V Municipal Solid Special Waste facilities and or a Type II Municipal Landfill with solidification process.

Waste Transportation Permit Bond

Bond Number: _____

KNOW ALL MEN BY THESE PRESENTS:

That we _____ as Principal and _____, as Surety, are held and firmly bound unto The City of Houston in the penal sum of One Hundred Fifty Thousand Dollars (\$150,000.00) (said sum representing the aggregate of five times the applicable per occurrence amount) in lawful money of the United States to be paid to the said City of Houston for which payment well and truly be made, we bind ourselves, and our heirs, executors and administrators jointly and severally be these presents.

WHEREAS the Principal has been issued a City of Houston Waste Regulated Transporter Permit pursuant to Article XI of Chapter 47 of the Code of Ordinances, Houston, Texas.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT the Principal of the Surety will reimburse the City of Houston an amount not to exceed \$30,000 per spill occurrence for the cleanup costs of any spill that may arise as a result of operations conducted under the Permit. If such payment is made within thirty days following demand, then this obligation shall be void, otherwise to remain in full force and effect. The Principal and the Surety expressly waive any requirement of notice prior to commencement of cleanup operation or the incurring costs therefore.

NOW THEREFORE, this bond shall be in effect all times during the Transporter permit term and shall expire January 31, _____ but shall also be subject to one year renewal terms by continuation certificate issued by the Surety.

Principal

Surety

by _____
Title

by _____
Attorney in Fact

Texas Resident Agent