

# FOOD SERVICE MANAGER'S CERTIFICATION AND FOOD HANDLER CLASSES 2019

**Food service manager** (s) are required in food establishments and when engaging in various activities of a food establishment's operation. Students must complete the course and pass the examination with a score of 70 points or above to receive a certificate, valid for 5 years.

**THE CITY OF HOUSTON FOOD SERVICE MANAGER'S CERTIFICATE IS VALID ONLY IN THE CITY OF HOUSTON**

**Food handlers** are individuals who work with unpackaged foods, food -contact surfaces, food equipment or utensils. Employees must complete a course of training within 60 days of employment by a food establishment. The City of Houston provides a state of Texas accredited 2-hour course recognized state-wide. State and national accredited courses are acceptable.

**Reservations and pre-payment are required for all classes. Class size is limited.**

**CLASS RESERVATIONS: MONDAY- FRIDAY, 7:30AM-4PM @ 832.393.5100**

**On-Line Registration:** <http://www.houstontx.gov/health/Food/>

## ◇ FEES 2019

**A non-refundable fee must be paid prior to the date of the class.**

**Payment may be received by mail or in person at the Houston Health Department, 8000 N. Stadium Drive.**

**Note: New fees effective January 1, 2019**

**Initial Course: \$81.71    Food Handler: \$11.67    Optional Exam: \$87.55**

Payment: money order, business check, cashier's check, credit/debit cards **PERSONAL CHECKS AND CASH ARE NOT ACCEPTED**

**On-Line Payments:** [www.HoustonConsumer.org](http://www.HoustonConsumer.org)

The manual is available for studying in English, Spanish and Chinese on the following website:

[http://www.houstontx.gov/health/Food/food\\_manager\\_certification\\_class.html](http://www.houstontx.gov/health/Food/food_manager_certification_class.html)

**Class dates and locations are subject to change.**

## ◇ LOCATIONS

**Environmental Pollution Control Building: 7411 Park Place**

**Southwest Multi-Service Center: 6400 Highstar**

**West End Multi Service Center: 170 Heights Blvd.**

**Tracy Gee Community Center: 3599 Westcenter Drive**

All facilities are wheelchair accessible.

## ◇ CLASS CHECK IN

Food Manager class check-in begins at 7:15 a.m. unless otherwise indicated according to the location. Photographic identification is required for the examination - current driver's license, state identification card, student ID card, passport, etc. Bring pencil, pen, paper for notes.

### ENGLISH

Every Monday and the 4<sup>th</sup> Wednesday and Thursday of each month.

### SPANISH

Every Tuesday and the 1<sup>st</sup> and 2<sup>nd</sup> Thursday of each month.

### VIETNAMESE

January, July, November.

### CHINESE

January, May, October.

### OPTIONAL EXAM SESSIONS:

February, August

**OPTIONAL EXAM :** This one-hour exam only option is for persons who have knowledge of current food safety practices or have prepared by studying the course manual. Call for reservations.

**EXEMPTIONS:** Some food establishments are exempt from the FSMC/Food Handler requirement. This is based on the type of operation and, must be confirmed by an inspection by the City of Houston Food Inspection sanitarian.

**RECIPROCITY:** Food personnel in possession of a current accredited national or State of Texas food manager safety card/certificate must obtain the City of Houston Food Service Manager's Certification. Complete an application at the DHHS office; submit the certificate for confirmation of reciprocity and photo identification. If approved, pay the **\$40.85 fee.**

**ON-LINE COURSES:** The City of Houston does not provide on-line courses at this time. You may complete any of the State of Texas or nationally accredited Food Managers programs listed on the following link:

[www.dshs.state.tx.us/foodestablishments/CFM.shtm](http://www.dshs.state.tx.us/foodestablishments/CFM.shtm) After completing the course and the exam; obtain City of Houston certification by reciprocity.