



CITY OF HOUSTON

Housing and Community Development Department
Purchasing Section

Annise D. Parker

Mayor

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Interim Director
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November 18, 2013

SUBJECT: Letter of Clarification

REFERENCE: RFP: Housing & Community Development Department (HCDD) -
2013 Permanent Supportive Housing (PSH)

TO: All Prospective Respondents:

This Letter of Clarification is issued for the following reasons:

•To revise the above referenced solicitation as follows:

1. Application Submission Date:

Prior to December 12, 2013 the Department will accept Applications from 8 a.m. to 5 p.m. each business day, excluding federal, state, and city holidays. A bound original, two bound copies, and an electronic copy of the complete application must be submitted. Applications will be accepted ONLY if addressed as follows:

Multi-Family Division
City of Houston Housing and Community Development Dept.
601 Sawyer, 4th Floor
Houston, TX 77007

All Applications submitted under this RFP must be received on or before 3:00 p.m. Thursday, December 12, 2013. Late proposals will not be accepted, and will be returned, unopened, to the proposer at the proposer's expense.

Correction: Extend Application Submission Date

Prior to **January 15, 2014** the Department will accept Applications from 8 a.m. to 5 p.m. each business day, excluding federal, state, and city holidays. A bound original, two bound copies, and an electronic copy of the complete application must be submitted. Applications will be accepted ONLY if addressed as follows:

Multi-Family Division
City of Houston Housing and Community Development Dept.
601 Sawyer, 4th Floor
Houston, TX 77007

All Applications submitted under this RFP must be received on or before **3:00 p.m. Wednesday, January 15, 2014**. Late proposals will not be accepted, and will be returned, unopened, to the proposer at the proposer's expense.

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification (s) and/or provision (s) in conflict with the letters of Clarification. It is the responsibility of the proposer to ensure that they have obtained any such previous Letter (s) associated with this solicitation. By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this solicitation.

If you should have any questions or if further clarification is needed regarding this RFP, please contact Juanita Moore at (713) 868-8333.

Sincerely,

Derrick McClendon

**Derrick McClendon
Senior Procurement Specialist
City of Houston, Housing and Community Development**

Attachment:

End of Letter of Clarification

REVISED March 7, 2013