



# CITY OF HOUSTON

Housing and Community Development Department  
Purchasing Section

**Annise D. Parker**

Mayor

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July 2, 2012

**SUBJECT:** Letter of Clarification No. 2  
Housing & Community Development Single Family Repair Program  
Disaster Recovery Group 5 for the Housing and Community Development Department

**REFERENCE:** ITB No.: N24040

**TO:** All Prospective Respondents:

**This Letter of Clarification is issued for the following reasons:**

**To revise the above referenced solicitation as follows:**

- 1. Scope of Services and Site Specific:**  
To add a additional home # 22 - 894 N. Victory Rd  
Houston, Texas 77088

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification (s) and/or provision (s) in conflict with the letters of Clarification. It is the responsibility of the proposer to ensure that they have obtained any such previous Letter (s) associated with this solicitation. By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this solicitation.

If you should have any questions or if further clarification is needed regarding this Competitive Bid, please contact Derrick McClendon at 713/868-8369.

Sincerely,

*Derrick McClendon*

**Derrick McClendon  
Senior Procurement Specialist  
City of Houston, Housing and Community Development**

## PUBLIC NOTICE

The City of Houston, (City), through its Housing and Community Development Department, (HCDD) seeks qualified contractors to participate in its Single Family Home Repair Program - Disaster Recovery (SFHRP-DR) Group 5 which is currently funded under the Community Development Block Grant - Disaster Recovery (CDBG-DR). The Texas General Land Office (GLO) will oversee the administration and funding of this project through a contract entered into by and between

Council Members: Helena Brown Jerry Davis Ellen R. Cohen Wanda Adams Mike Sullivan Al Hoang Oliver Pennington Edward Gonzalez  
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Controller: Ronald C. Green

the City and The Texas Department of Housing and Community Affairs (TDHCA). The contract is currently under the administration of GLO. Single Family houses being rehabilitated under this initiative are those homes damaged during the Major Disaster Hurricane Ike, declared by the United States President. The amount of funding set-aside for construction under this program is \$13,314,455.00.

The contract with the State of Texas provides that a percentage of reconstruction and rehabilitation homes are to be demolished and reconstructed. HCDD is seeking responsible contractors to bid eighteen (18) demolition and reconstruction projects through Competitive Sealed Bids.

A copy of the Competitive Sealed Bid is available for download from HCDD's Website at <http://www.houstontx.gov/housing/rfp.html>. It is the responsibility of each contractor(s) to electronically generate and examine the entire Competitive Sealed Bid, seek clarification in writing and review their submittal for accuracy before submitting questions relating to the Competitive Sealed Bid. Questions must be submitted to Derrick McClendon, via email [Derrick.McClendon@houstontx.gov](mailto:Derrick.McClendon@houstontx.gov).

A pre-bid conference will be held 10:00 a.m., Monday, June 18, 2012. The deadline for submission of questions relating to the Competitive Sealed Bid is 2:00 p.m., Friday, June 22, 2012. All questions submitted in writing prior to the deadline will be compiled and answered in writing. Once the submission of questions deadline has passed, all submissions will be final.

A copy of all questions and answers will be posted as Letter of Clarification on HCDD's website <http://www.houstontx.gov/housing/rfp.html>. HCDD will not be bound by any information conveyed verbally. Submission of the Competitive Sealed Bids will be received until 2:00 p.m. Tuesday, June 29, 2012, at the City of Houston, Housing & Community Development Department, 4<sup>th</sup> Floor, 601 Sawyer, Houston, TX 77007. For additional information, please contact Derrick McClendon at (713) 868-8369 or via email [Derrick.McClendon@houstontx.gov](mailto:Derrick.McClendon@houstontx.gov).

NOTE: Awards will only be made to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. All procurement transactions will be conducted in a manner providing full and open competition consistent with the standards of 24 Code of Federal Regulations Section 85.36.