



CITY OF HOUSTON

Housing & Community Development Department
Purchasing Division

Annise D. Parker
Mayor

Neal Rackleff
Director
Housing & Community
Development Department
601 Sawyer
Houston, Texas 77007

October 23, 2012

SUBJECT: Letter of Clarification No. 2
HUD Housing & Community Development Single Family Reconstruction Program
Disaster Recovery Group 2 for the Housing and Community Development Department

REFERENCE: RFP No.: T24042

TO: All Prospective Respondents

This Letter of Clarification is issued for the following reasons:

• **To revise and add to the above referenced solicitation as follows:**

1. I was reading under the proposed outline and minimum content requirements 9.0 that there needs to be 19 sections?

Answer: *Yes, each section has its own title and exhibit with requirements*

2. The "Scope of work" sheet # 19 states "one or two car garage" but no garages are showing up on the address specific scope sheets. Will garages be required?

Answer: *Garages should be in design plans according to lot size. If the lot can accommodate a 2 car garage then plans should include a 2 car garage. If only 1 car garage will fit on the lot then plans should reflect that. If no garage or if your normal design of approx. 1500 sf in living area will not fit the lot, then a house designed to fit the lot is required.*

3. Will ADA vanities and cabinets be required?

Answer: *Yes*

4. Is there a specified counter top product?

Answer: *<http://www.houstontx.gov/housing/singlefamily-rfp.html>, Refer to General Specs pg 36, Cover all exposed surfaces and edges with laminated plastic (Formica or equal) and General Specs pg 151.*

5. Is there a specified brand or type of plumbing fixture?

Answer: *Yes. Refer to General Specs pgs 121 – 127 and General Specs pg 152*

6. Is there a specified type or brand of light fixture?

Answer: *Refer to General Specs pg 136. Should be specified in the bid doc. Also refer to General Specs pg 153.*

7. Will "Lennox" be allowed as an approved equivalent for the HVAC equipment?

Answer: *To be approved by Inspections. 15 seer specified in bid doc.*

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8. Will impact resistant windows be required?

Answer: Refer to General Specs pgs 51 – 55 and General Specs pg 154.

9. If a corner cabinet is the spec. is the carousel required?

Answer: Carousel or shelves must be installed. Dead space corner cabinets will not be acceptable.

10. Concerned about MWBE Exhibit II Attachment A,B,C. Are these attachments part of proposal packages? Or, after the contract is awarded?

Answer: Yes, the MWBE Exhibit II Attachments A,B, and C are a part of the proposal packages

11. Are we required to provide a bond for all 16 homes at once, or only for the homes we are awarded at the time of proposal?

Answer: Yes, a bond will have to be provided for all sixteen (16) homes at once.

12. Exhibit XI - Bid Bond - remove the following statement - Bid No. Q23867, Housing Community Development Single Family Home Repair Program Disaster Relief (Citywide Locations)

Revision: Bid No. T24042, Single Family Home Repair Program - Reconstruction Component

CITY OF HOUSTON -- BID BOND

(Must be in an amount at least \$10,000.00)

THE STATE OF TEXAS

COUNTY OF HARRIS

KNOW ALL MEN BY THESE PRESENTS:

THAT WE, _____ as principal and the other subscriber hereto as Surety, do hereby acknowledge ourselves to be held and firmly bound to the City of Houston, a municipal corporation in the sum of \$ _____ Dollars (\$ _____).

The condition of this obligation is that: ---

WHEREAS, the said principal is submitting to the City of Houston his/her or its bid for the doing for the City of Houston of certain work and construction of which the following is a brief description, to-wit: ---

Bid No. T24042

Single Family Home Repair Program - Reconstruction Component

In accordance with the plans and specifications for such work upon which such bid is made, to which plans and specifications reference is made for a more full description of the work and construction referred to.

NOW, THEREFORE, if the said bidder is awarded the contract for such work, the said bidder will, within the time provided in the specifications, enter into a contract with the City therefore upon the form and to the purpose and intent provided in the specifications, will furnish insurance as required in the specifications and will furnish a good and sufficient construction surety bond executed by said bidder and one corporate surety organized under the laws of the State of Texas or authorized to do business in the State of Texas and having a fully paid up capital stock of not less than \$100,000.00 and duly licensed and qualified by the Board of Insurance Commissioners of the State of Texas, which bond shall be for an amount equal to 100 percent of the contract price and shall be conditioned in accordance with the requirements stated in the specifications upon which such bid is being submitted.

In the event said bidder is unable or fails to execute said contract for the work proposed to be done, is unable or fails to furnish insurance as specified or is unable or fails to furnish said construction bond in the amount and condition as aforesaid, the undersigned principal and surety shall be liable to said City of Houston for the full amount of this obligation which is here and now agreed upon and admitted as the amount of the damages which will be suffered by the City of Houston on account of the failure of such bidder to so comply with the terms of this bid.

Executed this _____ day of _____, A.D. 2011.

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13. Scope of Work Pg. 35 of the RFP has been revised to add a additional home:

5.21 Location: 11831 Greenshire Street, Houston, TX 77048

- 5.21.1 Provide supervision, labor, material and equipment necessary to construct a three (3) bedroom two baths (master bathroom to meet 5.21.4 specifications) approx. 1,500 sq. ft. (slab on grade) **Brick** on all four sides and meeting Texas Government Code 2306.514 requirements and attach a copy of your plan. This should include everything necessary to complete structure. This should include silt fence for E.P.A., form and final surveys, rough grading and full final grading (no trenches), trash to be piled in the front of the house and cleared on a daily basis. (Everything included for the entire construction of the house and lot will be turn-key).
- 5.21.2 Provide supervision, labor, material and equipment necessary to demolish and remove the existing home (1,503 SF) from the lot and prepare lot to receive new work.
- 5.21.3 Provide supervision, labor, material and equipment necessary to remove existing flatwork, driveway and sidewalk approx. (1,250 LF) from the lot and prepare lot to receive new work.
- 5.21.4 Install one (1) elevated water closet and grab bars, handicap accessible shower with grab bars, lavatory, mirrors, and medicine cabinets within accessible space in one (1) designated bathroom in accordance with the Uniform Federal Accessibility Standards Section 4.22
- 5.21.5 Trim any and all tree limbs that may impede construction or cause damage to the new construction.
- 5.21.6 Remove, stump grind, and properly dispose of any tree and or shrubs deemed necessary to properly grade the lot and complete construction.
- 5.21.7 Provide and install new reinforce concrete driveway with positive drainage to the street approx. (500 SF).
- 5.21.8 Provide and install Landscape for front yard. To include but not limited to sod, two (2) trees minimum caliper size of 3", mulch, and 150 yds. of grass.
- 5.21.9 Remove approx. (80 LF) wrought iron fencing if necessary for construction.

Scope of Work Pg. 58 of the RFP has been revised to add a additional home:

17	<p>11831 Greenshire Street, Houston, TX 77048 Provide supervision, labor, material and equipment necessary to construct a three (3) bedroom two baths (master bathroom to meet 5.21.4 specifications) approx. 1,500 sq. ft. (slab on grade) Brick on all four sides and meeting Texas Government Code 2306.514 requirements and attach a copy of your plan. This should include everything necessary to complete structure. This should include silt fence for E.P.A., form and final surveys, rough grading and full final grading (no trenches), trash to be piled in the front of the house and cleared on a daily basis. (Everything included for the entire construction of the house and lot will be turn-key).</p>	1	LUMP SUM	
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HCDD'S GENERAL WORK SPECIFICATIONS ARE AVAILABLE ON LINE AT THE FOLLOWING
WEBSITE: <http://www.houstontx.gov/housing/singlefamily-rfp.html>

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a qualifications packet on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their qualifications packet.

If you have any questions or if further clarification is needed regarding this solicitation, please contact me.

Sincerely,

Derrick McClendon

Derrick McClendon
Sr. Procurement Specialist
City of Houston, Housing and Community Development Purchasing Division
713-868-8369