



CITY OF HOUSTON
Housing and Community Development Department

Annise D. Parker
Mayor

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Director
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Houston, Texas 77007
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DATE: August 29, 2014
SUBJECT: Letter of Clarification No. 1
REFERENCE: Housing and Community Development Department
Engineering Services (Solicitation No.-Q24054)
TO: All Prospective Respondents

This Letter of Clarification is issued for the following reasons:

- **To extend the due date for questions and submission of RFQ Solicitation No. Q24054**

1. RFQ Q24054 Page 1 of 7

GENERAL INSTRUCTIONS, TERMS & CONDITIONS:

Prospective proposers needing additional information/clarification to this request for qualification (RFQ) are requested to e-mail questions to Derrick McClendon at derrick.mcclendon@houstontx.gov. The deadline for submitting questions is Friday, August 29, 2014 at 3:00 p.m. CST. No questions will be accepted after deadline. All questions will be answered via letter of clarification to this RFQ and posted on the HCDD website and e-mailed to all who registered to receive this RFQ, <http://www.houstontx.gov/housing/rfp.html>.

Please review the Scope of Work/Services below. If you believe that your company/organization meets the minimum requirements as outlined in the Scope of Work/Services of the RFQ, please submit your response to Derrick McClendon, Division Manager, via method listed below by Friday, September 11, 2014 at 3:00 p.m. CST. No proposals will be accepted after deadline.

Mail/or Deliver: City of Houston
Housing and Community Development Suite 400
601 Sawyer, Houston, Texas 77007

REVISION

GENERAL INSTRUCTIONS, TERMS & CONDITIONS:

Prospective proposers needing additional information/clarification to this request for qualification (RFQ) are requested to e-mail questions to Derrick McClendon at derrick.mcclendon@houstontx.gov. The deadline for submitting questions is Friday, September 5, 2014 at 3:00 p.m. CST. No questions will be accepted after deadline. All questions will be answered via letter of clarification to this RFQ and posted on the HCDD website and e-mailed to all who registered to receive this RFQ, <http://www.houstontx.gov/housing/rfp.html>.

Please review the Scope of Work/Services below. If you believe that your company/organization meets the minimum requirements as outlined in the Scope of Work/Services of the RFQ, please submit your response to Derrick McClendon, Division Manager, via method listed below by Monday, September 15, 2014 at 3:00 p.m. CST. No proposals will be accepted after deadline.

Mail/or Deliver: City of Houston
Housing and Community Development Suite 400
601 Sawyer, Houston, Texas 77007

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a bid proposal on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their bid proposal.

If further clarification is needed regarding this solicitation, please contact me.

Sincerely,

Derrick McClendon

City of Houston, Housing and Community Development Purchasing Division 713-868-8369