

SECTION 3 GENERATING EMPLOYMENT and CONTRACTING OPPORTUNITIES

DATE: November 18, 2011 **BID DUE BY:** **3:00PM, December 19, 2011**

TO : Section 3 Contractors

PROJECT: Chapman's 3^d Edition

FROM: **Houston Habitat for Humanity**
 3750 McCarty
 Houston, TX 77091

SUMMARY OF WORK: Houston Habitat for Humanity is soliciting proposals to provide goods and services for upcoming projects dated 1/2/12.

The period of performance of any contract awarded as a result of this **Letter to Request Bids** is tentatively scheduled to begin on or about 1/2/12 and be in force through 8/31/12 with possible amendments extending the period of performance.

It is anticipated that any contract awarded under this solicitation shall be in an amount not to exceed \$100,000. Houston Habitat for Humanity does not anticipate the selected contractor's involvement beyond 12/19/11. However if Houston Habitat determines it is necessary to increase the contractor's involvement, Houston Habitat may amend any awarded contract to increase the contractor's involvement. Such an amendment, if any, to increase or decrease the dollar value and extend the period of performance shall be at the sole discretion of Houston Habitat for Humanity.

This project is a prevailing wage, certify payroll, MBE, SBE, DBE, WBE, and Section 3 required.

The following consist some of the construction work that will require bids:

Description:

- Rough Carpentry
- Corning work
- Drywall
- Insulation
- Interior Trim
- Painting Interior & Exterior
- Roofing/Decking
- Concrete/Flatwork
- Masonry
- Cabinetry
- Flooring
- Electrical
- Plumbing
- HVAC
- Landscaping/Drainage
- Fencing
- Lot Clearing & Fill

This project is funded thru a federal grant and we encourage all qualified Section 3 firms to respond to this E-Bid for employment and Contracting Opportunities.

Please Note: Davis Bacon Federal Labor Wage Rates apply to this project (TX100129). Please be prepared to provide a copy of your company's insurance certificate showing a required minimum \$2,000,000.00 of General Liability coverage upon award of the job.

CONTACT INFORMATION: Please fax your information card to Houston Habitat for Humanity 713/671-9295, or e-mail it to jcoleman@houstonhabitat.org. Should you have any questions, contact Joe Coleman at 713/671-9993 ex240.

Yes, I will be bidding on the project No, I will not be bidding on this project

Contact Name: _____

Company: _____

Address: _____

Phone Number: _____ Fax Number: _____

Trade / Specialty: _____

If you or your company are not certified with the City of Houston as a Section 3 and would like to become certified, the guidelines and application(s) are available at the following City of Houston website and an original should be submitted to the City of Houston for processing:
<http://www.houstontx.gov/housing/sec3.html>

Houston Habitat for Humanity is committed to “ensuring that employment and economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible and consistent with existing federal, state and local laws and regulations, be directed to low-and very low income persons”.