

FIRE FIGHTERS' AND POLICE OFFICERS'

CIVIL SERVICE COMMISSION

CITY OF HOUSTON
EXAMINATION ANNOUNCEMENT FOR

THE POSITION OF

CHIEF COMMUNICATIONS OFFICER

HOUSTON FIRE DEPARTMENT

**QUALIFICATIONS FOR
ELIGIBILITY TO TAKE TEST:**

All **firefighters** who have **ever** held a **continuous position for two (2) years or more in the classification of Senior Communications Captain, and who have four (4) years actual service in the Houston Fire Department are eligible.** To qualify for promotion, one must be eligible for certification by the Texas Commission on Law Enforcement Officer Standards and Education and must comply with all applicable Chapter 143 of the Tex. Loc. Gov't Code provisions dealing with promotions and provisions of the Collective Bargaining Agreement.

DUTIES:

As assigned by the superior officer.

APPLICATION TO TAKE TEST:

ONLY "on-line" applications will be accepted. To apply for this examination, please log on to: www.houstonfire.org. Access to the Internet and to computer terminals may be found at The City of Houston Human Resources Department, 611 Walker, downstairs in the garden level; or any Public Library. On-line applications must be submitted by 4:30 p.m., Friday, **July 11, 2014.**

All information regarding education points and certification points **must** be turned in to HFD Human Resources before the promotional exam. The **deadline** to turn in your records for a promotional exam is three (3) weeks **prior** to the promotional examination date. Any education or certification points presented at or after the exam, will be used in subsequent promotional exams, and will not be awarded toward the current promotional exam.

**DATE AND TIME OF
EXAMINATION:**

The examination will be given at **9:00 a.m. on Wednesday, December 3, 2014. Location to be announced.**

Source Materials to be announced at a later date.

NUMBER OF VACANCIES:

On the date of this announcement, there is no (0) vacancies created by promotion and one (1) vacancy by retirement and no (0) vacancies newly created by City Council.

DATE OF ANNOUNCEMENT:

June 11, 2014.

PLEASE POST UNTIL: July 11 , 2014

AN EQUAL OPPORTUNITY EMPLOYER M/F