

FIRE FIGHTERS' AND POLICE OFFICERS' CIVIL SERVICE COMMISSION

CITY OF HOUSTON

EXAMINATION ANNOUNCEMENT FOR

THE POSITION OF

**CERTIFIED PARAMEDIC TRAINEE**

**HOUSTON FIRE DEPARTMENT**

**SALARY:**

Base pay of \$1077.83 Bi-weekly.

**QUALIFICATIONS FOR  
ELIGIBILITY TO TAKE TEST:**

To be eligible to be hired by the City of Houston, applicants must be in possession of an active **Texas Department of State Health Services Paramedic Certification by the HFD compliance date.** No experience is required. Applicants must have a High School Diploma or a General Equivalency Diploma (GED), and at least 15 transferable college credit hours with a grade of "C" or better from an accredited college or university. Must be at least eighteen (18) years of age when applying and less than thirty-six (36) years of age before receiving the oath of office. Transferable hours mean that the hours will be accepted at the institution that is certifying the grades for the Houston Fire Department. The exam will be open to candidates, who have made a proper application and have met the requirements of Chapter 143 of the Local Government Code for beginning positions in the Fire Department, which are listed in the Fire Application.

**DUTIES:**

- Participates in classroom lectures, seminars and practical training sessions as directed by the Houston Fire Department.
- Receives and participates in various types of training in emergency medical services and fire suppression.
- Participates in drills, demonstrations and instruction in hydraulics, pump operation, maintenance, fire suppression, rescue and emergency medical services.

**APPLICATION TO TAKE TEST:**

**ONLY** "on-line" applications will be accepted. To apply for this examination, please log on to: [www.hfdcareers.org](http://www.hfdcareers.org). Access to the Internet and to computer terminals may be found at the City of Houston Human Resources Department, 611 Walker, the garden level; Human Resources Department Classified Recruiting, 600 Jefferson, 6th Floor, or any Public Library. **On-line applications must be submitted by 4:30 p.m., Friday, May 16, 2014.**

**DATE AND TIME OF  
EXAMINATION:**

The examination will be given at **7:00 a.m., Wednesday, May 28, 2014 at the George R. Brown Convention Center located at 1001 Avenida de las Americas, Exhibit Hall A3.** Bring your **driver's license** or other photo ID and a **copy** of your DD214 (Member-4) if applicable.

**NOTE:**

1. The minimum passing score is 70 percent on the written examination before the extra five (5) points for qualified veterans are added.
2. **Per Chapter 143.025 of the Tex. Loc. Gov't Code**, an additional five points shall be added to the examination grade of an applicant who served in the United States armed forces, received an honorable discharge, and made a passing grade on the examination. Applicants who are eligible for extra military points must bring a copy of their DD214 (Member-4) to the examination site to receive these points. The DD214 will be subject to later Human Resources Department verification.
3. Texas Department of State Health Services Paramedic Certification will be subject to verification by the Human Resources Department.
4. An applicant may not take the examination for a particular eligibility list more than once.
5. The eligibility list created as a result of this examination will be effective for a period of not less than 6 months or more than 12 months as determined by the Civil Service Commission.
6. Passing applicants will be referred to the Human Resources Department Classified Recruiting section to continue processing. Any falsification in the application process will result in disqualification. Applicants must pass all phases of the hiring process.
7. Applicants' eligibility for hiring will be determined in rank order from the eligibility list.

**DATE OF ANNOUNCEMENT:**

**March 12, 2014**

**Post Until: May 16, 2014**

**AN EQUAL OPPORTUNITY EMPLOYER M/F**