

****REVISED****

Corrected Edition for 'Fire Investigation'

***Omit EO: 1-8, EO: 1-20, CP- 102, CP-114 ***

FIRE FIGHTERS' AND POLICE OFFICERS'

CIVIL SERVICE COMMISSION

CITY OF HOUSTON

SOURCE MATERIAL LIST FOR

2012 PROMOTIONAL EXAMINATION

INVESTIGATOR

HOUSTON FIRE DEPARTMENT

The 2012 promotional examination for **INVESTIGATOR, HOUSTON FIRE DEPARTMENT**, will be written from the following sources:

CRIMINAL INVESTIGATION: BASIC PERSPECTIVES, 12TH EDITION, Copyright 2012. OMIT THE FOLLOWING: Preface; All Chapter Outlines; All Figures; All Case Studies; All Chapter Reviews; All Review Questions; All Discussion Questions; All Related Web Sites; Appendix A; Appendix B; Appendix C; Appendix D; Glossary; Index and Chapter 11. By Charles A. Lushbaugh and Paul B. Weston. ISBN: 978-0-13-511051-5. Published by Pearson Prentice Hall. One Lake Street, Upper Saddle River NJ 07458. (800-947-7700). \$91.60 plus shipping and handling. Rush delivery is available for an extra charge. <http://pearsonhighered.com>

CRIMINAL LAWS OF TEXAS, Copyright 2011. OMIT THE FOLLOWING Preface; Other Books By TDCAA; Website Sources; Dedications; Charging Tips, Legislative Notes; Pleading Tips; Pages 28-29; Venue Tips; Pages 146-149; Code of Criminal Procedure; Chapters 27, 28, 29, 30, 31, 32, 33, 34, 44, 46; Pages 569-646; and Pages 773-868. ISBN 978-1-934973-31-8. Published by Texas District and County Attorneys Association, 505 West 12th Street, Suite 100, Austin, TX 78701. (512-474-2436). \$65.00 plus shipping and handling. Rush delivery is available for an extra charge. <http://www.tdcaa.com/publications/annotated-criminal-laws-texas-2011-13>

**SOURCE MATERIAL LIST FOR 2012 PROMOTIONAL EXAMINATION:
INVESTIGATOR**

FIRE INVESTIGATION, 1ST Edition (CORRECTION), Copyright 2009. OMIT THE FOLLOWING: Preface; Pages (XIX-XXVIII); All Learning Objectives, All Case Studies; All Notes, All Figures; All Review Questions; All Discussion Questions; All Activities; Glossary; Acronyms; and the Index. By Russell K. Chandler. ISBN 978-1-4180-0960-1. Published by Delmar Cengage. 10650 Toebben Dr., Independence, KY 41051. (800-347-7707). \$91.95 plus shipping and handling. Rush delivery is available for an extra charge.

THE FOLLOWING HOUSTON FIRE DEPARTMENT GUIDELINES are included in the study material:

REFERENCE	TITLE	EFFECTIVE
I – 01	RULES AND REGULATIONS	DATED 08-01-05
I – 06	DRUG DETECTION AND DETERENCE	DATED 08-01-05
I – 13	EXTRA EMPLOYMENT	DATED 08-01-05
I – 14	CITY ASSIGNED VEHICLES	DATED 08-01-05
I – 16	MOTOR VEHICLE ACCIDENTS	DATED 08-01-05
I – 22	LEAVES AND ABSENCES	DATED 10-14-06
I – 36	HFD HOME STORAGE VEHICLE GUIDELINE	DATED 08-01-05
I – 39	FILING OVERTIME FORMS	DATED 01-01-02
I – 41	HFD CELLULAR PHONES	DATED 01-01-08
IV-1	FIRE AND ARSON INVESTIGATION DIVISON GUIDELINES	DATED 04-15-08
EO 1-18	POLICY ON USE OF SOCIAL MEDIA	DATED 01-04-11
EO 1-39	ESTABLISHMENT OF OFFICE OF INSPECTOR GENERAL FOR INVESTIGATION OF EMPLOYEE MISCONDUCT	DATED 03-01-11
EO 1-50	WORKPLACE DISCRIMINATION AND HARASSMENT	DATED 04-06-12
	COH ADMININSTRATIVE PROCEDURE 2-3 SEVERE WEATHER AND OTHER EMERGENCY CONDITIONS	DATED 08-25-06
	COH ADMINISTRATIVE PROCEDURE 8-2 PROCEDURE ON ELECTRONIC MAIL COMMUNICATIONS	DATED 04-20-04

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THE HOUSTON FIRE DEPARTMENT GUIDELINES FOR THE INVESTIGATOR EXAMINATION are available as a package from the Houston Fire Department, at Quartermaster, in the Logistics Building, Room 102, 1205 Dart Street, Houston, Texas, 77007. The cost per package is **\$15.00** (Picture I.D. is required and the package must be picked up in person). **PLEASE NOTE: Employees who will be eligible and who are interested in taking the examination should obtain the above books promptly in case a supply shortage should occur later in the year. Only the publishers' prices for the above books are listed. Prices may vary if books are obtained from any other sources. QUESTIONS FOR THIS PROMOTIONAL EXAMINATION WILL BE TAKEN SOLELY FROM THE ABOVE MATERIALS. IF RESOURCE MATERIALS ARE OBTAINED THROUGH ANY SOURCE OTHER THAN THE QUARTERMASTER AS SPECIFIED HEREIN, (E.G., INTERNET, ETC.), ANY DISCREPANCY IN THE MATERIALS OBTAINED THROUGH ANOTHER SOURCE WILL NOT BE ALLOWED TO SUPPORT A CHALLENGE TO AN EXAM QUESTION BASED ON SUCH DISCREPANCY, IN WHOLE OR IN PART.**

**DATE AND TIME OF
EXAMINATION:**

The examination will be given at **9:00 a.m.** on **Wednesday, August 15, 2012** at the Bayou City Event Center, at 9401 Knight Road, Houston, TX 77045. (281)501-6720 ext. 206.

DATE OF ANNOUNCEMENT:

May 9, 2012

POST UNTIL: AUGUST 14, 2012