



CITY OF HOUSTON

Human Resources
Department

Interoffice

Correspondence

To: Fire Fighters' and Police Officers'
Civil Service Commission

From: Vincent Bejarano
Classified Testing Supervisor
Human Resources

Date: October 13, 2015

Subject: **ANNOUNCEMENT FOR DISTRICT
CHIEF PROMOTIONAL EXAM**

Attached for your review is the Announcement for Houston Fire Department, District Chief promotional exam. This announcement depicts the accurate vacancies. The date of announcement was August 26, 2015.

Action Request: Please approve this Examination Announcement for this promotional examination.

Vincent Bejarano
Classified Testing Supervisor
Human Resources

cc: Patrick Mc Niel, Administrative Manager
Tameka Hardison, Human Resources, Division Manager

FIRE FIGHTERS' AND POLICE OFFICERS' CIVIL SERVICE COMMISSION

CITY OF HOUSTON
EXAMINATION ANNOUNCEMENT FOR
THE POSITION OF

District Chief 2016 Houston Fire Department

QUALIFICATIONS FOR

ELIGIBILITY TO TAKE TEST:

All Classified Fire Department Employees who have ever held a position for two (2) cumulative years or more in the classification of Senior Captain and who have four (4) years actual service in the Houston Fire Department are eligible. In order to be promoted, applicants must comply with all applicable Chapter 143 of the Tex. Loc. Gov't Code provisions dealing with promotions and provisions of the Collective Bargaining Agreement.

DUTIES:

As assigned by the superior officer.

APPLICATION TO TAKE TEST:

ONLY "on-line" applications will be accepted. To apply for this examination, please log on to: www.houstonfire.org. Access to the Internet and to computer terminals may be found at The City of Houston Human Resources Department, 611 Walker, downstairs on the garden level; or any Public Library. On-line applications must be submitted by 4:30 PM, **Friday, September 25, 2015.**

NOTE:

All information regarding education points and certification points **must** be turned in to HFD Human Resources before the promotional exam. The **deadline** to turn in your records for a promotional exam is **three (3) weeks prior** to the promotional examination date.

There will be **NO** revisions made to any points once the 5 day review period has ended. Any education or certification points presented at or after the exam, will be used in subsequent promotional exams, and will not be awarded toward the current promotional exam.

DATE AND TIME

OF EXAMINATION:

The examination will be given at **9:00 AM on Wednesday, January 13, 2016. Location to be announced.**

Source Materials to be announced at a later date.

NUMBER OF VACANCIES:

On the date of this announcement, there are (0) vacancies created by retirement, no (0) vacancies created by promotion, and no (0) vacancies newly created by City Council.

Please note that rankings may be adjusted on this list as individuals returning from military service take a comparable examination, and are added to this list. (Uniformed Services Employment and Reemployment Act).

DATE ANNOUNCED: Wednesday, August 26, 2015

Post Until: Friday, September 25, 2015

AN EQUAL OPPORTUNITY EMPLOYER M/F