

**FIRE FIGHTERS' AND POLICE OFFICERS'
CIVIL SERVICE COMMISSION**

CITY OF HOUSTON

SOURCE MATERIAL LIST FOR

2015 PROMOTIONAL EXAMINATION

INSPECTOR

HOUSTON FIRE DEPARTMENT

The 2015 promotional examination for **INSPECTOR, HOUSTON FIRE DEPARTMENT**, will be written from the following sources:

FIRE INSPECTOR PRINCIPLES AND PRACTICES, 1ST Edition, Copyright 2012. By: IAFC NFPA. ISBN-13: 978-0-7637-4939-2. Jones & Bartlett Learning, 5 Wall Street, Burlington, MA 01803. (800-832-0034). Cost: \$102.95. USPS Priority mail \$4.24. Express shipping options are available. Available on-line at www.jblearning.com.

FIRE PREVENTION INSPECTION AND CODE ENFORCEMENT, 3rd Edition, Copyright 2007. By: David Diamantes. ISBN-13: 978-1-4180-0944-1. Delmar Cengage Learning, 5 Maxwell Drive, Clifton Park, NY 12065-2919. (800-354-9706). Cost: \$155.95. Free ground shipping.

DIVERSITY CONSCIOUSNESS: OPENING OUR MINDS TO PEOPLE, CULTURES AND OPPORTUNITIES, 4th Edition, Copyright 2015. By: Richard D. Bucher. ISBN-13: 978-0-321-91906-9. Pearson Prentice Hall, 1 Lake St, Upper Saddle River, NJ 07458. (800-922-0579). Cost: \$53.60. Free ground shipping. Available on-line at www.mypearsonstore.com.

INTERNATIONAL FIRE CODE, Copyright 2006 By: International Code Council, ISBN-13: 978-158001-254-6 (loose-leaf); ISBN-13: 978-158001-255-3 (soft), ICC 4051 Flossmoor Rd, Country Club Hills, IL 60478. (800-786-4452). Cost: \$113 (loose-leaf); \$102 (soft), Fed Ex ground shipping \$14. Express shipping options are available. Available on-line at <http://shop.iccsafe.org>.

CITY OF HOUSTON AMENDMENTS TO 2006 INTERNATIONAL FIRE CODE WILL BE AVAILABLE FOR PURCHASE AT QUARTERMASTER FOR \$5.00.

THE FOLLOWING HOUSTON FIRE DEPARTMENT GUIDELINES are included in the study material:

VOLUME I – ADMINISTRATION

| | | |
|---------------------------|---|----------------|
| I – 01 | 10.00 UNIFORM REGULATIONS AND PERSONAL APPEARANCE | DATED 04-01-12 |
| I – 01 | RULES AND REGULATIONS | DATED 08-01-12 |
| I – 14 | CITY ASSIGNED VEHICLES | DATED 08-01-05 |
| I – 16 | MOTOR VEHICLE ACCIDENTS | DATED 08-01-05 |
| I – 36 | HFD HOME STORAGE VEHICLE GUIDELINE | DATED 08-01-05 |
| I – 41 | HFD CELLULAR PHONES | DATED 01-01-08 |
| HFD ACCOUNTABILITY MANUAL | | DATED 10-20-14 |
| EO 1-18 | POLICY ON USE OF SOCIAL MEDIA | DATED 01-04-11 |
| EO 1-50 | WORKPLACE DISCRIMINATION AND HARASSMENT | DATED 04-06-12 |

The 2015 promotional examination for **INSPECTOR, HOUSTON FIRE DEPARTMENT**, will be written from the following sources: (continued):

HFD LIFE SAFETY BUREAU STANDARDS AND CODES

| | |
|--|--------------------|
| LSB 01 INSTALLATION AND MAINTENANCE OF PORTABLE FIRE EXTINGUISHERS | EFFECTIVE 05-01-12 |
| LSB-02 INSPECTION AND TESTING OF FIRE PROTECTION AND LIFE-SAFETY EQUIPMENT | EFFECTIVE 05-13-11 |
| LSB-03 FIRE DEPARTMENT ACCESS | EFFECTIVE 05-01-12 |
| LSB-04 ACCESS CONTROL GATES | EFFECTIVE 05-01-12 |
| LSB-05 KEY BOXES | EFFECTIVE 05-01-12 |
| LSB-10 LP-GAS AND OPEN FLAME USE, REV 06 | EFFECTIVE 05-01-12 |
| LSB-11 ROOFING OPERATIONS | EFFECTIVE 05-01-12 |
| LSB-16 OPEN BURNING AND RECREATIONAL FIRES | EFFECTIVE 05-01-12 |

THE HOUSTON FIRE DEPARTMENT GUIDELINES FOR THE 2015 INSPECTOR EXAMINATION are available as a package from the Houston Fire Department, at the Quartermaster, in the Logistics Building, Room 102, 1205 Dart Street, Houston, Texas, 77007. The guideline packet is being provided to applicants free of charge by The Robert Garner Firefighter Foundation. (Picture I.D. is required and the package must be picked up in person).

PLEASE NOTE: Employees who will be eligible and who are interested in taking the examination should obtain the above books promptly in case a supply shortage should occur later in the year. Only the publishers' prices for the above books are listed. Prices may vary if books are obtained from any other sources. Questions for this promotional examination will be taken solely from the materials listed in this announcement. If resource materials are obtained through any source other than the quartermaster as specified herein, (e.g., internet, etc.), any discrepancy in the materials obtained through another source will **not** be allowed to support a challenge to an exam question based on such discrepancy, in whole or in part.

PLEASE NOTE: A study aide will be posted on the Classified Testing website <http://cohrhelweb2.houtx.lcl/hr/classified-testing>. Information contained in tables, graphs, pictures, highlights, etc. within the chapters/ section/ portion of the sources listed for study in this announcement may be included in the examination.

ORIENTATION: Classified Testing will conduct a Test Process orientation on March 18th at the EB Cape Center, Room 107 at 9:00 am and 1:00 pm. If unable to attend one of scheduled sessions, please contact Classified Testing at HFDCST@houstontx.gov.

DATE AND TIME OF EXAMINATION: The examination will be given at **9:00 a.m. on Wednesday, June 3, 2015** at the Bayou City Event Center, 9401 Knight Road, Houston, TX 77045.

DATE OF ANNOUNCEMENT: February 25, 2015

Please Post Until: June 2, 2015

AN EQUAL OPPORTUNITY EMPLOYER M/F