



# CITY OF HOUSTON

## JOB DESCRIPTION

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Job Code: 531.1

Job Title: **EQUIPMENT OPERATOR I**

Pay Grade: 8

### **GENERAL SUMMARY:**

Assists in safely and efficiently operating heavy equipment to perform a series of manual activities and tasks.

### **RESPONSIBILITIES:**

- Operates heavy equipment.
- Observes and implements safety procedures and precautions at work-site.
- Maintains and cleans equipment and tools.
- Performs a variety of manual tasks and activities, i.e. spraying, lawn care, moving furniture, roofing, painting, digging manholes, etc.
- Investigates and responds to complaints.

### **SPECIFICATIONS:**

#### **KNOWLEDGE:**

Ability to read, write, add, subtract and follow oral and/or basic written instructions as might normally be acquired through 9 to 11 years of formal schooling.

#### **EXPERIENCE:**

Six months of experience in the operation of plant or automotive equipment and attachments are required.

**License:** Depending on the type of equipment to be operated, a valid Class A or B Commercial Driver's License (CDL) may be required. Requires compliance with the City of Houston's policy on driving.

#### **COMPLEXITY:**

Work consists of routine standard procedures and tasks where simple analytical ability is required to select and execute actions.

#### **IMPACT OF ACTIONS:**

Errors in work typically lead to minor inconvenience and costs. Work is typically performed under moderate supervision and within standard operating procedures. The incumbent occasionally can function autonomously, with the supervisor available to answer questions as they arise.

## **SPECIFICATIONS: (continued)**

### **SUPERVISION EXERCISED:**

#### **Direct Supervision:**

No direct report employees.

### **SUPERVISION EXERCISED: (continued)**

#### **Indirect Supervision:**

No indirect reports.

### **CONTACTS:**

#### **Internal Contacts:**

Level of internal contact is extremely infrequent with virtually no contact beyond the immediate work unit/area. Interaction involves routine information exchange and/or simple service activity requiring common courtesy; e.g., answering questions, giving directions in response to simple requests.

#### **External Contacts:**

Level of external contact is extremely infrequent with virtually no outside contact. Interaction involves routine information exchange and/or simple service activity that requires common courtesy; e.g., directing calls, and answering simple questions.

### **PHYSICAL EFFORT:**

The position routinely requires lifting of moderately heavy items, such as typewriters or records boxes (up to 40 pounds) and/or very long periods of walking on rough surfaces on a routine basis.

### **WORK ENVIRONMENT:**

There are routine exposures to significant levels of heat, cold, moisture and air pollution. The position may involve periodic exposure to chemical substances and physical trauma of a minor nature such as cuts, bruises and minor burns.

### **PHYSICAL SKILL:**

Requires the ability to make coordinated eye/hand movements within fairly fine tolerance and/or calibration demands; or the ability to make closely coordinated eye/hand movements on a patterned response space within moderate tolerance demands.

## **MISCELLANEOUS:**

All duties and responsibilities may not be included in the above job description.

## **JOB FAMILY:**

Equipment Operator I

Equipment Operator II

Equipment Operator III

*Effective Date: October 1990*

*Revised Date: June 2020*