



CITY OF HOUSTON

JOB DESCRIPTION

Job Code: 566.2

Job Title: **LINE TECHNICIAN II**

Pay Grade: 12

GENERAL SUMMARY:

Performs a variety of tasks in the repair and maintenance of wastewater and water mains and services, wastewater and water taps, and the replacement of defective meters.

RESPONSIBILITIES:

- Performs repairs and maintenance of wastewater and water mains and services, and wastewater and water taps. Replaces defective meters.
- Prepares vehicle pre-trip inspection forms and various work documents. Operates and cleans trucks and additional equipment.
- Assists in the replacement and maintenance of fire hydrants, such as changing leathers, repairing/replacing leaky caps, broken stems, etc.
- Contacts customers concerning required repairs/services and coordinates field repairs to alleviate customer complaints.
- Assists in investigating and identifying solutions to utility problems, i.e., meter leaks, excursions, stoppages, low water pressure, etc.
- Operates and maintains moderately complex vehicles and equipment, such as backhoes, excavators, rollbacks, dump trucks and heavy repair trucks.
- Observes safety regulations. Wears required personal protective equipment. Follows and enforces recommended safety practices and uses appropriate traffic safety devices such as arrow boards, safety lights, barricades, etc., for traffic flow protection.
- Assists with rodding, cleaning, flushing and televising sewer mains.
- Cleans up and disposes of spoil and debris at designated work sites and facilities.
- Uses two way radio, mobile data terminals and LAN terminals to update work status.
- Uses computerized work order management systems to assign, coordinate and manage workflow.
- May perform other related duties as assigned by supervisor.

SPECIFICATIONS:

KNOWLEDGE:

Requires a high school diploma or a GED certificate. Requires a valid Class "A" Commercial driver's license and compliance with the City of Houston's policy on driving. Requires Class "D" Water certification, Class "I" Wastewater certification and Confined Space Entry (CSE) Level "C" certification.

EXPERIENCE:

One year as a line technician or related experience is required.

SPECIFICATIONS: (continued)

COMPLEXITY:

Work consists of routine standard procedures and tasks where simple analytical ability is required to select and execute actions.

IMPACT OF ACTIONS:

Errors in work lead to minor inconvenience and incur some costs. Work is typically performed under moderate supervision and within standard operating procedures. The incumbent occasionally can function autonomously, with the supervisor available to answer questions as they arise.

SUPERVISION EXERCISED:

Direct Supervision:

No direct report employees.

Indirect Supervision:

No indirect reports.

CONTACTS:

Internal Contacts:

Level of internal contact is infrequent with the primary contacts being clerical and technical staffs. Interaction involves routine information exchange and/or simple service activity requiring common courtesy; e.g., answering questions, giving directions in response to simple requests.

External Contacts:

Level of external contact is infrequent with occasional contacts with lower-level service representatives and/or vendors. Interaction involves information exchange and/or simple service activity requiring moderate tact and cooperation.

PHYSICAL EFFORT:

The position involves considerable physical exertion, such as regular climbing of ladders, lifting of heavy objects (up to 80 pounds) on a highly frequent basis and/or assuming awkward positions for long periods of time.

WORK ENVIRONMENT:

There are routine exposures to significant levels of heat, cold, moisture and air pollution. The position may involve periodic exposure to chemical substances and physical trauma of a minor nature such as cuts, bruises and minor burns.

PHYSICAL SKILL:

Requires the ability to make coordinated eye/hand movements within fairly fine tolerance and/or calibration demands; or the ability to make closely coordinated eye/hand movements on a patterned response space within moderate tolerance demands.

MISCELLANEOUS:

All duties and responsibilities may not be included in the above job description.

JOB FAMILY:

Line Technician I
Line Technician II
Line Technician III
Line Technician IV

Effective Date: July 1999