



CITY OF HOUSTON

JOB DESCRIPTION

Job Code: 694.9

Job Title: **LACTATION CONSULTANT**

Pay Grade: 19

GENERAL SUMMARY:

Supervises and evaluates the Breastfeeding Peer Counselors' training and promotion of breastfeeding to WIC participants or clinic clients. Provides clinical support for WIC clients needing more comprehensive support and follow-up.

RESPONSIBILITIES:

- Evaluates and consults with WIC clients experiencing problem with breastfeeding by telephone or home and hospital visits.
- Issues specialized equipment to breastfeeding mothers for management of breastfeeding problems (i.e., breast pumps, SNS apparatus, breast shells, etc.) complying with City and State policies.
- Evaluates progress of WIC clients with breastfeeding issues and provides follow-up recommendations or referrals.
- Conducts breastfeeding continuing education classes for WIC staff and the medical staff at local hospitals and clients that serve WIC clients.
- Participates in breastfeeding outreach activities, including community presentations in hospitals, schools and corporate locations.
- Performs other duties as assigned.

SPECIFICATIONS:

KNOWLEDGE:

Requires an Associate's degree, or at least two full years of post-secondary academic credit, preferably but not limited to nursing, dietetics or another health field.

CERTIFICATION:

Requires the International Board of Certified Lactation Consultant (IBCLC).

Must have a valid Texas driver's license and comply with the City of Houston's policy on driving (AP 2-2)..

EXPERIENCE:

Five years of experience in counseling breastfeeding women and managing breastfeeding are required.

One year of personal breastfeeding experience is preferred. At least two years of experience in training Peer Counselors or Health Care Providers on the basics of breastfeeding management are also preferred.

COMPLEXITY:

Work consists of standard procedures and tasks where analytic ability is required in following guidelines, policies and precedents.

SPECIFICATIONS: (continued)

IMPACT OF ACTIONS:

Errors in work typically lead to minor inconvenience and costs. Work is typically performed under limited supervision with alternating periods of relative autonomy and general review. The supervisor generally plays a substantial role in setting objectives and organizing work.

SUPERVISION EXERCISED:

Direct Supervision:

Involves scheduling, supervision and evaluation of work as a "first-line supervisor", recommends personnel actions, such as hiring, terminations, pay changes of non-supervisory personnel.

Indirect Supervision:

No indirect reports.

CONTACTS:

Internal Contacts:

Level of internal contact is primarily with the clerical and technical staffs and occasionally with professionals and supervisors. Interaction requires considerable tact and cooperation involving somewhat sensitive issues or problems.

External Contacts:

Level of external contact is primarily with citizens, visitors and/or mid-level representatives of government agencies, guests, vendors and professional contacts with allied organizations. Interaction requires considerable tact and cooperation involving somewhat sensitive issues or problems.

PHYSICAL EFFORT:

The position is physically comfortable, the individual has discretion about walking, standing, etc.

WORK ENVIRONMENT:

There are no major sources of discomfort; i.e., essentially normal office environment with acceptable lighting, temperature and air conditions.

PHYSICAL SKILL:

Requires the ability to make simple gross motor responses within large tolerances.

MISCELLANEOUS:

All duties and responsibilities may not be included in the above job description.

JOB FAMILY:

Breastfeeding Peer Counselor
Senior Breastfeeding Peer Counselor
Lactation Technician
Lactation Consultant

Effective Date: August 2004
Revised date: February 2016