



CITY OF HOUSTON

JOB DESCRIPTION

Job Code: 725.1

Job Title: **PUBLIC HEALTH PARAMEDIC**

Pay Grade: 17

GENERAL SUMMARY:

Under the medical supervision of a physician, performs medical care to jail detainees as assigned by the Jail Health Section of the Health Department.

RESPONSIBILITIES:

- Performs physical examinations using appropriate instruments; performs diagnostic tests based on a predetermined protocol approved by a physician.
- Collaborates with the physician in the management of chronic and commonly occurring illnesses following the establishment of a diagnosis and treatment plan by a physician.
- Follows Standing Delegation Orders and Jail Health Clinical Management Protocols, and Jail Health Directives. Will consult with a physician in regards to patient management decisions that are not specified under standing delegation orders.
- Interviews patients and records their medical history.
- Provides health education and anticipatory guidance relating to health maintenance and improvement to individuals and families.
- May counsel patients on various drug rehabilitation programs and mental health/mental rehabilitation programs.
- May maintain inventory of supplies needed to provide medical services.

SPECIFICATIONS:

KNOWLEDGE:

Requires an Associate degree in Chemistry, Biology or a closely related field.

EXPERIENCE:

Two years of urgent care, emergency room patient care and/or related military experience.

LICENSE/CERTIFICATION:

Requires license as a Paramedic and must have a current and valid Texas Department of Health Certification as a Paramedic.

SPECIFICATIONS: (continued)

COMPLEXITY:

Work requires the direct application of a variety of procedures, policies and/or precedents. Moderate analytic ability is required in applying guidelines, policies and precedents, and in adapting standard methods to fit facts and conditions.

IMPACT OF ACTIONS:

Errors in work cause some expense and inconvenience. Work is typically performed under moderate supervision and within standard operating procedures. The incumbent occasionally can function autonomously, with the supervisor available to answer questions as they arise.

SUPERVISION EXERCISED:

Direct Supervision:

No direct report employees.

Indirect Supervision:

No indirect reports.

CONTACTS:

Internal Contacts:

Level of internal contact is primarily with professionals and supervisors. Interaction involves information exchange and/or simple service activity requiring moderate tact and cooperation.

External Contacts:

Level of external contact is primarily with lower-level service representative and vendors. Interaction involves information exchange and/or simple service activity requiring moderate tact and cooperation.

PHYSICAL EFFORT:

The position is physically comfortable; the individual has discretion about walking, standing, etc.

WORK ENVIRONMENT:

There are frequent exposures to extreme levels of temperature, air pollution, noise pollution, chemical gases and substances, and/or contagious diseases or physical trauma conditions of a short-term disabling nature, such as broken bones or temporary loss of sight or hearing.

PHYSICAL SKILL:

Requires the ability to make closely coordinated eye/hand movements within very fine tolerance and/or calibration demands; or the ability to make rapid closely coordinated eye/hand movements on a patterned response space within somewhat fine tolerance demands; or the ability to make coordinated eye/hand movements within fine tolerances with large equipment as an extension of the worker.

MISCELLANEOUS:

All duties and responsibilities may not be included in the above job description.

JOB FAMILY:

Public Health Paramedic

Effective: October 9, 2013