



CITY OF HOUSTON

JOB DESCRIPTION

Job Code: 741.2

Job Title: **X-RAY TECHNICIAN**

Pay Grade: 13

GENERAL SUMMARY:

Performs routine duties involved in the taking and processing of x-ray exposures.

RESPONSIBILITIES:

- Takes x-rays of patients.
- Processes x-ray exposures.
- Registers patients; establishes and maintains x-ray records and films.
- Checks equipment; maintains supplies and submits monthly inventory reports.
- Assists physician or nurse as directed.

SPECIFICATIONS:

KNOWLEDGE:

Requires an Associate's degree in Radiology or a closely related field from a CAHEA or JCAHO accredited institution. Must be ARRT (American Registry of Radiologic Technologists) eligible.

EXPERIENCE:

Two years of roentgenography experience in a clinic or public health agency are required. Must be certified as a Medical Radiologic Technologist by the Texas State Board of Medical Examiners.

COMPLEXITY:

Work consists of fairly standard procedures and tasks where basic analytic ability is required, as in the comparison of numbers and simple facts in selecting the correct action.

IMPACT OF ACTIONS:

Errors in work typically lead to minor inconvenience and costs. Work is typically performed under close to moderate supervision of routine duties to ensure completion of tasks. The supervisor is generally close by to answer questions.

SUPERVISION EXERCISED:

Direct Supervision:

No direct report employees.

Indirect Supervision:

No indirect reports.

SPECIFICATIONS: (continued)

CONTACTS:

Internal Contacts:

Level of internal contact is extremely infrequent with virtually no contact beyond the immediate work unit/area. Interaction involves routine information exchange and/or simple service activity requiring common courtesy; e.g., answering questions, giving directions in response to simple requests.

External Contacts:

Level of external contact is primarily with citizens, visitors and/or mid-level representatives of government agencies, guests, vendors and professional contacts with allied organizations. Interaction involves routine information exchange and/or simple service activity which requires common courtesy; e.g., directing calls and answering simple questions.

PHYSICAL EFFORT:

The position occasionally requires stooping or bending. Occasional very light lifting, such as three or four reams of papers or books (up to 20 pounds or an equivalent weight) may be required.

WORK ENVIRONMENT:

There are routine discomforts from exposure to moderate heat, cold, moisture/wetness and unpleasant air conditions. The position may involve routine exposure to soiled materials and light chemical substances such as cleaning solutions.

PHYSICAL SKILL:

Requires the ability to make closely coordinated eye/hand movements within very fine tolerance and/or calibration demands; or the ability to make rapid closely coordinated eye/hand movements on a patterned response space within somewhat fine tolerance demands; or the ability to make coordinated eye/hand movements within fine tolerances with large equipment as an extension of the worker.

MISCELLANEOUS:

All duties and responsibilities may not be included in the above job description.

JOB FAMILY:

X-Ray Technician

Effective: October 1990

Revised: April 1992