

Hazard Communication (HazCom) Program Due Dates To Be Sent To HazCom Compliance Officer

611 Walker 4th Floor Annex Attn: Safety Office

HazCom Requirement	Description	Category I	Category II
Workplace Chemical List	List of All Chemicals use or stored by the Department. (See HR 80-09 <i>Exhibit B</i>)	November 1st	November 1st
Out of Service MSDS Sheets	MSDSs that are no longer needed due to product change or update	November 1st	November 1st
Documentation of Training	Department, Site-Specific, Tailgates, Safety Talks - Submit Sign-in Roster	December 31st	December 31st
Tier II Updates	Chemical Reporting Program mandated by the State and Federal Requirements	January 15th	January 15th

Category I Departments

Administration and Regulatory Affairs
City Council
City Secretary
Controller's Office
Convention and Entertainment Facilities
Finance
Health and Human Services
Housing and Community Development
Houston Emergency Center
Houston Public Library
Human Resources
Information Technology
Legal
Mayor's Administration
Municipal Courts
Planning and Development
Police

Category II Departments

Fleet
Fire
General Services
Houston Airport System
Parks and Recreation
Public Works and Engineering
Solid Waste Management

Need a Chemical MSDS?



***Note:** Ensure that the HazCom Compliance Officer (HCO) is notified immediately when the telephone number or name of the Department HazCom Coordinator changes.*

Please contact Chad Frost, HCO at (713) 837-9406 if you have any questions regarding the City of Houston HazCom Policy.

Updated 12-17-2010