

**LAND ASSEMBLAGE REDEVELOPMENT AUTHORITY  
MINUTES OF THE BOARD OF DIRECTORS MEETING  
HOUSTON, TEXAS**

**October 25, 2013**

A meeting of the Board of Directors ("Board") of the Land Assemblage Redevelopment Authority ("LARA" or the "Authority"), a Texas non-profit corporation created and organized by the City of Houston as a local government corporation pursuant to the Texas Transportation Code Annotated, Section 431.101, et seq., and the Texas Local Government Code Annotated, Section 394.001 et seq., was held in the Houston City Hall Annex Council Chambers, Public Level, 900 Bagby Street, Houston, Harris County, Texas, on Friday, October 25, 2013 at 2:00 p.m. Written notice of the meeting, which included the date, hour, place and agenda for the meeting, was posted in accordance with the Texas Open Meetings Act.

Board members in attendance were:

David Collins  
LaTricia Williams  
Nicholas Hall  
Pastor Steve Hall

Curtis Lampley  
Faith Jackson  
Rev. John Bowie

Board members absent were Reshard Alexander, James Harrison, III, Vincent Marquéz, Jeremy Ratcliff, Stephan Fairfield and Antoinette Jackson.

Others in attendance included: Chris Butler, Yvonne Cantu, and Norma Garcia of the City of Houston Housing and Community Development Department; Greg Erwin, Attorney, and Mark Glanowski, Paralegal, of Winstead PC, the Authority's General Counsel; Gracie Saenz, Attorney, of Saenz & Burkhardt, P.L.L.C.; Jorge Cavazos, Senior Real Estate Analyst of the City of Houston Housing and Community Development Department; Annette Mitchell of the City of Houston Planning and Development Department; and Leah Stolar of Linebarger Goggan Blair & Sampson, LLP.

**I. Call to Order and Roll Call**

Chairman Collins called the meeting to order at 2:00 p.m. A roll call of the Board members in attendance immediately followed.

**II. Approval of Minutes for the September 27, 2013 Board Meeting**

Chairman Collins asked if there are any comments or changes to the written minutes of the Board of Directors meeting held on September 27, 2013 as presented. Hearing none, he then requested a motion to approve such minutes as written. Mr. Lampley made a motion to approve the minutes as written which motion was duly seconded by Pastor Hall and carried by a unanimous vote of the Board.

### **III. Treasurer's Report**

Chairman Collins stated there was no financial statement to report on.

### **IV. Auction Update by Linebarger Goggan Blair & Sampson, LLP**

Chairman Collins asked Ms. Stolar of Linebarger Goggan Blair & Sampson, LLP to report on the results of the October foreclosure auction activity. Ms. Stolar stated that there were five (5) LARA lot purchases, during the October 2013 foreclosure sale bringing the grand total to 1,370 lots. She stated that there are three lots available at the foreclosure sales in November 2013.

### **V. Committee Reports**

#### **a) Executive Committee Report**

Chairman Collins stated that the Executive Committee did not meet prior to the Board meeting.

#### **b) Builder Selection Committee Report**

Nothing to report.

#### **c) LARA/Houston Hope Construction Report and consideration and possible action awarding lot acquisition to Macias Constructions for construction of new affordable housing in the Near Northside under Contract #102213-01 (NNS) under the STD Lot Program**

Mr. Cavazos reported on the contract with Macias Construction to build affordable housing in the near northside neighborhood. He stated the Builder Selection Committee reviewed and approved the form plans and documentation submitted by Macias Constructions with regard to construction of a house to be sold at \$135,000. Macias Construction has been building houses in Mexico and Texas and has been consulting with LARA over the past three years to have their documentation in order for approval. Mr. Cavazos recommended approving the contract with Macias Construction.

Chairman Collins then requested Mr. Cavazos to report on the status of the Houston Hope single-family house construction. Mr. Cavazos reported there are currently 17 houses under various stages of construction; 27 houses that have been completed but are unsold, and 262 houses which have been sold to homebuyers since inception of the Houston Hope program.

### **VI. Consideration and possible action to accept and approve the (independent) audit conducted by Doeren Mayhew (formerly MFR) for the Fiscal Year Ending, June 2013**

Pastor Hall made a motion to approve the audit as presented, which motion was duly seconded by Ms. Williams and carried by the unanimous vote of the Board.

**VII. Consideration and possible action authorizing the sale under the ROFR Program to Ms. Maria Elena Juarez for LARA lot – HCAD #0300170210010, LT 10 BLK K, Liberty Road Manor Sec 6.**

Mr. Butler reported that Ms. Juarez has met all requirements under the Right of First Refusal Program and recommended approval by the Board for the sale of the subject LARA lot for \$6,113.80. Ms. Williams made a motion to approve the sale of the subject LARA lot to Ms. Maria Elena Juarez for the amount of \$6,113.80 which motion was duly seconded by Pastor Hall and carried by a unanimous vote of the Board.

**VIII. Consideration and possible action approving the renewal of the Garden License Agreement for Texans Together Education Fund – LARA lot at 0 Navigation St., Houston, TX 77012 – HCAD #0251240000041, TRS 12 & 34 thru 38 BLK 31, Magnolia Park Sec. 2 (tabled at September 27, 2013 Board of Directors meeting)**

Mr. Butler reported that the additional insurance information requested from the Texans Together Education Fund was received, however, it was determined to be inadequate under the terms of the license agreement. He recommended that the Board consider giving the Texans Together Education Fund until the end of November to deliver the necessary insurance certificate. The Education Fund is not currently using the site for a community garden. Ms. Williams made a motion to approve the renewal of the Garden License Agreement with the Texans Together Education Fund subject to receipt of the approved insurance certificate which motion was duly seconded by Pastor Hall and carried by a unanimous vote of the Board.

**IX. Chairman's Comments.**

Nothing to report.

**X. Board Member Comments.**

Nothing to report.

**XI. Public Comments.**

Nothing to report.

**XII. Adjournment**

Chairman Collins asked if there were any additional matters to be considered by the Board. Hearing none, the Board meeting adjourned at 2:13 p.m. pursuant to the motion by Pastor Hall duly seconded by Ms. Williams.

Minutes prepared by:

Mark Glanowski of Winstead PC  
and Graciela Saenz of  
Saenz & Burkhardt, P.L.L.C.

Signed on the \_\_\_\_ of \_\_\_\_\_, 2013.

---

President