

**LAND ASSEMBLAGE REDEVELOPMENT AUTHORITY
MINUTES OF THE BOARD OF DIRECTORS MEETING
HOUSTON, TEXAS**

November 21, 2014

A meeting of the Board of Directors ("Board") of the Land Assemblage Redevelopment Authority ("LARA" or the "Authority"), a Texas non-profit corporation created and organized by the City of Houston as a local government corporation pursuant to the Texas Transportation Code Annotated, Section 431.101, et seq., and the Texas Local Government Code Annotated, Section 394.001 et seq., was held in the Strategic Purchasing Conference Room 1, 900 Bagby Street, Houston, Harris County, Texas, on Friday, November 21, 2014 at 2:00 p.m. Written notice of the meeting, which included the date, hour, place and agenda for the meeting, was posted in accordance with the Texas Open Meetings Act.

Directors in attendance were:

Vincent Marquéz	David Collins
Pastor Steve Hall	Jeremy Ratcliff
Nicholas Hall	Faith Jackson
Reshard Alexander	Stephan Fairfield

Directors absent were, LaTricia Williams, James Harrison, III, Curtis Lampley, and Antoinette Jackson.

Others in attendance included: Yvonne Cantu and Norma Garcia of the City of Houston Housing and Community Development Department; Chris Butler of the Mayor's Office, Greg Erwin and Mark Glanowski (Paralegal) of Winstead PC; Gracie Saenz, attorney for the Authority; Lynn Henson of the City of Houston Planning and Development Department, and A'Shunte Cashaw of Linebarger Goggan Blair & Sampson LLP.

I. Call to Order and Roll Call

Chairman Collins called the meeting to order at 2:05 p.m. A roll call of the Directors in attendance immediately followed. Chairman Collins then informed the Board that Ms. Williams was involved in a traffic accident on Monday morning and is currently in Memorial Hermann Hospital.

II. Approval of Minutes of October 24, 2014 (will be reviewed at the Board of Directors meeting)

The first order of business was to approve the minutes of the last Board meeting. Pastor Hall made a motion to approve the minutes of the October 24, 2014 Board meeting as written, which motion was duly seconded by Mr. Ratcliff and carried by unanimous vote of the Board.

III. Treasurer's Report

(a) LARA Financial Report – (no report)

Nothing to report.

(b) Other Updates

1. Discussion regarding the reinstatement and renewal of the LARA Interlocal Agreement

Mr. Butler addressed the Board with regard to the status of the renewal of the Interlocal Agreement with the taxing jurisdictions. He stated that the agreement is scheduled to be approved by Houston City Council on December 3, 2014, and then approval by each of the local taxing jurisdictions to extend the Interlocal Agreement to March 2017. There was no action required by the Board.

IV. LARA Committee/Construction Reports

(a) Executive Committee

Pastor Hall explained that he would inform the Board of the matters discussed and action taken at the Executive Committee meeting as each item is considered.

(b) Builder Selection Committee

Nicholas Hall stated that the Building Selection Committee met on Tuesday to discuss the pending lot acquisition contract submitted by EDHI, Inc. The building committee recommended approval of the contract with EDHI, Inc..

(c) LARA/Houston Hope Construction Reports

Mr. Butler reported that LARA has now sold 311 lots to builders to construct affordable housing and at this time, two houses are now under construction, and 13 houses are available to be sold to homebuyers.

1. Ratification and acknowledgement of award of a LARA lot acquisition contract to EDHI, Inc. under Contract No. 111414-01(AH) in Acres Homes for construction of new affordable housing under the \$1 Lot Program

Mr. Hall reported that the Builder Selection Committee discussed this contract and found no issues with regard to construction of a \$130,100 house. Mr. Fairfield made a motion to ratify the lot construction contract with EDHI, Inc. which motion was duly seconded by Mr. Marquéz and carried by the unanimous vote of the Board.

(d) Marketing Committee

Mr. Marquéz stated that the Marketing Committee held a conference call meeting which Ms. Williams attended via telephone from her hospital room. The Committee recommended placement of large signs on the LARA lots for more exposure. Mr. Marquéz suggested that LARA send Ms. Williams a get well package or flowers since she will remain in the hospital through Thanksgiving.

(e) Other Updates

Nothing to report.

V. Consideration and possible action to approve Request for Proposal ("RFP") for weed cutting and related maintenance services for LARA-owned lots (tabled 10/24/2014)

Pastor Hall reminded the Board that this matter was tabled at the October 2014 meeting in order to allow time for city staff to verify with the vendors that did not submit bids because of issues with the Request for Proposal which prevented them from bidding on the RFP. It was determined that many of the companies have sufficient workloads and could not handle the LARA lots and therefore, did not submit bids.

Pastor Hall made a motion to approve the bids submitted by the two weed cutting contractors, which motion was duly seconded by Mr. Alexander and carried by the unanimous vote of the Board.

VI. Consideration and possible action authorizing the LARA ROFR sale to Olga L. Tapia for HCAD No. 0752470020007, LT. 7 BLK 2 of Settegast Heights

Pastor Hall informed the Board that Ms. Tapia applied to purchase the LARA lot adjacent to her property for \$6,203.69. The city Housing Department staff verified her application and recommended that it be approved. The Executive Committee also recommended approval of her application to purchase the subject LARA lot.

Pastor Hall made a motion to approve the ROFR application of Ms. Tapia which motion was duly seconded by Ms. Jackson and carried by the unanimous vote of the Board.

VII. Consideration and possible action to accept and approve the audit conducted by Doeren Mayhew, CPAs and Advisors for the fiscal year ending June 30, 2014

Pastor Hall stated that the Executive Committee recommended approval of the audit report. He then made a motion to approve the audit for fiscal year ending June 30, 2014 which motion was duly seconded by Mr. Ratcliff and carried by the unanimous vote of the Board.

VIII. Consideration and possible action to modify the LARA By-Laws pertaining to attendance of LARA Board of Directors, Executive and Finance Committee Meetings

Pastor Hall stated that the Executive Committee recommended that a letter be sent from the Chairman of LARA to each director requesting confirmation of their commitment to serve the Board.

IX. Consideration and possible action authorizing a Garden License Agreement for Edible Earth Resources for three (3) LARA lots in the Trinity/Houston Gardens area: LT 667 BLK 30 Trinity Gardens HCAD #0660230000667; LT 699 BLK 2 Trinity Gardens SEC 2 HCAD #0660250020699; LT 700 BLK 2 Trinity Gardens SEC 2 HCAD #0660250020700

Pastor Hall noted that the Executive Committee recommended approval of the Garden License Agreement upon receipt of approval from legal counsel. He also noted that the revised Garden License Agreement has been reduced from 10 LARA lots to 3 LARA lots.

Pastor Hall made a motion to approve the Garden License Agreement with Edible Earth Resources, LLC with the condition that legal counsel must approve the terms of the agreement, which motion was duly seconded by Mr. Marquéz and carried by vote of a majority of the Board, with Mr. Alexander voted to oppose the motion.

X. Auction Update by Linebarger, Goggan, Blair & Sampson, LLP – November 2014

Ms. Cashaw reported that one lot was acquired at the October foreclosure sales. LARA currently has 1,384 lots in its inventory. She mentioned that there are 5 lots available at next month's sale.

XI. Chairman Comments

Nothing to report.

XII. Board Member Comments

Nothing to report.

XIII. Public Comments

1. Allison Hay, Executive Director of Houston Habitat for Humanity – LARA lots Request

Nothing to report.

XIV. Adjournment

Chairman Collins asked if there were any additional matters to be considered by the Committee. Hearing none, the Committee meeting adjourned at 2:22 p.m. upon motion by Pastor Hall, duly seconded by Ms. Jackson.