



Commercial Vehicle Loading/Unloading Zone (CVLZ) FAQs

Q. *What is a Commercial Vehicle?*

A. Per City Ordinance, a Commercial Vehicle is a truck or other vehicle that either displays a valid permit or upon which the name, logo or other designation of the person owning or operating the vehicles is painted or otherwise affixed to the vehicle in letters or markings at least 2 inches in height (Sec. 26-222).

Q. *Who must obtain this permit?*

A. All persons wishing to park in a CVLZ in the Central Business District.

Q. *My vehicle has outstanding parking citations. Can I still get a permit?*

A. Per City Ordinance (Sec. 26-183), all outstanding citations must be resolved prior to permit issuance.

Q. *Why do I need a permit to load or unload my materials or goods?*

A. The zones facilitate traffic mobility and curb abuse of CVLZs.

Q. *I'm bringing materials in from out of state – do I need to purchase a permit?*

A. As an alternative to the permit, you may pay the red-topped meter in the CVLZ. Rates are \$5 per metered space per hour.

Q. *Where do I purchase a CVLZ permit?*

A. Parking Management, 1001 Avenida de las Americas, Houston, 77010, M – F, 8 am to 4 pm.

Q. *How much is the permit?*

A. Class A - \$1,200 per year, valid for one year, transferable. May park in a CVLZ or 1-2 regular metered spaces without paying the meter for a period not to exceed two (2) hours.

Class B - \$300 per year, valid for one year, transferable. May park in a CVLZ for a period not to exceed one (1) hour.

Class C - \$150 per year, valid for one year, transferable. May park in a CVLZ for a period not to exceed thirty (30) minute.

Class D - \$25 for 21 consecutive days. May park in a CVLZ for a period not to exceed one (1) hour. Only one Class D permit may be issued to any vehicle owner within a 12-month period.

Vehicles that do not display a commercial logo or name are subject to citation.

Vehicles not abiding by permit time limits are subject to citation.

Fines for violation of this ordinance are \$250 - \$400.



Parking Management Division

GENERAL SERVICES DEPARTMENT

1001 Avenida De Las Americas

Houston, TX 77010

Monday - Friday 8 am – 6 pm

713.853.8100

713.853.8278 - fax

COMMERCIAL VEHICLE LOADING ZONE PERMIT APPLICATION

Use this form to apply for all commercial vehicles loading zone permit. Your completed application may be mailed or submitted in person to the Parking Management Branch. Include payment by money order, cashier's check, check or credit card with your application. **All delinquent parking citations must be resolved prior to permit approval.**

Name: _____ Phone #: _____

Fax No: _____ Company Name: _____

Company Address: _____ Ste #: _____

City: _____ State: _____ Zip: _____

E-Mail Address: _____ License plate # _____

New Application

Renewal

Replacement (\$25.00)

REQUESTED PERMITS

_____ **Class A Permit \$1,200** - Valid for one year from date of issuance. Provides for a maximum of two hours of parking in a commercial vehicle loading zone or one to two metered parking spaces without payment of the usual meter fee as required.

_____ **Class B Permit \$300** - Valid for one year from the date of issuance. Provides for a maximum of one hour parking in a commercial vehicle loading zone.

_____ **Class C Permit \$150** - Valid for one year from the date of issuance. Provides for a maximum of thirty minutes parking in a commercial vehicle loading zone.

_____ **Class D Permit \$25** - Valid for a period not to exceed twenty-one (21) consecutive days and only one permit per vehicle per 12-month period. Provides for a maximum of one hour parking in a commercial vehicle loading zone.

Credit Card #: _____ Exp. Date: _____

Visa

MasterCard

Discover

American Express

Name on credit card: _____

I certify under penalty of perjury that the above information is true.

SIGNATURE OF APPLICANT: _____

DATE: _____

OFFICE USE ONLY - APPROVAL

Name _____ Date : _____

Total Permit Fees

\$ _____