

Houston Parks and Recreation Department

Permits Office

Houston Parks & Recreation Department 2999 South Wayside Houston, Texas 77023 832.394.8805 | 832.394.8804 www.houstonparks.org

Request for Professional Filming/Photography at Any City of Houston Park

This includes photos/filming for engagements, weddings, graduations, quinceañeras, advertising, catalog photos, publications, interviews, podcasts, media, student projects, etc.

CUSTOMER INFORMATION							
CUSTOMER NAME							
PRODUCTION COMPANY							
CLIENT							
WORK PHONE	NORK PHONE			CELL PHONE			
ADDRESS				CITY / STATE / ZIP			
EMAIL							
EVENT INFORMATION Filming / Photography Permit Fee\$144.12 Per Park Per Date							
START DATE	END DATE						
TIME Includes setup and strike time	am	-	pm				
PARK NAME							
ADDRESS							
SPECIFIC LOCATION IN PARK Search Google Maps for park location, select satellite view, copy a picture of the park, and circle the area you'd like to use for your session. We must be able to identify the area from the map that you provide so please include nearby landmarks in the picture if possible. List the name/names of the area below							
TOTAL NUMBER OF PEOP Include all crew, talent, & photography							
TYPE OF PERMIT REQUES Select option that applies.		TILL PHOTOGRAPH	1	VIDEO		BOTH STILL PHOTOGRAPHY AND VIDEO	
TYPE OF EQUIPMENT USE	D						
ADDITIONAL EQUIPMENT							



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Permits Office - Professional Filming/Photography at COH Parks

BRIEF DESCRIPTION OF YOUR FILMING / PHOTOGRAPHY SESSION					

Please submit this completed form to maritza.sanchez@houstontx.gov and cantrell.daniel@houstontx.gov.

Please create an account on our online reservation system https://apm.activecommunities.com/houstonparks for payment and permit printing.

If, due to inclement weather, etc., your event is not held on the permitted date, contact the HPARD Permits Office by the first workday following the event to request refund or reschedule your session. You will need to submit a request for a reschedule date for review and approval.