

HOUSTON ARCHAEOLOGICAL AND HISTORICAL COMMISSION



PLANNING &
DEVELOPMENT
DEPARTMENT

2016 HAHC SCHEDULE

HAHC MEETING DATES (Thursdays unless noted otherwise)	COA APPLICATION DEADLINE 12pm (noon)
January 28	January 6
February 25	February 3
March 24	March 2
April 21	March 30
May 19	April 27
June 16	May 25
July 28	July 6
August 25	August 3
September 22	August 31
October 20	September 28
November 17	October 26
December 14 (Wednesday)	November 22

<p>MEETING TIME & LOCATION: 3:00 PM at City Hall Annex City Council Chambers, Public Level 900 Bagby Street, Houston, TX</p>	<p>FOR MORE INFORMATION: Historic Preservation Office historicpreservation@houstontx.gov 832-393-6556</p>
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PLEASE NOTE:

- Application forms can be downloaded at www.houstontx.gov/planning.
- Contact staff well in advance of the deadline to discuss your project and resolve potential issues.
- COA applications are due 22 calendar days in advance of the HAHC meeting by 12 PM (noon) on the deadline date. *Exception: Revisions to items deferred or denied at the previous HAHC meeting are due 15 days in advance of the scheduled meeting.*
- Some applications may qualify for approval by the Planning Director instead of HAHC. Please contact staff if you have questions about the eligibility of your project for this expedited review.
- All COA applications require a public notice sign to be posted on the property. Most applications require a yard sign to be posted within three days of the application submission date. Demolition and relocation requests require special signage to be posted 10 days in advance of the HAHC meeting. Please see the *COA Sign Requirements* form at www.houstontx.gov/planning for more information.
- Deadlines are firm. All materials must be submitted by the deadline to be considered at the following HAHC meeting. Designs must be final at time of application; revisions will not be accepted after the deadline. HAHC will not accept new material or redesigns presented at the HAHC meeting. Deferral until the following meeting may be necessary in such cases to allow for adequate review.