CERTIFICATE OF APPROPRIATENESS
APPLICATION FORM

PLANNING & DEVELOPMENT DEPARTMENT

PROPERTY

Address 7930 GLENLEA

Historic District / Landmark

HCAD #

Subdivision GLENBROOK VALLEY Lot 8 Block 24

DESIGNATION TYPE

- ☐ Landmark
- ☐ Protected Landmark
- ☐ Archaeological Site
- ☐ Contributing
- ☐ Noncontributing
- ☐ Vacant

PROPOSED ACTION

- ☐ Alteration or Addition
- ☐ Restoration
- ☐ New Construction
- ☐ Relocation
- ☐ Demolition
- ☐ Excavation

DOCUMENTS

☐ Application checklist for each proposed action and all applicable documentation listed within are attached

OWNER

Name JOE S. + DORA MARTINEZ

Company

Mailing Address 7930 GLENLEA
HOUSTON TX 77061

Phone 713-824-4976

Email [redacted]

Signature Joe S Martinez

Date 9/18/2017

APPLICANT (if other than owner)

Name

Company

Mailing Address

Phone

Email

Signature

Date

ACKNOWLEDGEMENT OF RESPONSIBILITY

Requirements: A complete application includes all applicable information requested on checklists to provide a complete and accurate description of existing and proposed conditions. Preliminary review meeting or site visit with staff may be necessary to process the application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Deed Restrictions: You have verified that the work does not violate applicable deed restrictions.

Public Records: If attached materials are protected by copyright law, you grant the City of Houston, its officers, agencies, departments, and employees, non-exclusive rights to reproduce, distribute and publish copyrighted materials before the Houston Archaeological and Historical Commission, the Planning Commission, City Council, and other City of Houston commissions, agencies, and departments, on a City of Houston website, or other public forum for the purposes of application for a Certificate of Appropriateness or building permit, and other educational and not for profit purposes. You hereby represent that you possess the requisite permission or rights being conveyed here to the City.

Compliance: If granted, you agree to comply with all conditions of the COA. Revisions to approved work require staff review and may require a new application and HAHC approval. Failure to comply with the COA may result in project delays, fines or other penalties.

Planner: _____ *Application received:* ___/___/___ *Application complete:* ___/___/___

CERTIFICATE OF APPROPRIATENESS
ALTERATION & ADDITION CHECKLIST

PLANNING & DEVELOPMENT DEPARTMENT

Well in advance of the COA application deadline contact staff to discuss your project and, if necessary, to make an appointment to meet with staff for a project consultation.

Complete all applicable items and submit with the COA application form. Staff can assist you in determining what items are required for your scope of work. An incomplete application may cause delays in processing or may be deferred to the next agenda. Application materials must clearly represent current and proposed conditions. Refer to Houston Code of Ordinances, Ch. 33 VII, Sec. 33-241 for approval criteria for alteration, rehabilitation, restoration and additions.

PROPERTY ADDRESS: 7930 Glenlea Houston TX 77061

BUILDING TYPE

- [x] single-family residence
- [ ] multi-family residence
- [ ] commercial building
- [ ] mixed use building
- [ ] institutional building
- [ ] garage
- [ ] carport
- [ ] accessory structure
- [ ] other

ALTERATION TYPE

- [ ] addition
- [ ] foundation
- [ ] wall siding or cladding
- [ ] windows or doors
- [ ] porch or balcony
- [ ] roof
- [ ] awning or canopy
- [ ] commercial sign
- [ ] ramp or lift
- [ ] other

WRITTEN DESCRIPTION

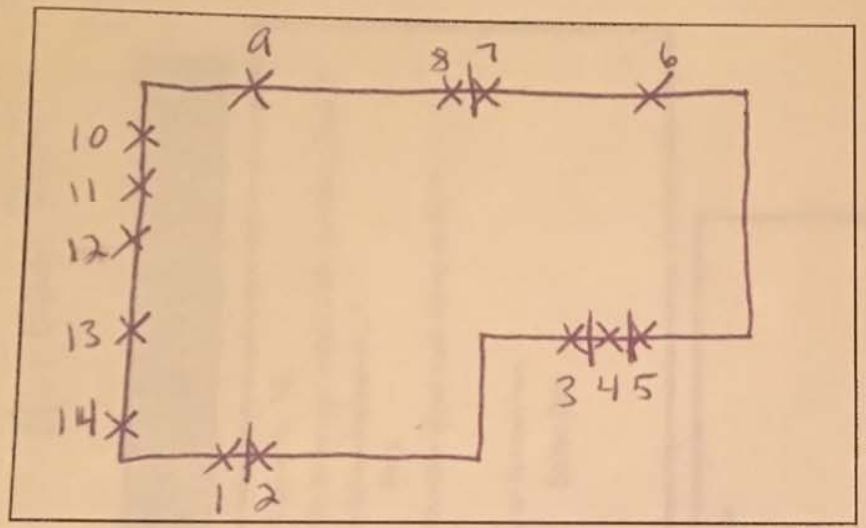
- [ ] property description, current conditions and any prior alterations or additions
- [ ] proposed work; plans to change any exterior features, and/or addition description
- [x] current building material conditions and originality of any materials proposed to be repaired or replaced
  Replace ALL Windows
- [ ] proposed new materials description; attach specification sheets if necessary

PHOTOGRAPHS label photos with description and location

- [ ] elevations of all sides
- [ ] detail photos of exterior elements subject to proposed work
- [ ] historical photos as evidence for restoration work

DRAWINGS scale like drawings the same; include all dimensions and drawing scale; label with cardinal directions

- [ ] current site plan
- [ ] proposed site plan
- [ ] current floor plans
- [ ] proposed floor plans
- [ ] current window and door schedule
- [ ] proposed window and door schedule
- [ ] demolition plan
- [ ] current roof plan
- [ ] proposed roof plan
- [ ] current elevations (all sides)
- [ ] proposed elevations (all sides)
- [ ] massing/perspective



WINDOW AND PATIO DOOR ORDER FORM

Window World of Houston - 10540 Bissonnet - Houston, TX 77099

CUST PO # 125-283836 ACCT # 85020 FAX DATE: _____

Customer: Joe Martinez Phone: 713-645-4550

7930 Glenlea St Houston 77061

Address City Zip

Estimator: 037 Dwayne Haffner Phone: 713-875-0058

	QTY	MODEL	VINYL COLOR	WDGRN INT/EXT	MFG SIZE WIDTH	x	HEIGHT	WINDOW NUMBER	HINGE	GLASS OPTION	GLASS TYPE	GRID OPTIONS STYLE	GRID OPTIONS PATTERN	OBSC FULL	OBSC BOTT	TEMP FULL	TEMP BOTT	FULL SCREEN	ORIEL DIM	HDR EXPNDR	TYPE Ext.	TYPE Trim	TYPE Remove	TYPE Install	SILL Repair
1	1	mu	Wht		73 3/4	x	35 3/4																		
2	2	3001	WH			x		1,2		LEE										Y	BR	V	AL	O	
3	1	mulled			110	x	74 1/4																		
4	3	3001	WH			x		3,4,5		LEE										Y	BR	V	AL	O	
5	1	3002	WH		73 1/2	x	34 3/4	6		LEE										Y	BR	V	AL	O	
6	1	mulled			73 1/4	x	74 3/4																		
7	2	3001	WH			x		7,8		LEE										Y	BR	V	AL	O	
8	1	3002	WH		73 3/8	x	34 1/2	9		LEE										Y	BR	V	AL	O	
9	1	3001	WH		36 3/4	x	55 3/4	10		LEE										Y	BR	V	AL	O	
10	1	3001	WH		24 3/4	x	34 1/4	11		LEE										Y	BR	V	AL	O	
11	1	3001	WH		36 3/4	x	34 3/4	12		LEE										Y	BR	V	AL	O	
12	1	3002	WH		73 3/8	x	55 7/8	13		LEE										Y	BR	V	AL	O	
13	1	3001	WH		36 3/4	x	55 7/8	14		LEE										Y	BR	V	AL	O	
14						x																			
15						x																			

I certify the salesperson has explained and identified each and every abbreviation, term, and drawing on this page to my full and complete understanding including how each and every window is removed, installed, trimmed, accessorized, and warranted.

Joe Martinez 9/1/17

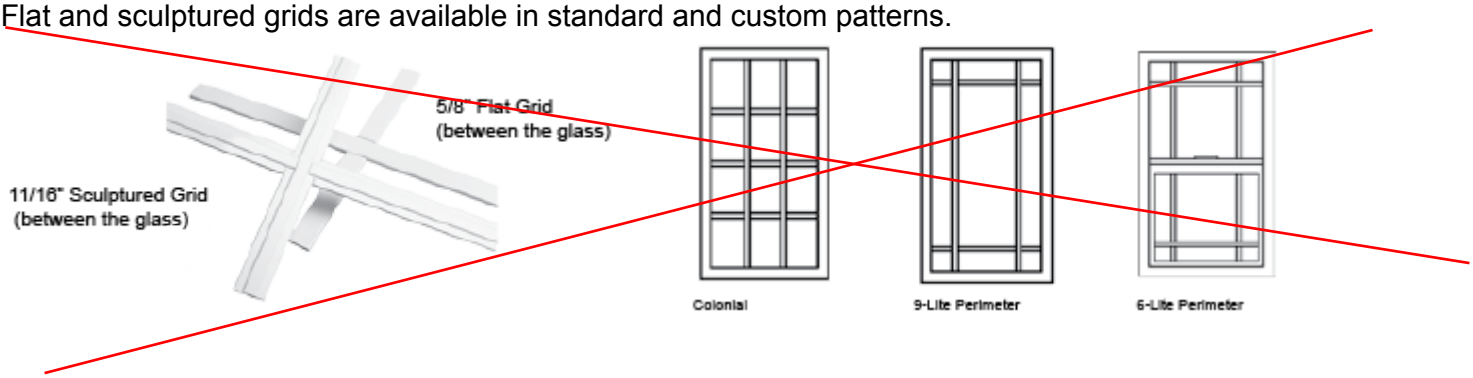
OWNER DATE

NOTES:

White Copy - Original Yellow Copy - File Pink Copy - Customer Orange Copy - Estimator

Grid Options

Flat and sculptured grids are available in standard and custom patterns.



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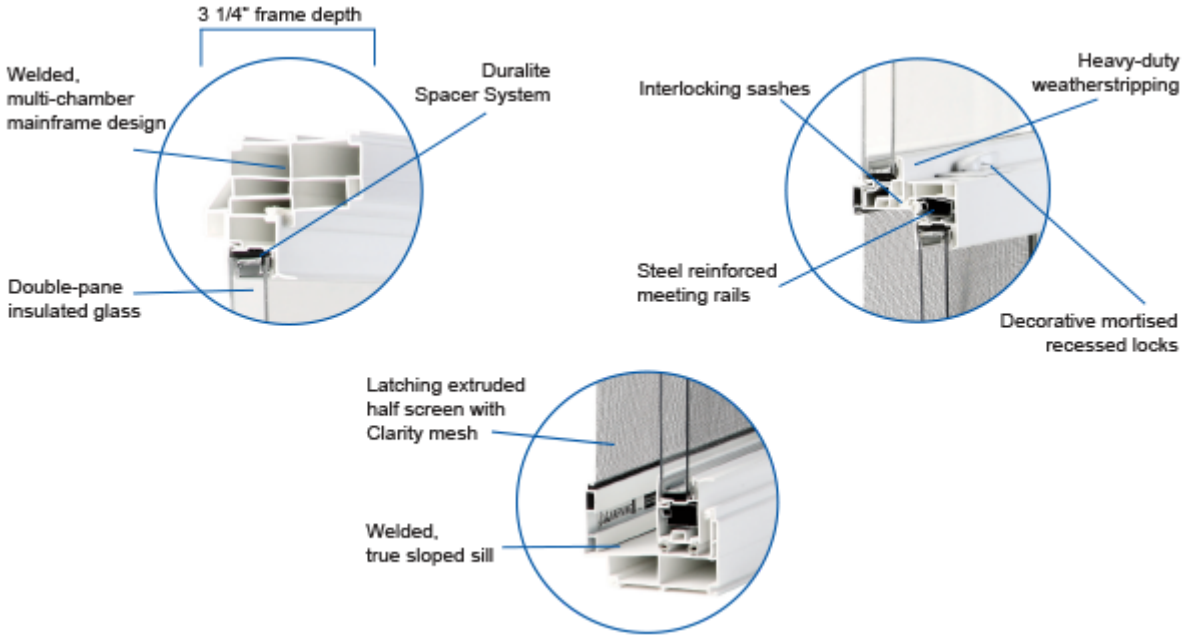
4000 Series Double Hung

Window World 4000 replacement windows offer superior style and quality. Traditional craftsmanship is the first thing you see in our 4000 series windows, with detailed features like beveled exterior edges and a 5 degree true sloped sill. A closer look reveals this crafted style is made even stronger through advanced engineering details. Solid vinyl construction and operating hardware that's been time-tested for decades makes the 4000 series window the ideal pick if you're looking for design flexibility.

Window World 4000 Series windows are available in double-hung, slider, casement, awning, picture window and architectural shapes configurations.

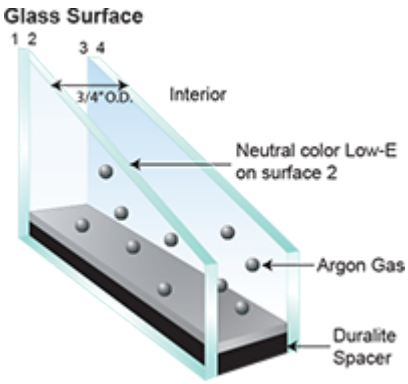
Take a closer look at the 4000 Series replacement windows



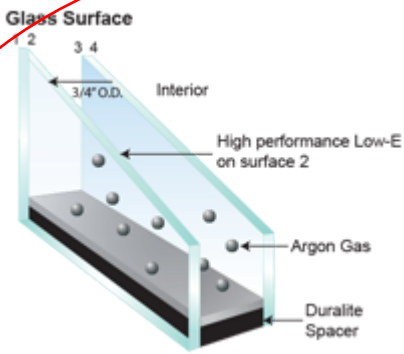
Color Options

Glass Options

SolarZone™ insulated glass packages are offered as an upgrade to help you save heating and cooling costs while keeping your home more comfortable. In warm weather, SolarZone reduces solar heat gain, minimizing interior glare and lowers room-side glass temperature, saving energy and making your home more comfortable. In cool weather, SolarZone provides outstanding thermal performance with warmer room-side glass surfaces to help save energy and maintain comfort during a cold winter.



SolarZone™ meets ENERGY STAR® requirements in North and North-Central Zones.



SolarZone Elite™ meets ENERGY STAR requirements in all Zones.

Additional Features

Patented detent clip to prevent the top sash from drifting

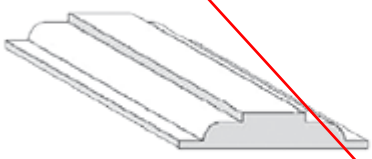
Recessed tilt latches for convenient and easy operation

Spring-loaded night latches for added security and ventilation

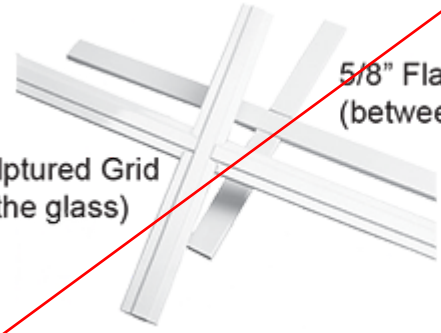
Balance channel covers provide a stylish aesthetic

Grid Options

Flat, sculptured, and simulated divided lite grids are available in standard and custom patterns.

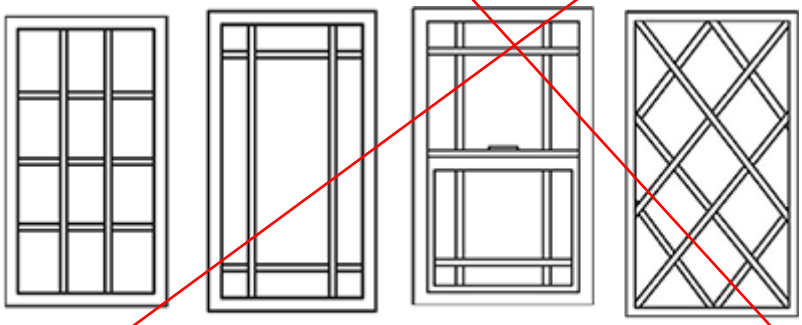


1" Simulated Divided Light Grid



11/16" Sculptured Grid (between the glass)

5/8" Flat Grid (between the glass)



Colonial | 9-Lite Perimeter | 6-Lite Perimeter | Diamond

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SECURITY

10

1-800-369-0996
secured by ADT

11

12

13
secured by ADT
McCAME-SONDOCK
BURGLAR ALARM

14

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secured by ADT

SECURITY
1-888-941-3400