CERTIFICATE OF APPROPRIATENESS
APPLICATION FORM

PLANNING & DEVELOPMENT DEPARTMENT

PROPERTY

Address 312 Main St., Houston, TX 77002

Historic District / Landmark Main Street Market Square HCAD # 0010330000016

Subdivision SSBB Lot Tract 2A+3B Block 33

DESIGNATION TYPE

- ☐ Landmark
- ☐ Protected Landmark
- ☐ Archaeological Site
- ☑ Contributing
- ☐ Noncontributing
- ☐ Vacant

PROPOSED ACTION

- ☑ Alteration or Addition
- ☐ Restoration
- ☐ New Construction
- ☐ Relocation
- ☐ Demolition
- ☐ Excavation

DOCUMENTS

☐ Application checklist for each proposed action and all applicable documentation listed within are attached

OWNER

Name Theodore Brakatselos

Company

Mailing Address 312 Main St., Suite 200
Houston, TX 77002

Phone 832 276-6602

Email [redacted]

Signature OWNER 312 MAIN STREET

Date 06/29/15

APPLICANT (if other than owner)

Name Brett Bertrand

Company Sell Us Your Car

Mailing Address 12053 Southwest Freeway
Stafford, TX 77477

Phone 832-375-5128

Email [redacted]

Signature

Date 6-29-15

ACKNOWLEDGEMENT OF RESPONSIBILITY

Requirements: A complete application includes all applicable information requested on checklists to provide a complete and accurate description of existing and proposed conditions. Preliminary review meeting or site visit with staff may be necessary to process the application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Deed Restrictions: You have verified that the work does not violate applicable deed restrictions.

Public Records: If attached materials are protected by copyright law, you grant the City of Houston, its officers, agencies, departments, and employees, non-exclusive rights to reproduce, distribute and publish copyrighted materials before the Houston Archaeological and Historical Commission, the Planning Commission, City Council, and other City of Houston commissions, agencies, and departments, on a City of Houston website, or other public forum for the purposes of application for a Certificate of Appropriateness or building permit, and other educational and not for profit purposes. You hereby represent that you possess the requisite permission or rights being conveyed here to the City.

Compliance: If granted, you agree to comply with all conditions of the COA. Revisions to approved work require staff review and may require a new application and HAHC approval. Failure to comply with the COA may result in project delays, fines or other penalties.

Planner: _____ *Application received:* __/__/__ *Application complete:* __/__/__

Rev. 02.2015

CERTIFICATE OF APPROPRIATENESS
ALTERATION & ADDITON CHECKLIST

PLANNING & DEVELOPMENT DEPARTMENT

Well in advance of the COA application deadline contact staff to discuss your project and, if necessary, to make an appointment to meet with staff for a project consultation.

Complete all applicable items and submit with the COA application form. Staff can assist you in determining what items are required for your scope of work. An incomplete application may cause delays in processing or may be deferred to the next agenda. Application materials must clearly represent current and proposed conditions. Refer to Houston Code of Ordinances, Ch. 33 VII, Sec. 33-241 for approval criteria for alteration, rehabilitation, restoration and additions.

PROPERTY ADDRESS: 312 Main St., Houston, TX 77002

BUILDING TYPE

- ☐ single-family residence
- ☐ multi-family residence
- ☑ commercial building
- ☐ mixed use building
- ☐ institutional building
- ☐ garage
- ☐ carport
- ☐ accessory structure
- ☐ other

ALTERATION TYPE

- ☐ addition
- ☐ foundation
- ☐ wall siding or cladding
- ☐ windows or doors
- ☐ porch or balcony
- ☐ roof
- ☐ awning or canopy
- ☑ commercial sign
- ☐ ramp or lift
- ☐ other

WRITTEN DESCRIPTION

- ☐ property description, current conditions and any prior alterations or additions
- ☑ proposed work; plans to change any exterior features, and/or addition description
- ☐ current building material conditions and originality of any materials proposed to be repaired or replaced
- ☐ proposed new materials description; attach specification sheets if necessary

PHOTOGRAPHS label photos with description and location

- ☑ elevations of all sides
- ☐ detail photos of exterior elements subject to proposed work
- ☐ historical photos as evidence for restoration work

DRAWINGS scale like drawings the same; include all dimensions and drawing scale; label with cardinal directions

- ☐ current site plan
- ☐ proposed site plan
- ☐ current floor plans
- ☐ proposed floor plans
- ☐ current window and door schedule
- ☐ proposed window and door schedule
- ☐ demolition plan
- ☐ current roof plan
- ☐ proposed roof plan
- ☐ current elevations (all sides)
- ☑ proposed elevations (all sides)
- ☐ perspective and/or line of sight

----- Forwarded Message -----
From: PD - Historic Preservation <historicpreservation@houstontx.gov>
[redacted]servation
Subject: RE: COA for Sign for Texas Direct Auto

Good afternoon,
This project will be eligible for the July 22nd HAHC meeting. We will need some additional information such as the material the sign is made from (aluminum, plastic, etc.), the number of fasteners, and the size (including depth) of the proposed sign. Also, will the sign be illuminated? Additionally, we will need the owner of the building to sign the application and for the name of the owner to be printed on the application. Thank you and please let me know if you have any questions.
Thanks,
Matt Kriegl

Matthew Kriegl, City of Houston Planning & Development Department
(832) 393-6557

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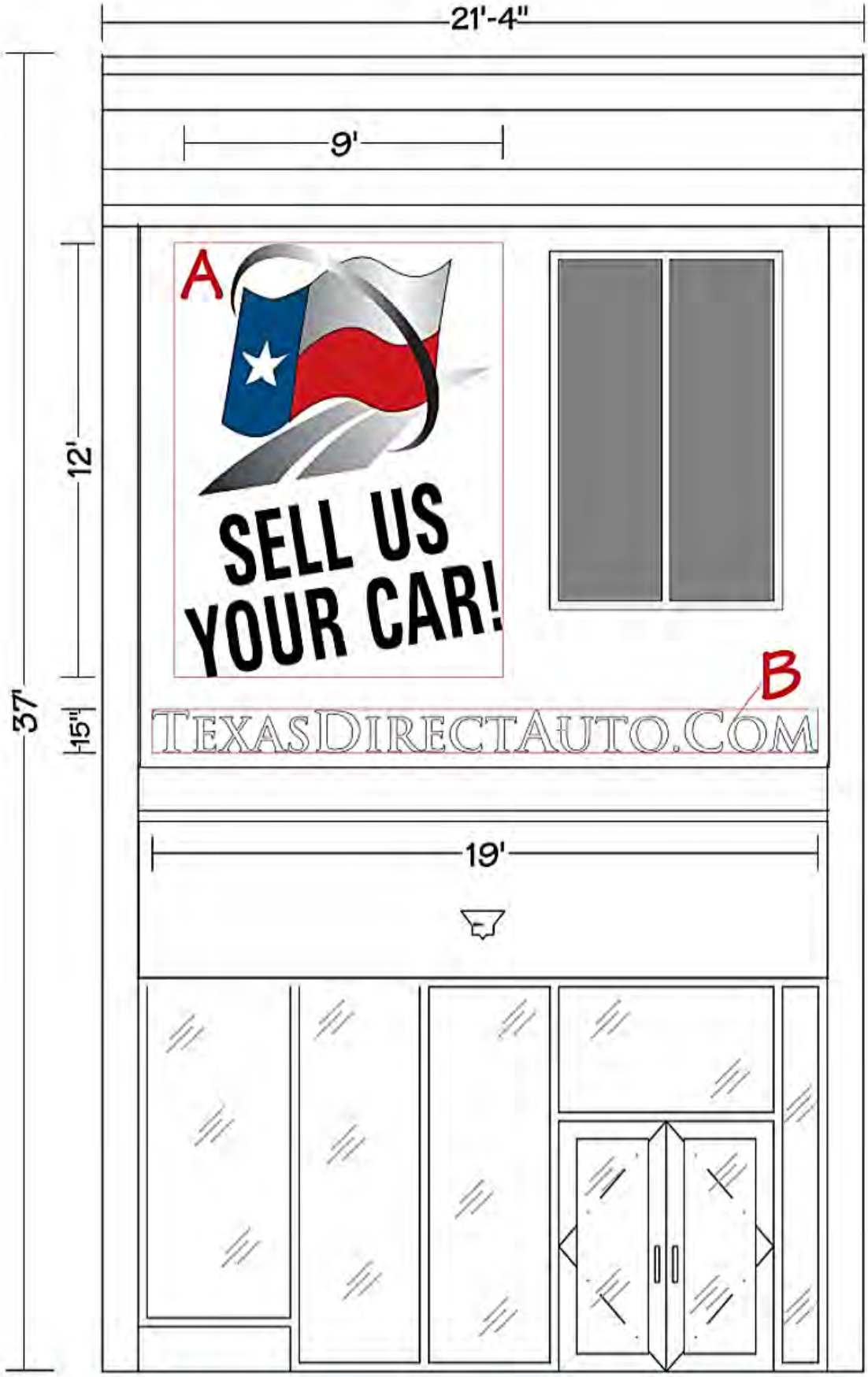


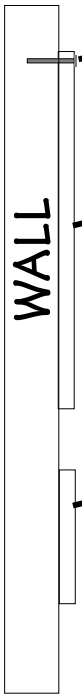
ALL 37' X 21.33' - 789 SQ FT
X .25 = 197.25 ALLOWABLE

SIGN A 9' X 12' = 108 SQ FT
SIGN B 1.25' X 19' = 23.75 SQ F
TOTAL = 131.75 SQ F

Anchors positioned aprox. every 24" around perimeter

SELL US YOUR CAR!

2 anchors per letter



3/8" x 5" non corrosive wall anchors

1/8" aluminum logo panel

1/4" acrylic letters

section view

TEXASDIRECTAUTO.COM

COASTSIGNS.COM
P 281.499.9721 F 281.595.2052
16811 FM 521, PO Box 546, Rosharon, TX 77583
www.coastsigns.com / [redacted]
COAST GRAPHICS & SIGNS, INC.

312 MAIN ST

SCALE: 3/8" = 1'

DATE: 6/30/15

APPROVED BY:

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CERTIFICATE OF APPROPRIATENESS
APPLICATION FORM

PLANNING & DEVELOPMENT DEPARTMENT

PROPERTY

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Historic District / Landmark HCAD #

Subdivision Lot Block

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DOCUMENTS

☐ Application checklist for each proposed action and all applicable documentation listed within are attached

OWNER

Name Texas Direct Auto

Company

Mailing Address 312 main st #200
Houston Tx 77002

Phone 281-499-8200

Email

Signature [illegible]

Date 6/22/15

APPLICANT (if other than owner)

Name Leanna Hayes

Company Stellar Transformations

Mailing Address 1403 Wavecrest LN
Houston Tx 77062

Phone 832-206-0832

Email [redacted]

Signature Leanna Hayes

Date 6/23/15

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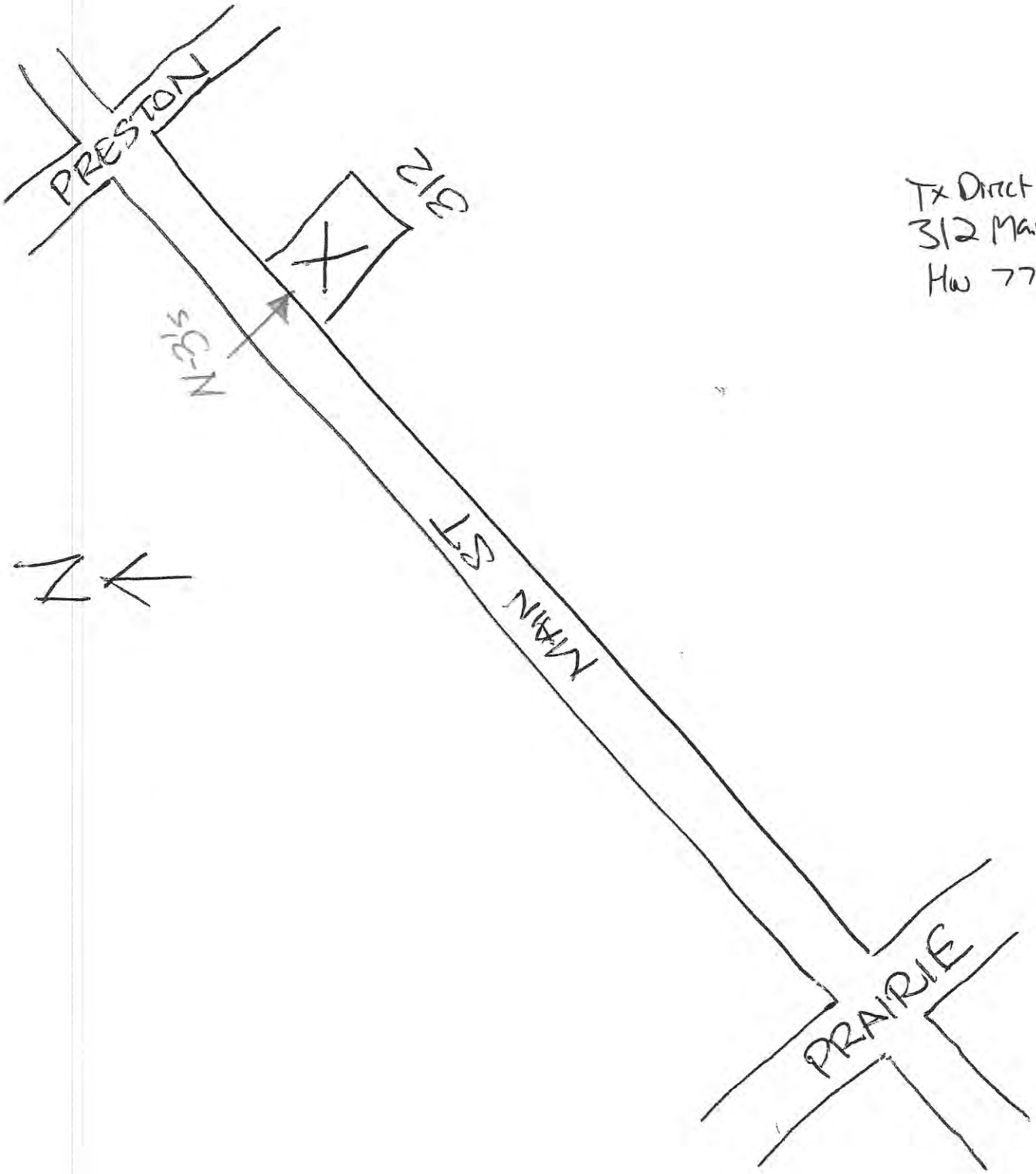
Rev. 10.2014



Tx Direct Auto
312 Main St #200
Hou 77002

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SCALE: 3/16" =1'
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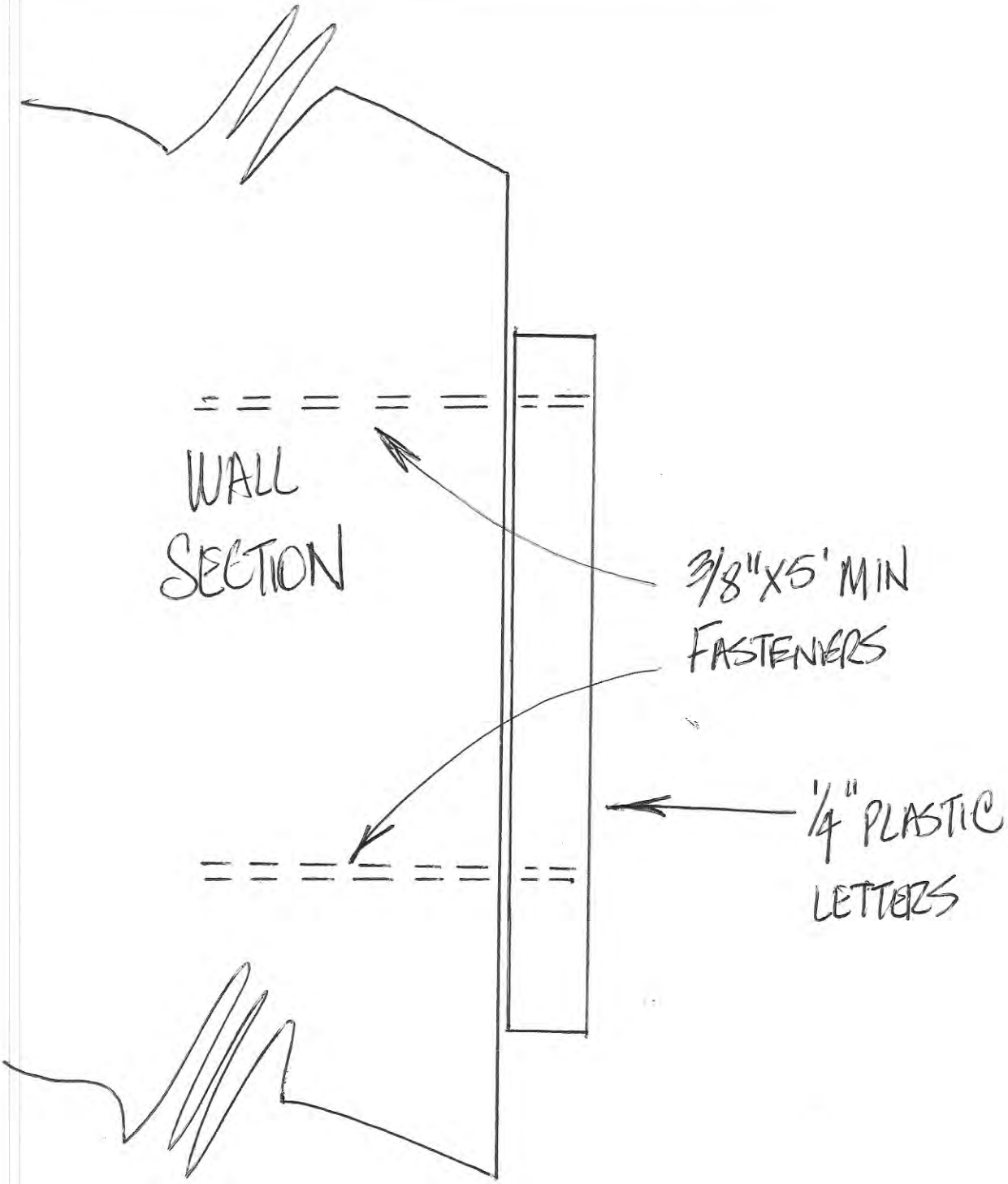

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DATE: 6/15/15	

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