

CERTIFICATE OF APPROPRIATENESS APPLICATION FORM



**PLANNING &
DEVELOPMENT
DEPARTMENT**

PROPERTY

Address 406 Main Street

Historic District / Landmark _____ HCAD # _____

Subdivision _____ Lot _____ Block _____

DESIGNATION TYPE

- Landmark
- Protected Landmark
- Archaeological Site
- Contributing
- Noncontributing
- Vacant

PROPOSED ACTION

- Alteration or Addition
- Restoration
- New Construction
- Relocation
- Demolition
- Excavation

SIBNS

DOCUMENTS

Application checklist for each proposed action and all applicable documentation listed within are attached

OWNER

Name Rebekah Cianfrocco

Company LEVEL OFFICE

Mailing Address 318 W Adams St, 1600
Chicago, IL 60606

Phone 315-796-8435

Signature [Signature]

Date 6/19/15

APPLICANT (if other than owner)

Name SMB Sibns

Company SMB Sibns

Mailing Address 6830 N. Eldridge Parkway
Suite # 210, Houston, TX 77041

Phone 832-754-4716

Email [Redacted]

Signature [Signature]

Date 6/22/15

ACKNOWLEDGEMENT OF RESPONSIBILITY

Requirements: A complete application includes all applicable information requested on checklists to provide a complete and accurate description of existing and proposed conditions. Preliminary review meeting or site visit with staff may be necessary to process the application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Deed Restrictions: You have verified that the work does not violate applicable deed restrictions.

Public Records: If attached materials are protected by copyright law, you grant the City of Houston, its officers, agencies, departments, and employees, non-exclusive rights to reproduce, distribute and publish copyrighted materials before the Houston Archaeological and Historical Commission, the Planning Commission, City Council, and other City of Houston commissions, agencies, and departments, on a City of Houston website, or other public forum for the purposes of application for a Certificate of Appropriateness or building permit, and other educational and not for profit purposes. You hereby represent that you possess the requisite permission or rights being conveyed here to the City.

Compliance: If granted, you agree to comply with all conditions of the COA. Revisions to approved work require staff review and may require a new application and HAHC approval. Failure to comply with the COA may result in project delays, fines or other penalties.

Planner: _____ Application received: ___/___/___ Application complete: ___/___/___

CERTIFICATE OF APPROPRIATENESS ALTERATION & ADDITON CHECKLIST



PLANNING &
DEVELOPMENT
DEPARTMENT

Well in advance of the COA application deadline contact staff to discuss your project and, if necessary, to make an appointment to meet with staff for a project consultation.

Complete all applicable items and submit with the COA application form. Staff can assist you in determining what items are required for your scope of work. An incomplete application may cause delays in processing or may be deferred to the next agenda. Application materials must clearly represent current and proposed conditions. Refer to Houston Code of Ordinances, Ch. 33 VII, Sec. 33-241 for approval criteria for alteration, rehabilitation, restoration and additions.

PROPERTY ADDRESS: 406 Main Street

BUILDING TYPE

- | | |
|---------------------------------------------------------|----------------------------------------------|
| <input type="checkbox"/> single-family residence | <input type="checkbox"/> garage |
| <input type="checkbox"/> multi-family residence | <input type="checkbox"/> carport |
| <input checked="" type="checkbox"/> commercial building | <input type="checkbox"/> accessory structure |
| <input type="checkbox"/> mixed use building | <input type="checkbox"/> other |
| <input type="checkbox"/> institutional building | |

ALTERATION TYPE

- | | |
|--------------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> addition | <input type="checkbox"/> roof |
| <input type="checkbox"/> foundation | <input type="checkbox"/> awning or canopy |
| <input type="checkbox"/> wall siding or cladding | <input checked="" type="checkbox"/> commercial sign |
| <input type="checkbox"/> windows or doors | <input type="checkbox"/> ramp or lift |
| <input type="checkbox"/> porch or balcony | <input type="checkbox"/> other |

WRITTEN DESCRIPTION

- property description, current conditions and any prior alterations or additions
- proposed work; plans to change any exterior features, and/or addition description
- current building material conditions and originality of any materials proposed to be repaired or replaced
- proposed new materials description; attach specification sheets if necessary

PHOTOGRAPHS label photos with description and location

- elevations of all sides
- detail photos of exterior elements subject to proposed work
- historical photos as evidence for restoration work

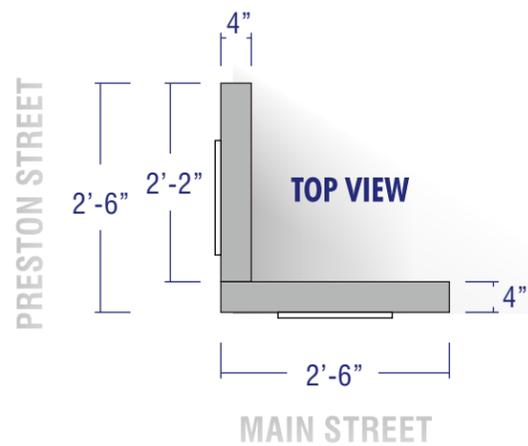
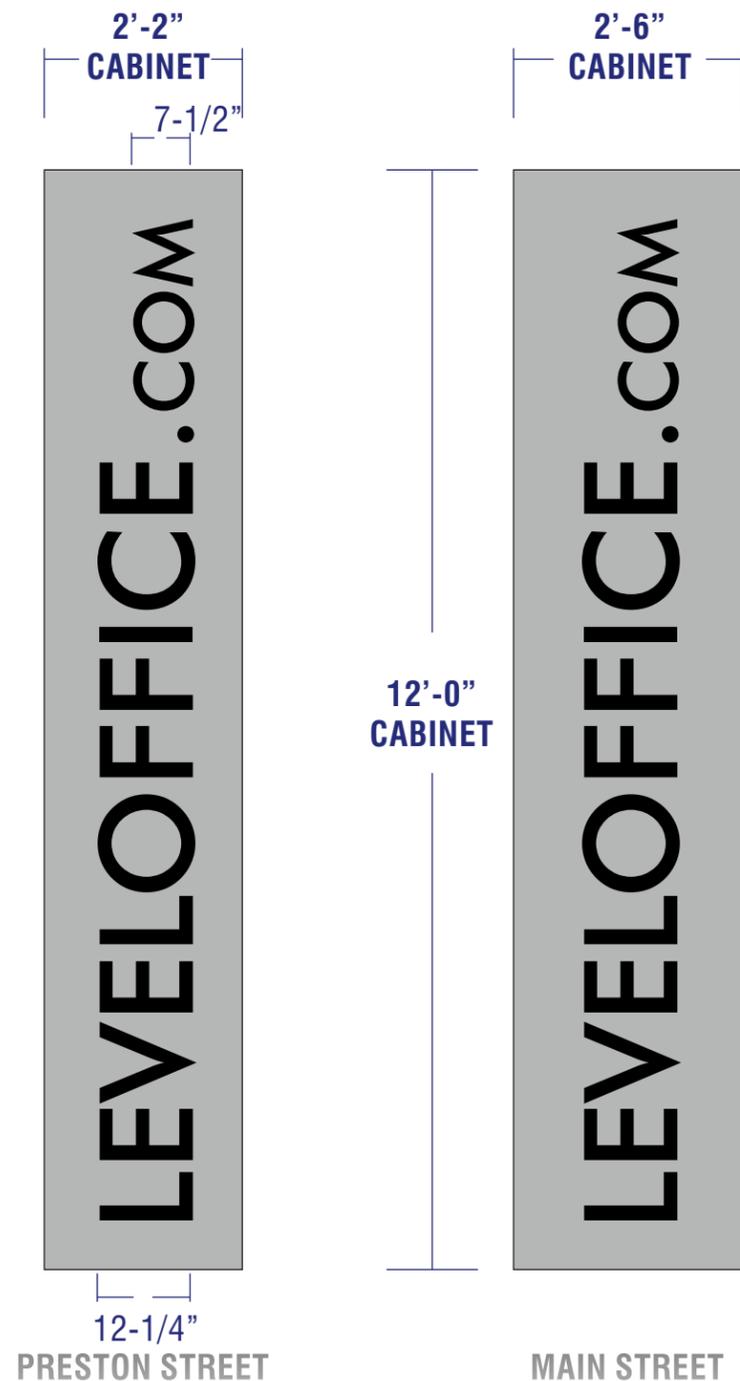
DRAWINGS scale like drawings the same; include all dimensions and drawing scale; label with cardinal directions

- | | |
|------------------------------------------------------------|---------------------------------------------------------------------|
| <input checked="" type="checkbox"/> current site plan | <input type="checkbox"/> demolition plan |
| <input checked="" type="checkbox"/> proposed site plan | <input type="checkbox"/> current roof plan |
| <input type="checkbox"/> current floor plans | <input type="checkbox"/> proposed roof plan |
| <input type="checkbox"/> proposed floor plans | <input checked="" type="checkbox"/> current elevations (all sides) |
| <input type="checkbox"/> current window and door schedule | <input checked="" type="checkbox"/> proposed elevations (all sides) |
| <input type="checkbox"/> proposed window and door schedule | <input type="checkbox"/> perspective and/or line of sight |

CORNER MOUNTED WALL SIGN

SCALE: 1/2" = 1'-0"

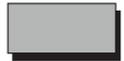
TOTAL: 56 Square Feet



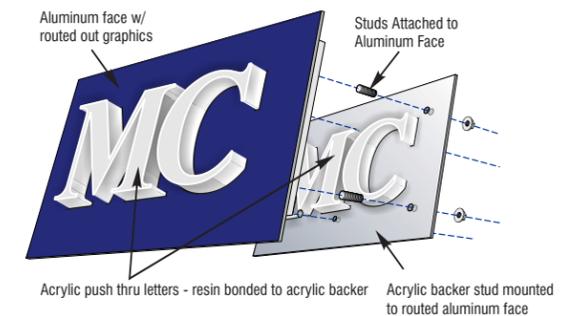
- CABINET:** 4" deep fabricated alum. cabinet - painted Matthews 41342SP Brushed Aluminum
- FACES:** .090 flat alum faces with routed out graphics - painted Matthews 41342SP Brushed Aluminum
- GRAPHICS:** Routed from alum. face & push through 1" thick Clear acrylic w/ polished edges; Surface applied Dual Color Black film & second surface applied diffuser; Letters will appear black during the day and will illuminate white at night
- ILLUMINATION:** White LED's as required by manufacturer - power supplies to be housed within cabinet - customer to provide electrical to signage location
- INSTALL:** **Corner mounted flush to building using appropriate fasteners to suit wall; further details to follow of installation on tile wall**
- QUANTITY:** (2) Two S/F cabinets required; (1) One for Main street elevation, (1) One for Preston street elevation

PROPOSED PHOTOS SHOWN ON FOLLOWING PAGE

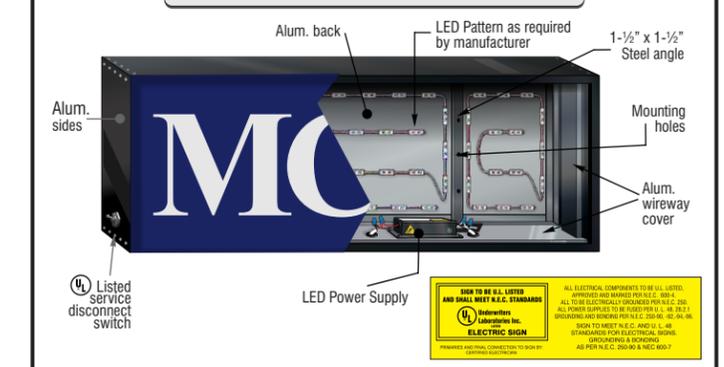
COLOR MATCHING

-  33635-222 Dual Color Black film
-  Matthews 41342SP Brushed Aluminum LRV 68.2

Routed-Push Thru Letters



S/F LED ILLUMINATED CABINET



**8959 TYLER BLVD.
MENTOR, OHIO 44060**

PH. 440-209-6200
FAX 440-209-6277
www.mcsign.com

CLIENT:	PAGE NUMBER	TICKET NO.:	DATE:	DATE:	REVISIONS:
LEVEL OFFICE	1	346887	03/12/15	03/26/15 AF	Revised cabinet to read LEVELOFFICE.COM
				4/1/15 Viv	Reduced size of .com copy
PROJECT MANAGER:				05/26/15 DN	add confirmed color
DESIGNER:					
ADDRESS:					
LAURA SWEENEY					
DESIGNER:					
DN					
ELECTRONIC FILE NAME:					
LEVEL OFFICE\2015\TX\HOUSTON - MAIN					

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CLIENT SIGNATURE & APPROVAL DATE:

CORNER MOUNTED WALL SIGN

SCALE: 1/2" = 1'-0"

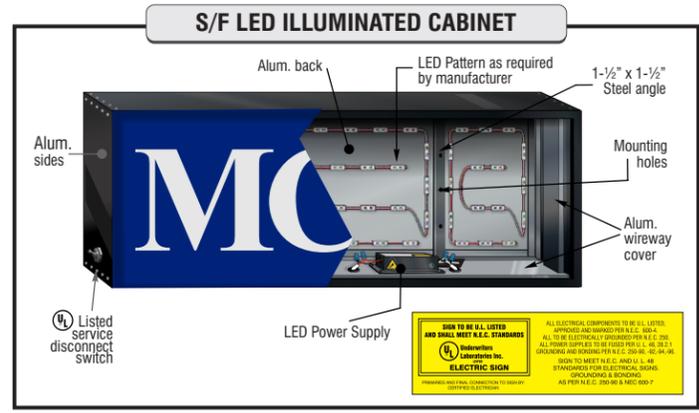
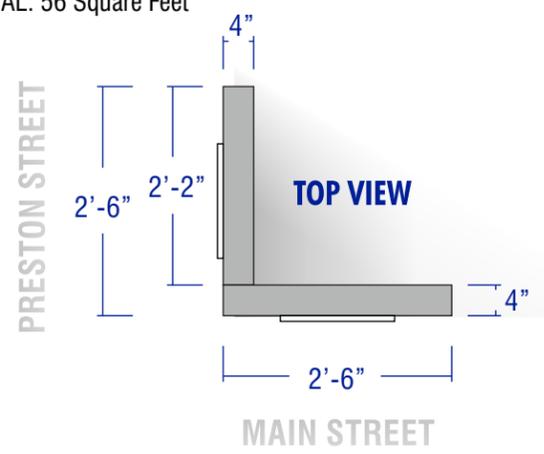
Preston St. 26 Square Feet
Main St. : 30 Square Feet
TOTAL: 56 Square Feet

2'-2"
CABINET
7-1/2"

LEVELOFFICE.COM

12-1/4"
PRESTON STREET

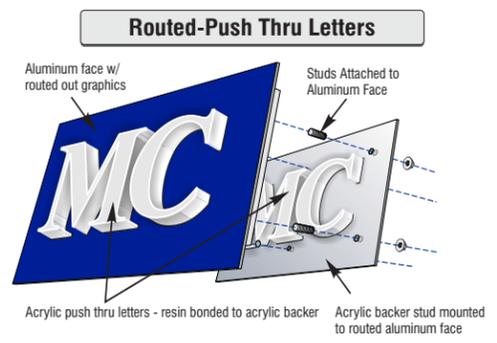
12'-0"
CABINET



- CABINET:** 4" deep fabricated alum. cabinet - painted Matthews 41342SP Brushed Aluminum
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- ILLUMINATION:** White LED's as required by manufacturer - power supplies to be housed within cabinet - customer to provide electrical to signage location
- INSTALL:** Corner mounted flush to building using appropriate fasteners to suit wall; further details to follow of installation on tile wall
- QUANTITY:** (1) One S/F cabinet required for Preston street elevation,

COLOR MATCHING

- 33635-222 Dual Color Black film
- Matthews 41342SP Brushed Aluminum LRV 68.2

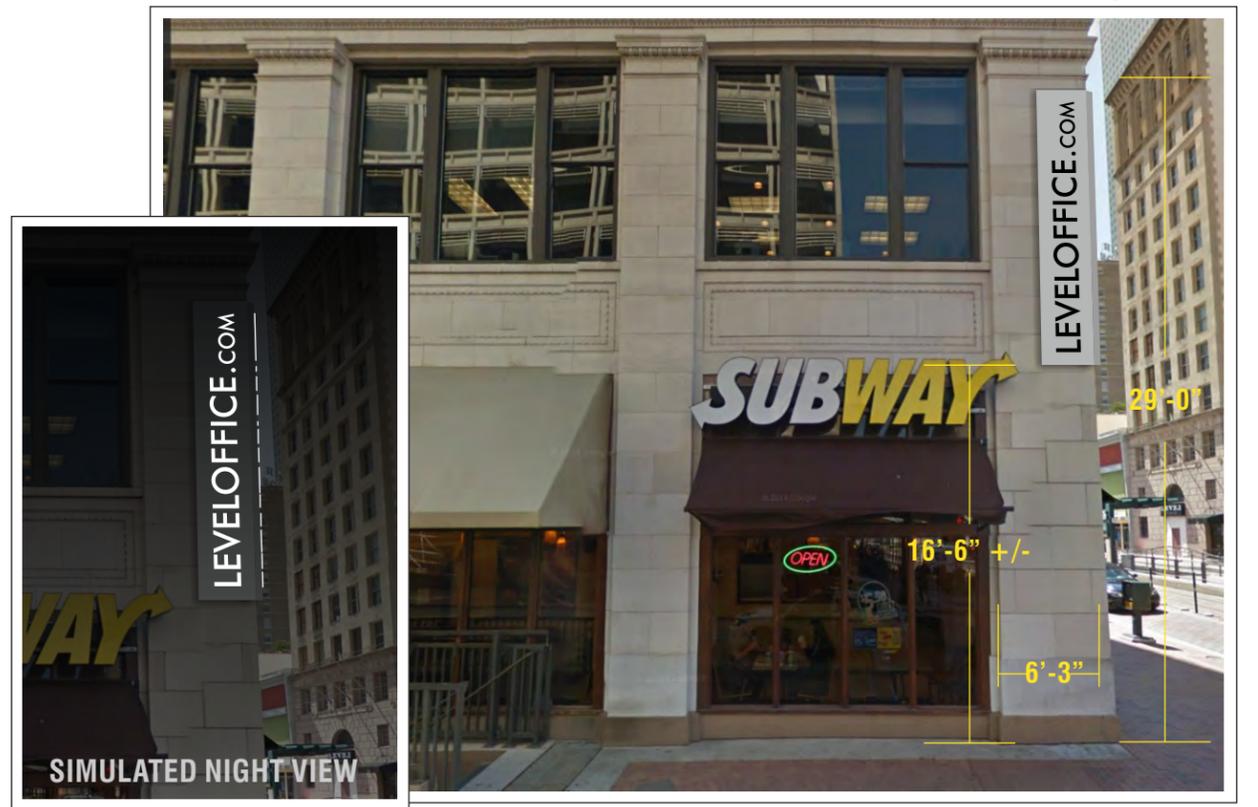


EXISTING CONDITIONS FOR REFERENCE



PRESTON ST. ELEVATION

SCALE: 1/8" = 1'-0"



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LEVEL OFFICE	1	346887	03/12/15	03/26/15 AF 4/1/15 Viv	Revised cabinet to read LEVELOFFICE.COM Reduced size of .com copy
ADDRESS:	PROJECT MANAGER:		DESIGNER:		05/26/15 DN 06/10/15 DM
405 MAIN STREET HOUSTON, TX 77002	LAURA SWEENEY		DN		add confirmed color Separated proposed & artwork to separate pages
	ELECTRONIC FILE NAME:				
	LEVEL OFFICE\2015\TX\HOUSTON - MAIN				

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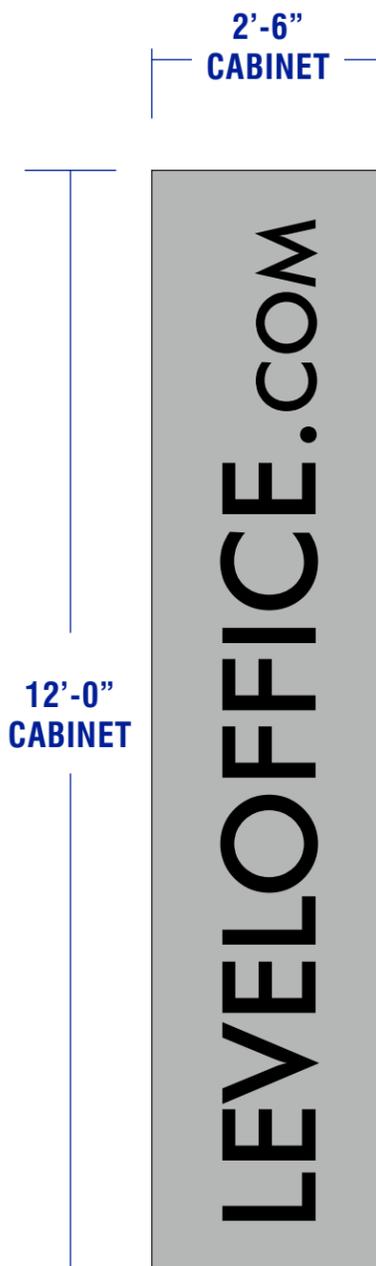


CLIENT SIGNATURE & APPROVAL DATE:

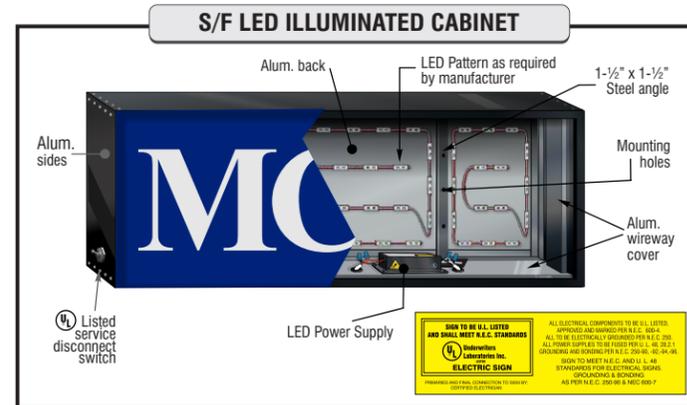
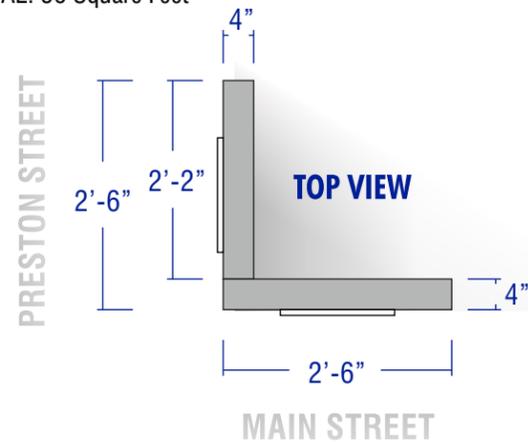
CORNER MOUNTED WALL SIGN

SCALE: 1/2" = 1'-0"

Preston St. 26 Square Feet
Main St. : 30 Square Feet
TOTAL: 56 Square Feet



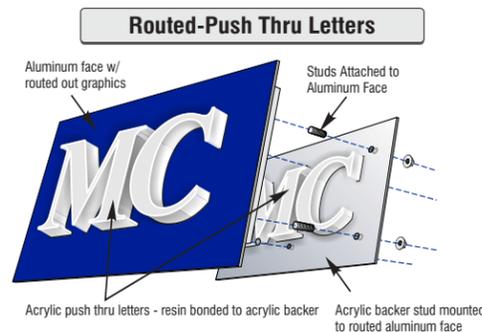
MAIN STREET



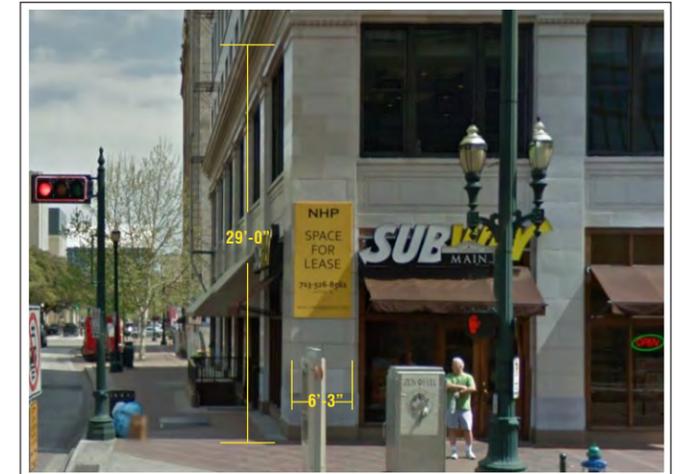
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COLOR MATCHING

- 33635-222 Dual Color Black film
- Matthews 41342SP Brushed Aluminum LRV 68.2

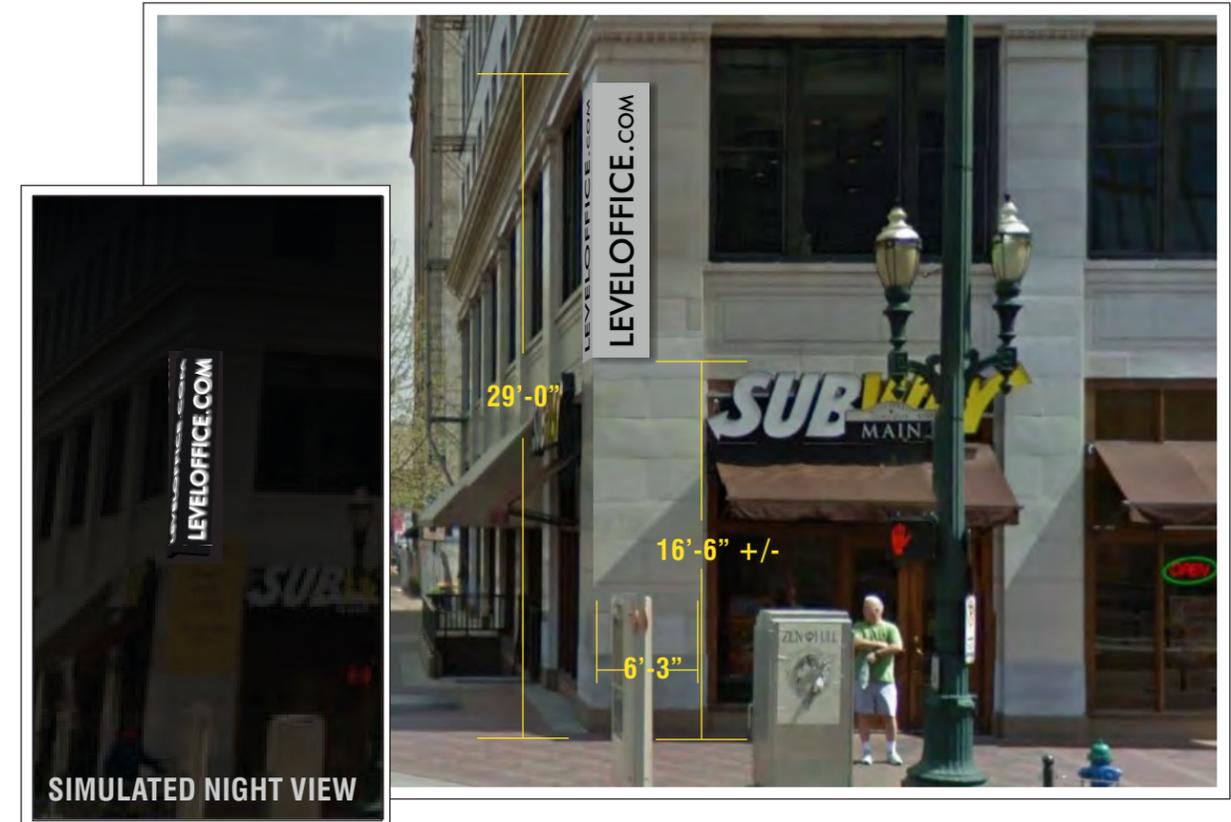


EXISTING CONDITIONS FOR REFERENCE



MAIN ST. ELEVATION

SCALE: 1/8" = 1'-0"



CLIENT:	PAGE NUMBER	TICKET NO.:	DATE:	DATE:	REVISIONS:
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