

# CERTIFICATE OF APPROPRIATENESS APPLICATION FORM



**PLANNING &  
DEVELOPMENT  
DEPARTMENT**

**PROPERTY**

Address 1538 ARLINGTON ST.

Historic District Landmark HOUSTON HEIGHTS EAST HCAD # 0201330000022

Subdivision HOUSTON HEIGHTS Lot 22 Block 137

**DESIGNATION TYPE**

- Landmark
- Protected Landmark
- Archaeological Site
- Contributing
- Noncontributing
- Vacant

**PROPOSED ACTION**

- Alteration or Addition
- Restoration
- New Construction
- Relocation
- Demolition
- Excavation

**DOCUMENTS**

Application checklist for each proposed action and all applicable documentation listed within are attached

**OWNER**

Name J. KENT & SUSAN R. MARSH

Company N/A

Mailing Address 1538 ARLINGTON ST.  
HOUSTON, TX. 77008

Phone 713 647 9880

Email [REDACTED]

Signature J. Kent / Marsh

Date 5.16.16

**APPLICANT (if other than owner)**

Name \_\_\_\_\_

Company \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**ACKNOWLEDGEMENT OF RESPONSIBILITY**

**Requirements:** A complete application includes all applicable information requested on checklists to provide a complete and accurate description of existing and proposed conditions. Preliminary review meeting or site visit with staff may be necessary to process the application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

**Deed Restrictions:** You have verified that the work does not violate applicable deed restrictions.

**Public Records:** If attached materials are protected by copyright law, you grant the City of Houston, its officers, agencies, departments, and employees, non-exclusive rights to reproduce, distribute and publish copyrighted materials before the Houston Archaeological and Historical Commission, the Planning Commission, City Council, and other City of Houston commissions, agencies, and departments, on a City of Houston website, or other public forum for the purposes of application for a Certificate of Appropriateness or building permit, and other educational and not for profit purposes. You hereby represent that you possess the requisite permission or rights being conveyed here to the City.

**Compliance:** If granted, you agree to comply with all conditions of the COA. Revisions to approved work require staff review and may require a new application and HAHC approval. Failure to comply with the COA may result in project delays, fines or other penalties.

Planner: \_\_\_\_\_ Application received: \_\_\_/\_\_\_/\_\_\_ Application complete: \_\_\_/\_\_\_/\_\_\_

# CERTIFICATE OF APPROPRIATENESS ALTERATION & ADDITON CHECKLIST



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DEPARTMENT

Well in advance of the COA application deadline contact staff to discuss your project and, if necessary, to make an appointment to meet with staff for a project consultation.

Complete all applicable items and submit with the COA application form. Staff can assist you in determining what items are required for your scope of work. An incomplete application may cause delays in processing or may be deferred to the next agenda. Application materials must clearly represent current and proposed conditions. Refer to Houston Code of Ordinances, Ch. 33 VII, Sec. 33-241 for approval criteria for alteration, rehabilitation, restoration and additions.

PROPERTY ADDRESS: 1538 ARLINGTON ST.

## BUILDING TYPE

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> single-family residence | <input checked="" type="checkbox"/> garage   |
| <input type="checkbox"/> multi-family residence             | <input type="checkbox"/> carport             |
| <input type="checkbox"/> commercial building                | <input type="checkbox"/> accessory structure |
| <input type="checkbox"/> mixed use building                 | <input type="checkbox"/> other               |
| <input type="checkbox"/> institutional building             |  |

## ALTERATION TYPE

- |  |   |
|--|---|
| <input type="checkbox"/> addition                | <input checked="" type="checkbox"/> roof  |
| <input type="checkbox"/> foundation              | <input type="checkbox"/> awning or canopy |
| <input type="checkbox"/> wall siding or cladding | <input type="checkbox"/> commercial sign  |
| <input type="checkbox"/> windows or doors        | <input type="checkbox"/> ramp or lift     |
| <input type="checkbox"/> porch or balcony        | <input type="checkbox"/> other            |

## WRITTEN DESCRIPTION

- property description, current conditions and any prior alterations or additions
- proposed work; plans to change any exterior features, and/or addition description
- current building material conditions and originality of any materials proposed to be repaired or replaced
- proposed new materials description; attach specification sheets if necessary

## PHOTOGRAPHS label photos with description and location

- elevations of all sides
- detail photos of exterior elements subject to proposed work
- historical photos as evidence for restoration work

## DRAWINGS scale like drawings the same; include all dimensions and drawing scale; label with cardinal directions

- |  |   |
|--|---|
| <input type="checkbox"/> current site plan                 | <input type="checkbox"/> demolition plan                  |
| <input type="checkbox"/> proposed site plan                | <input type="checkbox"/> current roof plan                |
| <input type="checkbox"/> current floor plans               | <input type="checkbox"/> proposed roof plan               |
| <input type="checkbox"/> proposed floor plans              | <input type="checkbox"/> current elevations (all sides)   |
| <input type="checkbox"/> current window and door schedule  | <input type="checkbox"/> proposed elevations (all sides)  |
| <input type="checkbox"/> proposed window and door schedule | <input type="checkbox"/> perspective and/or line of sight |

1538 ARLINGTON STREET

Certificate of Appropriateness Application

May 16, 2016

**PROPERTY DESCRIPTION – CURRENT CONDITIONS – PRIOR ALTERATIONS OR ADDITIONS**

The subject property is a two-story single family residence with a single story two-car garage and a two story rear apartment with a first floor single garage. The residence was constructed in 1996. The west and south sides of the residence are wrapped with a one-story porch. Garage access is via a rear alley.

The residence and two-car garage were originally constructed with a composition shingle roof in a diamond-shaped pattern. The two-story apartment was constructed between 2001 and 2010 and is City of Houston permitted as an apartment with a mixed shape composition shingle roof.

The front porch roof has a history of leaking and has been repaired several times in recent years. The owner decided to replace the leaking composition roof on the porch with a standing seam metal life-time roof in February, 2014. No other alterations have been made to the residence since the original construction.

**PROPOSED WORK – PLANS TO CHANGE ANY EXTERIOR FEATURES**

The existing roof is approximately 20 years old, has leaked several times, and has been repaired but the life expectancy of the roof has been reached and needs replacement. The homeowner has enjoyed a leak-free porch since the replacement with a lifetime metal roof and desires to extend that security to the remainder of the roofs on the property. The proposed work will be an extension of the current existing condition and will provide a more sustainable roof element. The proposed work, like that of the existing standing seam metal roof will be with 22 guage Galvalume metal with invisible connectors that will be only of stainless steel. The roof will have a 40 year warranty. Had the homeowner known of the propensity of leakage possible with the original composition roof, based on recent reliability of the metal roof, the homeowner would likely have chosen the standing seam metal roof material for the entire structure at the beginning of construction. A copy of the proposed contract for metal roof replacement is attached.

**PHOTOGRAPHS**

Attached are photos of the front (west) side of the house, a birds-eye view of the property, as viewed from the south direction, indicating the three structures and their existing roof locations, and a view of the front residence with the apartment in the back-ground. A photo of the standing seam metal roof installation on the porch roof is also included that indicates the sub-layer material, the metal material, and the quality of stainless steel connectors utilized. The same specifications will be used for the proposed new roof. The existing natural gray color metal will be used in the proposed construction.

# IDEAL ROOFING

9535 Clay Rd Houston TX 77080  
Off 713-896-1122 Fax 713-690-8710

TO: Ken Marsh

PROJECT: 1538 Arlington St.  
Houston TX 77008

## Job Scope:

### **Metal Roof:**

- Remove existing roof House, garage and apartment consisting on one layer of shingles and underlayment.
- Remove necessary siding on walls to allow new flashing, and replace to match. ( Paint done by others.)
- Repair rotten decking up to 2 sheets to match existing. ( Additional sheets will be billed at \$50.00 per sheet.)
- Provide and install Grace Ice and water shield as underlayment.
- Provide and install 22ga Berridge Cee Lock panel ( 16.5" wide with 1.5" seam Smooth.)
- Fabricate and install trim to match.
- Provide and install perforated z flashing on ridge for attic ventilation.
- Fabricate and install chimney cricket.
- Fabricate and install all necessary flashing to attach to walls.
- All metal to be 22ga Galvalume Steel.
- Ideal Roofing will pay for construction permits.
- (1) Year Workmanship Warranty by Ideal Roofing, LLC.

## Total job as scoped:

Options: None

TERMS: 50 % down, balance upon Completion.

Prepared by: Jose Villarreal 5/12/16 and valid for 30 days.

**Customer Acceptance:** \_\_\_\_\_ **Date:** \_\_\_\_\_



3511 Huntington St



Edit Street View

Google earth

220° 45' 54.42" W 33° 52' 35.55" N 1000m 0.4m 0.4m 0.4m 0.4m



1538 Arlington St

Google Earth

© 2013 Google



641 Kingston St



Edit Street View

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39.15252411, -95.21379306, 41.1111, 408.410, 62.11

Google earth



2.28.2014