

CERTIFICATE OF APPROPRIATENESS APPLICATION FORM

PROPERTY

Address 3219 White Oak Dr. Houston, TX 77007
 Historic District / Landmark Heights Historical District HCAD # 0210180000028
 Subdivision Houston Heights Lot 23 & 24 Block 286

DESIGNATION TYPE

- Landmark Contributing
 Protected Landmark Noncontributing
 Archaeological Site Vacant

PROPOSED ACTION

- Alteration or Addition Relocation
 Restoration Demolition
 New Construction Excavation

DOCUMENTS

Application checklist for each proposed action and all applicable documentation listed within are attached

OWNER

Name Thi Tran Kim-Chua
 Company _____
 Mailing Address 12419 Lusterleaf Dr.
Cypress, TX 77429
 Phone _____
 Email _____
 Signature *Kim-Chua Tran*
 Date 2/24/15

APPLICANT (if other than owner)

Name Kevin Kamrath
 Company Aqua Car Wash
 Mailing Address 3219 white oak Dr.
Houston, TX 77007
 Phone _____
 Email [REDACTED]
 Signature *Kevin Kamrath*
 Date 2/24/15

ACKNOWLEDGEMENT OF RESPONSIBILITY

Requirements: A complete application includes all applicable information requested on checklists to provide a complete and accurate description of existing and proposed conditions. Preliminary review meeting or site visit with staff may be necessary to process the application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Deed Restrictions: You have verified that the work does not violate applicable deed restrictions.

Public Records: If attached materials are protected by copyright law, you grant the City of Houston, its officers, agencies, departments, and employees, non-exclusive rights to reproduce, distribute and publish copyrighted materials before the Houston Archaeological and Historical Commission, the Planning Commission, City Council, and other City of Houston commissions, agencies, and departments, on a City of Houston website, or other public forum for the purposes of application for a Certificate of Appropriateness or building permit, and other educational and not for profit purposes. You hereby represent that you possess the requisite permission or rights being conveyed here to the City.

Compliance: If granted, you agree to comply with all conditions of the COA. Revisions to approved work require staff review and may require a new application and HAHC approval. Failure to comply with the COA may result in project delays, fines or other penalties.

Planner: _____ Application received: ___/___/___ Application complete: ___/___/___

CERTIFICATE OF APPROPRIATENESS

APPLICATION INSTRUCTIONS

Well in advance of the COA application deadline contact staff to discuss your project, application requirements, and, if necessary, to make an appointment to meet with staff for a project consultation. Visit the **Historic Preservation Web Manual** for historic district profiles, project guidance and forms.
www.houstontx.gov/HistoricPreservationManual

Historic Preservation Office

713.837.7963

historicpreservation@houstontx.gov

SUBMISSION INSTRUCTIONS

To submit application to Planning Department:

- email documents to historicpreservation@houstontx.gov (attachments must be less than 10MB)
- send a Dropbox shared folder invitation to historicpreservation@houstontx.gov, or
- contact staff to set up an appointment to drop off a disc or flash drive.

MEETING SCHEDULE

- Applications are due **22 calendar days** in advance of the HAHC meeting by **12 PM (noon)** on the deadline date. Exception: revisions to items deferred or denied at the previous HAHC meeting are due 15 days in advance of the scheduled meeting.
- Application deadlines are firm. All materials must be submitted by the deadline to be considered at the following HAHC meeting. Designs must be final at time of application; revisions will not be accepted after the deadline.
- HAHC will not accept new material or redesigns presented at the HAHC meeting. Deferral until the following month's meeting may be necessary in such cases to allow for adequate review by staff and commissioners.
- HAHC monthly meetings are held at 3:00 PM at City Hall Annex, 900 Bagby Street, City Council Chambers, Public Level.

2014 Meeting Dates (Thursdays unless noted otherwise)	COA Application Deadlines	Demolition / Relocation Posted Sign Deadlines
October 23	October 1	October 13
November 20	October 29	November 10
December 17 (Wednesday)	November 25	December 7

DEFINITIONS

Addition: any expansion to an existing building, structure or object.

Alteration: any change to the exterior of a building or structure, including adding, moving, removing or replacing an exterior feature.

Demolition: an act or process that destroys in whole, or a majority of, any building, structure, object or site.

Excavation: to expose, uncover, or remove by digging, cutting or hollowing out.

Exterior Feature: an element of the architectural character and the general arrangement of the external portion of a building, structure or object, including building materials.

Mandatory Repair: a repair of a building or structure that is necessary to comply with Article IX, Ch. 10, Houston Code of Ordinances, as evidenced by an order of the hearing official or the building and standards commission or by a citation.

New Construction: the erection of a new building, structure, or object, on a lot, site, or other property.

Relocation: any change in the location of a building, structure, or object.

Restoration: accurately recovering the form and detail of a building, structure, object, or site and its setting as it appeared at a particular period of time by means of the removal of later work, or by the replacement of missing earlier work, or both.

CERTIFICATE OF APPROPRIATENESS ALTERATION & ADDITON CHECKLIST

Well in advance of the COA application deadline contact staff to discuss your project and, if necessary, to make an appointment to meet with staff for a project consultation.

Complete all applicable items and submit with the COA application form. Staff can assist you in determining what items are required for your scope of work. An incomplete application may cause delays in processing or may be deferred to the next agenda. Application materials must clearly represent current and proposed conditions. Refer to Houston Code of Ordinances, Ch. 33 VII, Sec. 33-241 for approval criteria for alteration, rehabilitation, restoration and additions.

PROPERTY ADDRESS: 3219 White Oak Dr. Houston, TX 77007

BUILDING TYPE

- | | |
|---|--|
| <input type="checkbox"/> single-family residence | <input type="checkbox"/> garage |
| <input type="checkbox"/> multi-family residence | <input type="checkbox"/> carport |
| <input checked="" type="checkbox"/> commercial building | <input type="checkbox"/> accessory structure |
| <input type="checkbox"/> mixed use building | <input type="checkbox"/> other |
| <input type="checkbox"/> institutional building | |

ALTERATION TYPE

- | | |
|--|---|
| <input type="checkbox"/> addition | <input type="checkbox"/> roof |
| <input type="checkbox"/> foundation | <input type="checkbox"/> awning or canopy |
| <input type="checkbox"/> wall siding or cladding | <input checked="" type="checkbox"/> commercial sign |
| <input type="checkbox"/> windows or doors | <input type="checkbox"/> ramp or lift |
| <input type="checkbox"/> porch or balcony | <input type="checkbox"/> other |

WRITTEN DESCRIPTION

- property description, current conditions and any prior alterations or additions
- proposed work; plans to change any exterior features, and/or addition description
- current building material conditions and originality of any materials proposed to be repaired or replaced
- proposed new materials description; attach specification sheets if necessary

PHOTOGRAPHS

 label photos with description and location

- elevations of all sides
- detail photos of exterior elements subject to proposed work
- historical photos as evidence for restoration work

DRAWINGS

 scale like drawings the same; include all dimensions and drawing scale; label with cardinal directions

- | | |
|--|---|
| <input type="checkbox"/> current site plan | <input type="checkbox"/> demolition plan |
| <input type="checkbox"/> proposed site plan | <input type="checkbox"/> current roof plan |
| <input type="checkbox"/> current floor plans | <input type="checkbox"/> proposed roof plan |
| <input type="checkbox"/> proposed floor plans | <input type="checkbox"/> current elevations (all sides) |
| <input type="checkbox"/> current window and door schedule | <input type="checkbox"/> proposed elevations (all sides) |
| <input type="checkbox"/> proposed window and door schedule | <input type="checkbox"/> perspective and/or line of sight |



Owner and Property Information	
Owner Name & Mailing Address:	THI TRAN KIM-CHUA 12419 LUSTERLEAF DR CYPRESS TX 77429-2860
Legal Description:	LTS 23 & 24 BLK 286 HOUSTON HEIGHTS
Property Address:	3215 WHITE OAK DR HOUSTON TX 77007

State Class Code		Land Use Code		Building Class		Total Units
F1 -- Real, Commercial		7500 -- Comm. Tabled Retail Land		E		0
Land Area	Building Area	Net Rentable Area	Neighborhood	Market Area	Map Facet	Key Map®
13,200 SF	5,776	0	5938.21	4006 -- American General	5358C	493A

Value Status Information

Capped Account	Value Status	Notice Date	Shared CAD
No	Noticed	03/31/2014	No

Exemptions and Jurisdictions

Exemption Type	Districts	Jurisdictions	ARB Status	2013 Rate	2014 Rate
None	001	HOUSTON ISD	Supplemental: 09/12/2014	1.186700	1.196700
	040	HARRIS COUNTY	Supplemental: 09/12/2014	0.414550	0.417310
	041	HARRIS CO FLOOD CNTRL	Supplemental: 09/12/2014	0.028270	0.027360
	042	PORT OF HOUSTON AUTHY	Supplemental: 09/12/2014	0.017160	0.015310
	043	HARRIS CO HOSP DIST	Supplemental: 09/12/2014	0.170000	0.170000
	044	HARRIS CO EDUC DEPT	Supplemental: 09/12/2014	0.006358	0.005999
	048	HOU COMMUNITY COLLEGE	Supplemental: 09/12/2014	0.097173	0.106890
	061	CITY OF HOUSTON	Supplemental: 09/12/2014	0.638750	0.631080

Valuations

Value as of January 1, 2013			Value as of January 1, 2014		
	Market	Appraised		Market	Appraised
Land	462,000		Land	633,600	
Improvement	113,177		Improvement	125,807	
Total	575,177	575,177	Total	759,407	759,407

Land

Market Value Land												
Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	7500 -- Comm. Tabled Retail Land	SF1	SF	13,200	1.00	1.00	1.00	Corner or Alley	1.00	48.00	48.00	633,600.00

Building

Building	Year Built	Type	Style	Quality	Impr Sq Ft	Building Details
1	2002	Car Wash (Manual)	Car Wash - Self Serve	Low	900	Displayed
2	1920	Res. Struct. Or Conversion	Single-Family Residence	Low	1,276	View
3	1950	Apartment Struct. 4-20 Units	Multiple Res (Low Rise)	Average	3,600	View

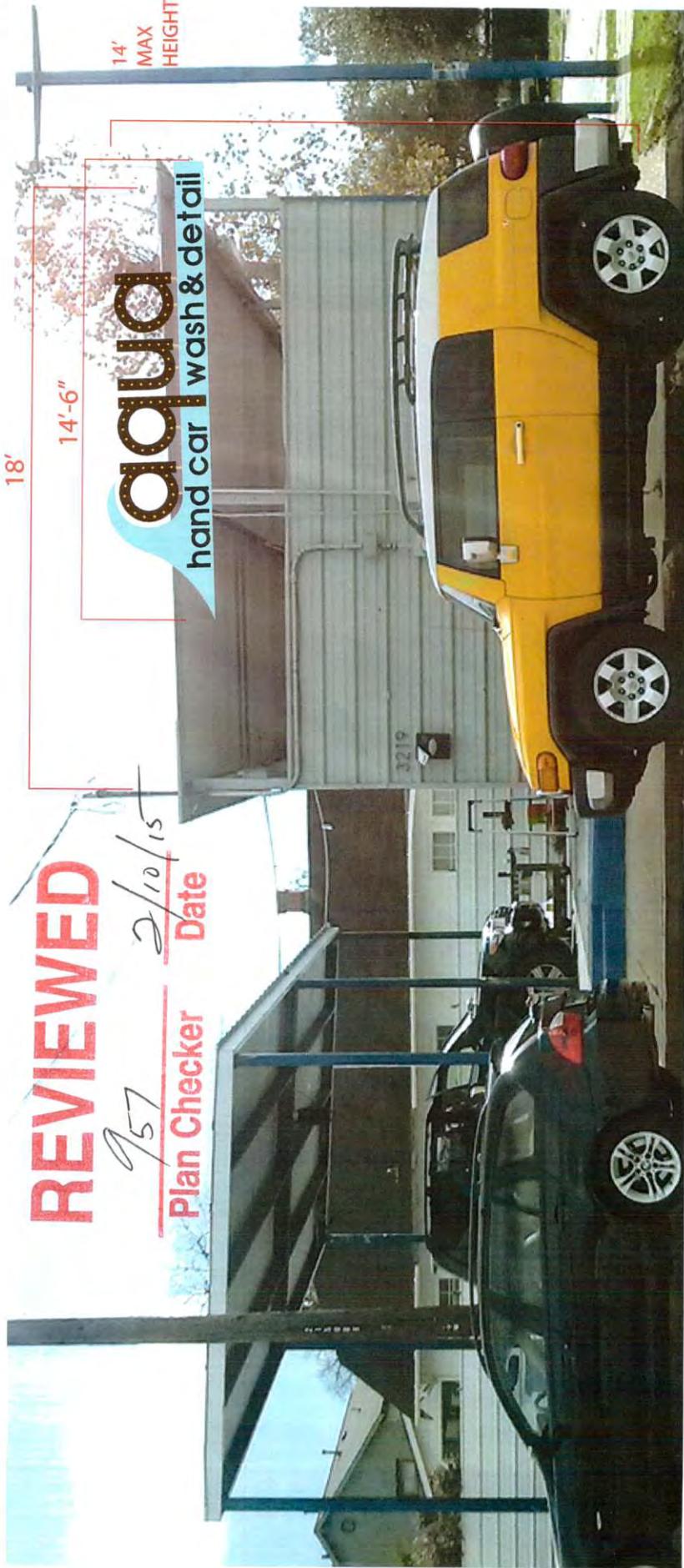
Building Details (1)

Building Data	Building Areas

Element	Detail
Cooling Type	None
Construction Type	Steel, Light
Functional Utility	Avg/Normal
Heating Type	None
Partition Type	Normal
Physical Condition	Fair
Plumbing Type	Adequate
Sprinkler Type	None
Exterior Wall	Metal, Light
Economic Obsolescence	Normal
Element	Units
Wall Height	8
Interior Finish Percent	0

Description	Area
BASE AREA PRI	900

Building Features	
Description	Units
CANOPY ROOF AND SLAB	1
Paving - Light Concrete	1
Detached Frame Garage	1



REVIEWED

957 2/10/15

Plan Checker

Date

aqua

hand car wash & detail

18'

14'-6"

14'
MAX
HEIGHT

WORK ORDER	Client Signature: _____	Date: _____
date _____	DRAWING No.	JOB LOCATION
Designer <u>Cruz</u>	date <u>1/6/15</u>	street _____
	Sales Rep <u>a</u>	City, state _____

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4208 Washington Ave,
 Houston TX 77007
281 990-7446



ALUMINUM CHANNEL LETTERS

LIGHT BULBS

3'5"

23'1"

10'1"

PAINTED ALUMINUM PLATE

CHANNEL LETTER W/ DAY/NIGHT FACES
(AT NIGHT WILL SHINE WHITE)

REVIEWED

957 2/10/15

Plan Checker Date

WORK ORDER _____ date _____ Designer Cruz	DRAWING No. _____ date 1/6/15 Sales Rep a	Client Signature: _____ Date: _____	JOB LOCATION street _____ City, state _____
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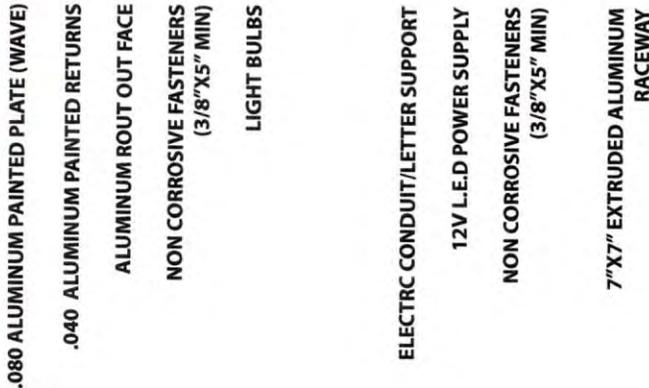
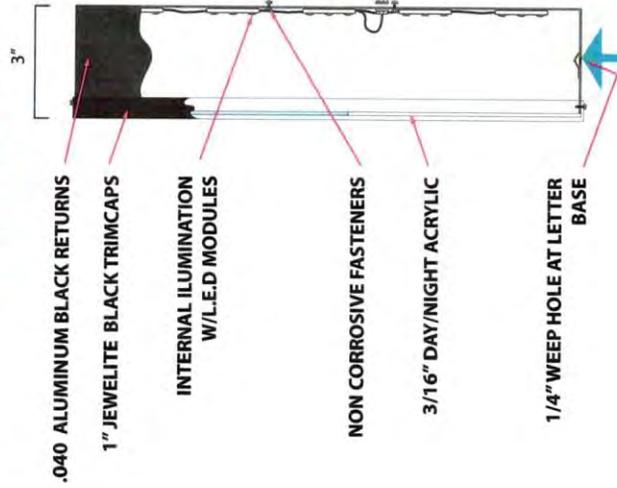
REVIEWED

Changeable Message &
High Technology Signs

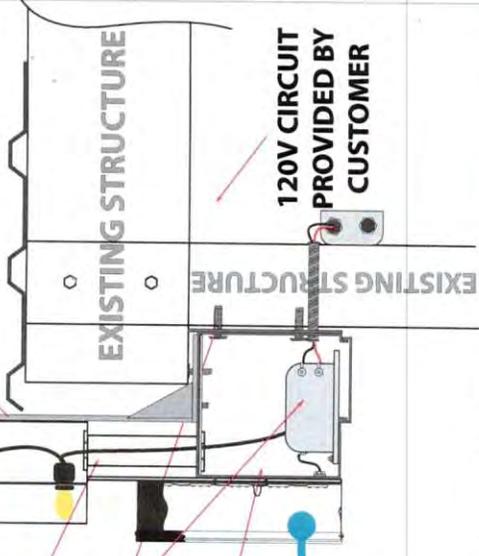
L.E.D ILLUMINATED CHANNEL LETTER ON RACEWAY

957 2/10/15
Plan Checker Date

As of September 1, 2009 these signs must comply with the Houston Sign Code Section 461.1(h)(1-4) and (i)(6)(a-g) at all times.
 Acknowledgement Form received



ELECTRIC LOAD
1 120V/20A Circuit
AMPS: 3.4 KVA: .41



WORK ORDER _____ DATE _____
 Designer CRUZ
 Client Signature: _____ Date: _____
 DRAWING No. _____ JOB LOCATION _____
 date 1/6/15 street _____
 Sales Rep a City, state _____

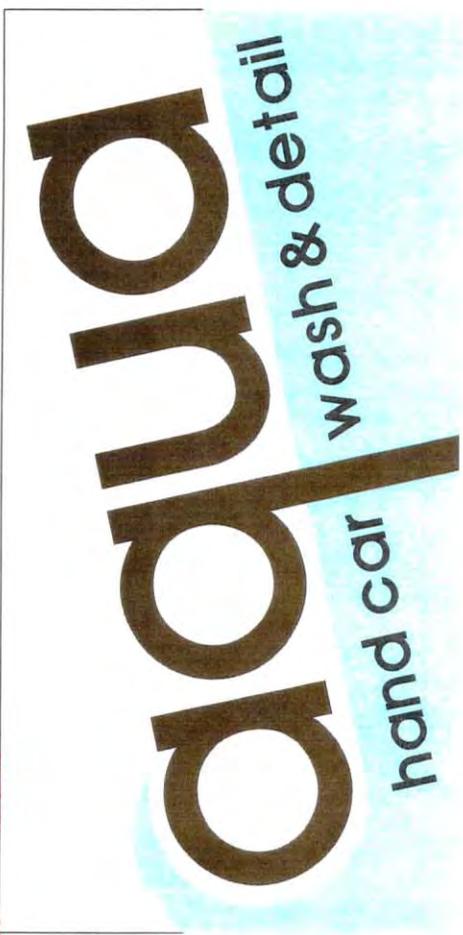
REVIEWED

Project Name: Aqua hand car wash pole faces

RE-FACE NON ILLUMINATED

957 2/10/15
Plan Checker Date

8'



x2 ECOPANEL FACES WITH VINYL OVERLAY

[Handwritten signature]



PROPOSE



EXISTING

Client Signature: _____ Date: _____

WORK ORDER _____ DRAWING No. _____

date _____ date 1/6/15

Designer Cruz Sales Rep a

JOB LOCATION _____

street _____

City, state _____

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PLOT PLAN



PRELIMINARY REVIEW FOR CODE COMPLIANCE

Category	A	B	C	D
Single Business				<input checked="" type="checkbox"/>
Multi-tenant (2 or 3)				
Multi-Tenant 4 or more Businesses				

FIELD VERIFICATION REQUIRED

- Shop Inspection
- Electrical Inspection Required
- Exposed Lighting / Prohibited
- Hole Inspection Required
- ID number posted on ground sign
- S. O. B. / Vice
- Changeable Message

Plan Checker A Date 2/10/15

Signage Detail

Scale: 1" = 1'-0"
*Scale valid only when printed on 11" x 17"

WORK ORDER _____ Date: _____
 date 2/9/15
 Designer Justin Sales Rep _____
 Client Signature: _____ JOB LOCATION _____
 street _____
 City, state _____

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Client Signature: _____ Date: _____

WORK ORDER _____
 date _____
 Designer Cruz

DRAWING No. _____
 date 1/6/15
 Sales Rep a

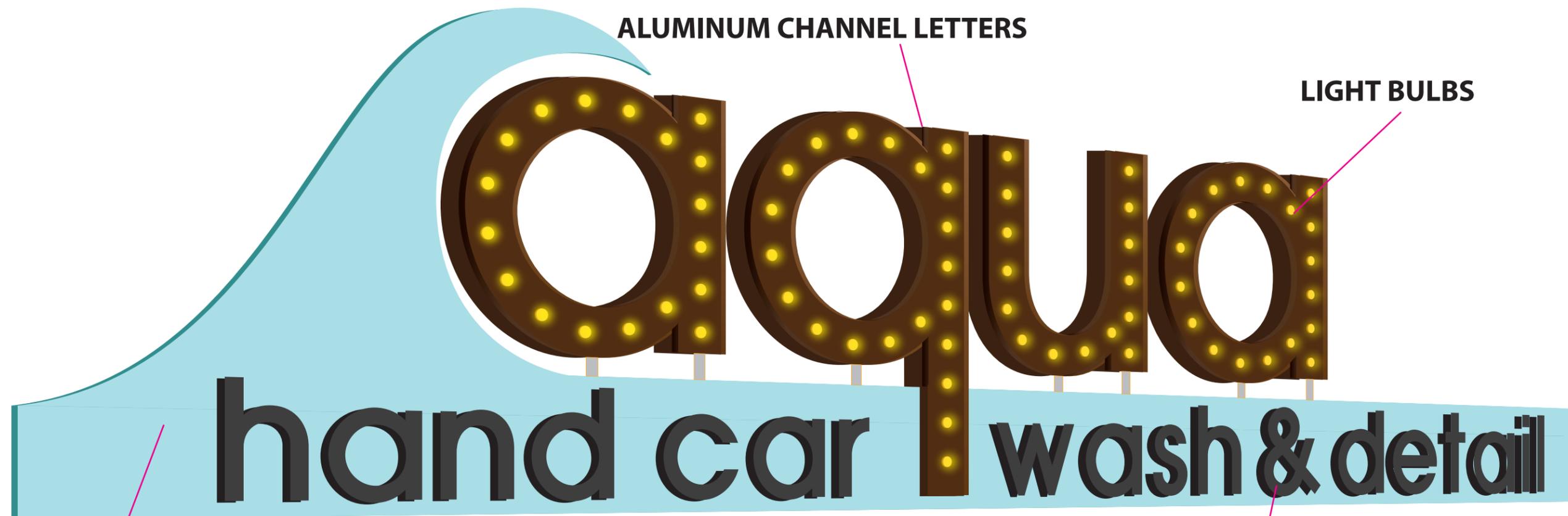
JOB LOCATION _____
 street _____
 City, state _____

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ALUMINUM CHANNEL LETTERS

LIGHT BULBS

PAINTED ALUMINUM PLATE

CHANNEL LETTER W/ DAY/NIGHT FACES
(AT NIGHT WILL SHINE WHITE)

Client Signature: _____ Date: _____

WORK ORDER _____
 date _____
 Designer Cruz

DRAWING No. _____
 date 1/6/15
 Sales Rep a

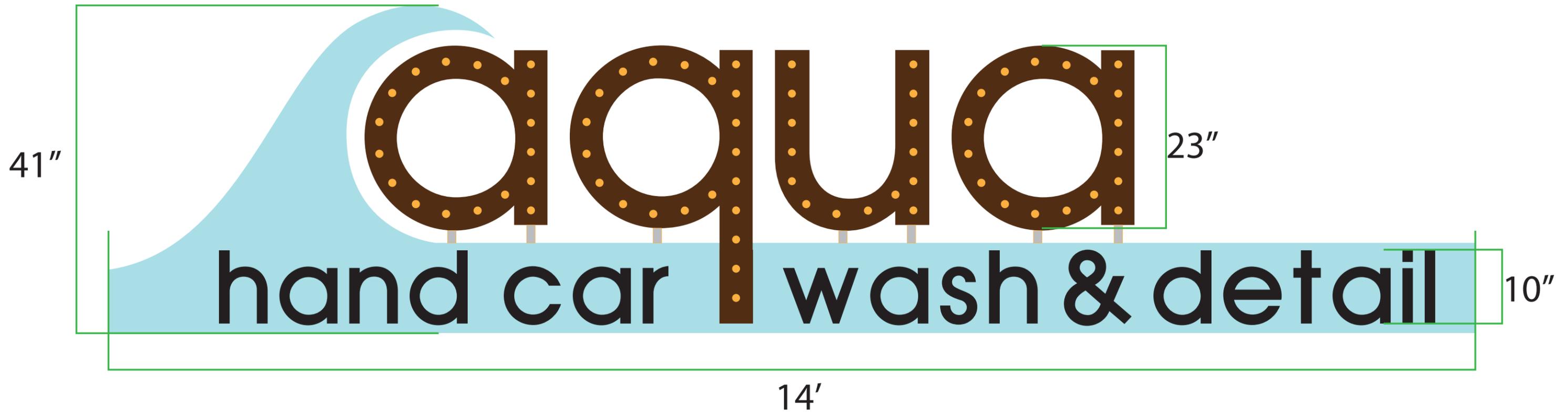
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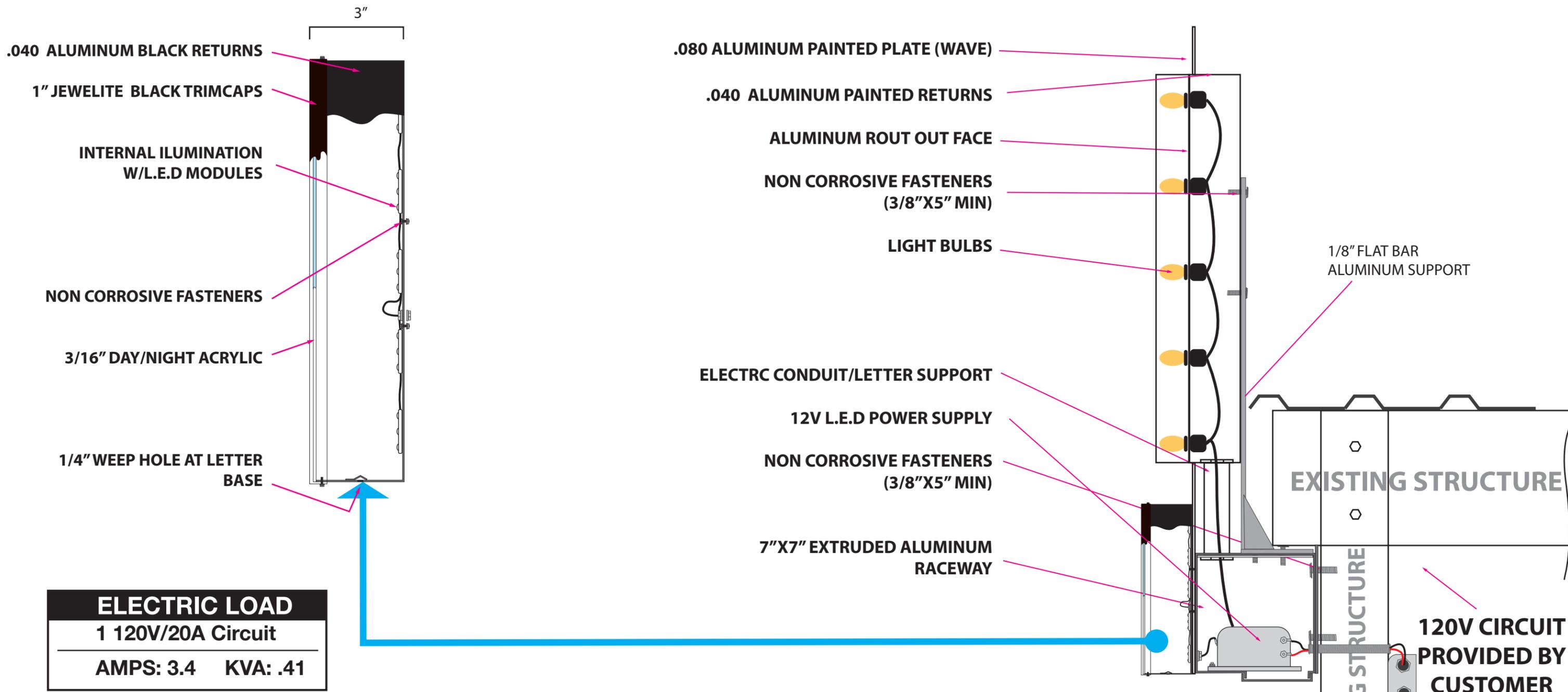
Client Signature: _____ Date: _____

WORK ORDER _____
 date _____
 Designer Cruz

DRAWING No. _____
 date 1/6/15
 Sales Rep a

JOB LOCATION _____
 street _____
 City, state _____

L.E.D ILLUMINATED CHANNEL LETTER ON RACEWAY



ELECTRIC LOAD
 1 120V/20A Circuit
 AMPS: 3.4 KVA: .41

Client Signature: _____ Date: _____

WORK ORDER _____
 date _____
 Designer Cruz _____

DRAWING No. _____
 date 1/6/15
 Sales Rep ^a _____

JOB LOCATION _____
 street _____
 City, state _____