



DIAGRAM FOR INSTALLATION
(Window Schedule)

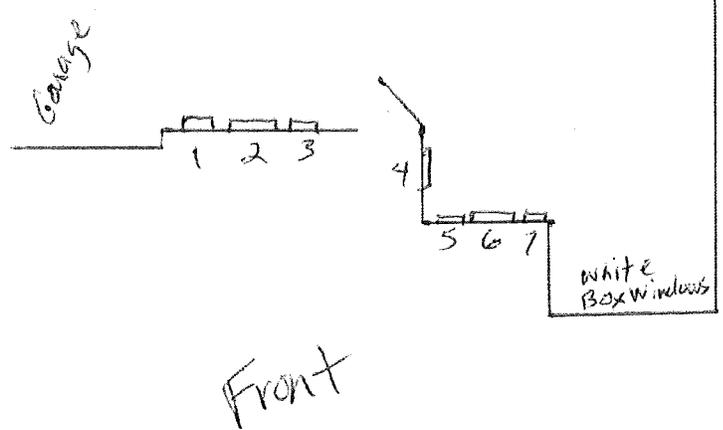
Name: Mark & Cynthia Heater
 Address: 7707 Lakewind
Houston, TX. 77061

Home Phone: (281) 920-7623
 Alt Phone: (281) 850-4785
 Alt Phone: _____
 Email: _____

P2 Slimline WINDOWS: white

DIAGRAM OF HOUSE:

#	TYPE	STYLE	WIDTH	HEIGHT	UI's	EXT.
* 1.	P2S	DHO	18	72	90	B
* 2.	"	PW	44	72	116	B
* 3.	"	DHO	18	72	90	B
* 4.	"	DHO	44	72	116	B
* 5.	"	DHO	18	72	90	B
* 6.	"	PW	44	72	116	B
* 7.	"	DHO	18	72	90	B
8.						
9.						
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30.						



SPECIAL INSTRUCTIONS:

- * Lead paint test required
- * All windows to be laminated
- * See attached pictures

Exterior type:
 B: Brick ST: Stucco W: Wood SI: Siding
 HP: Hardi Plank Other:

* Key:
 DHO = Double hung oriel (60 40)
 PW = Fixed Picture window
 P2S = Performer II Slimline

X Y Heater X _____

CERTIFICATE OF APPROPRIATENESS APPLICATION FORM



**PLANNING &
DEVELOPMENT
DEPARTMENT**

PROPERTY

Address 7707 Lakewind
 Historic District / Landmark Glenbrook Valley HCAD # 0904370000035
 Subdivision Glenbrook Valley Sec II Lot TR35 Block 21

DESIGNATION TYPE

- Landmark
- Protected Landmark
- Archaeological Site
- Contributing
- Noncontributing
- Vacant

PROPOSED ACTION

- Alteration or Addition
- Restoration
- New Construction
- Relocation
- Demolition
- Excavation

DOCUMENTS

Application checklist for each proposed action and all applicable documentation listed within are attached

OWNER

Name Mark & Cynthia Heater
 Company _____
 Mailing Address 7707 Lakewind

 Phone (281) 920-7623
 Email _____
 X Signature [Signature]
 Date 9/30/2015

APPLICANT (if other than owner)

Name Gary Naylor
 Company Gulf Coast Windows
 Mailing Address 10839 Train Ct.
Houston, Tx. 77041
 Phone (713) 849-5454 cell (281) 773 7756
 Email _____
 Signature [Signature]
 Date 9/30/15

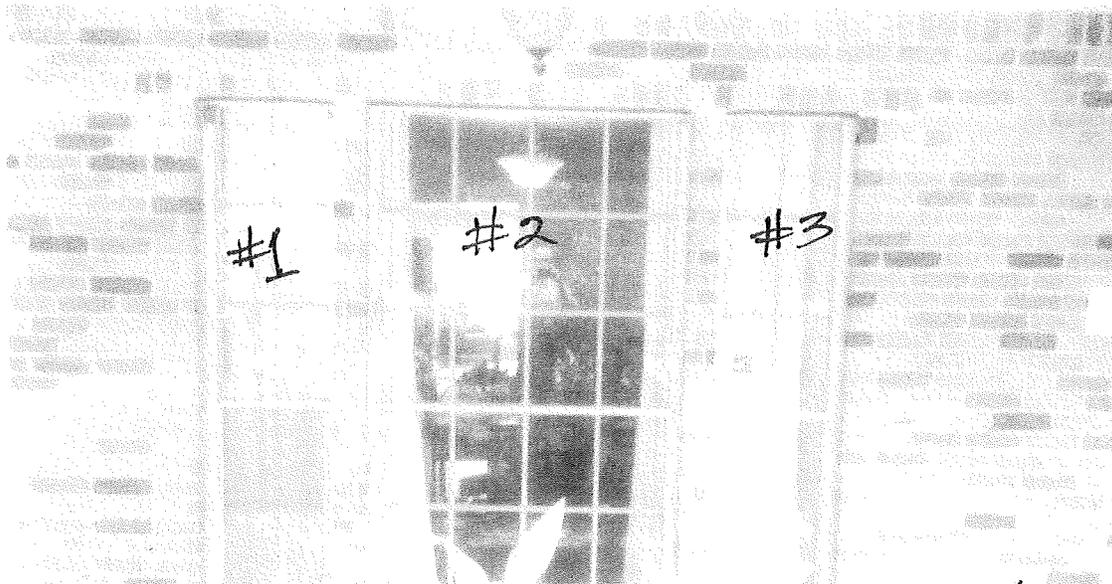
ACKNOWLEDGEMENT OF RESPONSIBILITY

Requirements: A complete application includes all applicable information requested on checklists to provide a complete and accurate description of existing and proposed conditions. Preliminary review meeting or site visit with staff may be necessary to process the application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

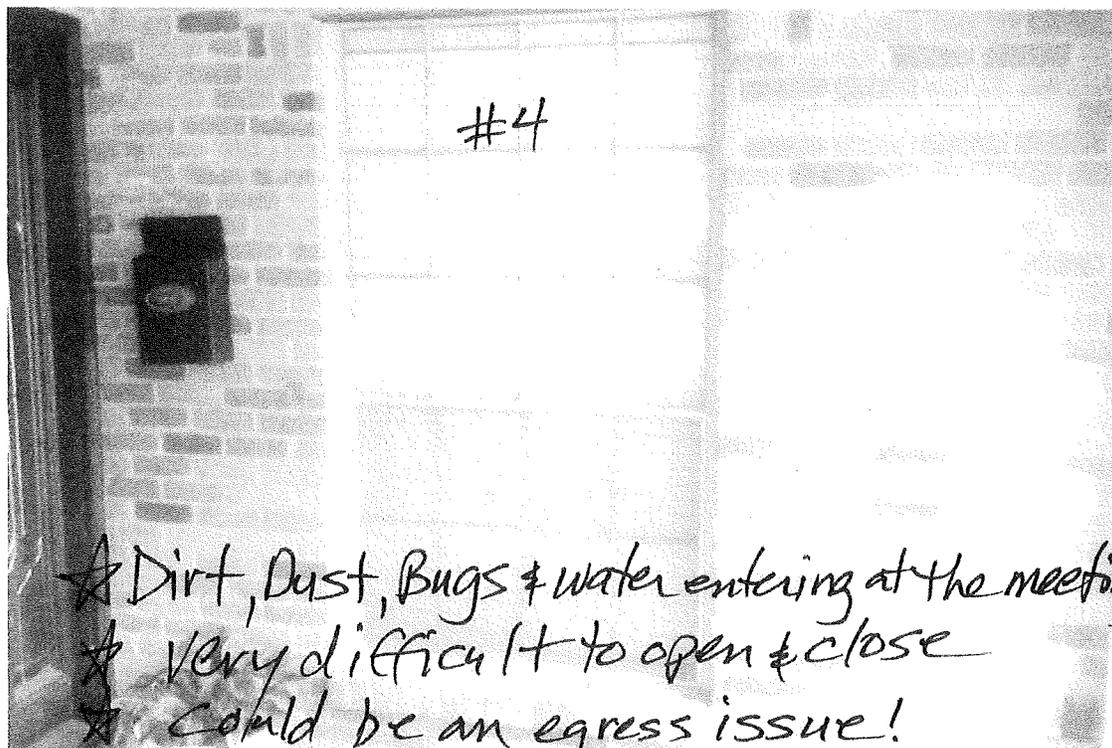
Deed Restrictions: You have verified that the work does not violate applicable deed restrictions.

Public Records: If attached materials are protected by copyright law, you grant the City of Houston, its officers, agencies, departments, and employees, non-exclusive rights to reproduce, distribute and publish copyrighted materials before the Houston Archaeological and Historical Commission, the Planning Commission, City Council, and other City of Houston commissions, agencies, and departments, on a City of Houston website, or other public forum for the purposes of application for a Certificate of Appropriateness or building permit, and other educational and not for profit purposes. You hereby represent that you possess the requisite permission or rights being conveyed here to the City.

Compliance: If granted, you agree to comply with all conditions of the COA. Revisions to approved work require staff review and may require a new application and HAHC approval. Failure to comply with the COA may result in project delays, fines or other penalties.



- ★ Dirt, Dust, bugs & water entering at meeting rails.
- ★ Very difficult to open & close. (some don't)
- ★ Screens missing or deteriorated



- ★ Dirt, Dust, Bugs & water entering at the meeting rail
- ★ Very difficult to open & close
- ★ Could be an egress issue!

CERTIFICATE OF APPROPRIATENESS ALTERATION & ADDITON CHECKLIST



**PLANNING &
DEVELOPMENT
DEPARTMENT**

Well in advance of the COA application deadline contact staff to discuss your project and, if necessary, to make an appointment to meet with staff for a project consultation.

Complete all applicable items and submit with the COA application form. Staff can assist you in determining what items are required for your scope of work. An incomplete application may cause delays in processing or may be deferred to the next agenda. Application materials must clearly represent current and proposed conditions. Refer to Houston Code of Ordinances, Ch. 33 VII, Sec. 33-241 for approval criteria for alteration, rehabilitation, restoration and additions.

PROPERTY ADDRESS: 7707 Lakewind, 77061

BUILDING TYPE

- single-family residence garage
- multi-family residence carport
- commercial building accessory structure
- mixed use building other
- institutional building

ALTERATION TYPE

- addition roof
- foundation awning or canopy
- wall siding or cladding commercial sign
- windows or doors ramp or lift
- porch or balcony other

WRITTEN DESCRIPTION

- property description, current conditions and any prior alterations or additions
- proposed work; plans to change any exterior features, and/or addition description
- current building material conditions and originality of any materials proposed to be repaired or replaced
- proposed new materials description; attach specification sheets if necessary

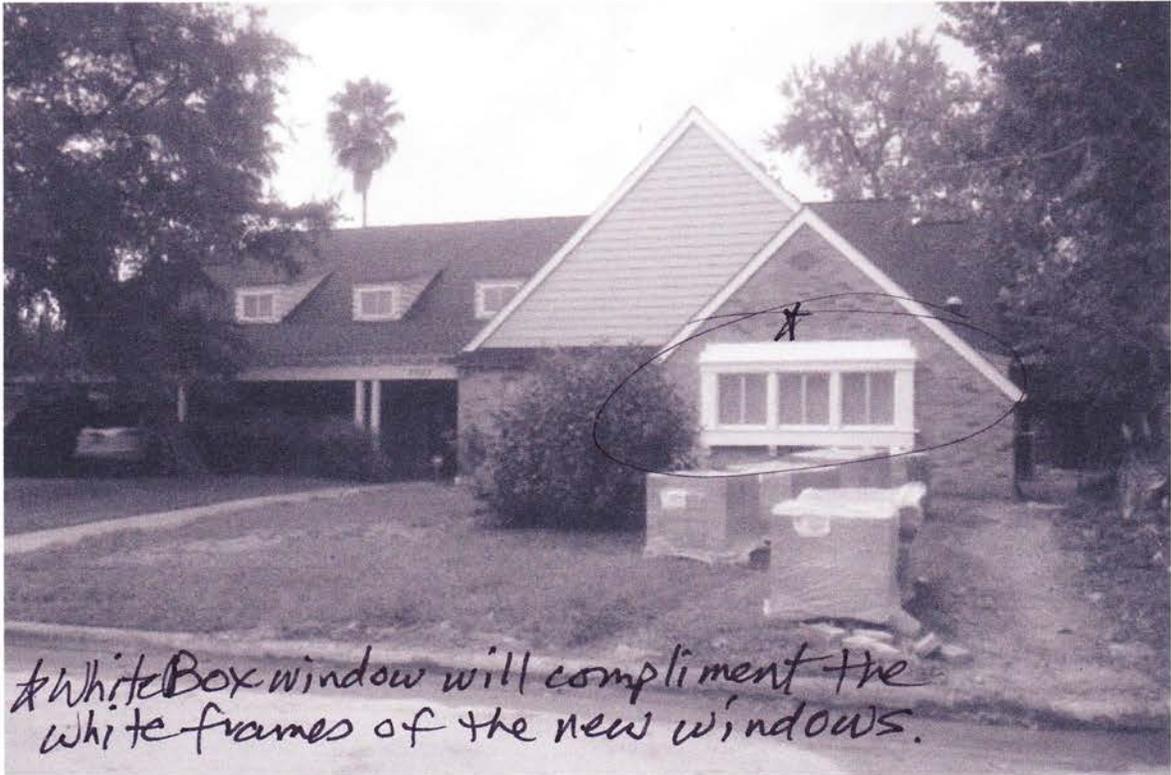
PHOTOGRAPHS label photos with description and location

- elevations of all sides
- detail photos of exterior elements subject to proposed work
- historical photos as evidence for restoration work

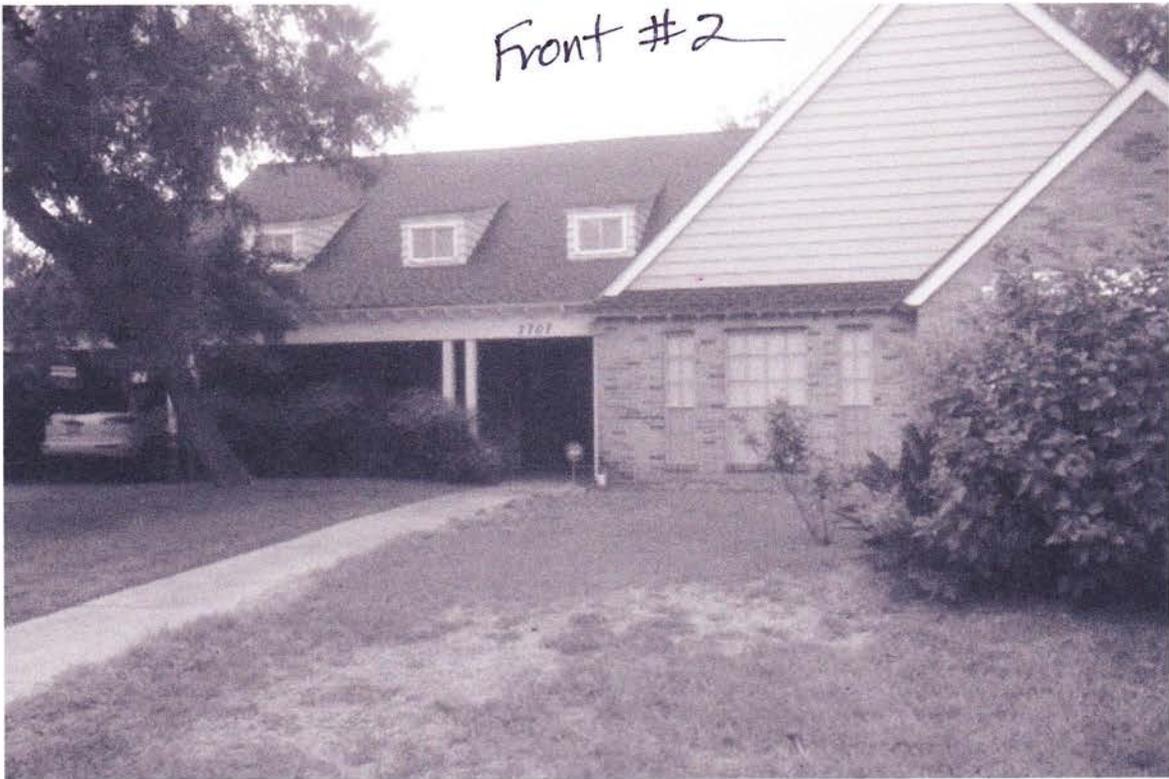
DRAWINGS scale like drawings the same; include all dimensions and drawing scale; label with cardinal directions

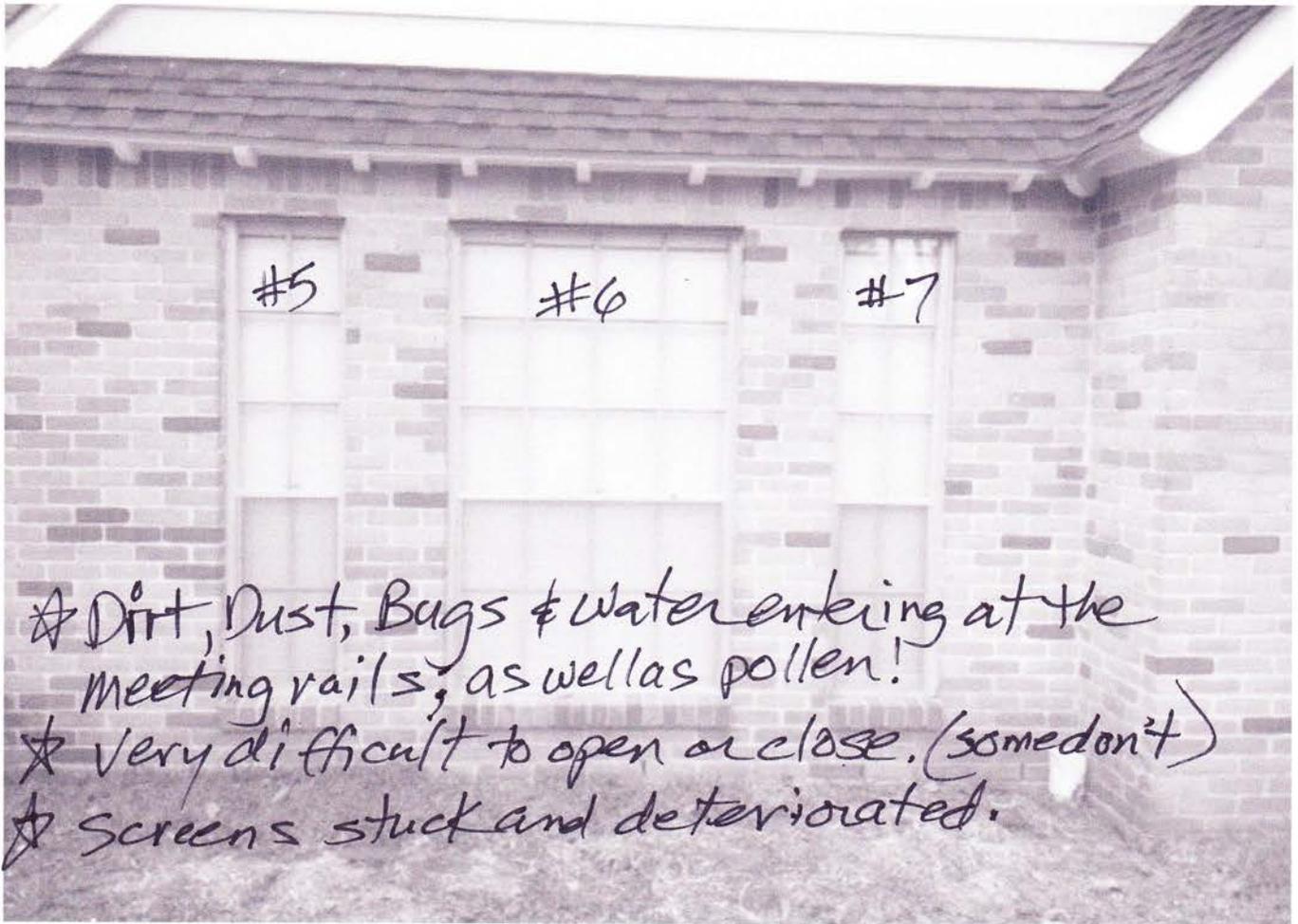
- current site plan
- proposed site plan *(diagram)*
- current floor plans
- proposed floor plans
- current window and door schedule *(diagram)*
- proposed window and door schedule *(see pictures)*
- demolition plan
- current roof plan
- proposed roof plan
- current elevations (all sides)
- proposed elevations (all sides)
- perspective and/or line of sight
- pictures of each window and full, front view of home*

Front #1



Front #2

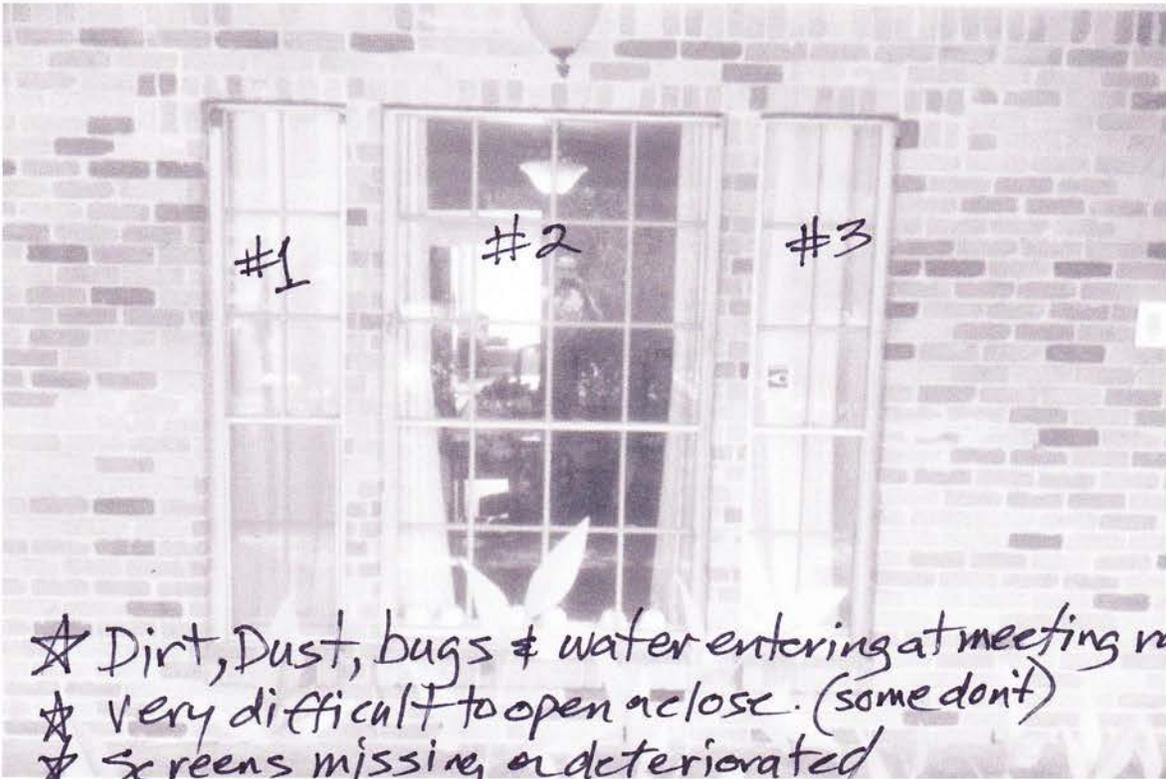




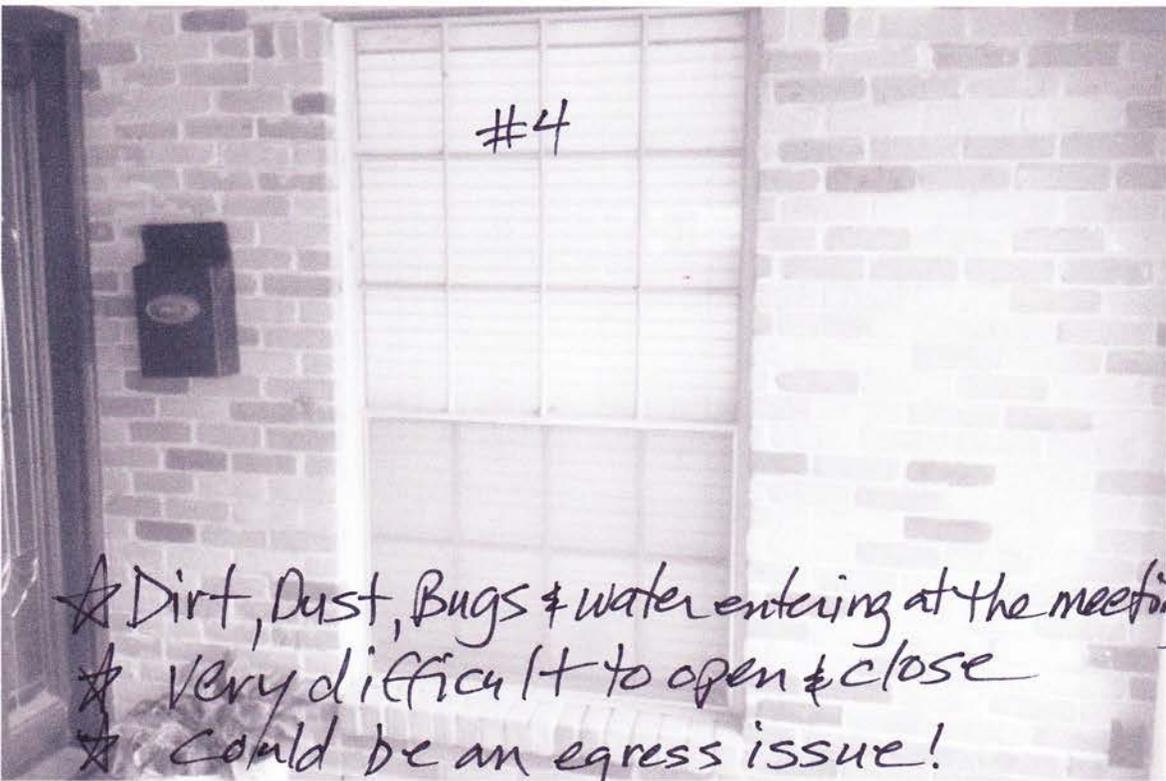
★ Dirt, Dust, Bugs & Water entering at the meeting rails, as well as pollen!

★ Very difficult to open or close. (some don't)

★ Screens stuck and deteriorated.



- ★ Dirt, Dust, bugs & water entering at meeting rails.
- ★ Very difficult to open & close. (some don't)
- ★ Screens missing or deteriorated



- ★ Dirt, Dust, Bugs & water entering at the meeting rail!
- ★ Very difficult to open & close
- ★ Could be an egress issue!



GULF COAST WINDOW & ENERGY PRODUCTS, INC.

10839 TRAIN COURT, HOUSTON, TEXAS 77041

Phone 713.849.5454 • Fax 713.849.5455

www.gulfcoastwindows.com

Historical Archaeological and Historical Commission
611 Walker, 6th floor
Houston, Texas 77002

September 30, 2015

Dear Lorelei,

Attached are the required forms and information needed for getting approval to replace the windows at 7707 Lakewind, 77061. As a representative of Gulf Coast Windows, I visited the home personally and merely assisting our customer, Mark & Cynthia Heater in this effort.

The home was built in 1959 and have the original aluminum, single pane windows. They all are having different issues, including.....water leakage, dirt, dust and pollen entering from the meeting rails. Because of the water leakage, there could be future health issues due to mold. Some of the windows partially open and difficult to close and lock. Many of the screens are missing or deteriorated beyond repair. (pictures attached)

The new windows will be white, slimline composite framed. (cut-out attached). The glass package will be PPG Solarban 70XL, double pane, soft coat LowE & laminated for security purposes. They will also have argon filled chambers.

All of the proposed windows will meet or exceed the requirements of the Texas Window Initiative; egress requirements and Energy Star rated. No grids are necessary. The home will also be tested for lead, as per the 2010 EPA requirements.

May I add, the existing windows are beyond repair and replacement is needed. The proposed plan for replacement will not only eliminate the current problems, but improve the look of the home dramatically. Especially the look of the front box window. As the Senior Design Consultant for GCW for over eight years, I'm confident this new window and configuration are an upgrade that the HAHC will find very positive and have the 'curb appeal' that will not impede the look of the subdivision.

Thank you for your consideration. If you have any questions or concerns, please call me.

Regards,

Gary Maylor
Senior Design Consultant
Gulf Coast Windows & Energy Products
10839 Train Ct.
Houston, Texas 77041
Office – (713) 849-5454
Cell – (281) 773-7756

CC: Mark & Cynthia Heater