

HOUSTON ARCHAEOLOGICAL and HISTORICAL COMMISSION

Members

Ashley Jones, *Archaeologist*

Tanya Debose, *Historian*

Shantel Blakely, *Architectural Historian*

Rhonda Sepulveda, *Cultural History Organization Representative*

David Bucek, *Architect, Chair*

Elizabeth Wiedower Jackson, *Commercial Business Representative, Vice Chair*

John Cosgrove, *Real Estate Appraiser*

Stephen McNiel, *Remodeler/Builder*

Steven F. Curry, *Preservation Professional*

Ann Collum, *Citizen Representative*

Dominic Yap, *Citizen Representative*

Charles Stava, *Citizen Representative*

Ben Koush, *Citizen Representative*

Ex-Officio Members

Marta Crinejo, *Mayor's Liaison to HAHC*

Samantha Bruer, *Architectural Archivist, HMRC*

Executive Secretary

Margaret Wallace Brown, *Director, Planning & Development*

Agenda

Thursday, Nov. 9, 2023, 2:30 p.m.

In-person meeting location at: 900 Bagby Street,
City Council Chamber, City Hall Annex

Microsoft Teams by installing App, or

Web: <https://bit.ly/49n7yEP>

Phone: 936-755-1521

Conference ID: 842 389 744 #

[Download staff reports here](#)

Submit written comments 24 hours in advance to:

historicpreservation@houstontx.gov

Comments by phone to: 832-393-6556

Contact: Roman McAllen, Historic Preservation Officer

Roman.McAllen@houstontx.gov

SPEAKER GUIDELINES

WELCOME to a meeting of the City's Planning and Development Department. Your input is valued. Commissioners act according to established standards; see rules or policies for details. Staff is available to help orient you on meeting procedures. For the City's I SPEAK language line, including traducción en español, call (832) 393-3000.

The public is encouraged to attend meetings and take an active interest in matters that come before the **Houston Archaeological and Historical Commission**. Anyone wishing to speak before the Commission may do so. The Commission has adopted the following procedural rules on public participation for virtual meetings:

1. Anyone wishing to speak before the Commission should sign up to speak via phone 832-393-6556 or email historicpreservation@houstontx.gov, 24 hours in advance preferred.
2. Please note what agenda item you wish to speak on, or if you wish to make a general public comment.
3. You may also sign up to speak in the chat feature of Microsoft Teams, and either ask to speak, or write your comments there, which will be read into the record by staff.
4. All comments submitted in writing or by phone will be included in the agenda or read into the record by staff.
5. Keep your phone or computer on "MUTE" unless identified by the Chair to speak. When your name is called, unmute your phone by pressing your mute button or *6, or unmute your computer. State your name, spell your last name, and make your comments. When you are finished speaking, please mute yourself.
6. If a speaker wishes to discuss any subject not otherwise on the agenda, time is allowed under "public comments," after all other agenda items have been heard.
7. Applicants for a Certificate of Appropriateness and historic designations will be allowed to speak first and are allowed **three minutes** for an opening presentation. The applicant is also permitted a two-minute rebuttal after all speakers have been heard. If there are no speakers other than the applicant, there is no rebuttal period.
8. All other speakers will be permitted **two minutes** to address the Commission.
9. No speaker is permitted to accumulate speaking time from another person.
10. Time devoted to answering any questions from the Commission is not charged against allotted speaking time. The Commission may extend any speaker's speaking time if it is the Commission's judgment that additional time is needed to sufficiently discuss an item.
11. The Commission reserves the right to limit speakers if it is the Commission's judgment that an issue has been sufficiently discussed and additional speakers are repetitive.
12. The Commission reserves the right to stop speakers who do not follow this established decorum.

Houston Archaeological and Historical Commission
AGENDA

Thursday, Nov. 9, 2023, 2:30 pm

HAHC meetings are held in-person in the City Hall Annex Council Chamber, 900 Bagby Street, Public Level, Houston Texas, and virtually on Microsoft Teams. Meetings are also broadcasted on the HTV Houston municipal channel and streamed on the city's HTV website.

To join this Houston Archaeological and Historical Commission (HAHC) meeting, please use the following options:

- In-person meeting location at: 900 Bagby Street, City Council Chamber, Public Level, Houston, Texas
- Microsoft Teams by installing the App; or
- Join via **Web Browser:** <https://bit.ly/49n7yEP> or
- Join via Phone: 936-755-1521 Conference ID: 842 389 744 #

[Download staff reports here.](#) The agenda packet may be updated prior to the meeting.

Call to Order
Chair's Report
Director's Report
Mayor Liaison's Report
Consideration of HAHC October 12, 2023 meeting minutes

A. Consideration of and Possible Action on Certificate of Appropriateness Applications for Consent Agenda:

| # | Address | Application Type | Historic District |
|----|-------------------------------------|--|-----------------------|
| 1 | 3400 White Oak Dr | Alteration – Storefront | Houston Heights South |
| 2 | 509 Columbia St | Alteration – Addition to Noncontributing Structure | Houston Heights South |
| 3 | 528 Columbia St | Alteration – Addition | Houston Heights South |
| 4 | 7950 Glenvista St | Alteration – Siding, Front Door, Awning | Glenbrook Valley |
| 5 | 8523 Glencrest St | Alteration – Windows | Glenbrook Valley |
| 6 | 122 E 31 st ½ St | New Construction – SFR | Starkweather |
| 7 | 124 E 31 st ½ St | New Construction – SFR | Starkweather |
| 8 | 305 E 5 th St | Alteration – Addition | Houston Heights South |
| 9 | 3423 White Oak Dr/ 540 Cortlandt St | Change of Designation – Garage | Houston Heights South |
| 10 | 617 Silver St | Alteration – Addition | Old Sixth Ward |
| 11 | 828 Arlington St | Alteration – Addition | Houston Heights South |
| 12 | 2623 Whitney St | Alteration – Doors, Windows | Avondale West |
| 13 | 813 Bayland Ave | Alteration – Addition | Woodland Heights |
| 14 | 1117 Peddie St | New Construction – SFR | Norhill |

- B. Comments from the Public
- C. Comments from the HAHC
- D. Historic Preservation Officer's Report
- E. Adjournment

The Commission reserves the right to convene an Executive Session on any item listed on this agenda as authorized by the Texas Open Meetings Act, Texas Gov't Code Chapter 551, under any applicable exception, including but not limited to Sec. 551.071, Consultation with Attorney.

Commission action: Accepted recommendations for **Items D. 1, 2, 3, 4, 5, 7, 9, 10, 13 and 14** Certificates of Appropriateness (COA) and Certificates of Remediation (COR).

Motion: Cosgrove
Second: Stava

Vote: Carried
Abstaining: None

D.6 1129 W GARDNER, NORHILL – DEFER

Staff recommendation: Approval

Commission action: Deferred

Speaker(s): Amanda Reynolds - supportive

Motion: Yap
Second: Cosgrove

Vote: Carried
Opposed: McNiel

D.8 915 KEY ST., NORHILL – APPROVED WITH CONDITIONS

Staff recommendation: Denial of COA, Issuance of COR: work with staff on final design of front porch, expose the rafter tails, inset, and recess all windows, window trim to match contributing structures, install 117 smooth lap siding, work with staff on final approval of front door.

Commission action: Approved application as presented with the additional conditions that the owner can install new one over one window recessed with new hardy plank siding and that the windows match the wood.

Speaker(s): Mike McKee, applicant - supportive, Amanda Reynolds – apposed, Allen Fisher – position unknown

Motion: McNiel
Second: Koush

Vote: Carried
Opposed: Weider-Jackson, Yap

D.11 7711 WYNLEA ST., GLENBROOK VALLEY – DENIAL/COR

Staff recommendation: Denial of COA. Issuance of COR to install a new inset garage door similar to existing garage door with vertical column and matching dimension prior to alteration. Applicant to work with staff on final design.

Commission action: Accepted staff recommendations with the additional condition to install a new inset garage door similar to the existing garage door with vertical column while matching dimensions prior to alteration.

Speaker(s): Brenda Quinteros – supportive

Motion: Koush
Second: Wiedower Jackson

Vote: Unanimous
Abstaining: None

D.12 903 W MELWOOD ST., NORHILL – APPROVAL WITH CONDITIONS

Staff recommendation: Approval with conditions that the existing rear hipped roof to remain partially exposed i.e., lower ridge of the addition.

Commission action: Accept the design, the plan, and the massing as presented by the applicant, with changes in the details, including the siding on the addition as Hardie siding and not 117, adding a vertical board between the new siding in the old siding on the west elevation, the columns on the back porch or plain posts, no brackets on the addition and the addition have boxed eaves. The window on the east elevation may remain.

Speaker(s): John Herring, applicant, Amanda Reynolds, Yazan Jarrah – supportive

Motion: Koush
Second: Weidower Jackson

Vote: Unanimous
Abstaining: None

E. COMMENTS FROM THE PUBLIC – None

F. COMMENTS FROM THE HAHC –

Koush asked about levying fines for code enforcement in Historic Districts. Yap asked about the Class/Training Camp with Appeals Board. McNiel commented on the 50% Rule on Demolition Rules needs clarification for consistency. Jones announced October Archeology Month in Texas.

G. HISTORIC PRESERVATION OFFICER’S REPORT

Roman McAllen commented about grant money received from the State on camp training for HAHC along with a possible Federal Grant.

The Norhill draft design guidelines were asked to be present at a neighborhood association meeting the week of October 30th.

H. ADJOURNMENT

There being no further business brought before the Commission, Chair David Bucek adjourned the meeting at **5:15 PM**.

David Bucek, Chair

Jennifer Ostlind, Acting Secretary