

# HOUSTON ARCHAEOLOGICAL and HISTORICAL COMMISSION

## **Members**

Ashley Jones, *Archaeologist*

Tanya Debose, *Historian*

Shantel Blakely, *Architectural Historian*

Rhonda Sepulveda, *Cultural History Organization Representative*

David Bucek, *Architect, Chair*

Elizabeth Wiedower Jackson, *Commercial Business Representative, Vice Chair*

John Cosgrove, *Real Estate Appraiser*

Stephen McNeil, *Remodeler/Builder*

Steven F. Curry, *Preservation Professional*

Ann Collum, *Citizen Representative*

Dominic Yap, *Citizen Representative*

Charles Stava, *Citizen Representative*

Ben Koush, *Citizen Representative*

## **Ex-Officio Members**

Marta Crinejo, *Mayor's Liaison to HAHC*

Samantha Bruer, *Architectural Archivist, HMRC*

## **Executive Secretary**

Margaret Wallace Brown, *Director, Planning & Development*

# Agenda

**Thursday, Dec. 14, 2023, 2:30 p.m.**

In-person meeting location at: 900 Bagby Street,  
City Council Chamber, City Hall Annex

Microsoft Teams by installing App, or

Web: <https://bit.ly/3GwoUIC>

Phone: 936-755-1521

Conference ID: 388 745 681 #

[Download staff reports here](#)

Submit written comments 24 hours in advance to:  
[historicpreservation@houstontx.gov](mailto:historicpreservation@houstontx.gov)

Comments by phone to: 832-393-6556

Contact: Roman McAllen, Historic Preservation Officer  
[Roman.McAllen@houstontx.gov](mailto:Roman.McAllen@houstontx.gov)

# SPEAKER GUIDELINES

WELCOME to a meeting of the City's Planning and Development Department. Your input is valued. Commissioners act according to established standards; see rules or policies for details. Staff is available to help orient you on meeting procedures. For the City's I SPEAK language line, including traducción en español, call (832) 393-3000.

The public is encouraged to attend meetings and take an active interest in matters that come before the **Houston Archaeological and Historical Commission**. Anyone wishing to speak before the Commission may do so. The Commission has adopted the following procedural rules on public participation for virtual meetings:

1. Anyone wishing to speak before the Commission should sign up to speak via phone 832-393-6556 or email [historicpreservation@houstontx.gov](mailto:historicpreservation@houstontx.gov), 24 hours in advance preferred.
2. Please note what agenda item you wish to speak on, or if you wish to make a general public comment.
3. You may also sign up to speak in the chat feature of Microsoft Teams, and either ask to speak, or write your comments there, which will be read into the record by staff.
4. All comments submitted in writing or by phone will be included in the agenda or read into the record by staff.
5. Keep your phone or computer on "MUTE" unless identified by the Chair to speak. When your name is called, unmute your phone by pressing your mute button or \*6, or unmute your computer. State your name, spell your last name, and make your comments. When you are finished speaking, please mute yourself.
6. If a speaker wishes to discuss any subject not otherwise on the agenda, time is allowed under "public comments," after all other agenda items have been heard.
7. Applicants for a Certificate of Appropriateness and historic designations will be allowed to speak first and are allowed **three minutes** for an opening presentation. The applicant is also permitted a two-minute rebuttal after all speakers have been heard. If there are no speakers other than the applicant, there is no rebuttal period.
8. All other speakers will be permitted **two minutes** to address the Commission.
9. No speaker is permitted to accumulate speaking time from another person.
10. Time devoted to answering any questions from the Commission is not charged against allotted speaking time. The Commission may extend any speaker's speaking time if it is the Commission's judgment that additional time is needed to sufficiently discuss an item.
11. The Commission reserves the right to limit speakers if it is the Commission's judgment that an issue has been sufficiently discussed and additional speakers are repetitive.
12. The Commission reserves the right to stop speakers who do not follow this established decorum.

# Houston Archaeological and Historical Commission

## AGENDA

Thursday, Dec. 14, 2023, 2:30 pm

HAHC meetings are held in-person in the City Hall Annex Council Chamber, 900 Bagby Street, Public Level, Houston Texas, and virtually on Microsoft Teams. Meetings are also broadcasted on the HTV Houston municipal channel and streamed on the city's HTV website.

To join this Houston Archaeological and Historical Commission (HAHC) meeting, please use the following options:

- In-person meeting location at: 900 Bagby Street, City Council Chamber, Public Level, Houston, Texas
- Microsoft Teams by installing the App; or
- Join via **Web Browser**: <https://bit.ly/3GwoUJC> or
- Or by phone or
- Join via Phone: 936-755-1521 Conference ID: 388 745 681 #

[Download staff reports here](#). The agenda packet may be updated prior to the meeting.

Call to Order

Chair's Report

Director's Report

Mayor Liaison's Report

Consideration of HAHC November 09, 2023 meeting minutes

- Consideration of and Possible Action on the nomination to the National Register of Historic Places of the **Knapp Chevrolet Building**, 1230 Houston Avenue, Houston, TX 77007
- Consideration of and Possible Action on the nomination to the National Register of Historic Places of the **River Oaks Theatre**, 2009 W Gray Street, Houston, TX 77019
- Consideration of and Possible Action on the nomination to the National Register of Historic Places of the **San Jacinto Warehouse**, 1101-1125 Providence Street, Houston, TX 77002
- Public Hearing and Consideration of and Possible Action on a **Protected Landmark Designation** Application for **Braswell Building** at 5613 Almeda Road, Houston, TX 77004
- Consideration of and Possible Action on Certificate of Appropriateness Applications for Consent Agenda:

#	Address	Application Type	Historic District
1	713 E 5 <sup>th</sup> ½ St	New Construction – SFR	Freeland
2	1129 W Gardner St	Alteration - Addition	Norhill
3	112 Payne St	Alteration - Addition	Germantown
4	1131 Peddie St	Alteration – Siding, Windows	Norhill
5	1108 E 14 <sup>th</sup> St	Alteration – Porch, Balcony	Norhill
6	1022 Columbia St	Alteration – Siding, Doors, Windows	Houston Heights South
7	4207 Roseland St	Alteration – Windows, Rafter Tails	First Montrose Commons
8	520 E 20 <sup>th</sup> St	Alteration – Sign	Houston Heights East
9	515 Branard St	Alteration – Windows	First Montrose Commons
10	8135 Glencrest St	Alteration – Roof	Glenbrook Valley
11	6715 Hollygrove Dr	Alteration- Windows	Glenbrook Valley
12	1125 Cortlandt St	Alteration - Addition	Houston Heights East
13	1117 Peddie St	New Construction – SFR	Norhill

F. Comments from the Public

G. Comments from the HAHC

H. Historic Preservation Officer's Report

I. Adjournment

*The Commission reserves the right to convene an Executive Session on any item listed on this agenda as authorized by the Texas Open Meetings Act, Texas Gov't Code Chapter 551, under any applicable exception, including but not limited to Sec. 551.071, Consultation with Attorney.*

**HOUSTON ARCHAEOLOGICAL AND HISTORICAL COMMISSION  
MINUTES  
THURSDAY, 9 NOVEMBER 2023  
CITY HALL ANNEX, COUNCIL CHAMBER, PUBLIC LEVEL  
MICROSOFT TEAMS: [HTTPS://BIT.LY/49N7YEP](https://bit.ly/49n7yep)  
PHONE: 936-755-1521 - MEETING ID: 842 389 744 #**

Called to Order at 2:32 PM by David Bucek, Chair

<b>Commissioners</b>	<b>Quorum – Present / Absent / Remote</b>
David Bucek, Chair	Present
Beth Wiedower Jackson, Vice Chair	Present
Shantel Blakely	Present
Ann Collum	<b>Absent</b>
John Cosgrove	Present
Steven Curry	Present
Tanya Debose	Present Remote at 2:42 and left by 3:45
Ashley Elizabeth Jones	Present
Ben Koush	<b>Absent</b>
Stephen McNeil	<b>Absent</b>
Rhonda Sepulveda	<b>Absent</b>
Charles Stava	Present
Dominic Yap	Present
Jennifer Ostlind, Acting Secretary	Present

**Legal Department** – Kim Mickelson, Present Remotely until 4:12 – Yolanda Woods, Present

**Chair’s Report** – None

**Director’s Report** – by Jennifer Ostlind, Welcomed Terrance Jackson back to staff, CAMP training is pending.

**Mayor Liaison’s Report** – None

**CONSIDERATION OF HAHC OCTOBER 12, 2023, MEETING MINUTES**

Commission action: Minutes presented were approved.

Motion: Wiedower Jackson

Vote: Unanimous

Second: Stava

Abstaining: None



**A.2 509 COLUMBIA ST., HOUSTON HEIGHTS SOUTH – APPROVAL WITH CONDITIONS**

Staff recommendation: Approve with conditions; Inset garage apartment 2-1/2” on the south side to meet the Houston Heights Design Guidelines minimum side setback of 3’ and remove proposed eaves on North and South elevation.

Commission action: Approval with Conditions: approved as submitted and that gutters be installed on all four eaves. Applicant does not need to inset garage apartment 2.5”.

Speaker(s): Colin Anderson, Judyth Joines – opposed

Motion: Wiedower Jackson	Vote: Unanimous
Second: Cosgrove	Abstaining: None

**A.8 305 E 5TH ST., HOUSTON HEIGHTS SOUTH – DENIAL/COR**

Staff recommendation: Denial and issuance of a COR with condition that the ridge height of the roof connecting the original house with the addition be lowered under the soffit of the addition; brick skirting be vented and final design to be approved by staff.

Commission action: Denied the COA per staff recommendation with the additional condition to not allow the brick skirting; issuance of COR on the ridge height.

Speaker(s): None

Motion: Cosgrove	Vote: Unanimous
Second: Wiedower Jackson	Abstaining: None

**A.10 617 SILVER ST., OLD SIXTH WARD – APPROVAL**

Staff recommendation: Approve.

Commission action: Approved per staff recommendation, with the condition of the windows be a one over one pattern.

Speaker(s): Anthony Herndon – supportive

Motion: Curry	Vote: Unanimous
Second: Stava	Opposed: None

**B. COMMENTS FROM THE PUBLIC – None**

**C. COMMENTS FROM THE HAHC – Yap asked that preliminary staff recommendations match final agenda.**

#### **D. HISTORIC PRESERVATION OFFICER'S REPORT –**

Roman McAllen addressed staff's recommendations on items in question from Commissioners; HAHC CAMP training; on annual calendar, submission timing was corrected to 5 PM instead of 12 noon. Norhill Design District guidelines are still moving forward.

#### **E. ADJOURNMENT**

There being no further business brought before the Commission, Chair David Bucek adjourned the meeting at **4:48 PM**.

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David Bucek, Chair

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Jennifer Ostlind, Acting Secretary