



CITY OF HOUSTON

Planning & Development
Department

Bill White

Mayor

RE: Surveying Requirements for Subdivision Plats

Robert M. Litke
Director
Planning & Development
Department
P.O. Box 1562,
Houston, Texas 77251-1562
611 Walker 6th Floor,
Houston, Texas 77002

T. 713.837.7708
F. 713.837.7703
www.cityofhouston.gov

February 19, 2004

This past December the City Council passed an amendment to Chapter 33 relating to the City's surveying system. Referred to as ordinance number 2003-1292, this amendment affected the approval of subdivision plats that you need to be aware of.

It is now required that all subdivision plats be based upon a survey upon the ground using the official coordinate system. The official coordinate system is defined as "the standard system of coordinates and elevations based upon the National Oceanic and Atmospheric Administration data known as the Texas State Plane Coordinate Grid System of 1983...."

Chapter 33 amendments went into effect January 1, 2004 and apply to all new subdivision plats submitted for review. Unless you are continuing the sequence of approvals from a preliminary plat approved prior to January 1, 2004 following with a final plat submitted after the effective date, all C1, C2, C3F and STD plats must contain the following information.

1) boundary points with coordinate values for each.

2a) Add the following plat note for plats located in Harris, Fort Bend and Waller counties: The coordinates shown hereon are Texas South Central Zone no. 4204 State Plane Grid Coordinates (NAD83) and may be brought to surface by applying the following combined scale *****.

OR

2b) Add the following plat note for plats located in Montgomery and Liberty counties: The coordinates shown hereon are Texas Central Zone no. 4203 State Plane Grid Coordinates (NAD83) and may be brought to surface by applying the following combined scale *****.

Council Members: Toni Lawrence Carol M. Galloway Mark Goldberg Ada Edwards Addie Wiseman
M. J. Khan Pam Holm Adrian Garcia Carol Alvarado Mark Ellis Gordon Quan Ronald C. Green
Shelley Sekula-Gibbs M. D. Michael Berry Controller: Annise D. Parker

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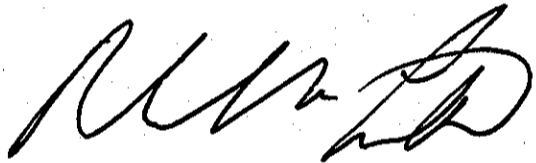
3) To facilitate our downloading of data into our GIS system the above plat boundary information must be organized in the following manner.

Layer Order	Layer Name	Description
1	BOUNDARY	Boundary lines (<i>sole information on layer</i>)
2	XY-COORD	Boundary points (<i>sole information on layer</i>)
7	BOUNDARY-ANNO	Boundary text including bearings and distance

Each drawing file attached to your DRC application must contain the above drawing layers and data.

Failure to comply with these three requirements will result in deferral. Should you have any questions regarding this matter please contact Michael Kramer at 713-837-7781.

Sincerely,



Robert M. Litke
Director

RML:MAK:pc