

**Proposed Amendments to Chapter 33**

**Major Thoroughfare & Freeway Plan (MTFP) and Bicycle Master Plan (BMP) – Adoption and Amendment Processes**

Summary of Public Comments and Staff Recommendation

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Topic	#	Section(s)	Comment Summary	Staff Recommendation
Plan Content Specific	1	N/A	Comments on specific content of the proposed MTFP and/or BMP	<b>No Change.</b> At this time, the specific plans are not under consideration. Comments on the content of the plans were forwarded to the appropriate project manager for further evaluation.
Technical/Language Modifications	2	Varies	Ordinance specific language and technical changes that did not alter the basic substance of the amendments	<b>Amend.</b> See redline document.
Definitions	3	33-350	Definition of "bicycle" seems leaves out e-bicycles	<b>No Change.</b> The definition is consistent with the definition found within other chapters of the Code and state law.
MTFP Scope	4	33-370	Consider adding a definition to "multi-modal" to clarify intent or remove	<b>Amend.</b> Remove "multi-modal" from MTFP scope. The term is not needed within the scope since the concept is captured in the requirement to be "consistent with the general plan and other applicable plans..."
	5	33-370	Remove "regional" from mobility – minor and major collectors are more for sub-regional or localized mobility	<b>Amend.</b> Remove "regional" from MTFP scope.
MTFP Schedule	6	33-373	Clarify that the Commission establishes an annual schedule to consider amendments	<b>Amend.</b> Clarify in language. Code would not prohibit the commission from considering additional "off-cycle" amendments should the need arise.
MTFP Notice Provisions	7	33-376	Clarify that the director is responsible for sending out notices	<b>Amend.</b> Clarify the director's responsibility for sending out notices.
BMP Scope	8	33-390	Make it clear that a bicycle is considered a mode of transportation	<b>Amend.</b> Clarify in scope.
	9	33-390	Clarify that the plan must coordinate with other plans – including the MTFP	<b>Amend.</b> Clarify to match language in MTFP scope.
	10	33-390	Scope is long and includes unnecessary or specific elements – consider matching format for MTFP scope	<b>Amend.</b> Revise BMP scope to match format of MTFP scope.
Digital Map	11	33-390	Include existing conditions and types of facilities	<b>Amend.</b> As recommended in <b>comment #10</b> , revise the BMP scope and remove language related to a "digital map".  <u>Related Information:</u> City Council may adopt various maps as part of the BMP content considered at the time of adoption of the actual plan. City Council action is on a "static" map that is part of an ordinance adopting the BMP; therefore, the "digital" map requirement was removed. Chapter 33 would still require that the adopted BMP be made available to the public by the director – most likely in an online format. As with any City planning effort or project, nothing prohibits the City from developing one or more "interactive" maps for various topics/audiences to support the implementation or coordination of the BMP. The proposed advisory committee from <b>comment #26</b> may be used to make recommendations on "interactive" map needs.
	12	33-390	Digital map should show more facilities and key points of interests for cyclists	
	13	33-391	Amendments to the map should be more frequent than annually	
	14	33-391	Consider calling the digital map an "interactive map" to clarify that changes are not amendments to the plan	
	15	33-391	Clarify that changes will be evaluated based on their impact on plan goals	
	16	33-391	Ensure that public comment is allowed on the map prior to updates	
	17	33-391	Annual City Council consideration administratively burdensome – consider using an advisory group to finalize decisions	
	18	33-391	Require City Council approval of the digital map each year	
Updating the Plan	19	33-391	Require updates on a five (5) year basis	<b>Amend.</b> Following the adoption of the BMP by City Council, the Commission would be required to establish a biennial schedule to review and consider need for amendments to the plan. The Commission's findings would be reported to the Mayor. If amendments to the plan are deemed necessary and the required resources are available, the Mayor may instruct the Planning Director to begin the process for amending the BMP outlined in Chapter 33. The advisory committee from <b>comment #26</b> may be used to make recommendations and vet requests to amend the plan.
	20	33-391	Require updates each year on or before the first day of September - similar to MTFP	
	21	33-391	Require updates to the BMP no more than every 5-7 years	
	22	33-391	Require updates to the BMP no more than every 7-10 years	
	23	33-391	Allow property owners to file amendments to the BMP - similar to MTFP	
Fire Department Coordination	24	33-391	Require coordination from the Fire Department on BMP amendments	<b>Amend.</b> Clarify that the director will coordinate with other affected city departments on proposed amendments to the plan.

Formal Commission Policies	<b>25</b>	33-393	Allow Planning Commission to adopt formal policies related to the administration, implementation, and interpretation of the BMP - similar to MTFP	<b>Amend.</b> Allow the commission to establish formal policies following a public hearing.
Bicycle Advisory Committee	<b>26</b>	33-393	Establish a public advisory committee on bicycle issues	<p><b>Amend.</b> Allow the commission to establish an advisory committee to advise and make recommendations on issues such as amendments to the bicycle master plan, bicycle safety and education, implementation or funding strategies, and promoting public participation.</p> <p><u>Related Information:</u> Chapter 33 formally establishes the ability to investigate, consider, and make recommendations on plans such as the BMP within the general powers and duties of the Planning Commission. Commissioners are appointed by the Mayor and approved by City Council. The proposed Chapter 33 changes will not alter these duties. Instead, under these amendments, the Commission will be authorized to establish a formal advisory committee to assist the Commission in fulfillment of its duties on bicycle-related issues. Consistent with <b>comment #25</b>, the Commission is authorized to establish formal committee bylaws and structure based on needs. <b>NOTE:</b> Nothing prohibits department directors from seeking input on bicycle-related issues from the advisory committee or, if necessary, the Commission.</p>