

Review Your Registry Drawing

1. Verify Layers

Use the Layer definition sheet or Registry Template to make sure your Registry Drawing...

- a. contains the required layers,
- b. follows the layer name and type standards, and
- c. doesn't include any extra layers.

NOTE: The following layers may be excluded from the drawing or included and left empty.

G-PLAT-ROW
G-PLAT-STNM-ANNO
G-PLAT-ESMT
G-PLAT-ESMT –ANNO
G-PLAT-PROP

2. Verify location

Use the Verify Location tool on the main menu to upload your registry drawing into GIS. If the GIS map of Houston and Harris County doesn't appear you may be using an incompatible browser.

Our GIS is based on the grid coordinate system. If your survey was also done in grid system it's likely your scale factor will be 1 for the purpose of locating in our GIS.

- a. **Pass:** closed plat boundary clearly appears in correct location.
- b. **Fail:** closed boundary clearly appears in wrong location. No map shows behind plat OR you can tell it's not located properly.

Solution: Scale factor needs correction.

- c. **Fail:** map zooms to a location but no boundary appears OR verification fails completely.
 - i. Open registry drawing on desk top.
 - ii. View list of layers to determine the boundary and version layers are included and named correctly.
 - iii. Check the properties of these layers to confirm the boundary is a polygon OR a closed polyline.
 - iv. Check the properties of the Version Layer to confirm it is text and text is included in the layer.

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