City of Houston

Administration & Regulatory Affairs

CITY OF HOUSTON

Commercial Permitting & Enforcement Section
Administration & Regulatory Affairs Department

Mini-Warehouse (Own or Operate) Application

Permit Issued: _____ Date of Application: _____

Annual Fee: $103.23 (plus $25.80 Administrative Fee)

The Undersigned hereby makes application for a license to own or operate a mini-warehouse within the City of Houston, as hereinafter set out, and in conjunction with such application make the following statements and representations:

1. Mini-Warehouse Trade Name: _____

2. Mini-Warehouse address: _____

3. Operator: _____ TDL / other I.D. No.: _____

   Street Address: _____

   Telephone No.: _____ E-mail Address: _____

4. Owner: _____ Telephone No.: _____

5. Is the Owner an Individual, Partnership, Corporation or Association?

   _____

6. If Individual, Residence address: _____

7. If Partnership, give names and addresses of each partner?

   _____ _____
   Name Address

   _____ _____
   Name Address

   _____ _____
   Name Address

8. If Corporation or Association, state whether organized under laws of Texas or of another state; give address of Houston office, names and residence addresses of all officers, directors or trustees:

   _____ _____
   State under which Corporation is organized Houston office address

   _____ _____
   Name Title Address

   _____ _____
   Name Title Address

   _____ _____
   Name Title Address

9. Has Operator been convicted of a crime involving theft within the past ten (10) years or had a license revoked under this or any preceding City of Houston Ordinance governing the business described herein? If yes, explain:

_____

_____

_____

10. If the Owner is a Partnership, Corporation or Association, state whether or not any partner, officer, director or trustee has been convicted of a crime involving theft with the past ten (10) years or had a license revoked under this or preceding City of Houston Ordinance governing the business described herein? If yes, explain:

_____

_____

_____

11. Every person licensed as a mini-warehouse operator shall keep at his place of business a legible record in ink of each rental or lease transaction, including date, number of unit rented, name and address of lessee, and lessee's driver's license number. All such records shall be retained for three (3) years and shall be open for inspection during regular business hours by any Houston Police Officer or authorized representative of the Director of Administration & Regulatory Affairs Department. Failure to keep or display the records as required is a misdemeanor.

The foregoing statement has been read and acknowledged by:

_____	_____
Applicant's Texas Driver's License or I.D. No.	Applicant's Signature
_____	_____
Applicant's E-mail Address	Applicant's Printed Name

State of Texas §
County of Harris §

Before me, the undersigned authority, on this day personally appeared _____ _____ who being by me first sworn, upon his oath stated that all of the information given above and all of the answers made to the foregoing questionnaire within the knowledge of Affiant true and correct.

Witness my hand and seal of office this the _____ day of _____, 20_____.

My Commission Expires:

_____
Deputy or Notary Public in and For Harris County, Texas