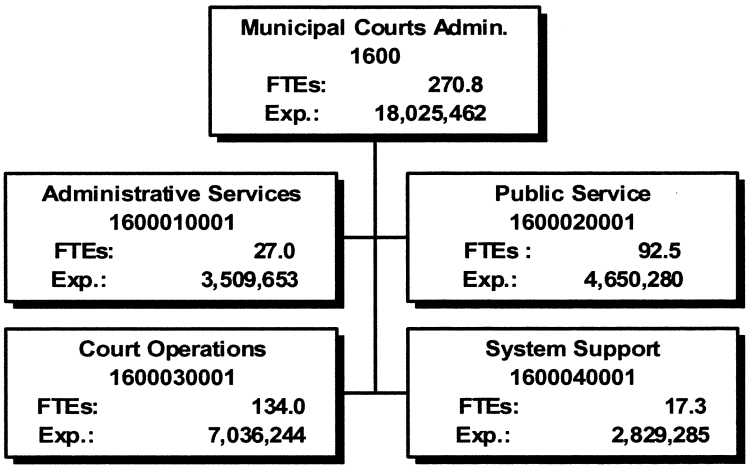
# MUNICIPAL COURTS ADMINISTRATION DEPARTMENT

## Department Description and Mission

The Municipal Courts Administration Department performs the administrative support activities required for the efficient operation of the City of Houston's judicial branch of government. The department is responsible for all administrative functions such as processing of all complaint filings, preparing court dockets, recording and tracking court proceedings, collecting fines and fees, posting bonds, processing bond forfeitures, issuing subpoenas and warrants, maintaining electronic and hard copy files and financial accountability and reporting to the appropriate State agencies. While operating the largest municipal court system in the state of Texas, as well as one of the largest in the country, it is the purpose of this department to accurately, expeditiously and courteously perform the ministerial duties required in the due process adjudication of misdemeanor violations of State Law and Local Ordinances filed in the Municipal Courts of the City.

## Department Organization



**Business Area Budget Summary**

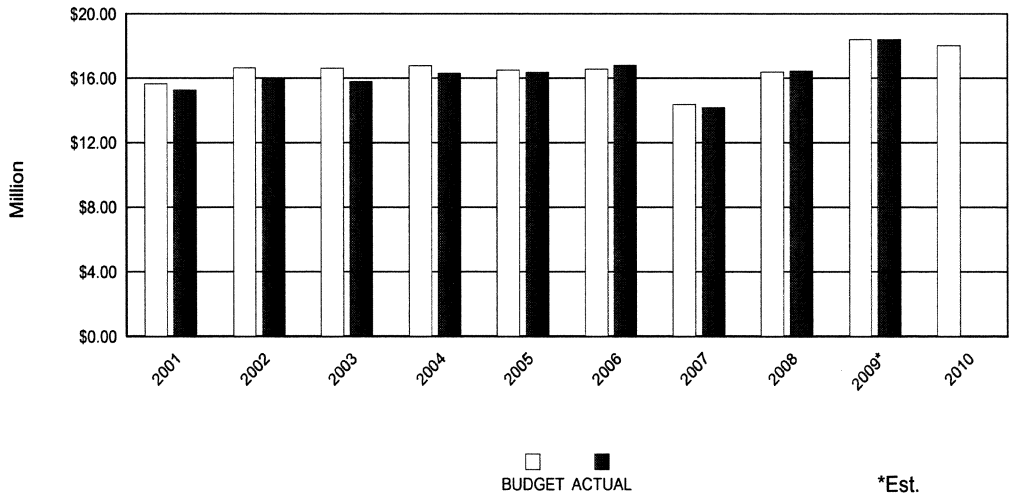
**Fund Name : General Fund**
**Business Area Name : Municipal Courts Administration**
**Fund No./Bus. Area No. : 1000 / 1600**

| | | FY2008 Actual | FY2009 Current Budget | FY2009 Estimate | FY2010 Budget |
|---|---|---|---|---|---|
| Expenditures | Personnel Services | 12,623,139 | 14,407,133 | 14,573,633 | **14,890,911** |
| | Supplies | 226,436 | 303,602 | 237,565 | **267,341** |
| | Other Services and Charges | 3,433,495 | 3,456,180 | 3,442,941 | **2,706,856** |
| | Equipment | 0 | 96,584 | 25,920 | **56,263** |
| | Non-Capital Equipment | 30,196 | 53,166 | 36,606 | **27,125** |
| | Total M & O Expenditures | 16,313,266 | 18,316,665 | 18,316,665 | **17,948,496** |
| | Debt Service & Other Uses | 122,916 | 96,340 | 96,340 | **76,966** |
| | Total Expenditures | 16,436,182 | 18,413,005 | 18,413,005 | **18,025,462** |
| Revenues | | 36,904,537 | 38,861,512 | 35,606,438 | **35,608,213** |
| Staffing | Full-Time Equivalents - Civilian | 261.6 | 276.6 | 284.7 | **270.8** |
| | Full-Time Equivalents - Classified | 0.0 | 0.0 | 0.0 | **0.0** |
| | Full-Time Equivalents - Cadets | 0.0 | 0.0 | 0.0 | **0.0** |
| | Total | 261.6 | 276.6 | 284.7 | **270.8** |
| | Full-Time Equivalents-Overtime | 0.6 | 1.0 | 1.8 | **0.9** |

**Budget Highlights**

- Completion of renovation of 1400 Lubbock and improved flow of business traffic.
- Implementation of pilot programs for customer self sufficiences on site such as Docket Call and PayEase kiosks.
- Implemention of electronic citation writers program in partnership with HPD.
- Expansion of collection and notification capabilities of the One Call Solution Center via technology such as IVR, GlobalConnect and collection application software.
- Web page redesign and upgrade, including expansion of customers' ability to obtain information and take care of court business online.
- Four (4) hours (minimum) customer service, skills-based, functional or professional and leadership training for each MCAD employee.
- HOPE (3%) and Pay for Performance (1.25%) increases.

## Municipal Courts Administration
### Current Budget vs Actual Expenditures



**Business Area Cost Center Summary**

**Fund Name** : **General Fund**
**Business Area Name** : **Municipal Courts Administration**
**Fund No./Bus Area No.** : **1000 / 1600**

| Cost Center Description | Cost Center Objectives |
|---|---|
| **MCA-Administrative Services 1600010001** | |
| Effectively manage departmental resources, oversee all projects, programs and contract implementation. Present information to the Mayor's Office, City Council et al on departmental initiatives and accomplishments. Ensure compliance with state laws and city ordinances. | Increase satisfaction rate on Customer and Employee Surveys. Track cost per citation and collection of monetary penalties. Respond promptly to public information requests. Provide training for all staff. Implement Security upgrades at Municipal Court facilities. |
| **MCA-Public Services 1600020001** | |
| Provide court operations information and various services to the public at the Public Service Counter. Receive and handle payments. Ensure that all required Courts' documents are prepared and available for trial. Manage mail room services. | Promptly and accurately process payments, bonds, re-sets, DSC completions, and Deferred Dispositions. Quality Assure Public Service Counter transactions for accuracy. Utilize One Call Solution Center to enforce judicial decisions and collect monies due. |
| **MCA-Court Operations 1600030001** | |
| Responsible for court operations and post court services to include courtroom case processing, Community Service Program, Driver's Safety Program, Juvenile Services, Warrants, Appeals, and Bond Administration. | Cases and complaints filed promptly and accurately. Warrant inquiries handled promptly and accurately. Quality assure cases. Reduce number of cases dismissed due to defective complaints. |
| **MCA-Information Technology 1600040001** | |
| Responsible for supporting case management system and other application programs, desktop and local area network equipment, and telecommunication equipment/services. Provide support to MCAD, MCJD and Prosecutors Office with technology issues. | Audit of case files for reliability and integrity. Accurately monitor and report system performance on a daily basis to determine workload efficiency projections. Survey IT users for responsiveness and effectiveness of IT staff. Track Dashboard projects for completion |

**Business Area Cost Center Summary**

**Fund Name** : **General Fund**
**Business Area Name** : **Municipal Courts Administration**
**Fund No./Bus Area No.** : **1000 / 1600**

| Performance Measures | FY2008 Actual | | | FY2009 Estimate | | | FY2010 Budget | | |
|---|---|---|---|---|---|---|---|---|---|
| | Activities | FTEs | Costs $ | Activities | FTEs | Costs $ | Activities | FTEs | Costs $ |
| Cust.Svc-Good to Excellent | 80% resp. | | | 80% resp. | | | **80% resp.** | | |
| Violations Paid-to-Filed | 2% inc. | | | 2% inc. | | | **2% inc.** | | |
| 4 Hrs Training/Employee | 1,216 hrs | | | 1,216 hrs | | | **1,216 hrs** | | |
| PIO Requests w/in 10 days | 100% | | | 100% | | | **100%** | | |
| Cost per Citation | N/A | | | N/A | | | **<$18.00** | | |
| | | 24.0 | 2,708,572 | | 26.7 | 3,773,662 | | **27.0** | **3,509,653** |
| Processing Payments | 631,324 | | | 630,000 | | | **600,000** | | |
| Proces. Bonds / Set Cases | 535,328 | | | 613,000 | | | **550,000** | | |
| DSC & Deferred Dispositons | 79,882 | | | 89,000 | | | **90,000** | | |
| Quality Control Cases | 500,000 | | | 657,000 | | | **600,000** | | |
| One Call Solution Revenue | N/A | | | N/A | | | **$500,000** | | |
| | | 84.9 | 4,030,205 | | 101.1 | 4,974,936 | | **92.5** | **4,650,280** |
| Cases Filed Accurately | N/A | | | 95% | | | **95%** | | |
| Complaints Filed Accurate | N/A | | | 99% | | | **99%** | | |
| Warrant Inquiries Timely | N/A | | | w/in 5 min. | | | **w/in 10 min** | | |
| Quality Assure Cases | N/A | | | 482,000 | | | **500,000** | | |
| Defective Complaints | N/A | | | N/A | | | **< 2%** | | |
| | | 141.2 | 6,546,151 | | 141.8 | 6,996,367 | | **134.0** | **7,036,244** |
| Audit Case File Accuracy | N/A | | | N/A | | | **95% rating** | | |
| User Response Favorable | N/A | | | N/A | | | **75% rating** | | |
| Project Completion | N/A | | | N/A | | | **80% / time** | | |
| ECW Submittal Increase | N/A | | | 2% over 08 | | | **2% over 09** | | |
| System Workload Proj. | N/A | | | N/A | | | **90% correct** | | |
| | | 11.5 | 3,151,254 | | 15.1 | 2,668,040 | | **17.3** | **2,829,285** |
| Total | | 261.6 | 16,436,182 | | 284.7 | 18,413,005 | | **270.8** | **18,025,462** |

**Fund Name** : **General Fund**
**Business Area Name** : **Municipal Courts Administration**
**Fund No./Bus Area No.** : **1000 / 1600**

| JOB DESCRIPTION | PAY GRADE | FY2009 Current Budget FTE | FY2010 Budget FTE | Change |
|---|---|---|---|---|
| ADMINISTRATION MANAGER | 26 | 1.0 | 4.0 | 3.0 |
| ADMINISTRATIVE ASSISTANT | 17 | 5.0 | 5.0 | |
| ADMINISTRATIVE COORDINATOR | 24 | 4.0 | 4.0 | |
| ADMINISTRATIVE SPECIALIST | 20 | 2.0 | 4.0 | 2.0 |
| ADMINISTRATIVE SUPERVISOR | 22 | 9.0 | 11.0 | 2.0 |
| ASSISTANT CHIEF CLERK (EXE LEV) | 32 | 2.0 | 2.0 | |
| ASSISTANT DIRECTOR (EXE LEV) | 32 | 2.0 | 2.0 | |
| CHIEF CLERK | 34 | 1.0 | 1.0 | |
| CUSTOMER SERVICE REPRESENTATIVE I | 13 | 112.5 | 156.8 | 44.3 |
| CUSTOMER SERVICE REPRESENTATIVE II | 15 | 69.0 | 60.1 | (8.9) |
| CUSTOMER SERVICE REPRESENTATIVE III | 16 | 2.0 | 14.0 | 12.0 |
| CUSTOMER SERVICE SUPERVISOR | 18 | 0.0 | 3.0 | 3.0 |
| DATA CONTROL CLERK | 8 | 1.0 | 1.0 | |
| DEPUTY ASSISTANT DIRECTOR (EXE LEV) | 30 | 1.0 | 0.0 | (1.0) |
| DEPUTY COURTS CLERK | 11 | 7.0 | 0.0 | (7.0) |
| DIVISION MANAGER | 29 | 4.0 | 4.0 | |
| DIVISION MANAGER (EXE LEV) | 29 | 0.0 | 1.0 | 1.0 |
| FINANCIAL ANALYST I | 15 | 0.7 | 1.0 | 0.3 |
| FINANCIAL ANALYST III | 21 | 1.0 | 1.0 | |
| FINANCIAL ANALYST IV | 25 | 2.0 | 2.0 | |
| HUMAN RESOURCES ASSISTANT | 13 | 1.0 | 0.0 | (1.0) |
| HUMAN RESOURCES MANAGER | 27 | 0.0 | 1.0 | 1.0 |
| HUMAN RESOURCES SPECIALIST | 17 | 2.0 | 2.0 | |
| IT PROJECT MANAGER | 28 | 2.0 | 3.0 | 1.0 |
| MUNICIPAL COURTS MANAGER | 25 | 3.0 | 1.0 | (2.0) |
| MUNICIPAL COURTS SUPERVISOR | 18 | 14.0 | 10.0 | (4.0) |
| PROGRAMMER ANALYST I | 16 | 1.0 | 1.0 | |
| PROGRAMMER ANALYST II | 19 | 1.0 | 1.0 | |
| PROGRAMMER ANALYST III | 22 | 1.0 | 1.0 | |
| PROGRAMMER ANALYST IV | 25 | 3.0 | 1.7 | (1.3) |
| SENIOR BUYER | 22 | 1.0 | 1.0 | |
| SENIOR CLERK | 8 | 7.0 | 2.0 | (5.0) |
| SENIOR COURTS CASHIER | 12 | 4.0 | 0.0 | (4.0) |
| SENIOR CUSTOMER SERVICE CASHIER | 13 | 9.0 | 0.0 | (9.0) |
| SENIOR DATA CONTROL CLERK | 12 | 4.0 | 0.0 | (4.0) |
| SENIOR INVENTORY MANAGEMENT CLERK | 12 | 18.0 | 2.0 | (16.0) |
| SENIOR IS/IT HELP DESK COORDINATOR | 14 | 1.0 | 2.0 | 1.0 |
| SENIOR PAYROLL CLERK | 13 | 1.0 | 1.0 | |
| SENIOR STAFF ANALYST | 28 | 1.0 | 1.0 | |
| SENIOR SUPERINTENDENT | 27 | 0.0 | 1.0 | 1.0 |
| SENIOR TRAINER | 21 | 0.0 | 1.0 | 1.0 |
| STAFF ANALYST (EXE LEV) | 26 | 2.0 | 1.0 | (1.0) |
| STUDENT INTERN I | 4 | 0.6 | 0.7 | 0.1 |
| SUPERINTENDENT | 24 | 1.0 | 0.0 | (1.0) |
| SYSTEMS CONSULTANT | 26 | 2.0 | 2.7 | 0.7 |
| SYSTEMS SUPPORT ANALYST I | 16 | 1.0 | 1.0 | |
| SYSTEMS SUPPORT ANALYST II | 19 | 0.0 | 1.0 | 1.0 |
| SYSTEMS SUPPORT ANALYST III | 22 | 2.0 | 1.7 | (0.3) |
| TECHNICAL HARDWARE ANALYST I | 17 | 2.0 | 1.0 | (1.0) |
| TECHNICAL HARDWARE ANALYST II | 21 | 1.0 | 0.0 | (1.0) |

**Fund Name** : **General Fund**
**Business Area Name** : **Municipal Courts Administration**
**Fund No./Bus Area No.** : **1000 / 1600**

| JOB DESCRIPTION | PAY GRADE | FY2009 Current Budget FTE | FY2010 Budget FTE | Change |
|---|---|---|---|---|
| TECHNICAL HARDWARE ANALYST III | 23 | 1.0 | 1.0 | |
| TRAINER | 17 | 1.0 | 0.0 | (1.0) |
| **Total FTEs** | | **313.8** | **319.7** | **5.9** |
| **Less adjustment for Civilian Vacancy Factor** | | **37.2** | **48.9** | **11.7** |
| **Full-Time Equivalents** | | **276.6** | **270.8** | **(5.8)** |

**Business Area Revenue Summary**

**Fund Name : General Fund**
**Business Area Name : Municipal Courts Administration**
**Fund No./Bus Area No. : 1000 / 1600**

| Commit Item | Description | FY2009 Current Budget | FY2009 Estimate | FY2010 Budget |
|---|---|---|---|---|
| **1600010001** | **MCA-Administrative Services** | | | |
| 426330 | Miscellaneous Copies Fees | 30,462 | 13,738 | **13,729** |
| 426340 | Public Safety Reports Fees | 0 | (75) | **0** |
| 427010 | Moving Violations | 23,231,235 | 22,106,301 | **22,113,037** |
| 427030 | MCTP Monthly Time Payment Disc | 1,222,697 | 701,843 | **701,393** |
| 427040 | Non-Traffic Fines | 2,648,091 | 2,462,324 | **2,444,116** |
| 427050 | Failure to Appear Fines | 2,450,422 | 2,529,280 | **2,523,397** |
| 427060 | Scire Facias Forfeitures | 8,435 | 26,241 | **26,224** |
| 427070 | Bond Handling Fees | 8,429 | 2,091 | **2,090** |
| 427100 | Local Court Costs | 682,910 | 510,681 | **510,354** |
| 427110 | Driver Safety Administration Fees | 1,184,983 | 988,764 | **988,130** |
| 427120 | Cash Bond Forfeiture Fees | 16,098 | 27,740 | **27,722** |
| 427130 | Local Arrest Fees | 1,483,128 | 1,287,571 | **1,286,746** |
| 427140 | State Arrest Fees | 0 | 2 | **2** |
| 427150 | Towing Hearing Filing Fee | 0 | (24,525) | **0** |
| 427160 | Warrant Fees | 357,422 | 342,965 | **342,746** |
| 427170 | HPD Overtime Fee | 73 | 20 | **20** |
| 427180 | Capias Pro Fine | 9,663 | 5,259 | **5,256** |
| 427200 | Unclaimed Fines & Forfeitures | 3,000 | 0 | **0** |
| 427210 | Court Costs/Jury Costs | 436 | 59 | **59** |
| 427220 | Suspended Sentence Fees | 4,741,872 | 3,713,800 | **3,711,422** |
| 427250 | Registration Denial Fee | 156,247 | 108,021 | **107,951** |
| 427260 | Dismissal Fees | 314,025 | 706,698 | **706,245** |
| 428080 | Returned Check Charges | 13,486 | 9,631 | **9,625** |
| 452030 | Miscellaneous Revenue | 298,398 | 88,009 | **87,949** |
| **Total** | **MCA-Administrative Services** | 38,861,512 | 35,606,438 | **35,608,213** |
| **Total** | **Municipal Courts Administration** | 38,861,512 | 35,606,438 | **35,608,213** |

**Business Area Expenditure Summary**

**Fund Name** : **General Fund**
**Business Area Name** : **Municipal Courts Administration**
**Fund No./Bus. Area No.** : **1000 / 1600**

| Commit Item | Description | FY2008 Actual | FY2009 Current Budget | FY2009 Estimate | FY2010 Budget |
|---|---|---|---|---|---|
| 500010 | Salary Base Pay - Civilian | 8,610,924 | 9,612,070 | 10,019,828 | **9,916,200** |
| 500030 | Salary Part Time - Civilian | 42,285 | 99,460 | 162,752 | **185,893** |
| 500060 | Overtime - Civilian | 27,423 | 50,300 | 91,860 | **50,300** |
| 500090 | Premium Pay - Civilian | 57,458 | 156,945 | 98,509 | **126,249** |
| 500110 | Bilingual Pay - Civilian | 44,193 | 73,039 | 44,320 | **67,039** |
| 500210 | Pay for Performance-Municipal | 31,525 | 69,804 | 36,429 | **69,804** |
| 500230 | Temp Adj to CMC Deductions Returns | 48 | 0 | 0 | **0** |
| 500250 | HOPE UNION BUSINESS USAGE | 101 | 0 | 1,239 | **0** |
| 501070 | Pension - Civilian | 1,389,130 | 1,427,383 | 1,504,165 | **1,457,669** |
| 501120 | Termination Pay - Civilian | 89,135 | 31,958 | 29,990 | **44,458** |
| 501160 | Vehicle Allowance - Civilian | 4,216 | 12,000 | 4,216 | **4,216** |
| 502010 | FICA - Civilian | 654,164 | 763,688 | 758,713 | **790,213** |
| 503010 | Health Ins-Act Civilian | 1,358,000 | 1,642,866 | 1,578,709 | **1,769,469** |
| 503015 | Basic Life Insurance - Active Civilian | 10,884 | 13,218 | 7,720 | **5,659** |
| 503060 | Long Term Disability-Civilian | 35,843 | 23,199 | 24,484 | **22,485** |
| 503090 | Workers Compensation-Civilian-Admin | 55,660 | 60,305 | 59,153 | **57,122** |
| 503100 | Workers Compensation-Civilian-Claim | 205,369 | 223,000 | 141,450 | **175,725** |
| 503110 | Workers Compensation-Classified-Claim | 0 | 0 | 547 | **0** |
| 504020 | Compensation Contingency | 0 | 138,349 | 0 | **139,171** |
| 504030 | Unemployment Claims | 6,781 | 9,549 | 9,549 | **9,239** |
| **Total** | **Personnel Services** | **12,623,139** | **14,407,133** | **14,573,633** | **14,890,911** |
| 511020 | Construction Materials | 0 | 0 | 1,000 | **0** |
| 511030 | Mechanical Hardware & Parts | 8 | 0 | 0 | **0** |
| 511040 | Audiovisual Supplies | 238 | 0 | 450 | **0** |
| 511045 | Computer Supplies | 54,574 | 67,000 | 36,466 | **52,000** |
| 511050 | Paper & Printing Supplies | 34,335 | 36,504 | 46,678 | **45,504** |
| 511055 | Publications & Printed Materials | 954 | 4,200 | 1,450 | **2,700** |
| 511060 | Postage | 83,852 | 91,898 | 60,000 | **76,787** |
| 511070 | Miscellaneous Office Supplies | 37,482 | 73,000 | 48,275 | **53,350** |
| 511090 | Medical & Surgical Supplies | 567 | 0 | 0 | **0** |
| 511110 | Fuel | 2,858 | 12,500 | 4,619 | **12,000** |
| 511115 | Vehicle Repair & Maintenance Supplies | 85 | 0 | 128 | **0** |
| 511120 | Clothing | 0 | 0 | 24,043 | **13,000** |
| 511125 | Food Supplies | 1,051 | 1,500 | 3,500 | **1,500** |
| 511145 | Small Tools & Minor Equipment | 1,377 | 0 | 0 | **0** |
| 511150 | Miscellaneous Parts & Supplies | 9,055 | 17,000 | 10,956 | **10,500** |
| **Total** | **Supplies** | **226,436** | **303,602** | **237,565** | **267,341** |
| 520100 | Temporary Personnel Services | 66,916 | 61,202 | 79,620 | **26,202** |
| 520102 | Security Services | 22,415 | 700,000 | 700,000 | **169,508** |
| 520106 | Architectural Services | 0 | 10,000 | 10,000 | **10,000** |
| 520107 | Computer Info/Contr | 1,219,900 | 608,984 | 608,984 | **302,149** |
| 520108 | Information Resource Services | 8,325 | 17,000 | 11,340 | **17,000** |
| 520110 | Management Consulting Services | 4,975 | 0 | 67,000 | **0** |
| 520112 | Banking Services | 12,927 | 0 | 0 | **0** |
| 520114 | Miscellaneous Support Services | 83,678 | 65,500 | 89,086 | **85,000** |
| 520115 | Real Estate Lease/Office Rental | 101,642 | 101,642 | 101,642 | **104,013** |
| 520118 | Refuse Disposal | 719 | 1,000 | 558 | **1,000** |
| 520119 | Computer Equipment/Software Maintenance | 104,972 | 171,016 | 145,771 | **391,016** |
| 520121 | IT Application Svcs | 559,352 | 409,507 | 409,507 | **417,697** |
| 520122 | Office Equipment Services | 334 | 5,000 | 500 | **2,500** |
| 520123 | Vehicle & Motor Equipment Services | 5,839 | 8,100 | 1,467 | **8,100** |
| 520124 | Other Equipment Services | 0 | 0 | 1,500 | **0** |

**Business Area Expenditure Summary**

**Fund Name** : **General Fund**
**Business Area Name** : **Municipal Courts Administration**
**Fund No./Bus. Area No.** : **1000 / 1600**

| Commit Item | Description | FY2008 Actual | FY2009 Current Budget | FY2009 Estimate | FY2010 Budget |
|---|---|---|---|---|---|
| 520158 | Computer Equipment Maintenance Services | 0 | 0 | 1,756 | **0** |
| 520510 | Mail/Delivery Services | (41,235) | 15,756 | 1,021 | **15,756** |
| 520515 | Print Shop Services | 5,531 | 6,500 | 4,162 | **4,924** |
| 520520 | Printing & Reproduction Services | 286,012 | 173,000 | 156,447 | **155,427** |
| 520605 | Advertising Services | 160 | 0 | 2,113 | **1,800** |
| 520705 | Insurance Fees | 50,092 | 52,605 | 52,605 | **56,170** |
| 520765 | Membership & Professional Fees | 1,118 | 15,850 | 3,881 | **12,050** |
| 520805 | Education & Training | 54,438 | 73,016 | 43,991 | **60,000** |
| 520905 | Travel - Training Related | 18,837 | 23,500 | 15,812 | **17,500** |
| 520910 | Travel - Non-Training Related | 584 | 8,000 | 10,859 | **9,500** |
| 521405 | Building Maintenance Services | 0 | 0 | 259 | **0** |
| 521410 | Sewer Services | 26,136 | 26,457 | 25,747 | **25,747** |
| 521505 | Electricity | 385,905 | 421,007 | 431,611 | **416,660** |
| 521510 | Natural Gas | 26,125 | 34,704 | 34,704 | **16,593** |
| 521605 | Data Services | 31,103 | 30,142 | 30,142 | **31,649** |
| 521610 | Voice Services | 136,342 | 120,191 | 120,191 | **126,201** |
| 521620 | Voice Equipment | 35,175 | 4,087 | 45,000 | **4,291** |
| 521625 | Voice Labor | 14,488 | 0 | 7,196 | **0** |
| 521705 | Vehicle/Equipment Rental/Lease | 0 | 0 | 860 | **0** |
| 521715 | Office Equipment Rental | 67,376 | 56,334 | 56,334 | **56,966** |
| 521730 | Parking Space Rental | 46,960 | 80,000 | 80,000 | **80,000** |
| 521905 | Legal Services | 40,318 | 0 | 9,682 | **9,682** |
| 522205 | Metro Commuter Passes | 100 | 0 | 0 | **0** |
| 522430 | Miscellaneous Other Services & Charges | 50,178 | 156,080 | 73,853 | **60,078** |
| 522735 | Interfund Communication Equipment Repair | 5,758 | 0 | 7,740 | **0** |
| 522795 | Other Interfund Services | 0 | 0 | 0 | **11,677** |
| **Total** | **Other Services and Charges** | **3,433,495** | **3,456,180** | **3,442,941** | **2,706,856** |
| 560210 | Furniture Fixtures and Equipment | 0 | 96,584 | 18,000 | **56,263** |
| 560230 | Computer HW and Developed SW | 0 | 0 | 7,920 | **0** |
| **Total** | **Equipment** | **0** | **96,584** | **25,920** | **56,263** |
| 551010 | Non-Capital Office Furniture & Equipment | 30,196 | 53,166 | 35,706 | **27,125** |
| 551030 | Non-Capital Machinery & Equipment | 0 | 0 | 900 | **0** |
| **Total** | **Non-Capital Equipment** | **30,196** | **53,166** | **36,606** | **27,125** |
| 531040 | Other Principal Retirement | 16,018 | 0 | 0 | **0** |
| 532120 | Transfer to Fleet/Eq | 106,898 | 96,340 | 96,340 | **76,966** |
| **Total** | **Debt Service and Other Uses** | **122,916** | **96,340** | **96,340** | **76,966** |
| | **Grand Total Expenditures** | **16,436,182** | **18,413,005** | **18,413,005** | **18,025,462** |