Fund Summary

Fund Name : **Water and Sewer Operating Fund**
Business Area Name : **Public Works & Engineering**
Fund No./Bus. Area No. : **8300 / 2000**

	FY2009 Current Budget	FY2009 Estimate	FY2010 Budget
Beginning Operating Fund Balance	147,365,676	147,365,676	**144,612,992**
Provision for Bad Debt	0	0	**0**
Current Revenues	776,668,002	767,574,041	**766,541,878**
Total Available Resources	924,033,678	914,939,717	**911,154,870**
Maintenance and Operations	382,704,690	386,163,399	**415,454,056**
Debt Service	77,035,273	77,035,285	**85,569,456**
Operating Transfers	307,128,041	307,128,041	**344,276,491**
Total Expenditures	766,868,004	770,326,725	**845,300,003**
Planned Ending Fund Balance	157,165,674	144,612,992	**65,854,867**
Total Budget	924,033,678	914,939,717	**911,154,870**

Business Area Budget Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 8300 / 2000

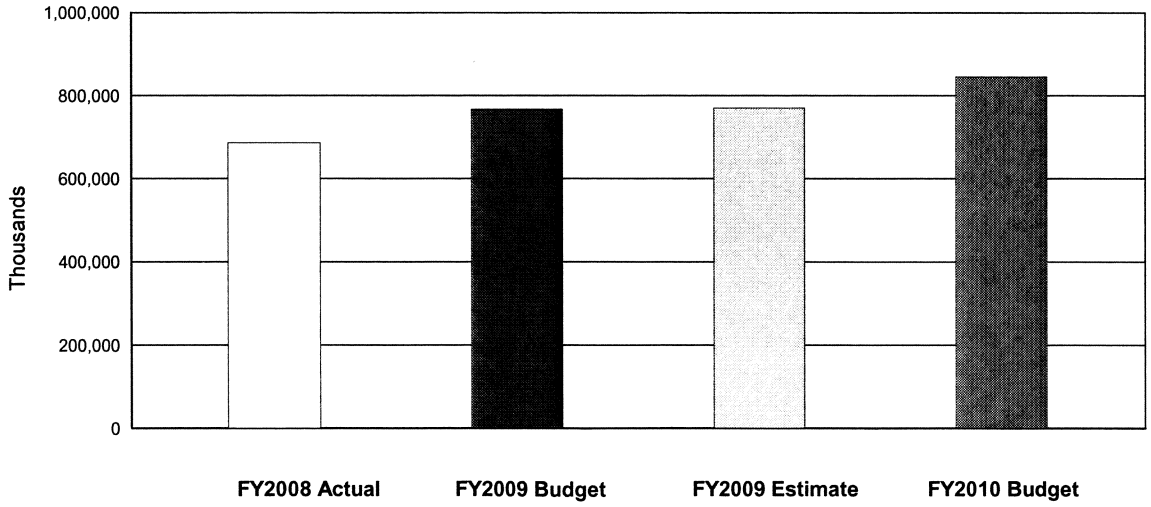
		FY2008 Actual	FY2009 Current Budget	FY2009 Estimate	FY2010 Budget
Expenditures	Personnel Services	128,349,982	142,216,538	137,702,695	**150,906,097**
	Supplies	36,613,908	41,478,023	44,381,176	**46,474,856**
	Other Services and Charges	194,186,316	194,143,729	201,896,574	**215,244,590**
	Equipment	(51,817)	2,265,000	65,000	**0**
	Non-Capital Equipment	1,674,562	2,601,400	2,117,954	**2,828,513**
	Total M & O Expenditures	360,772,951	382,704,690	386,163,399	**415,454,056**
	Debt Service & Other Uses	324,875,551	384,163,314	384,163,326	**429,845,947**
	Total Expenditures	685,648,502	766,868,004	770,326,725	**845,300,003**
Revenues		724,339,181	776,668,002	767,574,041	**766,541,878**
Staffing	Full-Time Equivalents - Civilian	2,154.6	2,364.6	2,168.7	**2,303.4**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	2,154.6	2,364.6	2,168.7	**2,303.4**
	Full-Time Equivalents-Overtime	134.3	118.5	127.1	**120.4**

Budget Highlights

- o Continue focus on meter reading system management enhancing the automated meter reading functionality including a fixed network to reduce field work orders, minimize number of accounts that are estimated, increase billing accuracy and enhance customer satisfaction.
- o Develop new business processes to take advantage of functionality of Automated Meter Reading (AMR) system.
- o Maintain compliance with Texas Commission on Environmental Quality (TCEQ) and Environmental Protection Agency (EPA) permits.
- o Proactively respond to customer complaints; sewer stoppages within 24 hours for 90% of calls; sewer repairs within 15 days; and water repairs within 12 days.
- o Continue neighborhood sanitary sewer rehabilitation program. This will provide a reliable system to the citizens and reduce repair costs in the future.
- o Includes 3% HOPE and 1.25% Pay for Performance increases.

Water and Sewer Operating Fund
Public Works & Engineering

Expenditure Summary



Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE-Office of the Director 2000030001	
Provide executive leadership and strategic planning for all groups and divisions within the department. Oversee the delivery of all public utilities and infrastructure maintenance services.	Provide administrative oversight; establish priorities and policies for timely and cost effective delivery of services to all customers.
PWE-Internal Audit 2000030002	
Assist management in evaluating the effectiveness of operations and control over assets. Ensure compliance with policies and procedures. Ensure proper recording and classifying of transactions. Monitor existing contracts and develop new performance procedures.	Perform routine review of operations, review contracts and perform quarterly petty cash and change fund reviews; perform emergency and special assignments. Monitor contracts for compliance with temers and conditions.
PWE-Chief of Staff 2000030003	
Assist the Director in the daily administrative operations of the Public Works & Engineering Department (PWE); provide oversight of the Management Support, Public Information and Council and Legislative Liaison Section.	Review and coordinate all departmental requests for Council Action and correspondence. Provide information to the various members of the print and broadcast media. Create and disseminate press releases and conferences. Respond to citizens inquiries and open records.
PWE-Environment Services 2000030004	
Provide learning services to City departments and others as appropriate.	Provide support to the department on environmental issues.
PWE-E.B. Cape Center 2000030005	
Provide learning services to City departments and others as appropriate. Provide consulting services for departments on organizational development activities and needs. Provide repository services for citywide training activities.	This Cost Center will be moved to 2000050022 in FY2010.
PWE-Small Business Development 2000030009	
Implement the program objective of the Mayor's Executive Order 1-7 "Contractor's Pay or Play (POP) Program" within the Department. Develop, implement, review new strategies to expand the Small/Women and Minority Business Enterprises within the department.	Administer department wide compliance with "Pay or Play Program". Design and manage the POP software system. Set flexibles goals to increase the number of PWE contracts awarded to minority and women owned businesses.

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Performance Measures	FY2008 Actual			FY2009 Estimate			FY2010 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Programs administered	100%			100%			**100%**		
Oversight operations of the divisions	9			9			**9**		
CIP oversight	100%			100%			**100%**		
		2.0	325,844		2.0	406,724		**3.0**	**493,397**
Audits/oper review sch.	20			18			**16**		
Contracts/other reviews	32			32			**34**		
Emerg/special assignments	20			22			**22**		
Monitor construct contract	2			6			**6**		
Monitor serv/supply contr	85			98			**98**		
		12.9	1,022,121		13.0	1,077,919		**17.3**	**1,423,683**
Council actions	100%			100%			**100%**		
Open records request	100%			100%			**100%**		
Media relations	100%			100%			**100%**		
Routing of incoming call	100%			100%			**100%**		
Response to complaints	98%			98%			**98%**		
		14.0	1,143,365		9.7	888,138		**14.3**	**1,233,729**
Programs supported	100%			100%			**100%**		
		2.1	501,955		1.0	720,850		**1.0**	**648,695**
Total attendance	33,800			29,500			**N/A**		
Total PWE employee trained	18,000			11,250			**N/A**		
Classes cancelled	17%			15%			**N/A**		
Customer satisfaction	4			4			**N/A**		
		18.3	1,721,239		17.8	1,851,083		**0.0**	**0**
Manage POP data	100%			100%			**100%**		
Invoice for POP payment	100%			100%			**100%**		
Increase minority contract	6			6			**6**		
Conduct outreach	6			6			**6**		
Attend pre-bids / award Co	35%			35%			**35%**		
		0.8	59,661		3.4	261,174		**4.2**	**323,276**

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE-Public Utilities Admin. 2000040002	
Process raw wastewater by physical and biological treatment methods and maintain treatment plants in compliance with Texas Commission on Environmental Quality (TCEQ) and the Environmental Protection Agency (EPA) standards.	Treat 100% of all total suspended solids (TSS) and biochemical oxygen demand (CBOD) received by WWTPs; remove maximum TSS in wastewater. Inspect and evaluate plant lift stations for operational readiness. The F2008 existing Cost Center has been merged w/40003 .
PWE-Operations Support 2000040003	
Manage and lead the fourth largest water/wastewater utility in the nation, consisting of 1,706 employees, a budget of $260.1 million, and supporting a population of 2.8 million. Provide portable and untreated water through the Coastal Water Authority.	Successfully meet the service and financial expectations of the City administration, City Council, and Regulatory Agencies. Comply with Regulatory Laws while maintaining excellent customer service.
PWE-Management & Quality Control 2000040004	
Provide management of the City's wastewater facility assets; administer the Industrial Wastewater Ordinance; and ensure the wastewater facilities are compliant with all Texas Commission on Environmental Quality and the Environmental Protection Agency regulations.	Perform internal inspections at all wastewater treatment facilities; pass the EPA annual QA/QC audit for laboratories; enforce EPA industrial pretreatment requirements; ensure 100% accurate and timely reporting to TCEQ and EPA and increase number of certified operators.
PWE-Satellite Plant Operations 2000040005	
Process raw wastewater by physical and biological treatment methods and maintain treatment plants in compliance with Texas Commission on Environmental Qualtiy (TCEQ) and the Environmental Protection Agency (EPA) standards.	Treat 100% of all total suspended solids (TSS) and biochemical oxygen demand (BOD) received by waste water treatement plants (WWTPs); remove maximum total suspended solids in wastewater.
PWE-Major Plants Operations 2000040006	
Process raw wastewater by physical and biological treatment methods and process excess biosolids and maintain 5 major treatment plants and 3 major sludge disposal plants in compliance with Texas Commission on Environmental Quality (TCEQ) and the Protection Agency(EPA).	Treat 100% of all total suspended solids (TSS) and biochemical oxygen demand (BOD) received by WWTPs; remove maximum total suspended solids in wastewater. Produce Class "A" and Class "B" Biosolids for beneficiary use.
PWE-Electrical and Instrumentation 2000040007	
Provide timely response to equipment and system failures, electrical and automation system restorations, track wastewater equipment; preventive and corrective work orders and repair contracts, and implement warranty program.	Reduce automation, electrical and instrumentation maintenance costs through automation improvement and proper preventative maintenance program, cross training, and equipment replacement. Reduce operating costs through continued automation improvement.

Business Area Cost Center Summary

Fund Name : **Water and Sewer Operating Fund**
Business Area Name : **Public Works & Engineering**
Fund No./Bus Area No. : **8300 / 2000**

Performance Measures	FY2008 Actual			FY2009 Estimate			FY2010 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
CBOD tons treated/year	N/A			1,046			**1,046**		
TSS tons treated/year	N/A			1,187			**1,187**		
Mil. gal. flow treated/yr.	N/A			2,062			**2,062**		
Solids tons disposed/year	N/A			1,134			**1,134**		
		3.4	1,105,358		2.6	705,768		**7.2**	**508,320**
Purchase orders processed	515			500			**500**		
Purchase card transactions	8,144			7,000			**7,000**		
Continue to lead and suppo PUD while maintaining excellent service	100%			100%			**100%**		
		70.7	5,410,847		74.7	7,249,445		**88.3**	**9,602,470**
Operators TNRCC certified	95%			95%			**95%**		
Total samples analyzed/yr	150,000			134,292			**122,641**		
Total analysis/year	235,000			216,060			**200,098**		
		51.5	7,196,110		52.7	7,649,731		**52.0**	**7,728,409**
BOD tons treated/year	22,000			22,511			**21,536**		
TSS tons treated/year	27,000			28,721			**28,581**		
Mil. gal. flow treated/yr.	38,000			36,108			**36,916**		
Solids tons disposed/year	27,000			32,775			**27,933**		
		72.8	25,041,601		68.5	24,883,418		**72.1**	**26,512,973**
BOD tons treated/year	37,000			35,164			**32,249**		
TSS tons treated/year	71,000			64,506			**58,279**		
Mil. gal. flow treated/yr.	54,000			56,967			**55,366**		
Solids tons disposed/year	70,000			51,835			**56,733**		
		88.8	38,412,016		89.7	41,218,572		**84.2**	**41,073,212**
New Scada installation	12			10			**10**		
Track preventive wk/order	N/A			6,000			**4,200**		
Track corrective wk/order	19,396			14,000			**14,600**		
		70.5	7,016,118		60.8	7,913,446		**64.4**	**8,709,364**

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE-Collection System Operations 2000040008	
Manage wastewater treatment collection system of over 6,700 miles and approximately 440 lift stations in compliance with Texas Commission on Environmental Quality (TCEQ) and the Environmental Protection Agency (EPA) standards.	Clean and televise 2,000,000 linear feet of sewer lines. Schedule and manage renewal of 950,000 linear feet of sewer lines. Inspect and evaluate lift stations for operational readiness and reliability.
PWE-Engineering Support 2000040009	
Engineering planning, Capital Imrpovement Project (CIP) programming, Capital Improvements, contract compliance, and support Wastewater Operations Branch to meet TCEQ and EPA standards.	Plan and program the Wastewater CIP and service contracts to provide required capital improvements and support for operation and maintenance of wastewater facilities and infrastructure.
PWE-WWTP & Lift Station Maintenance 2000040010	
Provide maintenance services for 40 treatment plants, 400 lift stations, 3 wet weather facilities, 20 chemical feed facilities and 15 storm water / under pass lift stations, treating 90 billion gallons of sewage per year and two sets of Class A Biosolids Dryers.	Ensure facilities are in compliance with Texas Commission on Environmental Quality (TCEQ) and Environmental Protection Agency (EPA) through centralized maintenance, implementing preventive and predictive maintenance programs.
PWE-Executive Support 2000040011	
Provides management, oversight, and technical support to all Drinking Water Operations staff. Provides administrative support to all groups in PUD branch. Coordinates with other PUD branches and other PWE divisions. Ensures overall and regulatory compliance.	Develop necessary programs to ensure production and delivery of the highest quality drinking water. Prepare and manage the branch's annual operations budget, develop branch safety and security polices and procedures. Develop water conservation initiatives/programs.
PWE-Water Quality 2000040012	
Assures compliance with TCEQ and EPA rules and regulations regarding drinking water standards and quality from source water to customer tap. Manages program designed to improve the integrity of the infra-structure. Prevent cross contamination of distribution system.	To implement and manage programs specifically designed to protect and maintain delivered water quality; and maintain critical transmission and distribution system elements.
PWE-Ground Water Operations 2000040013	
Production of compliant drinking water from ground water plants (74 ground water plants), surface water re-pump stations (6 surface water re-pump stations), 3 surface water plants, 182 tanks, 134 ground water wells and 25 elevated storage tanks. Producing 142 bill gal.	To ensure that the branch meets or exceeds the HGCSD, Fort Bend Subsidence District and Lone Star Ground Water Conservation District requirements for use of ground water.

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Performance Measures	FY2008 Actual			FY2009 Estimate			FY2010 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Sewer lines cleaned (Feet)	4,191,943			3,500,000			**2,000,000**		
Sewer lines rehabilitated (Feet)	1,000,938			1,000,000			**950,000**		
		130.3	9,746,644		122.8	10,189,111		**124.3**	**10,684,357**
CIP planned/objective	$100M			$100M			**$70M**		
Contracts managed	$15M			$16M			**$14M**		
		14.1	2,038,712		14.4	1,854,794		**19.1**	**2,152,492**
Reduce number of corrective work orders	10%			3%			**2%**		
		123.1	21,411,025		127.2	19,126,432		**134.2**	**22,756,076**
Achieve 95% FTEs	286			286			**342**		
SDWA violations	0			0			**0**		
Environmental violations	0			0			**0**		
		49.3	29,264,252		39.0	30,302,208		**17.1**	**28,818,234**
PRV stations exercised	N/A			400			**N/A**		
Valves exercised	860			400			**400**		
Cross connection surveys	1,174			900			**900**		
Customer complaints	3,071			N/A			**N/A**		
Regulatory system flushes	12,060			10,000			**8,000**		
		47.0	4,166,881		58.4	4,891,068		**49.9**	**5,080,136**
HGCSD compliance	100%			100%			**100%**		
TCEQ violations	0			0			**0**		
City GW production per/yr	20.1 BGY			25.2 BGY			**28.3BGY**		
FBCSD compliance	100%			N/A			**N/A**		
Electrical production cost	$441 per MG			$415 per MG			**N/A**		
		22.9	13,285,623		28.8	17,410,729		**31.7**	**18,630,454**

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE-East Water Purification Plant 2000040014	
Production of compliant drinking water from surface water at the East Water Purification Plant. Operation of sludge dewatering facilities and landfills. Manage chemical and utility usage in accordance with operations budget.	To ensure an uninterrupted supply of compliant surface water that meets or exceeds all regulatory requirements, base loaded into the distribution system at adequate system pressure and comply with permit requirements for operation of landfill facilities.
PWE-Engineering Technical Support 2000040015	
Provide engineering and technical support to the Drinking Water Operations Branch. Manage and analyze operational, financial, physical, data to improve operational efficiency.	To identify critical branch project needs, develop capital improvement projects, and identify opportunities for improved efficiency and water quality.
PWE-Water Maintenance 2000040016	
Provides mechanical, electrical, and instrumentation maintenance and upgrades for all water production facilities. Manages the preventive maintenance program. Install, upgrade, maintain, and program the branch SCADA systems.	Increase equipment reliability and minimize outages conducting equipment preventive testing; implement programs to automate, remotely control and monitor operations, water quality, and security at water production sites through an enhanced SCADA system.
PWE-Southeast Water Purification Plant 2000040017	
Production of compliant drinking water from surface water. Operation of on site sludge dewatering facilities and landfills. Manage chemical and utility usage in accordance with operations' budget.	Ensure an uninterruped supply of compliant surface water that meet all regulatory requirements, base loaded into the distribution system as adequate system pressure is produced. Implement process monitoring and control to improve treatment efficiency and water quality.
PWE-Northeast Water Purification Plant 2000040018	
Production of compliant drinking water from surface water. Operation of on-site sludge dewatering facilities. Manage chemical and utility usage in accordance with operations budget.	To ensure an uninterrupted supply of compliant surface water that meets all regulatory requirements base loaded into the distribution system at adequate system pressure is produced. Implement process monitoring, control to improve treatment efficiency and water quality
PWE-Utility Maintenance Management 2000040019	
Provide operational, strategic and financial management.	Provide management support and oversight to enable maintenance programs to maximize productivity and optimize customer satisfaction.

Business Area Cost Center Summary

Fund Name : **Water and Sewer Operating Fund**
Business Area Name : **Public Works & Engineering**
Fund No./Bus Area No. : **8300 / 2000**

Performance Measures	FY2008 Actual			FY2009 Estimate			FY2010 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Production of surface water (BGY)	80.8 BGY			72.6 BGY			**90.8BGY**		
SDWA compliance	100%			100%			**100%**		
Total THMs<80 ppb effluent	<36 ppb			<64 ppb			**N/A**		
Total HAAs<60 ppb effluent	<34 ppb			<48 ppb			**N/A**		
		44.6	23,374,834		36.9	24,648,111		**42.6**	**27,140,118**
Demolish abandoned fac.	7			N/A			**N/A**		
Tank exterior cleanings	25			N/A			**N/A**		
Tank interior cleanings	25			N/A			**N/A**		
Wells rehabilitated	0			N/A			**N/A**		
Tanks rehabilitated	7			N/A			**N/A**		
		12.1	1,109,285		18.1	1,661,976		**42.6**	**3,430,298**
Increase EWPP PM MH	N/A			N/A			**N/A**		
Increase GW PM MH	N/A			N/A			**N/A**		
Planned maintenance	27%			30%			**30%**		
Major systems uptime	73%			70%			**70%**		
Increase SEWPP PM MH	N/A			N/A			**N/A**		
		74.4	8,817,339		80.3	9,903,540		**69.8**	**10,212,820**
Production of surface wtr	26.7 BGY			28.8 BGY			**28.0BGY**		
Total THM	44ppb			<64 ppb			**N/A**		
Total HAA5	35ppb			<48 ppb			**N/A**		
Chemical production cost	$53 per MG			$60 per MG			**N/A**		
Electrical production cost	$99 per MG			$108 per MG			**N/A**		
		14.6	5,592,774		15.2	6,654,509		**13.4**	**6,267,608**
Product. of surface water	8.8 BGY			13.1 BGY			**18.2BGY**		
Electrical production cost	$191 per MG			$184 per MG			**N/A**		
Total THMs	18 ppb			<64 ppb			**N/A**		
Total HHAs 5	21 ppb			<48 ppb			**N/A**		
Chemical production cost	$392 per MG			$349 per MG			**N/A**		
		8.9	8,822,388		14.3	12,999,622		**20.3**	**19,083,055**
Achieve 95% bud positions	637			618			**618**		
		2.0	1,218,728		64.2	3,628,588		**63.6**	**4,351,452**

Business Area Cost Center Summary

Fund Name : **Water and Sewer Operating Fund**
Business Area Name : **Public Works & Engineering**
Fund No./Bus Area No. : **8300 / 2000**

Cost Center Description	Cost Center Objectives
PWE-Building Services **2000040020**	
Fund the operation and maintenance of Public Utility facilities which is overseen by the General Services Department.	Provide necessary funding to maintain the five Public Utility facilities.
PWE-System Maintenance **2000040021**	
Maintain 7,500 plus miles of water mains in the distribution system, 6,790 plus miles of sewer lines in the collection system. Performance approximately 13,000 repairs per year. Receive and investigate 110,000 service requests from 311.	Complete repairs timely, efficiently and professionally. Support maintenance activities within 14 days after utility repairs on 90% of all work orders. Provide 24 hour, 7 days a week customer response.
PWE-Engineering Services **2000040022**	
Relocate water meters and household service lines in customers' back yards to street front. Repair 16 inch and larger water mains. Repair and perform preventive maintenance of 54,000 fire hydrants. Manage Kingwood operation and maintenance service contract.	Relocation of the water meters and service lines from customers' back yards to the street front of the property. Repair water mains in a timely manner. Provide technical and engineering services to the branch.
PWE-Technical Services **2000040023**	
Respond to 95% of stoppages within 24 hours. Repair 12 feet or deeper sewer lines. Restore concrete, asphalt, fence and landscaping after water and sewer repairs.	Provide relief within 24 hours to 95% of reported sewage issues from citizens residences/business, clean sewer lines and remove blockages, perform point repairs on large lines. Provide restoration after sewer and water repairs.
PWE-Financial Management **2000050002**	
Provide services such as accounting, vouchering, expenditure control, budgeting, report generation, revenue reporting, and fiscal management for PWE.	Process 100% of commodity invoices within 10 days of receipt by division; provide periodic cash flow projections for the water/sewer operations. Prepare 95% monthly financial reports that are timely and error free.
PWE-Information Technology **2000050004**	
Responsible for the voice, data (software and hardware), and radio communication. Provide computer applications development and personal training. Maintain high quality trained work force.	This Cost Center was moved to 2000080001 in FY2009.

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Performance Measures	FY2008 Actual			FY2009 Estimate			FY2010 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Manage funds to maintain the five PUD facilities.	100%			100%			**100%**		
		0.0	1,550,377		0.0	1,717,878		**0.0**	**1,576,269**
Sewer repairs	2,160			1,872			**2,000**		
Water repairs	8,749			10,375			**10,000**		
Service requests	100,960			115,000			**100,000**		
		247.2	20,179,859		194.5	17,057,955		**257.9**	**20,582,102**
Service transfers complete	457			358			**400**		
Large diameter (16") main	97			100			**95**		
Fire hydrant preventive maintenance repair	19,040			14,121			**13,500**		
		119.1	16,274,776		117.5	14,663,487		**70.8**	**13,737,283**
Large diameter sewer repairs completed	42			37			**36**		
Stoppages cleared	25,017			25,152			**26,000**		
		172.8	14,482,843		174.1	13,803,225		**179.2**	**14,562,735**
Invoices confirmed for pay within 10 days.	100%			100%			**100%**		
Prepare financial reports timely and error free	95%			95%			**95%**		
		46.9	360,870,811		51.3	425,822,136		**54.6**	**472,009,035**
HW & SW support calls	17,000			N/A			**N/A**		
Voice & service calls	8,782			N/A			**N/A**		
Program support calls	378			N/A			**N/A**		
Radio equip availibility	99%			N/A			**N/A**		
Application support	N/A			N/A			**N/A**		
		61.5	7,079,639		0.0	0		**0.0**	**0**

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE-Materials Management 2000050005	
Provide warehousing and procurement activities for PWE to support the needs of all divisions. Manage existing contracts and provide assistance in development of new contractual agreements.	Provide services and materials in a timely manner at low cost and insure compliance of operating units to procurement standards. Develop and manage contractual agreements. Monitor and oversee Department's PCard activity.
PWE-Facilities Operation - 611 Walker 2000050006	
Fund the operation and maintenance of the 611 Walker facility which is overseen by the General Services Department.	Provide necessary funding to General Services; operate and maintain a top quality, high caliber facility that's consistent with other major downtown facilities.
PWE-Util. Cust. Serv.Mgmnt. Support 2000050007	
Provide administrative and support services for the branch, including budget, procurement, facilities maintenance, security, contract administration, asset management and fleet management.	Provide support and resources to Utility Customer Service (UCS) to achieve the goals/objectives of the branch: reduce costs, maintain facilities and vehicles and ensure employees' safety. Ensure that all financial reports are analyzed, accurate and timely.
PWE-Data Processing 2000050008	
Provide for application development, desktop support and Data Center for the Utility Customer Information System, Water/Wastewater billing, Field Operations and Credit and Collection Systems. Process bills for collection.	Provide automated support for customer billing; provide technical support for remote sites; provide application automation system; and prepare and mail customer water bills. Provide users with 99% computer availability.
PWE-Collections & Human Resources 2000050010	
Provide collection services for delinquent bills (including liens, etc.). Assess and collect additional deposits. Provide payroll, employee relations and injury mgmt. support services for division. Handle contract water and GRP billing, plus evaporation credits.	Reduce delinquency in account receivables; maintain a 99% collection rate. Provide support and resources to meet UCS and HR objectives. Meet contract water, GRP monitoring, and billing objectives; accurately process evaporation credits. Respond timely and accurately
PWE-Customer Accounting 2000050011	
Review and process exceptions to normal customer bill. Research and correct all billing adjustments. Process vouchers, so that customers receive their credit. Research and process all returned checks. Audit adjustments processed for accuracy. Prepare documents.	Research and process billings and adjustments and update customer accounts timely and accurately.

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Performance Measures	FY2008 Actual			FY2009 Estimate			FY2010 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
POs processed (1)	4,128			4,336			**4,400**		
Field POs monitored	1,332			1,401			**1,400**		
Contracts managed	516			645			**477**		
Oversight of storerooms	23			23			**23**		
Inventory turnover rate	1.21			1.25			**1.21**		
		71.0	4,723,070		68.4	5,068,223		**84.3**	**5,817,222**
Manage funds to operate 611 Walker building	100%			100%			**100%**		
Bill tenants for operating costs	100%			100%			**100%**		
		0.0	4,792,230		0.0	5,423,155		**0.0**	**5,318,768**
Perform APP safety audits	11 audits			12 audits			**12 audits**		
Contracts renewed timely	94%			99%			**95%**		
Training hrs/employee	2.8			2.5			**4.0**		
		15.1	6,342,853		11.8	7,069,850		**13.0**	**6,706,637**
Production aborts <.5%	.69%			.32%			**.50%**		
System availability (availability >99.9%)	100%			100%			**99.9%**		
Bills processed and mailed same day	97.4%			85%			**95%**		
		34.1	4,629,989		32.6	4,879,653		**34.7**	**5,224,806**
Monthly dollars collected	100%			99%			**99%**		
Contract water mtrs read w/in 2 day margin	100%			100%			**99%**		
Phone contact w/ 40% of Coll. calls from system	40%			38%			**40%**		
		27.0	1,571,265		34.8	2,209,877		**36.4**	**2,546,551**
5 day cust refund process	98.%			99%			**98%**		
Adjustment accuracy rate	97%			95%			**98%**		
3 day returned ck process	100%			100%			**99%**		
Exception list accts billed w/in 14 days	82%			92%			**95%**		
		20.9	1,121,192		21.8	1,275,656		**24.3**	**1,453,976**

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE-Credits and Collections 2000050012	
Process complaints referred from Contact Center (CC) or other areas for hearings. Respond to customers' written requests refered by CC. Administer WATER Fund and Gate Keeper's Program. Train and develop employees to provide quality 1 stop service.	Resolve customer issues timely and accurately. Develop employees to provide quality 1 stop service. Increase customer satisfaction rate. Review operations and recommend areas for improvement.
PWE-Customer Assistance 2000050013	
Provide quality and convenient customer service for residential and commercial accounts through the Contact Center by telephone, e-mail, letters, faxing, and in person. Provide prompt and complete 1 stop service to resolve customer complaints and billing problems.	Resolve customers' service request in first response /interaction.
PWE-Meter Shop 2000050014	
Replace meters, tests, calibrate and repair. Repair and/or replace broken service lines and cut off. Maintain warehouse of parts; responsible for setting up, inspect and approve taps and meter, installations, unmetered firelines, and sewer connects.	To increase revenues and decrease unaccounted for water by quickly repairing damaged meters, decrease large meters calibration time, ensure water and sewer services are billed according to City's specifications.
PWE-Cashiers 2000050015	
Process and balance water payments received by mail, teller, APS, EDI, bankdraft, Intellicheck, OPPS. Research missing or misapplied payments. Create reports of revenue sources and deposits. Balance bank deposits and report revenue to the Controller's Office.	Process and balance all payments timely and accurately. Ensure deposit in bank within 24 hours. Report all information.
PWE-Human Resource Staffing Services 2000050016	
Provide personnel administration, payroll management and workers compensation case management services for PWE.	This Cost Center will be moved to HR Staffing Services, 2000090001 in FY2010.
PWE-Safety 2000050017	
Provision of professional services related to employee health and safety, response support in emergencies created by natural or man-made disasters, spill response, contractor compliance, accident and injury investigations, and field surveys/inspections.	This Cost Center will be moved to Safety & Environmental Monitoring, 2000090003 in FY2010.

Business Area Cost Center Summary

Fund Name : **Water and Sewer Operating Fund**
Business Area Name : **Public Works & Engineering**
Fund No./Bus Area No. : **8300 / 2000**

Performance Measures	FY2008 Actual			FY2009 Estimate			FY2010 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Complaints w/o admin hear.	58.7%			72%			**95%**		
Walk-ins avg wait time	8 mins			10 mins			**5 mins**		
30 day WATER Fund proc.	100%			100%			**99%**		
Cust surveyed each month	122			60			**200**		
Req answered in 5 days	99.8%			100%			**95%**		
		16.1	1,018,041		13.8	988,539		**16.1**	**1,121,044**
Complaints escalated to admin review or priority complaints	6%			2%			**5%**		
Cust satisfaction rating	94%			96%			**95%**		
Wait time vs staffing	69%			69%			**80%**		
		71.5	3,084,645		66.7	3,362,926		**76.6**	**3,485,677**
Inspection appt met mthly	100%			100%			**100%**		
Repr/replce 3"+ meters/mo.	190			185			**180**		
Meters located and read	88%			90%			**97%**		
Same day emergncy turn Ons	98%			99%			**99%**		
Preaudit recheck field WOs	91%			92%			**97%**		
		129.9	9,780,766		147.5	9,561,013		**155.3**	**9,205,471**
Deposit accuracy rate	100%			100%			**100%**		
Deposit available within 24 hrs	100%			100%			**100%**		
Payments processed daily	100%			100%			**100%**		
		12.4	960,018		12.8	1,048,151		**13.0**	**1,221,012**
Positions posted	1,469			1,100			**N/A**		
Applications review	63,976			45,000			**N/A**		
Hires/proms/trans	809			1,500			**N/A**		
Form 5s reviewed	4,000			4,000			**N/A**		
Org charts completed	2 sets			2 sets			**N/A**		
		19.6	1,255,483		15.6	1,057,919		**0.0**	**0**
Facility Inspection	285			110			**N/A**		
PWE employees trained	1,906			2,050			**N/A**		
Crew surveys	2,396			3,000			**N/A**		
Permit compliance	40			40			**N/A**		
Accident investigations	100%			100%			**N/A**		
		20.7	1,382,728		19.0	1,404,696		**0.0**	**0**

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE-Employee Relations 2000050018	
Administer and monitor programs to support management in accomplishing objectives, enforcing policies, and improving efficiency.	This Cost Center will be moved to Emp Relations Recruiting & Outreach, 2000090004 in FY2010.
PWE-Case Management 2000050019	
Provide HR services for personnel actions and records management, administer case management, and provide cost center management over site for the department.	This Cost Center will be moved to Case Mgmt. Records & PA Processing, 2000090002 in FY2010.
PWE-Human Resources Management 2000050020	
Management of the PWE's Human Resource Branch.	This Cost Center will be moved to HR Branch Adminstration, 2000090006 in FY2010.
PWE-Payroll Services 2000050021	
Provide overall payroll support to the department in the areas of personnel/payroll and financial information.	This Cost Center will be moved to Payroll Time & Attendance, 2000090005 in FY2010.
PWE - EP Cape Center 2000050022	
Provide learning services to City departments and others as appropriate. Provide consulting services to departments on organizational development activities and needs. Provide of a Learning Managment System (LMS) for citywide training activities.	Identify and increase number of customers from city departments. Focus on increasing alliances and partnerships with other entities, i.e. colleges, universities. Continue facility enhancements to attract customers. Identify and fill department needs.
PWE-Utility Analysis 2000060005	
Provide for protection of sanitary sewer collection system and wastewater treatment plants through issuance of wastewater capacity reservations, review requests for new water districts, long range planning for water/sewer projects. Provide planning & technical support.	Respond to 90% of WCR applications within 14 days. Review 95% of petitions for water district creation within 32 days. Decrease costs of consulting fees through in-house utility planning.

Business Area Cost Center Summary

Fund Name : **Water and Sewer Operating Fund**
Business Area Name : **Public Works & Engineering**
Fund No./Bus Area No. : **8300 / 2000**

Performance Measures	FY2008 Actual			FY2009 Estimate			FY2010 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Drug and alcohol tests	1,298			1,400			**N/A**		
Positive drug tests	1.5%			1.6%			**N/A**		
Average number of days to complete grievance	21.6			28			**N/A**		
School-to-work/outreach	39			42			**N/A**		
		14.0	896,245		14.8	956,133		**0.0**	**0**
Injury cases processed	N/A			400			**N/A**		
Transitional duty particip	N/A			80			**N/A**		
Per. records maintained	N/A			8,000			**N/A**		
Personnel actions process	N/A			1,950			**N/A**		
		24.2	1,309,344		16.6	1,102,887		**0.0**	**0**
Personnel functions accomplished	95%			95%			**N/A**		
		5.6	527,021		3.9	438,378		**0.0**	**0**
Biweekly paychecks processed	N/A			8,300			**N/A**		
Payroll problems investigated	N/A			100			**N/A**		
		0.0	0		15.2	730,097		**0.0**	**0**
Total attendance	N/A			N/A			**35,000**		
Total PWE employee trained	N/A			N/A			**16,000**		
Classes cancelled	N/A			N/A			**12%**		
Customer satisfaction	N/A			N/A			**4**		
		0.0	0		0.0	0		**19.8**	**2,177,167**
WCR letters w/in days	98%			98%			**98%**		
Annex requests in 32 days	83%			83%			**83%**		
Savings in consulting fees	2,000,000			2,500,000			**3,000,000**		
Manage contract/projects	40			30			**30**		
		51.9	4,010,587		54.7	4,408,913		**61.3**	**5,349,960**

Business Area Cost Center Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Cost Center Description	Cost Center Objectives
PWE-Houston Hope 2000060012	
The goal of Houston Hope is to build strong neighborhoods that meet the needs of their current residents and are attractive to new and returning families. Provide supervision and coordination for residential lot preparation and develop.	To help revitalize some of Houston's most neglected neighborhoods by providing quality affordable homes with monthly mortgage notes between $750 and $950 a month.
PWE-Information Technology 2000080001	
Responsible for voice, data (software and hardware), and radio communication. Provide computer applications development and personal training. Maintain high quality trained work force.	Cont. the planning and improvement of the data comm. capabilities by expanding the installed wide area network(WAN). Emphasis will be on network enhancements to increase bandwith, WAN/LAN connectivity & upgrade.
PWE-HR Staffing Services 2000090001	
Provide personnel administration, payroll management and workers compensation case management services for PWE.	Manage hiring, promotion, transfer, etc of the departmental employees, in collaboration w/divisional HR personnel. Monitor positions management and control. Assist with recruiting efforts, provide various management reports on routine and ad hoc basis.
PWE-Case Mgmt. Records & PA Processing 2000090002	
Employee services, maintaining employee services and personnel records.	Aggressively manage the cases of employee injury on the job to facilitate timely resolution (return to full duty, return to transitional duty, medical separation, etc). Process employee request for retirement, deferred retirement, DROP in a timely manner.
PWE-Safety & Environmental Monitoring 2000090003	
Provision of professional services related to employee health and safety, response support in emergencies created by natural or man-made disasters, spill response, contractor compliance, accident and injury investigations, and field surveys/inspections.	Reduction in workers compensation claims, field inspection surveys, training support, statistical analysis reporting and NPDES Permit compliance issues relating to spill response.
PWE-Emp Relations. Recruiting & Outreach 2000090004	
Administer and monitor programs to support management in accomplishing objectives, enforcing policies and improving efficiency.	Reduce drug and alcohol use in the workplace, process Step II grievances in a timely manner, support management efforts toward quality and excellence through administration of the Superior Performance Program, and recruit high caliber applicants.

Business Area Cost Center Summary

Fund Name : **Water and Sewer Operating Fund**
Business Area Name : **Public Works & Engineering**
Fund No./Bus Area No. : **8300 / 2000**

Performance Measures	FY2008 Actual			FY2009 Estimate			FY2010 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Completed homes in the Houston Hope target.	N/A			N/A			**300**		
		0.0	0		0.0	0		**5.0**	**562,368**
HW & SW support calls	15,273			10,804			**11,884**		
Voice & service calls	10,121			8,151			**8,600**		
Program support calls	552			1,710			**1,800**		
Radio equip availibility	99%			99%			**99%**		
		0.0	0		65.8	8,179,022		**70.5**	**9,199,159**
Positions posted	N/A			N/A			**1,200**		
Applications review	N/A			N/A			**50,000**		
Hires/proms/trans	N/A			N/A			**600**		
Form 5s reviewed	N/A			N/A			**4,000**		
Sets of org charts complet	N/A			N/A			**2 sets**		
		0.0	0		0.0	0		**17.3**	**1,196,335**
Injury cases processed	N/A			N/A			**390**		
Transitional duty particip	N/A			N/A			**80**		
Per. records maintained	N/A			N/A			**8,400**		
Personnel actions processed	N/A			N/A			**2,500**		
		0.0	0		0.0	0		**17.6**	**1,214,317**
Facility inspection	N/A			N/A			**250**		
PWE employees trained	N/A			N/A			**2,500**		
Crew surveys	N/A			N/A			**3,200**		
Permit compliance	N/A			N/A			**40**		
Accident investigation	N/A			N/A			**100%**		
		0.0	0		0.0	0		**21.4**	**1,546,132**
Drug and alcohol tests	N/A			N/A			**1,400**		
Positive drug tests	N/A			N/A			**1.7%**		
Avg days to complete grievance	N/A			N/A			**28**		
School-to-work/outreach	N/A			N/A			**42**		
		0.0	0		0.0	0		**15.7**	**1,145,435**

Business Area Cost Center Summary

Fund Name : **Water and Sewer Operating Fund**
Business Area Name : **Public Works & Engineering**
Fund No./Bus Area No. : **8300 / 2000**

Cost Center Description	Cost Center Objectives
PWE-Payroll Time & Attendance 2000090005	
Provide overall payroll support to the department in the areas of personnel/payroll and financial information.	To efficiently deliver acccurate reliable and a timely biweekly payroll to ensure that all employees are paid correctly.
PWE-HR Branch Adminstration 2000090006	
Management of the Department of Public Works & Engineering's (HR) Branch.	To oversee the management of the HR Services Section, Safety Section, Employee Relations Section, Case, Records, and Time Management Section, and Payroll Section.

Business Area Cost Center Summary

Fund Name : **Water and Sewer Operating Fund**
Business Area Name : **Public Works & Engineering**
Fund No./Bus Area No. : **8300 / 2000**

Performance Measures	FY2008 Actual			FY2009 Estimate			FY2010 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Biweekly paychecks processed	N/A			N/A			**8,500**		
Payroll problems investigated	N/A			N/A			**250**		
		0.0	0		0.0	0		**17.2**	**909,624**
Personnel functions accomplished	N/A			N/A			**95%**		
		0.0	0		0.0	0		**4.8**	**566,290**
Total		2,154.6	685,648,502		2,168.7	770,326,725		**2,303.4**	**845,300,003**

Fund Name : **Water and Sewer Operating Fund**
Business Area Name : **Public Works & Engineering**
Fund No./Bus Area No. : **8300 / 2000**

JOB DESCRIPTION	PAY GRADE	FY2009 Current Budget FTE	FY2010 Budget FTE	Change
ACCOUNT CLERK	10	3.0	2.0	(1.0)
ACCOUNTANT	17	7.0	7.0	
ACCOUNTANT ASSOCIATE	14	9.0	11.0	2.0
ACCOUNTANT MANAGER	27	1.0	1.0	
ACCOUNTANT SUPERVISOR	24	2.0	2.0	
ADMINISTRATION MANAGER	26	14.0	14.0	
ADMINISTRATIVE AIDE	10	16.0	14.0	(2.0)
ADMINISTRATIVE ASSISTANT	17	61.0	64.0	3.0
ADMINISTRATIVE ASSOCIATE	13	43.0	41.0	(2.0)
ADMINISTRATIVE COORDINATOR	24	20.0	20.0	
ADMINISTRATIVE SPECIALIST	20	29.0	33.0	4.0
ADMINISTRATIVE SPECIALIST (EXE LEV)	20	1.0	1.0	
ADMINISTRATIVE SUPERVISOR	22	12.0	9.0	(3.0)
ASSISTANT BUYER	12	2.0	1.0	(1.0)
ASSISTANT CHIEF INSPECTOR	25	2.0	2.0	
ASSISTANT CUSTOMER SERVICE MANAGER	26	3.0	3.0	
ASSISTANT DIRECTOR (EXE LEV)	32	10.0	10.0	
ASSISTANT DIRECTOR-PUBLIC WORKS (EXE LEV)	34	5.0	5.0	
ASSISTANT ELECTRICAL SUPERVISOR	22	3.0	2.0	(1.0)
ASSISTANT INDUSTRIAL MECHANIC	11	2.0	2.0	
ASSISTANT OPERATIONS MANAGER	22	1.0	1.0	
ASSISTANT PROJECT MANAGER	20	1.0	0.0	(1.0)
ASSISTANT PUBLIC WORKS MAINTENANCE MANAGE	26	13.0	11.0	(2.0)
ASSISTANT PUBLIC WORKS OPERATIONS MANAGER	26	10.0	14.0	4.0
ASSISTANT SUPERINTENDENT	20	2.0	2.0	
AUDITOR	17	0.0	1.0	1.0
AUDITOR SUPERVISOR	25	1.0	0.0	(1.0)
BUILDING MAINTENANCE SUPERVISOR	13	1.0	1.0	
BUYER	16	11.0	10.0	(1.0)
CAR ATTENDANT LEADER	10	2.0	2.0	
CAR ATTENDANT SUPERVISOR	13	1.0	1.0	
CARPENTER	14	3.0	3.0	
CHEMIST I	14	3.0	1.0	(2.0)
CHEMIST II	17	14.0	14.0	
CHEMIST III	21	10.0	10.0	
CHEMIST IV	23	4.0	5.0	1.0
CHIEF INSPECTOR	27	0.0	1.0	1.0
CLERK	5	1.0	1.0	
COLLECTIONS SUPERVISOR	18	1.0	1.0	
COMMUNICATIONS TECHNICIAN	15	2.0	1.0	(1.0)
COMMUNICATIONS TECHNICIAN SUPERVISOR	25	1.0	1.0	
COMMUNITY INVOLVEMENT COORDINATOR	22	1.0	1.0	
COMMUNITY LIAISON	18	1.0	1.0	
COMPUTER OPERATOR	10	3.0	3.0	
CONTRACT ADMINISTRATOR	22	3.0	3.0	
CONTRACT COMPLIANCE OFFICER	15	4.0	5.0	1.0
CONTRACT COMPLIANCE SUPERVISOR	22	3.0	5.0	2.0
CUSTOMER SERVICE CASHIER	12	3.0	3.0	
CUSTOMER SERVICE CLERK	10	1.0	1.0	
CUSTOMER SERVICE MANAGER	29	1.0	1.0	
CUSTOMER SERVICE REPRESENTATIVE I	13	75.5	73.5	(2.0)
CUSTOMER SERVICE REPRESENTATIVE II	15	37.5	31.5	(6.0)
CUSTOMER SERVICE REPRESENTATIVE III	16	32.0	36.0	4.0

Fund Name : **Water and Sewer Operating Fund**
Business Area Name : **Public Works & Engineering**
Fund No./Bus Area No. : **8300 / 2000**

JOB DESCRIPTION	PAY GRADE	FY2009 Current Budget FTE	FY2010 Budget FTE	Change
CUSTOMER SERVICE SECTION CHIEF	22	9.0	9.0	
CUSTOMER SERVICE SUPERVISOR	18	10.5	11.5	1.0
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	14.0	13.0	(1.0)
DEPUTY DIRECTOR-PUBLIC WORKS (EXE LEV)	36	2.0	2.0	
DIVISION MANAGER	29	14.0	12.0	(2.0)
DIVISION MANAGER (EXE LEV)	29	1.0	0.0	(1.0)
ELECTRICAL ESTIMATOR	23	2.0	1.0	(1.0)
ELECTRICAL SUPERINTENDENT	26	3.0	2.0	(1.0)
ELECTRICIAN	18	10.0	8.0	(2.0)
ENGINEER	26	12.0	13.0	1.0
ENVIRONMENTAL INVESTIGATOR I	14	3.0	3.0	
ENVIRONMENTAL INVESTIGATOR II	16	5.0	3.0	(2.0)
ENVIRONMENTAL INVESTIGATOR III	20	12.0	9.0	(3.0)
ENVIRONMENTAL INVESTIGATOR IV	23	5.0	5.0	
ENVIRONMENTAL INVESTIGATOR V	28	3.0	6.0	3.0
EXECUTIVE OFFICE ASSISTANT	15	4.0	4.0	
EXECUTIVE STAFF ANALYST (EXE LEV)	30	1.5	4.0	2.5
FACILITIES TECHNICIAN I	9	6.0	8.0	2.0
FIELD SUPERVISOR	17	81.0	81.0	
FINANCIAL ANALYST I	15	0.0	1.0	1.0
FINANCIAL ANALYST II	18	6.0	7.0	1.0
FINANCIAL ANALYST III	21	2.0	4.0	2.0
FINANCIAL ANALYST IV	25	6.0	7.0	1.0
FIXED ASSET CLERK	10	1.0	1.0	
FIXED ASSET SPECIALIST	13	2.0	3.0	1.0
FIXED ASSET SUPERVISOR	21	1.0	2.0	1.0
GENERAL SUPERINTENDENT	21	4.0	4.0	
GIS ANALYST	20	6.0	6.0	
GIS CONSULTANT	26	1.0	1.0	
GIS MANAGER	29	1.0	1.0	
GIS TECHNICIAN	12	7.0	3.0	(4.0)
GRADUATE ENGINEER	22	35.0	36.0	1.0
GRAPHIC DESIGNER	17	1.0	1.0	
HUMAN RESOURCES ASSISTANT	13	3.0	3.0	
HUMAN RESOURCES MANAGER	27	3.0	5.0	2.0
HUMAN RESOURCES SPECIALIST	17	2.0	2.0	
HUMAN RESOURCES SUPERVISOR	24	4.0	7.0	3.0
HUMAN RESOURCES TECHNICIAN	12	3.0	3.0	
INDUSTRIAL MECHANIC	17	5.0	4.0	(1.0)
INFORMATION SYSTEMS ADMINISTRATOR (EXE LEV)	30	2.0	1.0	(1.0)
INSPECTOR	18	62.5	62.0	(0.5)
INVENTORY MANAGEMENT CLERK	9	21.0	21.0	
INVENTORY MANAGEMENT SUPERVISOR	17	13.0	14.0	1.0
IRM MANAGER	29	3.0	4.0	1.0
IRON WORKER	13	1.0	2.0	1.0
IT PROJECT MANAGER	28	0.0	1.0	1.0
LABORATORY MANAGER	28	2.0	2.0	
LABORATORY SUPERVISOR	24	4.0	3.0	(1.0)
LABORER	4	8.0	8.0	
LAN SPECIALIST	26	5.0	5.0	
MAINTENANCE MECHANIC II	12	5.0	5.0	
MAINTENANCE MECHANIC III	14	13.0	13.0	
MAINTENANCE SUPERVISOR	16	4.0	4.0	

Fund Name : **Water and Sewer Operating Fund**
Business Area Name : **Public Works & Engineering**
Fund No./Bus Area No. : **8300 / 2000**

JOB DESCRIPTION	PAY GRADE	FY2009 Current Budget FTE	FY2010 Budget FTE	Change
MANAGEMENT ANALYST II	18	6.0	6.0	
MANAGEMENT ANALYST III	21	9.0	8.0	(1.0)
MANAGEMENT ANALYST IV	25	9.0	11.0	2.0
MANAGING ENGINEER	31	13.0	16.0	3.0
METER READER	7	39.0	38.0	(1.0)
MICROBIOLOGIST I	14	1.0	1.0	
MICROBIOLOGIST III	21	1.0	1.0	
OFFICE SERVICE MANAGER	23	4.0	3.0	(1.0)
OFFICE SUPERVISOR	17	10.0	8.0	(2.0)
OPERATIONS MANAGER	27	1.0	1.0	
OPERATIONS SUPERVISOR	18	2.0	2.0	
PAINTER	11	2.0	1.0	(1.0)
PAINTER LEADER	15	1.0	1.0	
PAYROLL CLERK	9	1.0	1.0	
PAYROLL SUPERVISOR	17	2.0	2.0	
PBX ATTENDANT	8	1.0	1.0	
PLANT OPERATOR	11	54.0	52.0	(2.0)
PLANT OPERATOR SUPERVISOR	19	35.0	35.0	
PLANT OPERATOR TRAINEE	6	43.0	40.0	(3.0)
PLUMBER LEADER	18	1.0	1.0	
PROCUREMENT SPECIALIST	24	3.0	3.0	
PROGRAMMER ANALYST I	16	1.0	1.0	
PROGRAMMER ANALYST II	19	2.0	2.0	
PROGRAMMER ANALYST III	22	7.0	7.0	
PROGRAMMER ANALYST IV	25	13.5	13.5	
PROJECT MANAGER	24	30.0	29.0	(1.0)
PROJECT TECHNICIAN I	8	1.0	1.0	
PROJECT TECHNICIAN II	13	4.0	4.0	
PROJECT TECHNICIAN III	17	14.0	15.0	1.0
PROJECT TECHNICIAN IV	20	11.0	10.0	(1.0)
PUBLIC LOSS INVESTIGATOR	22	1.0	1.0	
PUBLIC WORKS DIRECTOR	39	1.0	1.0	
PUBLIC WORKS MAINTENANCE MANAGER	29	13.0	13.0	
PUBLIC WORKS MAINTENANCE SECTION CHIEF	22	30.0	31.0	1.0
PUBLIC WORKS MANAGER	29	0.0	1.0	1.0
PUBLIC WORKS OPERATIONS MANAGER	29	5.0	4.0	(1.0)
PUBLIC WORKS OPERATIONS SECTION CHIEF	22	18.0	20.0	2.0
PUBLIC WORKS SECTION CHIEF	22	1.0	0.0	(1.0)
RADIO INSTALLER	6	2.0	2.0	
RECORDS SUPERVISOR	18	1.0	2.0	1.0
RECORDS TECHNICIAN	9	3.0	2.0	(1.0)
SAFETY ADMINISTRATOR	27	1.0	1.0	
SAFETY COORDINATOR	15	3.0	2.0	(1.0)
SAFETY OFFICER	21	3.0	5.0	2.0
SAFETY REPRESENTATIVE	19	11.0	12.0	1.0
SECURITY OFFICER LEADER	12	6.0	6.0	
SEMI-SKILLED LABORER	6	42.0	38.0	(4.0)
SENIOR ACCOUNT CLERK	13	6.0	8.0	2.0
SENIOR ACCOUNTANT	20	1.5	1.0	(0.5)
SENIOR AUDITOR	21	4.0	4.0	
SENIOR BUYER	22	8.0	10.0	2.0
SENIOR CLERK	8	3.0	3.0	
SENIOR COMMUNICATIONS SPECIALIST	20	1.0	1.0	

Fund Name : **Water and Sewer Operating Fund**
Business Area Name : **Public Works & Engineering**
Fund No./Bus Area No. : **8300 / 2000**

JOB DESCRIPTION	PAY GRADE	FY2009 Current Budget FTE	FY2010 Budget FTE	Change
SENIOR COMMUNICATIONS TECHNICIAN	19	5.0	5.0	
SENIOR COMMUNITY LIAISON	23	1.0	1.0	
SENIOR COMPUTER OPERATOR	14	10.0	10.0	
SENIOR CONTRACT ADMINISTRATOR	27	1.0	1.0	
SENIOR CONTRACT COMPLIANCE OFFICER	18	6.0	7.0	1.0
SENIOR CUSTOMER SERVICE CLERK	12	8.0	7.0	(1.0)
SENIOR DATA CONTROL CLERK	12	5.0	5.0	
SENIOR DATA ENTRY OPERATOR	12	6.0	6.0	
SENIOR DISPATCHER	12	19.0	19.0	
SENIOR FIXED ASSET SPECIALIST	17	1.0	2.0	1.0
SENIOR GIS ANALYST	24	2.0	2.0	
SENIOR GIS TECHNICIAN	17	6.0	10.0	4.0
SENIOR HUMAN RESOURCES SPECIALIST	21	5.0	5.0	
SENIOR IMAGING TECHNICIAN	13	0.0	1.0	1.0
SENIOR INSPECTOR	22	10.0	11.5	1.5
SENIOR INSTRUMENT TECHNICIAN	14	2.0	4.0	2.0
SENIOR INVENTORY MANAGEMENT CLERK	12	41.0	38.0	(3.0)
SENIOR MICROCOMPUTER ANALYST	23	1.0	1.0	
SENIOR PAYROLL CLERK	13	11.0	10.0	(1.0)
SENIOR PLAN ANALYST	18	10.0	11.0	1.0
SENIOR PLANT OPERATOR	15	67.0	68.0	1.0
SENIOR PROCUREMENT SPECIALIST	27	1.0	1.0	
SENIOR PROJECT MANAGER	27	25.0	27.0	2.0
SENIOR PUBLIC LOSS INVESTIGATOR	24	2.0	2.0	
SENIOR SLUDGE PROCESSOR	15	15.0	15.0	
SENIOR STAFF ANALYST	28	5.5	6.5	1.0
SENIOR STAFF ANALYST (EXE LEV)	28	0.0	1.0	1.0
SENIOR SUPERINTENDENT	27	1.0	1.0	
SENIOR TELECOMMUNICATIONS SPECIALIST	21	2.0	2.0	
SENIOR TRAINER	21	8.0	8.0	
SENIOR UTILITY MECHANIC	16	55.0	53.0	(2.0)
SLUDGE PROCESSOR	11	2.0	2.0	
STAFF ANALYST	26	5.0	4.0	(1.0)
STAFF ANALYST (EXE LEV)	26	0.0	1.0	1.0
STUDENT INTERN I	4	2.0	2.0	
STUDENT INTERN II	10	11.0	13.0	2.0
SUPERINTENDENT	24	4.0	8.0	4.0
SUPERVISING ENGINEER	29	25.0	28.0	3.0
SYSTEMS ACCOUNTANT III	27	1.0	1.0	
SYSTEMS CONSULTANT	26	18.0	19.0	1.0
SYSTEMS SUPPORT ANALYST I	16	5.0	5.0	
SYSTEMS SUPPORT ANALYST II	19	6.0	8.0	2.0
SYSTEMS SUPPORT ANALYST III	22	3.0	3.0	
SYSTEMS SUPPORT ANALYST IV	25	3.0	4.0	1.0
TECHNICAL HARDWARE ANALYST I	17	10.0	9.0	(1.0)
TECHNICAL HARDWARE ANALYST II	21	46.0	40.0	(6.0)
TECHNICAL HARDWARE ANALYST III	23	16.0	22.0	6.0
TELECOMMUNICATIONS SPECIALIST	18	0.0	1.0	1.0
TRAINER	17	1.0	1.0	
TRAINING ADMINISTRATOR	24	3.0	3.0	
UTILITY MECHANIC	12	41.0	42.0	1.0
UTILITY WORKER	12	552.0	543.0	(9.0)
WATER SERVICE INSPECTOR I	11	64.0	55.0	(9.0)

Fund Name : **Water and Sewer Operating Fund**
Business Area Name : **Public Works & Engineering**
Fund No./Bus Area No. : **8300 / 2000**

JOB DESCRIPTION	PAY GRADE	FY2009 Current Budget FTE	FY2010 Budget FTE	Change
WATER SERVICE INSPECTOR II	15	31.0	28.0	(3.0)
WATER SERVICE INSPECTOR III	17	17.0	16.0	(1.0)
WEB COORDINATOR	17	1.0	1.0	
WEBMASTER	26	1.0	1.0	
Total FTEs		**2,612.0**	**2,613.0**	**1.0**
Less adjustment for Civilian Vacancy Factor		**247.4**	**309.6**	**62.2**
Full-Time Equivalents		**2,364.6**	**2,303.4**	**(61.2)**

Business Area Revenue Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Commit Item	Description	FY2009 Current Budget	FY2009 Estimate	FY2010 Budget
2000030005	**PWE-E.B. Cape Center**			
426370	Training Services	75,000	125,000	**75,000**
2000040004	**PWE-Management & Quality Control**			
456180	Fertilizer Sales	165,000	165,000	**165,000**
2000040008	**PWE-Collection System Operations**			
456115	Industrial Waste Discharge Permits	7,000	7,000	**7,000**
2000040019	**PWE-Utility Maintenance Management**			
434215	Sale of Non-Capital Rolling Stock	250,000	200,000	**150,000**
2000050002	**PWE-Financial Management**			
422155	Intergovernmental Revenue - Other	48,000,000	0	**0**
424020	Interfund Engineering Services	305,153	306,153	**0**
424110	Other Interfund Services	0	179,559	**944,700**
426420	Building Space Rental Fees	2,000	2,000	**2,000**
426430	Facility Rental Fees	6,886,537	6,886,537	**7,066,067**
428060	Other Interest Income	0	2,033,686	**0**
429095	Medicare Part D Distribution	0	156,017	**156,017**
432010	Interest on Pooled Investments	9,000,000	8,000,000	**7,389,182**
434205	Sale of Scrap Metal	20,000	13,000	**20,560**
434225	Sale of Non-Capital Equip. & Merchandise	8,000	8,000	**8,000**
434235	Sale of Capital Assets	10,000	40,000	**10,000**
434240	Sale of Capital Assets-Land/Streets	11,721,459	300,000	**6,000,000**
434305	Judgments & Claims	25,000	13,000	**25,000**
434335	Recover Damage-Infrastructure	150,000	72,000	**150,000**
452020	Recoveries & Refunds	50,000	390,000	**50,000**
452030	Miscellaneous Revenue	43,000	35,000	**51,000**
456155	Meter Testing Fees	300	300	**300**
456185	Contract Revenue from Water Authority	179,593	336,395	**0**
456190	Aband/Rerouting of Service Lines	0	2,000	**0**
456210	Missed Appointment	23,000	9,000	**9,000**
456220	Tenant Notice	30,000	30,000	**30,000**
456225	Failure to Apply	125,000	90,000	**90,000**
456230	Illegal Turn On	2,000	14,000	**14,000**
456250	Sewage Disposal	11,000	11,000	**11,000**
490100	Transfer from Combined Utility General	0	58,000,000	**0**
Total	**PWE-Financial Management**	76,592,042	76,927,647	**22,026,826**
2000050011	**PWE-Customer Accounting**			
425030	Indir Cost-CUS Fd	31,000	31,000	**0**
426330	Miscellaneous Copies Fees	15,000	15,000	**15,000**
428030	Release of Liens	500	500	**500**
428080	Returned Check Charges	160,000	270,000	**260,000**
453010	Retail Water Sales	298,846,000	300,920,447	**326,604,067**
453020	Bulk Water Sales - Treated	17,905,000	15,946,999	**25,502,649**
453030	Bulk Water Sales - Untreated	38,650,000	38,312,327	**43,672,176**
454010	Sewer Service Revenue	328,731,000	321,194,971	**334,500,000**
455010	Sewer Service Penalties	4,500,000	4,014,659	**4,100,000**
455020	Water Service Penalties	3,900,000	3,496,231	**3,500,000**
456125	Fire Sprinkler Fees	3,600,000	3,600,000	**3,600,000**
456130	Water Meter Rental Fees	150,000	150,000	**150,000**
456135	Delinquent Reconnection Fees	350,000	350,000	**350,000**
456140	Tap Installation Fees	11,000	11,000	**11,000**

Business Area Revenue Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus Area No. : 8300 / 2000

Commit Item	Description	FY2009 Current Budget	FY2009 Estimate	FY2010 Budget
456145	Meter Installation Fees	930,000	430,000	**438,600**
456150	Engineering Inspection Fees	630,000	380,000	**387,600**
456160	Transient Meter Relocation Fee	11,000	21,000	**21,000**
456165	New Customer Fees	280,000	250,000	**255,000**
456170	Account Record Fees	2,300	2,300	**2,300**
456240	Submeter Application	0	5,000	**5,000**
456245	Evaporation Credit Processing Fee	168,960	168,960	**168,960**
456255	Misc Operating Rev	3,000	3,000	**3,000**
Total	**PWE-Customer Accounting**	698,874,760	689,573,394	**743,546,852**
2000050017	**PWE-Safety**			
456515	Defensive Driving Fees	5,000	500	**5,000**
2000050020	**PWE-Human Resources Management**			
424020	Interfund Engineering Services	1,000	0	**0**
2000060005	**PWE-Utility Analysis**			
426270	Utility District Application Review	63,000	50,000	**50,000**
426320	City Maps & Related Items	5,200	500	**5,200**
452030	Miscellaneous Revenue	8,000	0	**0**
456105	Oil and Gas Well Permits	1,000	1,000	**1,000**
456120	Development Permits	280,000	200,000	**200,000**
456265	Municipal Setting Designation Application	41,000	10,000	**10,000**
Total	**PWE-Utility Analysis**	398,200	261,500	**266,200**
2000080001	**PWE-Information Technology**			
445050	Cell Tower Revenue	0	14,000	**0**
457020	Interfund Communication Equipment Repair	300,000	300,000	**300,000**
Total	**PWE-Information Technology**	300,000	314,000	**300,000**
Total	**Public Works & Engineering**	776,668,002	767,574,041	**766,541,878**

Business Area Expenditure Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 8300 / 2000

Commit Item	Description	FY2008 Actual	FY2009 Current Budget	FY2009 Estimate	FY2010 Budget
500010	Salary Base Pay - Civilian	80,311,023	89,069,179	86,679,277	**93,705,000**
500030	Salary Part Time - Civilian	241,662	211,434	316,528	**345,788**
500060	Overtime - Civilian	6,154,380	5,540,227	6,161,123	**5,906,013**
500090	Premium Pay - Civilian	189,205	504,300	347,871	**549,858**
500110	Bilingual Pay - Civilian	107,705	133,997	109,025	**134,575**
500180	Temporary Employees	334,224	342,536	343,570	**443,399**
500210	Pay for Performance-Municipal	250	0	38,500	**28,000**
500250	HOPE UNION BUSINESS USAGE	0	0	15,324	**9,000**
501070	Pension - Civilian	12,533,545	13,500,791	12,944,349	**13,774,629**
501120	Termination Pay - Civilian	1,356,153	1,774,000	1,572,381	**1,869,480**
501160	Vehicle Allowance - Civilian	8,421	9,600	8,444	**9,700**
502010	FICA - Civilian	6,450,965	7,445,257	7,308,730	**7,720,336**
503010	Health Ins-Act Civilian	12,031,830	14,129,982	13,469,540	**14,844,602**
503015	Basic Life Insurance - Active Civilian	99,853	126,675	71,491	**53,766**
503040	Health/Life Ins.Ret-Classified	1,759	0	9,692	**0**
503050	Health/Life Insurance - Retiree Civilian	6,645,056	7,418,303	6,680,343	**8,150,447**
503060	Long Term Disability-Civilian	282,496	199,431	185,206	**193,652**
503090	Workers Compensation-Civilian-Admin	487,001	515,833	522,648	**484,131**
503100	Workers Compensation-Civilian-Claim	1,061,753	1,212,957	861,014	**1,216,587**
504020	Compensation Contingency	0	0	0	**1,387,451**
504030	Unemployment Claims	52,701	82,036	57,639	**79,683**
Total	**Personnel Services**	**128,349,982**	**142,216,538**	**137,702,695**	**150,906,097**
511010	Chemical Gases & Special Fluids	20,031,523	26,350,848	29,240,073	**30,506,312**
511015	Cleaning & Sanitary Supplies	156,455	157,297	165,382	**183,670**
511020	Construction Materials	2,484,868	2,279,799	2,290,559	**2,290,300**
511025	Electrical Hardware & Parts	845,986	773,389	725,055	**1,096,315**
511030	Mechanical Hardware & Parts	1,837,020	1,225,595	1,177,445	**1,574,740**
511035	Meters Hydrants & Plumbing Supplies	844,116	882,908	847,908	**1,164,105**
511040	Audiovisual Supplies	108,998	63,250	61,257	**57,267**
511045	Computer Supplies	727,455	692,781	623,388	**749,875**
511050	Paper & Printing Supplies	316,775	377,749	344,755	**331,573**
511055	Publications & Printed Materials	73,012	129,516	104,783	**122,050**
511060	Postage	1,527,049	1,879,800	2,291,661	**1,879,134**
511070	Miscellaneous Office Supplies	406,751	386,181	378,370	**383,530**
511080	General Laboratory Supplies	309,923	292,081	333,544	**300,000**
511085	Drugs & Medical Chemicals	58	7,500	7,500	**7,060**
511090	Medical & Surgical Supplies	38,075	26,400	24,336	**29,540**
511095	Small Technical & Scientific Equipment	581,870	382,216	287,316	**369,300**
511110	Fuel	4,172,523	3,237,364	3,237,364	**3,227,553**
511115	Vehicle Repair & Maintenance Supplies	73,083	128,849	74,676	**90,470**
511120	Clothing	452,824	431,515	332,554	**360,270**
511125	Food Supplies	49,200	33,332	40,846	**45,020**
511130	Weapons Munitions & Supplies	(11,240)	0	0	**0**
511135	Recreational Supplies	5,064	0	0	**0**
511140	Landscaping & Gardening Supplies	118,282	207,316	207,316	**182,100**
511145	Small Tools & Minor Equipment	956,265	1,147,832	1,164,233	**1,152,765**
511150	Miscellaneous Parts & Supplies	507,973	384,505	420,855	**371,907**
Total	**Supplies**	**36,613,908**	**41,478,023**	**44,381,176**	**46,474,856**
520100	Temporary Personnel Services	419,471	449,100	811,513	**392,395**
520101	Janitorial Services	863,910	514,939	666,939	**706,126**
520102	Security Services	1,502,026	1,651,155	1,486,955	**1,733,176**
520105	Accounting & Auditing Services	39,125	40,424	71,000	**45,000**

Business Area Expenditure Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 8300 / 2000

Commit Item	Description	FY2008 Actual	FY2009 Current Budget	FY2009 Estimate	FY2010 Budget
520106	Architectural Services	0	59,632	36,299	**0**
520107	Computer Info/Contr	484,021	1,235,095	951,145	**980,100**
520108	Information Resource Services	136,297	164,750	164,750	**164,750**
520109	Medical Dental & Laboratory Services	58,899	41,193	41,311	**40,432**
520110	Management Consulting Services	1,943,850	2,530,598	2,439,600	**2,356,000**
520111	Real Estate Services	9,500	12,000	5,000	**12,000**
520114	Miscellaneous Support Services	4,674,990	3,082,829	2,390,359	**3,620,600**
520115	Real Estate Lease/Office Rental	48,530	287,400	314,400	**309,400**
520118	Refuse Disposal	6,850,258	6,303,285	6,317,230	**7,329,641**
520119	Computer Equipment/Software Maintenance	4,313,061	3,868,217	3,791,797	**1,738,050**
520120	Communications Equipment Services	55,857	64,223	71,413	**142,050**
520121	IT Application Svcs	443,415	403,450	307,178	**430,924**
520122	Office Equipment Services	11,926	24,200	8,501	**25,190**
520123	Vehicle & Motor Equipment Services	5,669,694	4,106,463	4,495,922	**4,788,456**
520124	Other Equipment Services	8,309,322	8,170,209	8,173,209	**10,455,084**
520126	Construction Site Work Services	3,303,947	2,700,857	3,509,065	**2,675,000**
520127	Structural Construction Work Services	(77,876)	0	0	**0**
520128	Other Construction Work Services	0	0	0	**140,000**
520129	Sewer Authority Contracts	755,920	691,000	751,000	**711,730**
520130	Water Authority Contracts	24,484,382	19,200,000	26,384,285	**27,836,836**
520131	Water Authority Contracts Debt Service	32,141,069	28,103,216	28,103,216	**23,816,708**
520132	Contracts/Sponsorships	645,755	1,209,707	960,707	**1,055,000**
520134	Houston Area Water Council Debt Service	(7,781)	0	0	**0**
520136	Billing & Collection Services	300,112	418,000	378,000	**558,000**
520141	Engineering Services	1,478,066	1,051,496	392,600	**300,000**
520157	Computer Software Maintenance Services	0	0	50,000	**2,041,477**
520158	Computer Equipment Maintenance Services	0	0	10,000	**102,000**
520510	Mail/Delivery Services	25,843	25,000	27,150	**29,012**
520515	Print Shop Services	43,278	68,923	59,803	**71,435**
520520	Printing & Reproduction Services	89,842	114,323	96,233	**118,025**
520605	Advertising Services	104,741	129,400	116,450	**153,280**
520705	Insurance Fees	4,383,781	4,919,315	4,935,394	**5,132,392**
520710	State/Federal Inspection Fees	1,369,256	1,479,000	1,479,000	**1,552,850**
520715	Arbitrage Expenses	624,330	0	0	**666,436**
520720	Fines	0	50,000	50,000	**50,000**
520725	Assessments - Other Governments	1,118,516	1,200,000	1,200,000	**1,236,000**
520740	Document Recording/Filing Fees	454	550	550	**550**
520755	Contingency	0	61,030	0	**0**
520765	Membership & Professional Fees	482,336	531,521	523,262	**274,589**
520805	Education & Training	543,893	490,644	359,701	**587,335**
520815	Tuition Reimbursement	97,399	219,100	126,775	**288,973**
520905	Travel - Training Related	98,157	139,663	107,968	**144,748**
520910	Travel - Non-Training Related	20,179	65,450	58,245	**71,422**
521305	Indirect Cost Recovery Payment	923,266	590,276	590,276	**3,147,722**
521405	Building Maintenance Services	3,960,906	3,816,344	3,890,190	**4,159,697**
521415	Land and Grounds Maintenance	1,144,903	1,163,221	1,431,621	**1,170,238**
521420	Infrastructure Maintenance Service	5,795,828	5,075,618	5,854,265	**6,838,860**
521445	Houston Area Water Council Maintenance	0	6,177,000	5,777,000	**10,277,036**
521505	Electricity	56,859,465	63,104,076	64,641,853	**65,897,011**
521510	Natural Gas	7,813,530	7,796,146	7,201,570	**7,688,976**
521515	Electricity Fran Fee Exp	773,304	782,908	942,445	**783,944**
521605	Data Services	506,392	712,386	544,156	**574,058**
521610	Voice Services	2,347,291	1,779,816	1,816,509	**1,845,867**

Business Area Expenditure Summary

Fund Name : Water and Sewer Operating Fund
Business Area Name : Public Works & Engineering
Fund No./Bus. Area No. : 8300 / 2000

Commit Item	Description	FY2008 Actual	FY2009 Current Budget	FY2009 Estimate	FY2010 Budget
521615	Radio Communications	0	30,300	30,000	**30,000**
521620	Voice Equipment	373,987	7,300	46,060	**82,226**
521625	Voice Labor	303,819	200	144,780	**153,620**
521705	Vehicle/Equipment Rental/Lease	266,697	241,816	244,716	**353,382**
521715	Office Equipment Rental	442,036	512,831	500,306	**508,312**
521725	Other Rental	255,597	430,140	363,341	**424,022**
521730	Parking Space Rental	300,739	215,900	188,732	**307,501**
521905	Legal Services	172,957	403,100	243,100	**616,100**
522205	Metro Commuter Passes	105,792	150,700	119,838	**162,783**
522305	Freight Charges	32,767	31,400	17,000	**31,160**
522410	Cashier Shortages	100	200	200	**200**
522430	Miscellaneous Other Services & Charges	12,422	317,551	329,288	**288,229**
522435	Interest Charges Past Due Accounts	1,819	1,000	1,000	**2,000**
522620	Claims & Judgments	745,526	370,000	370,000	**370,000**
522705	Interfund Environmental Inspection	350,000	360,000	360,000	**350,200**
522710	Interfund Utility Cut Repairs	300,900	420,000	420,000	**420,000**
522715	Interfund Electrical Maintenance	0	500	500	**0**
522740	Interfund Police Service	497,966	549,926	449,926	**592,000**
522750	Interfund Land/Property Appraisal Service	221,700	221,600	221,700	**221,700**
522765	Interfund Legal Services	637,249	865,225	795,225	**850,950**
522780	Interfund Photo Copy Services	2,236	0	300	**2,000**
522790	Interfund Inventory Adjustments	78,378	20,000	19,000	**19,600**
522795	Other Interfund Services	847,360	1,147,320	1,146,180	**1,190,755**
522800	Cost of Goods Sold	17,912	15,000	15,000	**16,000**
522810	Interfund Carpentry & Painting	233,721	956,572	956,572	**985,269**
Total	**Other Services and Charges**	**194,186,316**	**194,143,729**	**201,896,574**	**215,244,590**
560010	Land	(62,468)	65,000	65,000	**0**
560220	Vehicles	0	2,200,000	0	**0**
560230	Computer HW and Developed SW	10,651	0	0	**0**
Total	**Equipment**	**(51,817)**	**2,265,000**	**65,000**	**0**
551010	Non-Capital Office Furniture & Equipment	370,368	414,813	335,868	**228,984**
551015	Non-Capital Computer Equipment	1,086,286	1,483,147	1,170,416	**1,475,194**
551020	Non-Capital Communication Equipment	44,986	244,000	237,250	**510,985**
551025	Non-Capital Scientific/Medical Equipment	4,675	110,000	80,000	**172,850**
551030	Non-Capital Machinery & Equipment	126,280	299,400	269,400	**399,500**
551040	Non-Capital Other	41,967	50,040	25,020	**41,000**
Total	**Non-Capital Equipment**	**1,674,562**	**2,601,400**	**2,117,954**	**2,828,513**
531010	Amortization Expense	1,479,417	0	0	**0**
531060	Contract Tax Obligation Interest	11,594,614	0	0	**0**
531065	Revenue Bonds Interest	909,656	0	0	**0**
531085	Other Interest	119,737	179,594	179,606	**0**
531170	Rev Bonds COI	320,284	0	0	**0**
532040	Transfers to Component Unit	8,822,388	0	0	**0**
532080	System Debt Service Transfers	61,837,282	76,855,679	76,855,679	**85,569,456**
532100	Trans to CUS Operating	239,792,173	307,128,041	307,128,041	**344,276,491**
Total	**Debt Service and Other Uses**	**324,875,551**	**384,163,314**	**384,163,326**	**429,845,947**
	Grand Total Expenditures	**685,648,502**	**766,868,004**	**770,326,725**	**845,300,003**