Fund Summary

Fund Name : **In-House Renovation**
Business Area Name : **General Services**
Fund No./Bus. Area No. : **1003 / 2500**

	FY2009 Current Budget	FY2009 Estimate	FY2010 Budget
Beginning Fund Balance	21,161	21,161	**21,161**
Current Revenues	3,750,130	3,550,533	**3,814,105**
Total Available Resources	3,771,291	3,571,694	**3,835,266**
Maintenance and Operations	3,750,130	3,550,533	**3,814,105**
Total Expenditures	3,750,130	3,550,533	**3,814,105**
Planned Ending Fund Balance	21,161	21,161	**21,161**
Total Budget	3,771,291	3,571,694	**3,835,266**

The In-House Renovation Fund, formerly known as the Fire Reconstruction Fund, was established in March 1993 to fund renovations and reconstruction of fire stations and facilities. The program, Fire Stations-to-Standard, includes facilities that are completely renovated to a standard that provides an adequate working and living environment for Fire Fighters, as well as support staff. Costs will be collected in Fund 1003 and billed to bond funds for those projects that result in permanent improvements to facilities (i.e. fire stations and facilities must have an extended and useful life of more than twelve years to qualify).

The FY2010 Budget includes funding to renovate and/or reconstruct fire stations and facilities, manage construction of various HFD CIP projects and perform detailed energy audits on 273 city owned facilities.

The long-term goal is to bring all fire stations and city facilities up to energy efficiency standards.

Business Area Budget Summary

Fund Name : **In-House Renovation**
Business Area Name : **General Services**
Fund No./Bus. Area No. : **1003 / 2500**

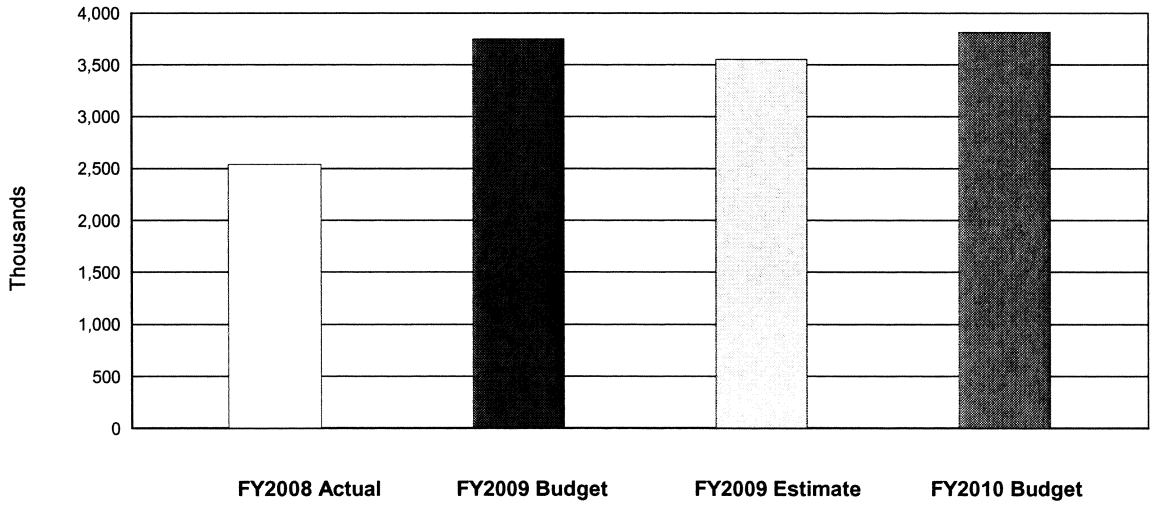
		FY2008 Actual	FY2009 Current Budget	FY2009 Estimate	FY2010 Budget
Expenditures	Personnel Services	1,588,907	1,836,784	1,620,280	**1,938,721**
	Supplies	416,174	303,759	291,498	**242,451**
	Other Services and Charges	534,919	1,585,765	1,614,933	**1,632,933**
	Non-Capital Equipment	0	23,822	23,822	**0**
	Total M & O Expenditures	2,540,000	3,750,130	3,550,533	**3,814,105**
	Debt Service & Other Uses	0	0	0	**0**
	Total Expenditures	2,540,000	3,750,130	3,550,533	**3,814,105**
Revenues		2,540,000	3,750,130	3,550,533	**3,814,105**
Staffing	Full-Time Equivalents - Civilian	26.1	30.0	28.2	**30.0**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	26.1	30.0	28.2	**30.0**
	Full-Time Equivalents-Overtime	0.0	0.3	0.6	**0.1**

Budget Highlights

- o Renovate or reconstruct various fire stations and facilities.
- o Manage construction of various HFD CIP projects.
- o Energy audits of 273 city owned facilities.
- o Hope (3%) and Pay for Performance (1.25%) increases.

In-House Renovation
General Services

Expenditure Summary



Business Area Cost Center Summary

Fund Name : **In-House Renovation**
Business Area Name : **General Services**
Fund No./Bus Area No. : **1003 / 2500**

Cost Center Description	Cost Center Objectives
GSD - Design&Constr **2500030001**	
Promote and market the Weatherization Assistance Program, known as (REEP) Residential Energy Efficiency Program.	Promotions and marketing for the Residential Energy Efficiency Program (REEP). Plus detailed energy audits on 273 city owned facilties.
GSD - Inhouse Renovation **2500050001**	
Renovate fire stations and other facilities to a standard that provides an adequate working and living environment for Firefighters and support staff. All costs will be charged to bond funds.	Annually renovate the interior and exterior of multiple fire stations and other facilities in compliance with energy conservation measures.

Business Area Cost Center Summary

Fund Name : **In-House Renovation**
Business Area Name : **General Services**
Fund No./Bus Area No. : **1003 / 2500**

Performance Measures	FY2008 Actual			FY2009 Estimate			FY2010 Budget		
	Activities	FTEs	Costs $	Activities	FTEs	Costs $	Activities	FTEs	Costs $
Homes weatherized	2,832			2,949			**3,600**		
		0.0	0		0.0	1,025,000		**0.0**	**1,161,000**
Square Footage Renovated	23,000			23,000			**23,000**		
		26.1	2,540,000		28.2	2,525,533		**30.0**	**2,653,105**
Total		26.1	2,540,000		28.2	3,550,533		**30.0**	**3,814,105**

Fund Name : **In-House Renovation**
Business Area Name : **General Services**
Fund No./Bus Area No. : **1003 / 2500**

JOB DESCRIPTION	PAY GRADE	FY2009 Current Budget FTE	FY2010 Budget FTE	Change
CARPENTER LEADER	19	3.0	3.0	
CHIEF STATIONARY ENGINEER	19	1.0	1.0	
ELECTRICAL SUPERINTENDENT	26	1.0	1.0	
ELECTRICAL SUPERVISOR	24	1.0	1.0	
ELECTRICIAN	18	3.0	4.0	1.0
MAINTENANCE MECHANIC III	14	16.0	15.0	(1.0)
MAINTENANCE SUPERVISOR	16	3.0	3.0	
PLUMBER LEADER	18	1.0	1.0	
SUPERINTENDENT	24	1.0	1.0	
Total FTEs		**30.0**	**30.0**	**0.0**
Less adjustment for Civilian Vacancy Factor		**0.0**	**0.0**	**0.0**
Full-Time Equivalents		**30.0**	**30.0**	**0.0**

Business Area Revenue Summary

Fund Name : In-House Renovation
Business Area Name : General Services
Fund No./Bus Area No. : 1003 / 2500

Commit Item	Description	FY2009 Current Budget	FY2009 Estimate	FY2010 Budget
2500030001	**GSD - Design&Constr**			
452020	Recoveries & Refunds	1,025,000	1,025,000	**1,161,000**
2500050001	**GSD - Inhouse Renovation**			
425100	Indirect Cost Recovery-Other	98,311	13,622	**113,105**
452020	Recoveries & Refunds	2,626,819	2,511,911	**2,540,000**
Total	**GSD - Inhouse Renovation**	2,725,130	2,525,533	**2,653,105**
Total	**General Services**	3,750,130	3,550,533	**3,814,105**

Business Area Expenditure Summary

Fund Name : **In-House Renovation**
Business Area Name : **General Services**
Fund No./Bus. Area No. : **1003 / 2500**

Commit Item	Description	FY2008 Actual	FY2009 Current Budget	FY2009 Estimate	FY2010 Budget
500010	Salary Base Pay - Civilian	1,052,948	1,191,450	1,096,200	**1,253,611**
500060	Overtime - Civilian	704	15,000	26,500	**10,000**
500110	Bilingual Pay - Civilian	1,998	1,807	1,807	**1,807**
501070	Pension - Civilian	157,600	176,930	159,800	**184,280**
501120	Termination Pay - Civilian	1,675	0	334	**0**
502010	FICA - Civilian	76,334	92,436	85,400	**96,804**
503010	Health Ins-Act Civilian	172,553	193,302	186,100	**212,974**
503015	Basic Life Insurance - Active Civilian	1,349	1,649	1,649	**720**
503050	Health/Life Insurance - Retiree Civilian	16,891	0	13,600	**14,000**
503060	Long Term Disability-Civilian	4,010	2,550	2,550	**2,550**
503090	Workers Compensation-Civilian-Admin	5,881	6,540	6,540	**6,300**
503100	Workers Compensation-Civilian-Claim	96,964	137,700	39,800	**137,700**
504020	Compensation Contingency	0	16,370	0	**16,925**
504030	Unemployment Claims	0	1,050	0	**1,050**
Total	**Personnel Services**	**1,588,907**	**1,836,784**	**1,620,280**	**1,938,721**
511020	Construction Materials	25,448	33,380	25,040	**33,380**
511025	Electrical Hardware & Parts	250	5,114	5,114	**5,114**
511030	Mechanical Hardware & Parts	2,490	5,578	2,300	**5,578**
511035	Meters Hydrants & Plumbing Supplies	0	4,237	8,500	**4,237**
511040	Audiovisual Supplies	0	0	400	**0**
511060	Postage	0	10,000	10,000	**10,000**
511070	Miscellaneous Office Supplies	631	3,811	3,811	**3,811**
511110	Fuel	5,424	15,000	6,500	**15,000**
511115	Vehicle Repair & Maintenance Supplies	988	0	200	**0**
511140	Landscaping & Gardening Supplies	2,256	0	0	**0**
511145	Small Tools & Minor Equipment	0	12,000	600	**12,000**
511150	Miscellaneous Parts & Supplies	378,687	214,639	229,033	**153,331**
Total	**Supplies**	**416,174**	**303,759**	**291,498**	**242,451**
520100	Temporary Personnel Services	0	10,000	15,000	**11,168**
520101	Janitorial Services	0	5,000	0	**5,000**
520105	Accounting & Auditing Services	0	1,000,000	1,000,000	**1,136,000**
520106	Architectural Services	0	58,000	25,000	**33,000**
520109	Medical Dental & Laboratory Services	0	100	0	**100**
520118	Refuse Disposal	920	6,000	0	**6,000**
520123	Vehicle & Motor Equipment Services	25,723	25,000	25,000	**25,000**
520124	Other Equipment Services	0	500	500	**500**
520126	Construction Site Work Services	132,603	40,000	34,800	**0**
520127	Structural Construction Work Services	0	1,000	0	**1,000**
520128	Other Construction Work Services	0	500	500	**500**
520520	Printing & Reproduction Services	0	15,500	15,500	**15,500**
520710	State/Federal Inspection Fees	0	500	500	**500**
520765	Membership & Professional Fees	270	2,000	500	**2,000**
520805	Education & Training	70	100	100	**100**
521405	Building Maintenance Services	348,349	394,065	474,933	**389,065**
521415	Land and Grounds Maintenance	2,746	3,800	0	**3,800**
521610	Voice Services	169	100	0	**100**
521625	Voice Labor	349	0	0	**0**
521725	Other Rental	0	500	600	**500**
522305	Freight Charges	0	100	0	**100**
522430	Miscellaneous Other Services & Charges	23,720	23,000	22,000	**3,000**
Total	**Other Services and Charges**	**534,919**	**1,585,765**	**1,614,933**	**1,632,933**
551040	Non-Capital Other	0	23,822	23,822	**0**
Total	**Non-Capital Equipment**	**0**	**23,822**	**23,822**	**0**
	Grand Total Expenditures	**2,540,000**	**3,750,130**	**3,550,533**	**3,814,105**