MUNICIPAL COURTS DEPARTMENT
Department Description and Mission

The mission of the Municipal Courts Department is to provide an accessible legal forum for individuals to have their court matters heard in a fair and efficient manner, while holding to a high standard of integrity, professionalism and customer service. It represents the City of Houston's third branch of government and provides a legal venue for individuals charged with jurisdictional violations of State law and/or City ordinance. The Houston Municipal Court system is the largest in Texas with well over one million cases filed annually.

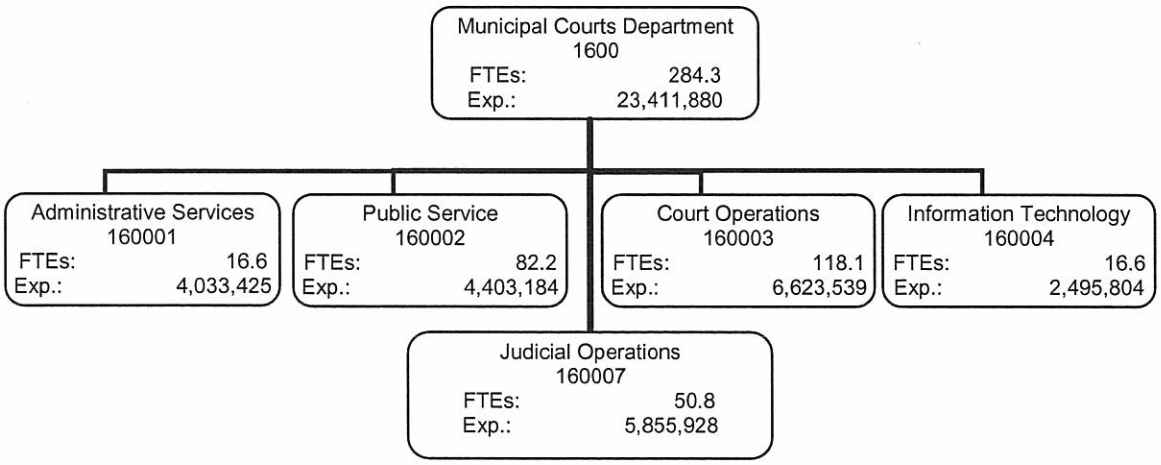
There are five divisions within the Municipal Courts Department: Administrative Services, Court Operations, Public Services, IT System Support, and Judicial Operations, which work together to provide the public with court services. The Department provides magistrate services to law enforcement, and oversees various special dockets including the Homeless Docket, Truancy Docket, Impact Docket, and the Civil Adjudication Court. Additionally, the Department manages the Juvenile Case Manager Fund and Program, the Building Security Fund and the Court Technology Fund. In partnership with ARA, the Adjudication Hearing Officers and court staff hold parking citation hearings Monday through Saturday at the central location.

The Department is compromised of a judicial staff of twenty-one full-time Judges, including the Presiding Judge, Associate Presiding Judge, and Administrative Judge, the Clerk of Court, forty-six Associate judges, and two full-time and seven part-time Adjudication Hearing Officers. The Department is administratively supported by a Deputy Director, four Assistant Directors, and one Deputy Assistant Director who each oversee assigned administrative support staff.

Court operations include fourteen day courts and eight night courts. Full service courts include Central, Southeast Command (Courts 13 & 14), Westside Command (Court 18), and North Command (Court 20). These courts handle arraignments, jury trials, and trial by judge dockets as well as functioning as Annex courts handling off-docket matters. Jail arraignments and trials are held seven days per week at two court locations (Central and Southeast Command). There are currently eight jury courts that operate Monday through Friday, and one jury court that is held one day per week at the Westside court location.

Finally, the Department oversees Annex court operations at satellite locations including Kingwood and Clear Lake, each operating one day per week. The Annex Courts located at the Southeast, Westside and North Command court locations continue to operate Monday through Friday, while the Central location is open Monday through Saturday.

Department Organization



Business Area Budget Summary

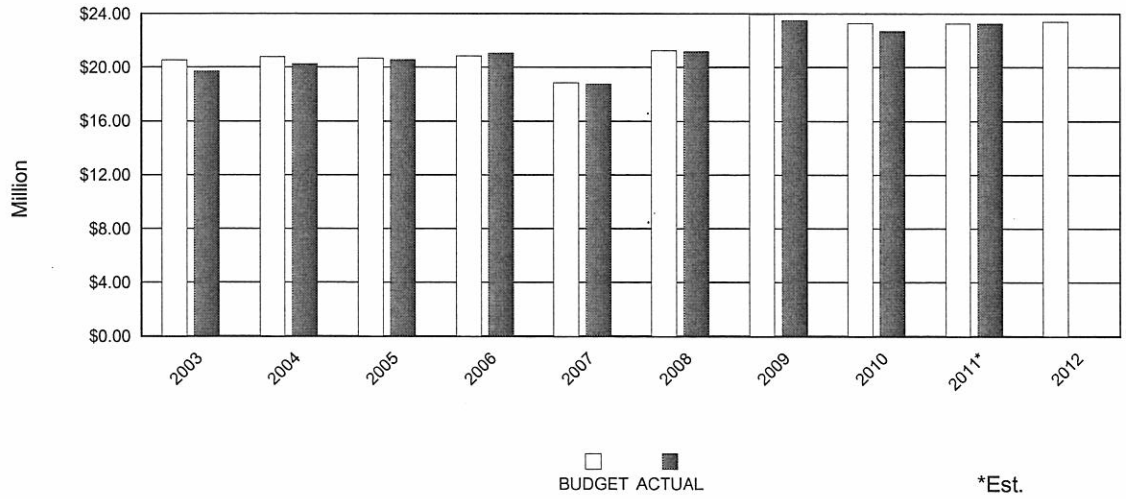
Fund Name : General Fund
Business Area Name : Municipal Courts Department
Fund No./Bus. Area No. : 1000 / 1600

		FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Expenditures	Personnel Services	18,878,796	18,697,717	18,898,235	**19,002,304**
	Supplies	308,737	340,796	204,918	**237,600**
	Other Services and Charges	3,418,352	4,127,927	4,084,693	**4,033,100**
	Equipment	0	17,906	218	**0**
	Non-Capital Equipment	13,750	4,713	995	**0**
	Total M & O Expenditures	22,619,635	23,189,059	23,189,059	**23,273,004**
	Debt Service & Other Uses	76,966	76,966	76,966	**138,876**
	Total Expenditures	22,696,601	23,266,025	23,266,025	**23,411,880**
Revenues		38,232,754	36,747,016	36,112,936	**36,140,920**
Staffing	Full-Time Equivalents - Civilian	320.5	299.0	301.2	**284.3**
	Full-Time Equivalents - Classified	0.0	0.0	0.0	**0.0**
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	**0.0**
	Total	320.5	299.0	301.2	**284.3**
	Full-Time Equivalents - Overtime	0.2	0.6	0.0	**0.0**

Significant Budget Changes and Highlights

- o FY2012 Budget includes no vacancies other than open appointed Judicial positions.
- o Current contracts have been reviewed, and some have been renegotiated to achieve savings for FY2012.
- o Continuation of the Civil Adjudication Court process that began in late FY2011.
- o Continuation of data cleansing effort in preparation for the implementation of Court System Managment and Resource Technology (CSMART) system in late FY2012.
- o Funding agreements with ARA for extended operations (Parking Adjudication).

Municipal Courts Department
Current Budget vs Actual Expenditures



Division Mission and Performance Measures

Fund Name : General Fund
Business Area Name : Municipal Courts Department
Fund No./Bus Area No. : 1000 / 1600

Name: Administrative Services -- 160001

Mission: Effectively manage departmental resources, oversee all projects, programs and contract implementation. Present information to the Mayor's Office, City Council, et. al., on departmental initiatives and accomplishments. Ensure compliance with State laws and City Ordinances.

Goal:
* Provide annual skills-based training for staff.
* Track % increase rate of paid-to-filed violations.
* Respond to public information (PIO) requests within 10 days of request.
* Track cost per citation rate.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Annual Staff Training	4 hrs	4 hrs	**4 hrs**
Paid-to-Filed Increase %	2%	2%	**2%**
PIO Response Rate %	100%	100%	**100%**
Cost per Citation Rate	$16.86	$19.39	**<$17.50**

Name: Public Services -- 160002

Mission: To perform the administrative support activities required for the prompt enforcement of judicial rulings by conscientiously and with integrity collecting funds due to the City and the State, by promptly and correctly processing Court actions, and by accurately providing Court-related information with a high standard of customer service excellence.

Goal:
* Process payments within 24 hours of receipt.
* Process bonds/resets with 97% accuracy.
* Process court actions (DSC/Deferred Disposition) within 24hrs.
* QC review 400,000 transactions per year.
* Increase monthly OneCall Solution Center pre-collection revenues.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Payment Processing	100%	100%	**100%**
Bond/Reset Accuracy	100%	100%	**97%**
Court Action Processing	100%	100%	**100%**
Transaction Accuracy	98.4%	98%	**97%**
Pre-Collection Revenues	$55,700	$74,000	**$85,000**

Name: Court Operations -- 160003

Mission: To perform the administrative support functions required for the efficient operation of the judicial proceedings and due process adjudication of violations filed in the Municipal Courts of the City of Houston and ensure these activities are handled accurately, expeditiously and with a high standard of customer service excellence.

Goal:
* Prompt and accurate filing of cases within 72 hours of receipt.
* Prompt and accurate filing of complaints within 14 days of Court date.
* Prompt and accurate response to Warrant inquiries within 10 minutes.
* Generate complaints for non-trial cases in compliance with SB 410.
* Review cases filed to reduce number of "Defective Complaint" dismissals.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Case Filing 72 hrs	100%	100%	**100%**
Warrant Response 10 min.	100%	100%	**100%**
File Complaints 14 days	100%	100%	**100%**
SB410 Non-Trial Complaints	N/A	N/A	**100%**
Quality Assure Cases Filed	53%	53%	**50%**

Division Mission and Performance Measures

Fund Name : General Fund
Business Area Name : Municipal Courts Department
Fund No./Bus Area No. : 1000 / 1600

Name: Information Technology -- 160004

Mission: To support the court's case management system and other application programs, desktop and local area network equipment, and telecommunication equipment/services.

Goal:
* Audit accuracy/completeness of cases with electronic images.
* Track responses to customer service surveys.
* Track monthly volume of Heat Tickets.
* Track % of Heat Tickets resolved at point of initial contact.
* Control IT related expenditures (labor/parts) to less than $65 per work station.

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Audit Case Accuracy	98%	98%	**95%**
User Survey Response	89.05%	97%	**85%**
Heat Ticket Volume	2,500	2,500	**2,500**
Heat Ticket Resolution	90.54%	80%	**75%**
IT Cost Control	N/A	$50	**<$65**

Name: MCD - Judicial Operations Group -- 160007

Mission: To provide an accesible legal forum for individuals to have their court matters heard in a fair and efficient manner.

Goal: (IN HOURS:MINUTES)
* Reduce officer wait time for trial appearances (Goal: <3:30).
* Reduce defendant wait time for jury trial appearances (Goal:<3:30).
* Reduce defendant wait time for trial by judge appearances (Goal: <0:40).
* Hold timely on-demand hearings for parking citations (Goal: <0:30).

Performance Measures	FY2010 Actual	FY2011 Estimate	FY2012 Budget
Officer Time in Court	3:26 hrs	2:15 hrs	**<3:30 hrs**
Defendant Time-Jury Trial	2:55 hrs	3:25 hrs	**<3:30 hrs**
Defendant Time-Court Trial	36 mins	28 mins	**<40 mins**
On-Demand Parking Hrgs	26 mins	25 mins	**<30 mins**

Division Summary

Fund Name : General Fund
Business Area Name : Municipal Courts Department
Fund No./Bus Area No. : 1000 / 1600

Division Description	FY2010 Actual FTEs	FY2010 Actual Cost $	FY2011 Estimate FTEs	FY2011 Estimate Cost $	FY2012 Budget FTEs	FY2012 Budget Cost $
Administrative Services 160001						
The Administrative Services Division oversees facilities and safety, including Bailiffs and private security guards, financial services, human resources, mail services, public information, and training. This Division also administratively supports the Court Operations, Public Services, and IT System Support Divisions.	26.0	3,664,649	21.4	3,605,610	**16.6**	**4,033,425**
Public Services 160002						
Public Services Division (PSD) collects fines & fees and processes Court actions at the Central location and 5 satellites, as well as by mail, telephone, electronic/on-line and Kiosk payments. PSD prepares and sends Court notices and provides support for Parking Adjudication. PSD's One Call Solution Center contacts and collects on delinquent payments and provides notification of pending cases.	94.3	4,348,426	90.6	4,413,863	**82.2**	**4,403,184**
Court Operations 160003						
The Court Operations Division (COD) provides judicial support and maintains dockets. COD processes judicial orders and coordinates alternative sentencing. COD verifies warrants and completes booking of Class "C" prisoners, processes bond forfeitures, appeals, bankruptcies and expunctions, and is reponsible for maintaining records in compliance with State requirements for record retention.	133.4	6,782,592	125.2	6,888,679	**118.1**	**6,623,539**
Information Technology 160004						
IT System Support Division provides system administration for the Court's information system, application support, field services, data management, business analysis, and IT-related administrative support.	15.9	2,527,977	14.1	2,810,241	**16.6**	**2,495,804**
MCD - Judicial Operations Group 160007						
Includes FT/ Associate Judges, FT/PT Adjudication Hearing Officers, and administrative support staff. Oversees daily arraignments, jury trials, trials by Judge, jail arraignment and trials, property disposition hearings, and juvenile dockets. Provides magistrate services to law enforcement, and oversees special dockets: Impact, Homeless, Truancy, Civil Adjudication Ct, Juvenile Case Mgr Program.	50.9	5,372,957	49.9	5,547,632	**50.8**	**5,855,928**
Total	320.5	22,696,601	301.2	23,266,025	**284.3**	**23,411,880**

Business Area Roster Summary

Fund Name : General Fund
Business Area Name : Municipal Courts Department
Fund No./Bus Area No. : 1000 / 1600

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
ADJUDICATION HEARING OFFICER	27	3.2	2.5	(0.7)
ADMINISTRATION MANAGER	26	4.0	2.0	(2.0)
ADMINISTRATIVE AIDE	10	0.0	0.6	0.6
ADMINISTRATIVE ASSISTANT	17	6.0	7.0	1.0
ADMINISTRATIVE COORDINATOR	24	5.0	2.0	(3.0)
ADMINISTRATIVE COORDINATOR (EXE LEV)	24	1.0	1.0	
ADMINISTRATIVE JUDGE OF MUNICIPAL COURTS	31	1.0	1.0	
ADMINISTRATIVE SPECIALIST	20	6.0	4.0	(2.0)
ADMINISTRATIVE SUPERVISOR	22	14.5	13.0	(1.5)
ASSISTANT CHIEF CLERK (EXE LEV)	32	1.0	0.0	(1.0)
ASSISTANT DIRECTOR (EXE LEV)	32	3.0	3.5	0.5
ASSOCIATE JUDGE OF MUNICIPAL COURTS	31	6.8	6.7	(0.1)
ASSOCIATE PRESIDING JUDGE OF MUNICIPAL COURTS	31	1.0	1.0	
CHIEF CLERK	34	1.0	0.0	(1.0)
COURT INTERPRETER	14	5.0	5.0	
COURT REPORTER	19	5.0	5.0	
CUSTOMER SERVICE REP. I	13	146.0	117.0	(29.0)
CUSTOMER SERVICE REP. II	15	54.0	46.0	(8.0)
CUSTOMER SERVICE REP. III	16	17.0	17.0	
CUSTOMER SERVICE SUPERVISOR	18	3.0	1.0	(2.0)
DATA CONTROL CLERK	8	1.0	1.0	
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	0.0	1.0	1.0
DEPUTY DIRECTOR (EXE LEV)	34	0.0	2.0	2.0
DIVISION MANAGER	29	5.0	3.0	(2.0)
DIVISION MANAGER (EXE LEV)	29	1.0	1.0	
FINANCIAL ANALYST III	21	1.0	1.0	
FINANCIAL ANALYST IV	25	2.0	2.0	
HUMAN RESOURCES MANAGER	27	1.0	0.0	(1.0)
HUMAN RESOURCES SPECIALIST	17	2.0	0.0	(2.0)
IT PROJECT MANAGER	28	2.0	1.0	(1.0)
JUDGE OF MUNICIPAL COURTS	31	18.0	18.0	
LAN SPECIALIST	26	0.0	1.0	1.0
MUNICIPAL COURTS ADMINISTRATOR	17	1.0	1.0	
MUNICIPAL COURTS MANAGER	25	0.0	1.0	1.0
MUNICIPAL COURTS SUPERVISOR	18	2.0	0.0	(2.0)
PRESIDING JUDGE OF MUNICIPAL COURTS	35	1.0	1.0	
PROGRAMMER ANALYST I	16	1.4	2.0	0.6
PROGRAMMER ANALYST II	19	0.4	1.0	0.6
PROGRAMMER ANALYST III	22	2.0	1.0	(1.0)
PROGRAMMER ANALYST IV	25	1.4	1.0	(0.4)
SENIOR BUYER	22	1.0	0.0	(1.0)
SENIOR CLERK	8	2.0	0.0	(2.0)
SENIOR CONTRACT ADMINISTRATOR	27	1.0	1.0	
SENIOR INVENTORY MANAGEMENT CLERK	12	2.0	2.0	
SENIOR IS/IT HELP DESK COORDINATOR	14	1.0	0.0	(1.0)
SENIOR MICROCOMPUTER ANALYST	23	0.0	1.0	1.0
SENIOR STAFF ANALYST	28	1.0	0.0	(1.0)
SENIOR STAFF ANALYST (EXE LEV)	28	1.0	1.0	
SENIOR SUPERINTENDENT	27	1.0	1.0	
SENIOR TRAINER	21	1.0	0.0	(1.0)
STAFF ANALYST	26	1.0	1.0	
STUDENT INTERN II	10	0.7	0.0	(0.7)
SYSTEMS CONSULTANT	26	1.0	1.0	

Business Area Roster Summary

Fund Name : General Fund
Business Area Name : Municipal Courts Department
Fund No./Bus Area No. : 1000 / 1600

Job Description	Pay Grade	FY2011 Current Budget FTE	FY2012 Budget FTE	Change
SYSTEMS SUPPORT ANALYST I	16	0.5	0.0	(0.5)
SYSTEMS SUPPORT ANALYST II	19	1.0	1.0	
SYSTEMS SUPPORT ANALYST III	22	1.0	1.0	
SYSTEMS SUPPORT ANALYST IV	25	0.7	2.0	1.3
TECHNICAL HARDWARE ANALYST I	17	1.0	2.0	1.0
TECHNICAL HARDWARE ANALYST II	21	1.0	0.0	(1.0)
TECHNICAL HARDWARE ANALYST III	23	1.0	1.0	
Total FTEs		**345.6**	**289.3**	**(56.3)**
Less adjustment for Civilian Vacancy Factor		**46.6**	**5.0**	**(41.6)**
Full-Time Equivalents		**299.0**	**284.3**	**(14.7)**

Business Area Revenue Summary

Fund Name : General Fund
Business Area Name : Municipal Courts Department
Fund No./Bus Area No. : 1000 / 1600

Commit Item	Description	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
1600010001	**MCD - Administrative Services**			
424030	Intfd Computer Dev	0	73,678	**60,000**
426330	Miscellaneous Copies Fees	13,390	11,714	**13,340**
426340	Public Safety Reports Fees	0	51	**0**
427010	Moving Violations	19,744,986	19,578,678	**19,593,870**
427030	MCTP Monthly Time Payment	715,776	704,894	**707,210**
427040	Non-Traffic Fines	2,804,579	2,824,303	**2,826,753**
427050	Failure to Appear Fines	2,350,159	2,313,343	**2,316,830**
427060	Scire Facias Forfeitures	1,183,560	1,037,898	**1,042,707**
427070	Bond Handling Fees	3,251	2,057	**2,067**
427100	Local Court Costs	624,496	596,512	**599,275**
427110	Driver Safety Administration Fees	1,486,212	1,303,280	**1,309,318**
427120	Cash Bond Forfeiture Fees	41,283	35	**47**
427130	Local Arrest Fees	1,568,743	1,558,804	**1,566,026**
427140	State Arrest Fees	2	3	**3**
427150	Towing Hearing Filing Fee	0	19,910	**0**
427160	Warrant Fees	400,905	259,089	**260,289**
427170	HPD Overtime Fee	89	10	**10**
427180	Capias Pro Fine	4,555	3,973	**3,991**
427200	Unclaimed Fines & Forfeitures	118	1,185	**1,590**
427210	Court Costs/Jury Costs	55	87	**87**
427220	Suspended Sentence Fees	4,531,728	4,500,185	**4,521,034**
427250	Registration Denial Fee	202,334	305,134	**306,548**
427260	Dismissal Fees	939,485	827,640	**831,474**
428080	Returned Check Charges	8,134	9,000	**8,895**
434510	Prior Year Revenue	0	(89)	**0**
452030	Miscellaneous Revenue	123,176	181,562	**169,556**
Total	**MCD - Administrative Services**	**36,747,016**	**36,112,936**	**36,140,920**
Total	**Municipal Courts Department**	**36,747,016**	**36,112,936**	**36,140,920**

Business Area Expenditure Summary

Fund Name : General Fund
Business Area Name : Municipal Courts Department
Fund No./Bus. Area No. : 1000 / 1600

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
500010	Salary Base Pay - Civilian	12,798,164	12,539,049	12,801,909	**12,624,227**
500030	Salary Part Time - Civilian	822,654	826,634	604,154	**631,352**
500060	Overtime - Civilian	18,922	30,300	2,019	**0**
500090	Premium Pay - Civilian	99,967	100,969	93,116	**110,014**
500110	Bilingual Pay - Civilian	68,062	94,136	68,961	**72,754**
500210	Pay for Performance-Municipal	0	69,804	0	**0**
501070	Pension - Civilian	1,950,042	1,887,851	2,000,406	**2,272,362**
501120	Termination Pay - Civilian	99,119	75,128	328,307	**64,691**
501130	Termination Pay - Classified	1,388	0	0	**0**
501160	Vehicle Allowance - Civilian	4,911	8,416	6,430	**4,200**
502010	FICA - Civilian	1,026,939	1,032,056	962,560	**1,022,013**
503010	Health Ins-Act Civilian	1,816,468	1,868,187	1,843,637	**2,000,059**
503015	Basic Life Insurance - Active Civilian	7,202	7,652	6,905	**7,470**
503060	Long Term Disability-Civilian	24,825	24,523	24,114	**23,507**
503090	Workers Compensation-Civilian-Admin	66,563	64,076	75,011	**56,914**
503100	Workers Compensation-Civilian-Claim	71,986	58,516	54,716	**58,791**
504030	Unemployment Claims - Administration	1,584	10,420	25,990	**53,950**
Total	**Personnel Services**	**18,878,796**	**18,697,717**	**18,898,235**	**19,002,304**
511025	Electrical Hardware & Parts	1,495	2,000	0	**0**
511040	Audiovisual Supplies	722	0	0	**0**
511045	Computer Supplies	51,992	53,400	34,947	**37,000**
511050	Paper & Printing Supplies	57,981	60,116	48,880	**56,500**
511055	Publications & Printed Materials	3,059	7,700	1,700	**1,800**
511060	Postage	123,250	134,250	70,891	**90,000**
511070	Miscellaneous Office Supplies	35,489	57,354	28,000	**38,500**
511110	Fuel	3,515	6,251	5,100	**6,100**
511120	Clothing	6,003	11,200	11,700	**3,000**
511125	Food Supplies	1,229	2,500	0	**0**
511145	Small Tools & Minor Equipment	8,275	0	0	**0**
511150	Miscellaneous Parts & Supplies	15,727	6,025	3,700	**4,700**
Total	**Supplies**	**308,737**	**340,796**	**204,918**	**237,600**
520100	Temporary Personnel Services	83,439	55,038	73,805	**0**
520102	Security Services	589,240	700,000	713,567	**629,372**
520105	Accounting & Auditing Services	45,500	0	0	**0**
520107	Computer Info/Contr	296,837	517,355	397,000	**350,000**
520108	Information Resource Services	8,945	5,000	1,700	**112,776**
520109	Medical Dental & Laboratory Services	1,183	1,368	1,168	**1,268**
520110	Management Consulting Services	6,680	0	0	**0**
520114	Miscellaneous Support Services	183,537	209,000	70,007	**243,647**
520115	Real Estate Lease/Office Rental	104,013	104,014	105,707	**105,707**
520119	Computer Equipment/Software Maintenance	152,625	108,054	162,341	**9,000**
520120	Communications Equipment Services	1,563	0	0	**0**
520121	IT Application Svcs	625,890	659,261	659,261	**655,754**
520122	Office Equipment Services	0	1,000	200	**200**
520123	Vehicle & Motor Equipment Services	3,575	7,600	8,050	**2,600**
520124	Other Equipment Services	175	0	0	**0**
520157	Computer Software Maintenance Services	0	65,880	189,576	**0**
520510	Mail/Delivery Services	188	1,756	506	**479,845**
520515	Print Shop Services	10,130	5,968	4,718	**4,700**
520520	Printing & Reproduction Services	162,357	100,843	130,143	**101,500**
520605	Advertising Services	619	1,800	1,800	**500**
520705	Insurance Fees	45,145	98,416	98,416	**59,189**

Business Area Expenditure Summary

Fund Name : General Fund
Business Area Name : Municipal Courts Department
Fund No./Bus. Area No. : 1000 / 1600

Commit Item	Description	FY2010 Actual	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
520765	Membership & Professional Fees	12,196	18,945	11,375	**12,800**
520805	Education & Training	45,951	55,480	19,173	**22,000**
520905	Travel - Training Related	19,885	23,500	13,734	**17,000**
520910	Travel - Non-Training Related	1,149	8,430	2,100	**3,200**
521210	Long Term Compensated Absence Expense	1,415	0	0	**0**
521405	Building Maintenance Services	585	4,000	4,000	**2,000**
521410	Sewer Services	23,816	25,747	25,747	**25,747**
521430	Katrina Support Services	70	0	0	**0**
521505	Electricity	457,567	475,480	475,480	**302,968**
521510	Natural Gas	18,760	16,414	16,414	**16,958**
521605	Data Services	19,194	27,624	35,767	**40,801**
521610	Voice Services	206,302	181,590	185,129	**185,429**
521620	Voice Equipment	14,050	13,085	13,085	**11,415**
521625	Voice Labor	11,104	39,958	39,789	**20,852**
521630	GIS Revolving Fund Services	0	12,262	12,262	**12,168**
521715	Office Equipment Rental	76,798	59,966	77,448	**77,448**
521730	Parking Space Rental	60,048	73,100	61,221	**72,365**
521905	Legal Services	225	8,000	8,000	**8,000**
521910	Legal Svcs - Crt Report	0	0	0	**19,500**
522430	Miscellaneous Other Services & Charges	113,353	181,506	205,517	**184,884**
522721	Interfund HR Client Services	0	260,487	260,487	**229,080**
522722	KRONOS Service Chargeback	0	0	0	**12,427**
522795	Other Interfund Services	14,243	0	0	**0**
Total	**Other Services and Charges**	**3,418,352**	**4,127,927**	**4,084,693**	**4,033,100**
560210	Furniture Fixtures and Equipment	0	17,906	218	**0**
Total	**Equipment**	**0**	**17,906**	**218**	**0**
551010	Non-Capital Office Furniture & Equipment	13,421	4,713	995	**0**
551030	Non-Capital Machinery & Equipment	329	0	0	**0**
Total	**Non-Capital Equipment**	**13,750**	**4,713**	**995**	**0**
532020	Transfers to Capital Projects	0	0	0	**138,876**
532120	Transfer to Fleet/Eq	76,966	76,966	76,966	**0**
Total	**Debt Service and Other Uses**	**76,966**	**76,966**	**76,966**	**138,876**
	Grand Total Expenditures	**22,696,601**	**23,266,025**	**23,266,025**	**23,411,880**