NON-MAJOR SPECIAL REVENUE FUNDS

Description

Non-Major Special Revenue Funds are multi-year funds, which operate year-to-year under separate ordinances. The funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for its stated purposes.

Fund Summary

Fund Name : **Community Health & Assessment**
Business Area Name : **Health and Human Services**
Fund No./Bus. Area No. : **2020 / 3800**

	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Beginning Fund Balance	296,753	296,753	**296,753**
Revenues	0	0	**0**
Expenditures	0	0	**0**
Revenues Over/(Under) Expenditures	0	0	**0**
Ending Fund Balance	296,753	296,753	**296,753**
Fund Balance Distribution:			
Non-Spendable	0	0	**0**
Restricted	296,753	296,753	**296,753**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The Community Health and Assessment Special Revenue Fund was established to adresss the Department's priority of preventing the spread of communicable diseases and optimizing well being through Human Services. This fund was utilized during Hurricane Ike and was established to function similar to a trust fund, therefore it has no current revenue and expenditures.

Fund Summary

Fund Name : **Contractor Responsibility Health Benefit**
Business Area Name : **Office of Business Opportunity**
Fund No./Bus. Area No. : **2424 / 5100**

	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Beginning Fund Balance	1,345,364	1,345,364	**2,024,348**
Revenues	678,984	678,984	**900,000**
Expenditures	0	0	**700,000**
Revenues Over/(Under) Expenditures	678,984	678,984	**200,000**
Ending Fund Balance	2,024,348	2,024,348	**2,224,348**
Fund Balance Distribution:			
Non-Spendable	0	0	**0**
Restricted	2,024,348	2,024,348	**2,224,348**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The mission of the Office of Business Opportunity, formerly Affirmative Action and Contract Compliance Division's Pay or Play Program is to foster health care for the citizens of Houston/Harris County, level the playing field for City of Houston contractors and defray the cost of health care provided to certain uninsured persons.

Pay or Play program (POP) was created in 2007 and established with ordinance 2007-534 and Executive Order 1-7. The purpose of the program is to require certain contractors to offer certain employees a minimal level of health benefits. Pursuant to Section 4.03 of the E.O. 1-7 the contractors who do not provide health benefits to their employees will contribute $1 for each hour of work performed by covered employees on City jobs. Per Executive Order 1-7, the monies collected from the POP are contributed to offset the costs of providing health care to uninsured residents in the Houston/Harris county area.

Fund Summary

Fund Name : **Fire Training Services Fund**
Business Area Name : **Fire Department**
Fund No./Bus. Area No. : **2210 / 1200**

	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Beginning Fund Balance	173,628	173,628	**188,628**
Revenues	28,764	65,000	**55,000**
Expenditures	35,702	50,000	**80,000**
Revenues Over/(Under) Expenditures	(6,938)	15,000	**(25,000)**
Ending Fund Balance	166,690	188,628	**163,628**
Fund Balance Distribution:			
Non-Spendable	0	0	**0**
Restricted	166,690	188,628	**163,628**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The above summarizes the FY2011 Budget, the FY2011 Estimate and the FY2012 Budget for the Fire Department Training Services Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Fire Department Training Services Fund receives all funds generated by the Houston Fire Department from fees charged to non-City of Houston entities for training in various fire protection disciplines including rescue and hazardous materials. Funded expenditures will include safety/training equipment purchases as well as upgrades to props and software at the Val Jahnke Training Facility.

Fund Summary

Fund Name : Health Special Revenue Fund
Business Area Name : Health and Human Services
Fund No./Bus. Area No. : 2002 / 3800

	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Beginning Fund Balance	2,432,951	2,432,951	**1,842,051**
Revenues	1,124,802	632,600	**1,140,100**
Expenditures	1,534,500	1,223,500	**1,044,600**
Revenues Over/(Under) Expenditures	(409,698)	(590,900)	**95,500**
Ending Fund Balance	2,023,253	1,842,051	**1,937,551**
Fund Balance Distribution:			
Non-Spendable	0	0	**0**
Restricted	2,023,253	1,842,051	**1,937,551**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The Health Special Revenue Fund contains several revenue generating activities that are supported by ordinances, including the following:

1. Consumer Foods Technology Fee - Sec. 20 - 38
The Health Special Revenue Fund is the revenue stream that includes the $10/permit technology fee and the $200/mobile unit surveillance monitoring fees established in 2007. These fees are dedicated to the purchase and maintenance of technology used by inspection staff, i.e., tablet computers, mobile printers and communication hardware. These fees also provide funding for maintenance of the application software used by field and office staff. The $200 mobile unit surveillance fee supports the application software and hardware that tracks the frequency of visits of mobile food units to any of the 14 approved servicing commissaries in the City.

2. Ambulance Permit Fee-Sec. 4 - 19 - Disposition of certain fees
All fees collected under sections 4-3 and 4-16 of this Code shall be allocated to the Health and Human Services department to fund the inspection of ambulances and permitting of ambulance operators as required by this chapter.

3. Vital Statistics-Sec. 21-225 - Certified copies of records, searches, amendments
(a) Upon receipt of a completed application form and the applicable fee prescribed by law, the registrar of births, deaths and stillbirths shall provide certified copies of birth certificates (conventional or wallet size), death certificates and fetal death certificates. The fee for the foregoing certificates shall be an amount equal to that imposed by the Texas Department of Health for the provision of the same certificate or the amount authorized by subsection (g) of section 191.0045 of the Texas Health and Safety Code, whichever is greater.

The certificates requested pursuant to this subsection shall be processed and issued in order of the receipt of completed applications in the office of the registrar unless the applicant requests expedited processing and pays an additional fee of $15.00 to defray the added costs associated with the special handling of the application. The aforesaid expedited processing fee shall be payable for each separate request for document copies submitted on an expedited basis, regardless of the number of different documents or the number of copies specified in the request.

Fund Summary

Fund Name : Housing Special Revenue Fund
Business Area Name : Housing & Community Development
Fund No./Bus. Area No. : 2000 / 3200

	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Beginning Fund Balance	530,975	530,975	**301,352**
Revenues	0	0	**0**
Expenditures	229,623	229,623	**301,352**
Revenues Over/(Under) Expenditures	(229,623)	(229,623)	**(301,352)**
Ending Fund Balance	301,352	301,352	**0**
Fund Balance Distribution:			
Non-Spendable	0	0	**0**
Restricted	301,352	301,352	**0**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The Housing and Community Development Special Revenue Fund originated as a result of proceeds from the sale of City owned multifamily properties under what was previously known as the Resolution Trust Corporation. The Housing and Community Development uses these funds to support emergent housing needs and promote affordable housing initiatives.

The above summarizes the FY2011 Budget, FY2011 Estimate and the FY2012 Budget for the Housing and Community Development Special Revenue Fund. Also included are the beginning and ending fund balances, total available resources and total expenditures.

Fund Summary

Fund Name : **Laboratory Operations & Maintenance**
Business Area Name : **Health and Human Services**
Fund No./Bus. Area No. : **2008 / 3800**

	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Beginning Fund Balance	226,645	226,645	**226,645**
Revenues	272,029	420,100	**600,000**
Expenditures	0	420,100	**600,000**
Revenues Over/(Under) Expenditures	272,029	0	**0**
Ending Fund Balance	498,674	226,645	**226,645**
Fund Balance Distribution:			
Non-Spendable	0	0	**0**
Restricted	498,674	226,645	**226,645**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The Laboratory Operations & Maintenance Fund pertains to Ordinance Amending Chapter 21 of the Code of Ordinances. The Houston Department of Health and Human Services (HDHHS) requested City Council approval of an ordinance amending Chapter 21 of the Code relating to laboratory fees. By this amendment, HDHHS set up a new fund solely designated for laboratory operations and maintenenace for the retention of all revenue from laboratory fees.

Fund Summary

Fund Name : **Library Special Revenue**
Business Area Name : **Library**
Fund No./Bus. Area No. : **2500 / 3400**

	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Beginning Fund Balance	149,266	149,266	**138,921**
Revenues	0	0	**0**
Expenditures	10,345	10,345	**0**
Revenues Over/(Under) Expenditures	(10,345)	(10,345)	**0**
Ending Fund Balance	138,921	138,921	**138,921**
Fund Balance Distribution:			
Non-Spendable	0	0	**0**
Restricted	138,921	138,921	**138,921**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

This fund is known as the "Slaughter Fund." The Houston Public Library is the recipient of Henry Lee Slaughter, Jr. trust fund. The fund was received and deposited by the City in FY2007. This fund is utilized by the Library for purchase of materials and to implement programs for children and teenagers, Literacy Programs and the Houston Oral History Project.

Fund Summary

Fund Name : REEP Program
Business Area Name : General Services
Fund No./Bus. Area No. : 2007 / 2500

	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Beginning Fund Balance	520,132	520,132	**520,132**
Revenues	417,728	525,000	**450,000**
Expenditures	525,000	525,000	**450,000**
Revenues Over/(Under) Expenditures	(107,272)	0	**0**
Ending Fund Balance	412,860	520,132	**520,132**
Fund Balance Distribution:			
Non-Spendable	0	0	**0**
Restricted	412,860	520,132	**520,132**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

The City of Houston has embarked on a Residential Energy Efficiency Program (REEP) effective March 26, 2008, to assist low-income residents in lowering their energy consumption and utility bills by installing energy efficiency improvements in their homes.

CenterPoint Energy has engaged the services of Frontier Associates, LLC to administer its Agencies in Action (AIA) Program. The AIA Program provides energy efficiency measures for homeowners who are at or below 125% of the federal poverty line. CenterPoint has approved the City of Houston as an agency to participate in the Program and has currently allocated $1 million to fund weatherization services for citizens in this category. Under the AIA Program, Frontier Associates, LLC will reimburse the City up to $4,000 per home in accordance with the AIA Program guidelines.

Fund Summary

Fund Name : Special Waste
Business Area Name : Health and Human Services
Fund No./Bus. Area No. : 2423 / 3800

	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Beginning Fund Balance	1,306,779	1,306,779	**1,839,937**
Revenues	0	1,642,658	**1,985,286**
Expenditures	2,190,714	1,109,500	**2,789,830**
Revenues Over/(Under) Expenditures	(2,190,714)	533,158	**(804,544)**
Ending Fund Balance	(883,935)	1,839,937	**1,035,393**
Fund Balance Distribution:			
Non-Spendable	0	0	**0**
Restricted	0	1,839,937	**1,035,393**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	(883,935)	0	**0**

The Health and Human Service Special Waste Fund pertains to Ordinance Sec. 47-423 - Fees; issuance of permit or registration certificate.

The Fats, Oil, and Grease (FOG) section is responsible for the permitting of all special waste generators, transporters, and biological pretreaters in the City of Houston. The mentioned entities are regulated by Environmental Investigators who are charged with the responsibility of conducting routine inspections, and providing technical knowledge for complaint investigations. Investigators conduct routine inspections to assure that generators are complying with the cleaning requirements and other regulations mandated by the FOG ordinance. Special Waste transporters and biological pretreaters are monitored to assure that waste loads from generators are treated and dispose of properly. The goal of the FOG program is to prevent the infiltration of fats, oils, and grease into the sanitary sewer, and to assure that the City's infrastructure and the health of the citizens are protected. The FOG program is responsible for conducting over 15,000 inspections annually on commercial establishments that includes restaurants, carwashes, laundry mats, and dry cleaners.

Revenue from permitting and collaboration with Public Works is based on inspections and investigations conducted. The revenue is used for numerous reasons to support and provide resources useful to the program, such as personnel cost. Field investigators are supplied with tools such as laptops and network equipment to input daily field activities. In addition, sampling equipment and other supplies are necessary to conduct proper and efficient field investigations. Print shop cost are also pertinent for supplying stakeholders with manifest that are purchased by the section and sold to the stakeholders on a as needed basis to document the collection, transportation, and disposal of City-regulated waste.

Fund Summary

Fund Name : **Summer Youth Program**
Business Area Name : **Health and Human Services**
Fund No./Bus. Area No. : **2006 / 3800**

	FY2011 Current Budget	FY2011 Estimate	FY2012 Budget
Beginning Fund Balance	55,413	55,413	**0**
Revenues	0	0	**0**
Expenditures	55,413	55,413	**0**
Revenues Over/(Under) Expenditures	(55,413)	(55,413)	**0**
Ending Fund Balance	0	0	**0**
Fund Balance Distribution:			
Non-Spendable	0	0	**0**
Restricted	0	0	**0**
Committed	0	0	**0**
Assigned	0	0	**0**
Unassigned	0	0	**0**

This fund was setup through the Finance Department to provide a one time funding source for The Summer Youth Program, which employed youth during the summer. The funding was exhausted in FY2011.