# HOUSTON POLICE DEPARTMENT
# INTERNET COMMENDATION FROM CITIZEN

1. Employee _____ Badge, Unit, or Employee # _____

First, Middle Initial, Last Name

2. Employee _____ Badge, Unit, or Employee # _____

First, Middle Initial, Last Name

Commended by _____ Date Commended _____

Home Phone _____ Work Phone _____

Address _____

Incident # or Date _____

Comments (Brief Narrative)

| **Employee 1** | | **Employee 2** | |
|---|---|---|---|
| Employee Signature | Date | Employee Signature | Date |
| Supervisor Signature | Date | Supervisor Signature | Date |
| Middle Manager Signature | Date | Middle Manager Signature | Date |
| Division Commander Signature | Date | Division Commander Signature | Date |

**NOTE:** Supervisor should evaluate this commendation and consider completing an Awards Recommendation form, Form HPD-00073. If more than two (2) employees are being commended, attach a separate sheet with full names (First, Middle Initial, Last), employee numbers, divisions, and appropriate supervisor signatures.

**Division Commander will ensure the following copies are distributed.**
Original to Human Resources
One copy to employee

Print Form

Submit by Email

**Human Resources Division Use Only**

Entered by _____

Date _____