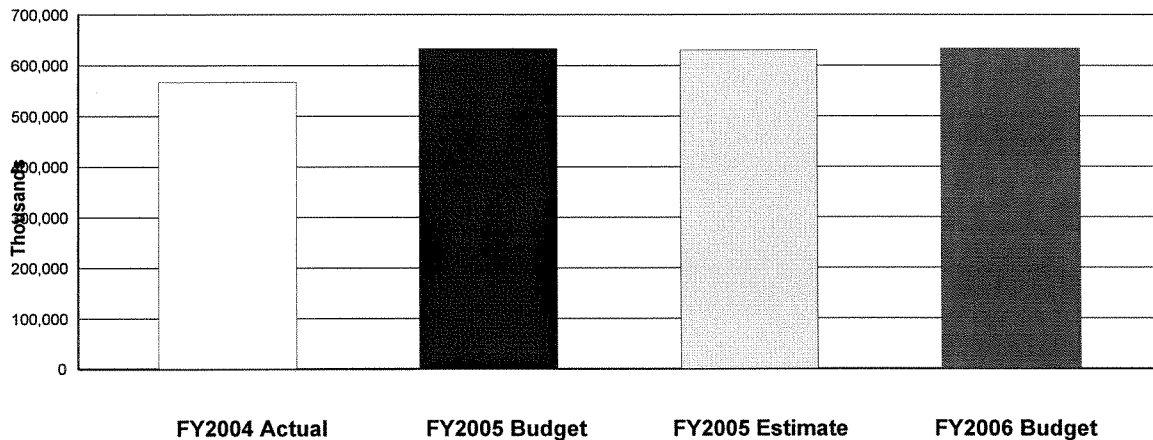


Department Budget Summary

Fund Name : Pub Wrks & Engr/Public Utilities
Department Name : Public Works and Engineering
Fund/Department No. : 701 / 20

		FY2004 Actual	FY2005 Budget	FY2005 Estimate	FY2006 Budget
Expenditure Summary	Personnel Services	108,030,023	118,581,564	106,462,293	127,340,531
	Supplies	24,768,549	25,772,035	27,606,393	29,107,148
	Other Services and Charges	123,069,342	182,522,980	168,309,540	194,298,084
	Non-Capital Equipment	666,659	1,263,539	698,602	1,468,003
	Total M & O Expenditures	256,534,573	328,140,117	303,076,828	352,213,766
	Debt Service & Other Uses	310,746,439	305,422,218	327,473,590	281,898,706
	Total Expenditures	567,281,012	633,562,335	630,550,418	634,112,472
Revenue Summary		585,244,482	630,146,001	631,480,136	637,819,230
Staffing Summary	Full-Time Equivalents - Civilian	1,922.4	2,298.2	1,907.8	2,306.2
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Total	1,922.4	2,298.2	1,907.8	2,306.2
	Full-Time Equivalents-Overtime	180.2	174.6	153.8	125.2
Budget Highlights	o Increase emphasis on collection operations and reduction of overflows.				
	o Provide additional funding to cover increased health, pension and security costs.				
	o Proactively respond to customer complaints; sewer stoppages within 24 hours for 90% of calls; sewer repairs within 15 days; water repairs within 12 days.				
	o Maintain compliance with TCEQ & EPA permits.				
	o Continue neighborhood sanitary sewer rehabilitation program. This will provide a reliable system to the citizens and reduce repair costs in the future.				

**Pub Wrks & Engr/Public Utilities
Public Works and Engineering
Expenditure Summary**



FISCAL YEAR 2006 BUDGET

Department Program Summary	
Fund Name : Pub Wrks & Engr/Public Utilities Department Name : Public Works and Engineering Fund/Department No. : 701 / 20	
Program Description	Program Objectives
Office of the Director 1110 1111 Provide executive leadership and strategic planning for all groups and divisions within the department. Oversee the delivery of all public utilities and infrastructure maintenance services.	Provide administrative oversight; establish priorities and policies for timely and cost effective delivery of services to all customers.
Office of the Director 1110 Internal Audit 1112 Evaluate effectiveness of operational and administrative controls; ensure compliance with policies, procedures. Ensure proper recording and classifying of transactions. Monitor existing contracts and develop new performance procedures.	
Office of the Director 1110 Chief of Staff 1113 Assist the Director in the daily administrative operations of the Public Works and Engineering Department; provides oversight of the Management Support, Public Information and Council Liaison Section.	
Other Supporting Departments 1120 Environmental Services 1121 Provide environmental services support for the department.	
Other Supporting Departments 1120 E.B. Cape Center 1122 Provide learning services to internal customers (citywide departments). Facility Rental for Educational/Training events by external customers . Facility Usage.	
Other Supporting Departments 1120 Security Management Services 1123 Manage physical security of 350 facilities, including CCTV, Access Control, and Alarm systems with an emphasis on protecting people, City assets and information. Administer Roving Patrol Program.	
	Perform routine review of operations, review contracts and perform quarterly petty cash and change fund reviews; perform emergency and special assignments.
	Review and coordinate all departmental Requests for Council Action and correspondence. Provide information to the various members of the print and broadcast media. Create and disseminate press releases and conferences. Respond to citizens inquiries and open records.
	Effectively support the department.
	Identify and increase number of customers within city departments. Focus on facility enhancements to attract external customers. Focus on increase in usage by other departments and partnerships with other entities, i.e. Colleges, Universities etc.
	Maintain Department's Security equipment at 99.99% Operational Rate. Reduce calls for Police Service, Reported Criminal Activity, and loss of City assets at Public Works & Engineering facilities. Expand security systems to other facilities.

FISCAL YEAR 2006 BUDGET

Department Program Summary									
Fund Name : Pub Wrks & Engr/Public Utilities Department Name : Public Works and Engineering Fund/Department No. : 701 / 20									
Program Performance Measures	FY2004 Actual			FY2005 Estimate			FY2006 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Programs administered	100%			100%			100%		
Oversight operations of the divisions	9			9			9		
CIP oversight	100%			100%			100%		
		5.0	640,072		4.0	469,508		3.0	446,914
Review Op. Perf. functions	13			17			21		
Audit Petty cash/other rev	31			32			32		
Emerg/Special Assignments	10			14			18		
Monitor Construct Contract	5			8			10		
Monitor Serv/Supply Contra	92			92			98		
		15.0	881,456		15.0	1,013,546		18.0	1,235,475
Council Actions	N/A			N/A			100%		
Open Records Request	N/A			N/A			100%		
Media Relations	N/A			N/A			100%		
Routing of incoming Call	N/A			N/A			100%		
Response to complaints	N/A			N/A			98%		
			0		0.0	0		12.0	821,178
Programs supported	100%			100%			100%		
		0.0	252,633		0.0	900,000		2.0	726,155
Customers (Internal)	20,507			22,054			23,700		
Customers (External)	8,353			8,800			9,000		
Utilization of Cape	75%			80.30%			85%		
Training Hrs. per Employee	19			16			18		
Customer Satisfaction	3.8			3.8			3.8		
		15.0	1,230,614		16.0	1,462,885		19.0	1,601,409
Maintain Security System	99.99%			99.99%			99.99%		
Security Contr. Compliance	100%			100%			100%		
Security system sites	66			70			75		
Reduction in lost/stolen assets reported	50%			50%			50%		
		11.0	876,688		12.0	1,046,975		12.0	833,562

FISCAL YEAR 2006 BUDGET

Department Program Summary	
Fund Name : Pub Wrks & Engr/Public Utilities Department Name : Public Works and Engineering Fund/Department No. : 701 / 20	
Program Description	Program Objectives
Other Supporting Departments 1120 Legal Services 1124 This program is for Legal Employees in the Legal Department that work exclusively on Public Utilities legal issues.	Provide timely legal services to the combine Utility System program.
Management and Support 1810 Public Utilities Admin. 1811 Manage, lead and support the fourth largest water/wastewater utility in the nation consisting of 1,529 employees, a budget of \$206 million dollars. The division provides potable water as well as untreated water through the Coastal Water Authority.	Successfully meet the service and financial expectation of the City administration, City Council and Regulatory Agencies. Comply with Regulatory Laws while maintaining excellent customer service.
Management and Support 1810 Operations Support 1812 Provides administrative and technical services support to the operations branches of the Public Utilities Division. Consists of Financial Resources, Fleet and Fixed Assets, GIS, Payroll, Personnel, Employee Relations, Safety and Training.	Provide GEMS services to city, citizens and contractors. Provide prompt and accurate payroll, personnel and procurement services. Provide safety, security and training services to personnel and associated facilities and infrastructure.
Wastewater Operations 1840 Management and Quality Control 1841 Provide management of the City's wastewater facility assets; administer the Industrial Wastewater Ordinance; and ensure the wastewater facilities are compliant with all Texas Commission on Environmental Quality and the Environmental Protection Agency regulations.	Internal inspections at all wastewater treatment facilities; pass the EPA annual QA/QC audit for laboratories; enforce EPA industrial pretreatment requirements; ensure 100% accurate and timely reporting to TCEQ and EPA and increase number of certified operators.
Wastewater Operations 1840 Satellite Plants Operations 1842 Process raw wastewater by physical and biological treatment methods and maintains treatment plants in compliance with Texas Commission on Environmental Quality (TCEQ) and the Environmental Protection Agency (EPA) standards.	Treat 100% of all Total Suspended Solids (TSS) and Biochemical Oxygen Demand (BOD) received by WWTPs; remove maximum Total Suspended Solids in wastewater; provide high quality maintenance to all fixed assets on WWTPs.
Wastewater Operations 1840 Major Plants Operations 1843 Process raw wastewater by physical and biological treatment methods at 5 major wastewater treatment plants in compliance with Texas Commission on Environmental Quality (TCEQ) and the Environmental Protection Agency (EPA) standards.	Treat 100% of all Total Suspended Solids(TSS) and Biochemical Oxygen Demand (BOD) received by WWTPs; remove maximum Total Suspended Solids in wastewater; provide high quality maintenance to all fixed assets on WWTPs.

FISCAL YEAR 2006 BUDGET

Department Program Summary									
Fund Name : Pub Wrks & Engr/Public Utilities Department Name : Public Works and Engineering Fund/Department No. : 701 / 20									
Program Performance Measures	FY2004 Actual			FY2005 Estimate			FY2006 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Legal service provided		100%			100%			100%	
			0		0.0	0		9.0	596,391
Continue to support various operations of the Public Utilities Division		100%			100%			100%	
Number of contract projects		N/A			N/A			100%	
		11.0	6,943,816		14.0	8,031,852		7.0	8,581,248
Purchase Orders processed		N/A			N/A			626	
Purchase Card transactions		N/A			N/A			780	
		110.0	1,919,858		115.0	1,229,177		118.7	7,671,697
% operators TNRCC certified		95%			95%			95%	
Total samples analyzed/yr		151,414			152,667			152,000	
Total analysis/year		228,240			236,143			233,000	
		57.0	6,977,532		57.0	6,988,000		54.8	7,887,517
BOD tons treated/year		20,840			21,252			22,000	
TSS tons treated/year		23,066			22,978			26,000	
Mil. gal. flow treated/yr.		37,113			37,138			38,000	
Solids tons disposed/year		22,498			22,392			26,000	
		80.5	21,389,619		77.4	25,867,000		80.8	26,551,413
BOD tons treated/year		31,746			35,916			37,000	
TSS tons treated/year		56,362			74,501			77,000	
Mil. gal. flow treated/yr.		59,319			56,682			60,000	
Solids tons disposed/year		55,126			73,200			75,000	
		152.7	25,489,373		144.1	27,176,000		93.8	30,934,559

FISCAL YEAR 2006 BUDGET

Department Program Summary

Fund Name : Pub Wrks & Engr/Public Utilities
Department Name : Public Works and Engineering
Fund/Department No. : 701 / 20

Program Description	Program Objectives
<p>Wastewater Operations 1840 Electrical & Instrumentation 1844</p> <p>Provide timely notifications to respond to equipment and system failures, electrical and automation system restorations; track wastewater equipment preventative and corrective work orders and repair contracts; and collection system flow monitoring and data analysis.</p>	<p>Reduce automation, electrical and instrumentation maintenance costs through automation improvement and proper preventative maintenance program, cross training, and equipment replacement.</p>
<p>Wastewater Operations 1840 Collection System Operations 1845</p> <p>Manage wastewater treatment collection system of over 5,500 and approximately 400 lift stations in compliance with Texas Commission on Environmental Quality (TCEQ) and the Environmental Protection Agency (EPA) standards.</p>	<p>Clean and televise 2000 linear feet of sewer lines. Schedule and manage renewal of 950,000 linear feet of operational readiness and reliability.</p>
<p>Wastewater Operations 1840 Engineering Support 1846</p> <p>Engineering planning, CIP programming, Capital improvements, SCADA, Wastewater Control Center, contract compliance, and support to Wastewater Operations Branch to meet TCEQ and EPA standards.</p>	<p>Plan and program the Wastewater CIP and service contracts to provide required capital improvements to operation and maintenance wastewater facilities and infrastructure.</p>
<p>Wastewater Operations 1840 WWTP & Lift Station Maintenance 1847</p> <p>Provide maintenance services for 40 treatment plants, 400 lift stations, 3 wet weather facilities, and 15 storm water/under pass lift stations</p>	<p>Ensure facilities are in compliance with Texas Environmental Quality (TCEQ) and Environmental Protection Agency (EPA) through centralized maintenance, implementing preventative and predictive maintenance programs.</p>
<p>Water Production 1850 Executive Support 1851</p> <p>Provides management, oversight, and technical support to Water Production staff. Provides administrative support to all groups in the branch. Coordinates with other PUD branches and PWE divisions. Ensures overall and regulatory compliance of branch facilities.</p>	<p>Identify critical branch resource and technical needs to enable the branch to meet its objectives; develop necessary programs to ensure production and delivery of the highest quality drinking water; correct environmental/ regulatory deficiencies.</p>
<p>Water Production 1850 Water Quality 1852</p> <p>Assures compliance with TCEQ and EPA rules and regulations regarding drinking water standards/quality from source water to customer. Monitor raw, treated and distribution water quality. Investigates customer complaints.</p>	<p>Implement and manage programs specifically designed to protect and maintain delivered water quality; conduct analytical monitoring programs for regulatory compliance, treatment system efficiency, and distribution system water quality.</p>

FISCAL YEAR 2006 BUDGET

Department Program Summary									
Fund Name : Pub Wrks & Engr/Public Utilities Department Name : Public Works and Engineering Fund/Department No. : 701 / 20									
Program Performance Measures	FY2004 Actual			FY2005 Estimate			FY2006 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
New Scada installation		16			10			12	
		43.5	6,078,063		46.0	5,948,000		53.0	8,300,653
Sewer Lines Cleaned (Feet)		1,700,000			2,000,000			2,000,000	
Sewer Lines Rehabilitated (Feet)		535,000			950,000			950,000	
		125.0	10,702,315		124.6	10,627,933		114.3	8,861,043
CIP Planned/objective Contracts managed		N/A			100M			100M	
		N/A			15M			15M	
		50.0	5,209,101		33.8	4,793,000		40.0	3,184,759
Reduce # of new equipment purchases		N/A			N/A			15%	
Reduce # of corrective work orders		N/A			N/A			20%	
		0.0	0		0.0	0		126.3	7,865,188
Achieve 95% FTEs		N/A			264			365	
SDWA Violations		0			0			0	
Environmental violations		0			1			0	
		3.0	136,362		0.0	512,000		22.3	3,443,918
Total water analyses		510,000			410,000			500,000	
Exercise/repair larg valve		NA			253			483	
Cross connect investigatio		550			800			1,100	
Customer complaints		2,600			3,570			1,800	
		63.0	8,255,257		53.8	6,952,000		73.4	6,018,760

FISCAL YEAR 2006 BUDGET

Department Program Summary

Fund Name : Pub Wrks & Engr/Public Utilities
Department Name : Public Works and Engineering
Fund/Department No. : 701 / 20

Program Description	Program Objectives
<p>Water Production 1850 Ground Water Operations 1853 Production of compliant drinking water from ground water wells and surface water repump stations throughout the Houston Metropolitan area. Manages chemical and utility usage in accordance with operations' budget.</p>	<p>Ensure that the branch meets or exceeds the HGCS D requirements for use of ground water; assist in the preparation of required permits and other regulatory authorization for the use of ground water; assist in the decommissioning of wells and plant sites.</p>
<p>Water Production 1850 East Water Purification Plant 1854 Production of compliant drinking water from surface water treatment plants in the system. Operation of sludge dewatering facilities and landfills. Manages chemical and utility usage in accordance with operations' budget.</p>	<p>Ensure an uninterrupted supply of compliant surface water that meets or exceeds all regulatory requirements; base loaded into the distribution system; produce an adequate system pressure; comply with permit requirements for operation of landfill facilities.</p>
<p>Water Production 1850 Engineering Technical Support 1855 Provides engineering and technical support to the Water Production Branch. Manages the overall quality control of CIP design and construction projects, annual renewal and rehabilitation program, water conservation implementation and community outreach program.</p>	<p>Identify critical branch project needs, develop capital improvement projects, develop scope of work and manage the design and construction of equipment renewal and rehabilitation for Water Production facilities; develop water conservation initiatives and programs.</p>
<p>Water Production 1850 Water Maintenance 1856 Provide mechanical, electrical, and instrumentation maintenance and upgrades for all water production facilities. Manages the preventive maintenance program. Installs, upgrades, maintains, and programs the branch SCADA systems.</p>	<p>Increase equipment reliability and minimize outages conducting equipment preventative testing; implement programs to automate, remotely control and monitor operations, water quality, and security at Water Production sites through an enhanced SCADA system.</p>
<p>Water Production 1850 Southeast Water Purification Plant 1857 Monitors contract operated facilities at SEWPP, NEWPP and Kingwood Water Plants. Manages the contract operator and ensures compliance with contract terms and conditions. Manages contract budget and deliverables.</p>	<p>Ensure contract operated sites are operated and maintained in compliance with all contract terms and conditions; participate in regularly scheduled meetings with contract operator and coparticipants; ensure that the highest quality water is delivered.</p>
<p>Water Production 1850 Northeast Water Purification Plant/HAWC 1858 Monitors contract operated facilities at the NEWPP Water Plants. Manages the contract operator and ensures compliance with contract terms and conditions. Manages contract budget and deliverables.</p>	<p>To ensure contract operated sites are operated and maintained in compliance with all contract terms and conditions; manages relationship with contract operator; conduct audits and negotiations with operators to ensure that the highest quality of service is delivered.</p>

FISCAL YEAR 2006 BUDGET

Department Program Summary									
Fund Name : Pub Wrks & Engr/Public Utilities Department Name : Public Works and Engineering Fund/Department No. : 701 / 20									
Program Performance Measures	FY2004 Actual			FY2005 Estimate			FY2006 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
HGCSD compliance	100%			100%			100%		
TCEQ violations	0			0			0		
Groundwater Production Citywide (per year)	38.5 BGY			27.4 BGY			26.6 BGY		
FBCSD compliance	N/A			N/A			0		
	40.5	13,072,835		42.0	15,269,620		30.8	12,764,045	
Production of surface water (BGY)	75.02 BGY			78.48 BGY			84.0 BGY		
SDWA violations	0			0			0		
Total THMS<80 ppb effluent	NA			NA			80 ppb		
Total THMS<60 ppb effluent	NA			NA			60 ppb		
	27.5	30,440,191		24.6	31,965,709		31.6	34,190,377	
Demolish abandoned fac.	N/A			N/A			7		
Tank Exterior Cleanings	N/A			N/A			49		
Tank Interior Cleanings	N/A			N/A			60		
Cut/plug decomm wells/pipe	N/A			N/A			8		
	0.0	0		0.0	0		16.7	2,186,704	
Ground Water Maintenance work orders completed	5,506			5,400			7,500		
Surface Water Maintenance work orders completed	3,679			3,700			5,900		
	62.2	8,912,147		83.5	7,653,000		91.1	8,231,664	
Production of surface water	25.40 BGY			31.0 BGY			31.0 BGY		
SDWA violations	0			0			0		
	3.0	7,479,454		3.0	6,737,000		8.4	5,766,824	
Production of SW Plant	N/A			N/A			10.4 BGY		
SDWA violations	N/A			N/A			0		
Total THM's (effluent)	N/A			N/A			.80 ppb		
Total HHA's (effluent)	N/A			N/A			<60 ppb		
	0.0	0		0.0	2,200,000		3.7	11,599,728	

FISCAL YEAR 2006 BUDGET

Department Program Summary	
Fund Name : Pub Wrks & Engr/Public Utilities Department Name : Public Works and Engineering Fund/Department No. : 701 / 20	
Program Description	Program Objectives
Utility Maintenance 1860 Management 1861 Provide management, administration, training, long range plans.	Provide management support which will enable the maintenance programs to maximize productivity and customer satisfaction.
Utility Maintenance 1860 Building Services 1862 Maintains the five Utility Maintenance facilities in accordance with building standards	Provide routine building services on an as needed and emergency basis.
Utility Maintenance 1860 System Maintenance 1863 Maintain approx. 7,500 miles of water mains in the distribution system and approx. 5,500 miles of sewer lines in the collection system. Includes inspection and cleaning in the preventive maintenance program. Receive service requests from 3-1-1, maintain fire hydrants.	Complete repairs timely, efficiently and professionally. Support maintenance activities within 14 days after utility repairs on 90% of all work orders. Provide 24/7/365 customers response
Utility Maintenance 1860 Engineering Services 1864 Relocates water meters and household service lines in customers' back yard to street front. Repairs 16 inch and larger water mains. Repairs and preventive maintenance of fire hydrants. Manage the Kingwood contract operations and maintenance activities.	Relocate water meters and service lines from customers' backyard to the street front of the property. Repair water mains in a timely manner. Provides water engineering services. Manages Kingwood and other repair contracts.
Utility Maintenance 1860 Technical Services 1865 Respons to 90% of stoppages within 24 hours. Repairs 12 ft. or deeper sewer lines. Restoring concrete, asphalt, fence and landscaping for water and sewer repairs.	Provide relief within 24 hours to 90% of reports of sewage in citizens' house; clean sewer lines and reomove backages; perform rehabilitation and point repairs. Restoration after sewer and water repairs.
Resource Management 1910 Financial Management 1911 Provide services such as accounting, vouchering, expenditure control, budgeting, report generation, revenue reporting, and fiscal management for PWE.	Process 100% of commodity invoices within 10 days of receipt by division; provide periodic cash flow projections for the water/sewer operations; prepare monthly financial reports that are timely and error free.

FISCAL YEAR 2006 BUDGET

Department Program Summary									
Fund Name : Pub Wrks & Engr/Public Utilities Department Name : Public Works and Engineering Fund/Department No. : 701 / 20									
Program Performance Measures	FY2004 Actual			FY2005 Estimate			FY2006 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Budget support (no. of budget)		683			675			642	
		29.5	7,941,255		30.0	2,547,600		4.0	791,533
Respond to 90% work order within 10 days		388			388			388	
Respond to 100% emergency work order within 24 hrs.		20			20			20	
		4.9	951,838		4.0	800,000		5.0	934,766
Number of water repairs completed		3,348			2,378			3,470	
Increased performance measures		10,325			10,500			10,500	
		324.3	24,904,270		299.0	27,214,781		283.3	21,684,079
Service transfers complete		501			560			510	
Large diameter (16") main		105			78			100	
Fire Hydrant Preventive Maintenance repair		6,316			5,576			6,160	
No. of Service request		96,268			108,000			97,700	
		112.0	6,495,207		106.5	9,671,000		136.6	13,233,276
Large diameter sewer repairs completed		30			36			36	
Stoppages cleared		30,880			34,000			27,000	
		73.0	6,375,053		65.0	6,889,000		163.5	12,600,268
Invoices confirmed for pay within 10 days.		99%			100%			100%	
Prepare financial reports timely and error free		100%			100%			100%	
		49.0	324,002,768		40.0	375,381,123		54.0	335,013,161

FISCAL YEAR 2006 BUDGET

Department Program Summary	
Fund Name : Pub Wrks & Engr/Public Utilities Department Name : Public Works and Engineering Fund/Department No. : 701 / 20	
Program Description	Program Objectives
Resource Management 1910 Information Technology 1913 Information Technology Section of the Resource Management Division is responsible of the voice, data (software and hardware), and radio communication. Provides computer applications development and personal training. Maintain high quality trained work force.	Continue the planning and improvement of the data communications capabilities of the PWE Dept. by expanding the installed wide area network(WAN). The emphasis this year will be on network enhancements to increase bandwidth, WAN/LAN connectivity and upgrade.
Resource Management 1910 Materials Management 1914 Provide warehousing and procurement activities for the Department of Public Works and Engineering to support the needs of all divisions. Manage existing contracts and provide assistance in development of new contractual agreements.	
Resource Management 1910 Facilities Operations 1918 Fund the operation and maintenance of the 611 Walker facility which is overseen by the Building Services Department.	Provide services and materials in a timely manner at low cost and in accordance with all policies, regulations and statutes; insure compliance of procurement standards, develop and manage contractual agreements; monitor and oversee department's PCard activity. Provide necessary funding to Building Services; operate and maintain a top quality, high calibre facility that's consistent with other major downtown facilities.
Customer Service 1920 Management and Support Services 1921 Provide administrative and support services for the branch, including budget, procurement, facilities maintenance, security, contract administration, asset management and fleet management. Prepare revenue reports for water/sewer utility system.	Provide support and resources to Utility Customer Service (UCS) to achieve the goals and objectives of the branch: reduce costs, maintain facilities and vehicles and ensure employees' safety. Ensure that all financial and revenue reports are accurate and timely.
Customer Service 1920 Data Processing 1922 Provide for application development, desktop support and Data Center for the Utility Customer Information System, Water/Wastewater billing, Field Operations and Credit and Collection Systems. Process bills for collection.	Provide automated support for customer billing; provide technical support for remote sites; provide application automation system; and prepare and mail customer water bills. Provide users with 99% computer availability.
Customer Service 1920 Field Services 1923 Restore water services, perform inspections and investigations for billing inquires and complaints. Terminate service for delinquent customers. Repair leaks and locate buried meters. Read all meters monthly and recheck as required.	Perform same day customer request; handle emergency turn ons the same day; repair meters; provide route maintenance; investigate and correct meter status; reduce "can't read" accounts. Accurately read meters electronically and manually

FISCAL YEAR 2006 BUDGET

Department Program Summary									
Fund Name : Pub Wrks & Engr/Public Utilities Department Name : Public Works and Engineering Fund/Department No. : 701 / 20									
Program Performance Measures	FY2004 Actual			FY2005 Estimate			FY2006 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Hardware support calls		7,160			8,850			10,200	
Voice service calls		6,254			7,900			8,700	
Program support calls		9,919			1,500			1,500	
Radio equipment availability		99%			99%			99%	
		6.0	4,334,355		49.0	4,726,716		67.3	7,386,571
POs processing time (days)		5			5			4	
Contract development time		30			30			18	
Inventory Turnover		0.57			0.71			1.00	
Delivery per week		N/A			4			40	
Inventory availability		97%			98%			99%	
		79.2	4,918,770		79.6	5,218,026		104.0	6,085,499
Manage funds to operate 611 Walker building		100%			100%			100%	
Bill tenants for operating costs		100%			100%			100%	
		0.0	2,737,572		0.0	2,995,000		0.0	3,432,000
Perform APP safety audits		18 audits			12 audits			15 audits	
Contracts renewed timely		NA			NA			97%	
Training hrs/employee		3.85 hrs.			2 hrs.			6 hrs.	
		23.0	5,910,758		27.3	6,622,172		16.8	6,249,453
Production aborts <.5%		.02%			.03%			.50%	
System availability (downtime <.1%)		99.91%			99.97%			99.90%	
Bills processed and mailed same day		NA			NA			95%	
		30.7	3,397,329		29.7	2,825,990		36.8	4,045,917
Monthly investigations		86.7%			80%			97%	
Same day emer. turn-on		NA			NA			99%	
Credit & Coll W/O complete		NA			NA			75%	
Preaudit recheck field W/O		NA			NA			97%	
Meters located and read		96.5%			95%			97%	
		68.7	3,224,048		85.4	4,472,895		96.3	4,867,697

FISCAL YEAR 2006 BUDGET

Department Program Summary		
Fund Name : Pub Wrks & Engr/Public Utilities Department Name : Public Works and Engineering Fund/Department No. : 701 / 20		
Program Description	Program Objectives	
Customer Service 1920 Collections & Human Resources 1924 Provide collection services for delinquent bills (including liens, etc.). Assess and collect additional deposits. Provide payroll, employee relations and injury mgmt. support services for division. Handle contract water and GRP, billing evaporation credit processing.	Reduce delinquency in account receivables; maintain a 99% collection rate. Provide support and resources to meet UCS and HR objectives. Meet contract water, GRP monitoring, and billing objectives; accurately process evaporation credits.	
Customer Service 1920 Customer Accounting 1925 Review and process exceptions to normal customer bill. Research and correct all billing adjustments. Process vouchers, so that customers receive their credit. Research and process all returned checks. Audit adjustments processed for accuracy.		
Customer Service 1920 Credits and Collections 1926 Process complaints referred from Contact Center (CC) or other areas for hearings. Respond to customers' written requests referred to CC. Administer W.A.T.E.R. Fund and Gate keeper's program. Train and develop employees to provide quality 1 stop service.		
Customer Service 1920 Customer Assistance 1927 Provide quality and convenient customer service for residential and commercial accounts through the Contact Center by telephone, e-mail, letters, faxing, and in person. Provide prompt and complete 1 stop service to resolve customer complaints and billing problems.		
Customer Service 1920 Meter Shop 1928 Replace mtrs and tests, calibrates and repairs mtrs. Repair and/or replace broken service lines and cut off. Maintain warehouse of parts; responsible for setting up, inspect and approve taps and meter installations and unmetered firelines and sewer connections.		
Customer Service 1920 Cashiers 1930 Process and balance water payments received by mail, teller, APS, EDI, bankdraft, Intelack, OPPS. Research missing or misapplied payments. Create reports of revenue source and deposits. Balance bank deposits and report revenue to the Controller's Office.		Research and process billings and adjustments and update customer accounts timely and accurately.
		Resolve customer issues timely and accurately; develop employees to provide quality 1 stop service; increase customer satisfaction rate; review operations and recommend areas for improvement.
		Resolve customers' service request in first response and interaction.
	To increase revenues and decrease unaccounted for water by quickly repairing damaged meters, decrease large meters calibration time; insure water and sewer services are billed according to City's specifications.	
	Process and balance all payments timely and accurately. Ensure deposit in bank within 24 hours. Report all information.	

FISCAL YEAR 2006 BUDGET

Department Program Summary									
Fund Name : Pub Wrks & Engr/Public Utilities Department Name : Public Works and Engineering Fund/Department No. : 701 / 20									
Program Performance Measures	FY2004 Actual			FY2005 Estimate			FY2006 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Monthly dollars collected		99.6%			99%			99%	
Contract water mtrs read w/in 2 day margin		NA			NA			99%	
Phone contact w/ 40% of Coll. calls from system		NA			NA			40%	
		19.0	1,329,992		(0.1)	0		33.0	1,847,399
5 day cust refund process		99.6%			99%			99%	
Adjustment accuracy rate		NA			NA			70%	
3 day returned ck process		NA			NA			90%	
Exception list acct's billed w/in 14 days		NA			NA			95%	
		32.0	1,404,567		30.0	1,581,678		22.0	1,035,663
Complaints w/o Admin Hear.		NA			NA			95%	
Walk-ins avq wait time	3.08 mins			4.5 mins				5 mins	
30 da WATER Fund process	NA			NA				98%	
Cust surveyed each month	155			155				200	
Request ans w/in 5 days	35.30%			60%				70%	
		15.0	970,861		12.2	774,600		19.7	1,212,728
% of complaints escalated to Admin Review or priority complaints		NA			NA			25%	
Cust satisfaction rating	93%			87%				95%	
Wait time vs staffing	NA			NA				80%	
		53.9	2,695,621		60.1	2,788,100		66.3	3,143,465
Inspection appointments met monthly		99.46%			99.4%			99.8%	
Repair/replace on 3" and larger meters/mo.		149			140			150	
		75.8	4,843,166		66.4	5,200,472		91.2	5,660,004
Deposit accuracy rate		99.54%			100%			99.9%	
Deposit available within 24 hrs		100%			99.2%			99.9%	
% of payments processed daily		NA			NA			99.9%	
		10.0	938,696		11.0	1,101,700		13.7	1,107,264

FISCAL YEAR 2006 BUDGET

Department Program Summary

Fund Name : Pub Wrks & Engr/Public Utilities
Department Name : Public Works and Engineering
Fund/Department No. : 701 / 20

Program Description	Program Objectives
<p>Human Resources 1940 1941</p> <p>Provide personnel administration, payroll management and workers compensation case management services for PWE.</p>	<p>Manage the hiring, promotion, transfer, etc of the departmental employees, in collaboration with divisional HR personnel, monitor positions management and control. Assist with recruiting efforts, provide various management reports on routine and ad hoc bases.</p>
<p>Human Resources 1940 Safety 1942</p> <p>Provide training in DDC, HAZCOM, Back Injury, CPR, first aid, and various safety practices; provide safety awareness initiatives including workplace health, safety and accident counseling; act as liaison between departments, state and local regulatory agencies.</p>	<p>Reduce workers compensation claims; provide field safety audit; provide training to PWE employees; maintain safety training records; coordinate safety awareness to new hires; and customize safety courses upon request.</p>
<p>Human Resources/Administration 1940 Employee Relations 1943</p> <p>Administer and monitor programs to support management in accomplishing objectives, enforcing policies, and improving efficiency.</p>	<p>Reduce drug and alcohol use in the workplace; process Step II grievances in a timely manner; support management efforts toward quality and excellence through administration of the Superior Performance Program; and recruit high caliber applicants.</p>
<p>Human Resources 1940 Case Management 1944</p> <p>Employee services, maintaining employee services and personnel records.</p>	<p>Aggressively manage the cases of employee injury on the job to facilitate timely resolution (return to full duty, return to transitional duty, medical seperation, etc) Process employee request for retirement, deferred retirement, DROP in a timely manner.</p>
<p>Human Resources/Administration 1940 Human Resources Services 1945</p> <p>Human Resources</p>	<p>Manage a comprehensive, customers service oriented departmental human resources functions.</p>

FISCAL YEAR 2006 BUDGET

Department Program Summary									
Fund Name : Pub Wrks & Engr/Public Utilities Department Name : Public Works and Engineering Fund/Department No. : 701 / 20									
Program Performance Measures	FY2004 Actual			FY2005 Estimate			FY2006 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Process hiring/promotion		99%			99%			99%	
Process applications within 2 days		N/A			N/A			99%	
Process 110,000 paychecks with < 0.1% errors		99%			99.9%			99.9%	
		24.0	817,589		25.0	780,778		11.0	629,286
DDC Customers		1,159			1,500			1,500	
Safety Events/Training		2,693			3,000			3,000	
Safety Audits/Inspections		177			130			250	
		6.0	517,426		8.0	503,880		15.0	948,954
Drug and alcohol tests		1,771			1,750			1,750	
Positive drug tests		1.6%			1.6%			1.6%	
Average number of days to complete grievance		26			28			26	
School-to-work/outreach		32			32			32	
		11.5	695,241		14.0	618,676		9.0	485,144
Injury Cases Processed		N/A			N/A			450	
Reirement record process		N/A			N/A			240	
Records Maintained		N/A			N/A			14,000	
Quarterly work shop		N/A			N/A			4	
			721,934		0.0	714,301		14.0	741,388
Personnel functions accomplished		N/A			N/A			90%	
			265,310		0.0	278,725		2.0	675,776
Total		<u>1,922.4</u>	<u>567,281,012</u>		<u>1,907.8</u>	<u>630,550,418</u>		<u>2,306.2</u>	<u>634,112,472</u>

FISCAL YEAR 2006 BUDGET

Fund Name : : **Pub Wrks & Engr/Public Utilities**
 Department Name : : **Public Works and Engineering**
 Fund / Department No. : **701 / 20**

NO. of POSITIONS	JOB DESCRIPTION	JOB CLASS CODE	PAY GRADE
4	ACCOUNT CLERK	3411	10
5	ACCOUNTANT	3421	17
5	ACCOUNTANT ASSOCIATE	3420	14
2	ACCOUNTANT SUPERVISOR	3426	24
1	ACCOUNTING SERVICES SUPERVISOR	3427	17
12	ADMINISTRATION MANAGER	3029	26
28	ADMINISTRATIVE AIDE	3011	10
56	ADMINISTRATIVE ASSISTANT	3022	17
4	ADMINISTRATIVE ASSISTANT (EXE LEV)	3023	17
40	ADMINISTRATIVE ASSOCIATE	3021	13
11	ADMINISTRATIVE COORDINATOR	3026	24
17	ADMINISTRATIVE SPECIALIST	3025	20
1	ADMINISTRATIVE SPECIALIST(EXE LEV)	3028	20
15	ADMINISTRATIVE SUPERVISOR	3035	22
2	ASSISTANT CHIEF INSPECTOR	7965	25
1	ASSISTANT CITY ATTORNEY I	6031	21
3	ASSISTANT CUSTOMER SERVICE MANAGER	8870	26
11	ASSISTANT DIRECTOR(EXE LEV)	3062	32
4	ASSISTANT DIRECTOR-PUBLIC WORKS(EXE LEV)	8042	34
2	ASSISTANT ELECTRICAL SUPERVISOR	5236	22
3	ASSISTANT INDUSTRIAL MECHANIC	5281	11
1	ASSISTANT OPERATIONS MANAGER	4394	22
8	ASSISTANT P. W. MAINTENANCE MANAGER	8033	26
11	ASSISTANT P. W. OPERATIONS MANAGER	8023	26
1	ASSISTANT SHOP MANAGER	5781	20
1	ASSISTANT SUPERINTENDENT	5762	20
12	BUYER	3631	16
2	CAR ATTENDANT LEADER	6512	10
1	CAR ATTENDANT SUPERVISOR	6515	13
3	CARPENTER	5203	14
1	CARPENTER LEADER	5206	19
6	CHEMIST I	7661	14
14	CHEMIST II	7662	17
8	CHEMIST III	7663	21
4	CHEMIST IV	7664	23
1	CHIEF INSPECTOR	7966	27
2	CLERK	4812	5
1	CLERK TYPIST	4911	6
2	COMMUNICATIONS TECHNICIAN	4481	15
1	COMMUNICATIONS TECHNICIAN SUPERVISOR	4486	25
1	COMMUNITY INVOLVEMENT COORDINATOR	8232	22
1	COMMUNITY LIAISON	6412	18
3	COMPUTER OPERATOR	4360	10
1	CONTRACT ADMINISTRATOR	3871	22
1	CONTRACT COMPLIANCE OFFICER	3861	15
6	CONTRACT COMPLIANCE SUPERVISOR	3863	22
3	CUSTOMER SERVICE CASHIER	4877	12
1	CUSTOMER SERVICE CLERK	8851	10
2	CUSTOMER SERVICE MANAGER	8871	29
64	CUSTOMER SERVICE REPRESENTATIVE I	8862	13
33	CUSTOMER SERVICE REPRESENTATIVE II	8863	15

FISCAL YEAR 2006 BUDGET

Fund Name : : **Pub Wrks & Engr/Public Utilities**
 Department Name : : **Public Works and Engineering**
 Fund / Department No. : 701 / 20

NO. of POSITIONS	JOB DESCRIPTION	JOB CLASS CODE	PAY GRADE
33	CUSTOMER SERVICE REPRESENTATIVE III	8866	16
8	CUSTOMER SERVICE SECTION CHIEF	8868	22
14	CUSTOMER SERVICE SUPERVISOR	8867	18
1	DATA ENTRY OPERATOR	4311	8
14	DEPUTY ASSISTANT DIRECTOR(EXE LEV)	3063	30
2	DEPUTY DIRECTOR-PUBLIC WORKS(EXE LEV)	5750	36
2	DISPATCHER	5031	8
13	DIVISION MANAGER	3030	29
2	ELECTRICAL ESTIMATOR	5235	23
4	ELECTRICAL SUPERINTENDENT	5238	26
23	ELECTRICIAN	5232	18
12	ENGINEER	7784	26
3	ENVIRONMENTAL INVESTIGATOR I	7811	14
8	ENVIRONMENTAL INVESTIGATOR II	7812	16
7	ENVIRONMENTAL INVESTIGATOR III	7813	20
3	ENVIRONMENTAL INVESTIGATOR IV	7814	23
1	EQUIPMENT OPERATOR III	5313	13
3	EXECUTIVE OFFICE ASSISTANT	4922	15
83	FIELD SUPERVISOR	5147	17
1	FINANCIAL ANALYST III	3563	21
6	FINANCIAL ANALYST IV	3564	25
1	FIXED ASSET SPECIALIST	3623	22
2	GENERAL SUPERINTENDENT	5761	21
3	GIS ANALYST	4435	20
1	GIS CONSULTANT	4438	26
9	GIS TECHNICIAN	4431	12
18	GRADUATE ENGINEER	7780	22
1	GRADUATE ENGINEER III	7783	22
1	GRAPHIC DESIGNER	8724	17
3	HUMAN RESOURCES ASSISTANT	4014	13
2	HUMAN RESOURCES MANAGER	4026	27
1	HUMAN RESOURCES SPECIALIST	4021	17
2	HUMAN RESOURCES SUPERVISOR	4027	24
2	HUMAN RESOURCES TECHNICIAN	4017	12
3	INDUSTRIAL MECHANIC	5282	17
2	INFORMATION SYSTEMS ADMINISTRATOR(EXE LEV)	4471	30
25	INSPECTOR	7962	18
19	INVENTORY MANAGEMENT CLERK	3615	9
13	INVENTORY MANAGEMENT SUPERVISOR	3618	17
3	IRM MANAGER	4662	29
1	IRON WORKER	5283	13
2	LABORATORY MANAGER	7615	28
4	LABORATORY SUPERVISOR	7613	24
11	LABORER	5133	4
3	LAN SPECIALIST	4387	26
2	LEGAL ASSISTANT I	6021	12
1	LEGAL WORD PROCESSOR	4936	11
1	MACHINIST	5285	14
3	MAINTENANCE MECHANIC I	5271	8
4	MAINTENANCE MECHANIC II	5272	12
18	MAINTENANCE MECHANIC III	5273	14
3	MAINTENANCE SUPERVISOR	5771	16

FISCAL YEAR 2006 BUDGET

Fund Name : : Pub Wrks & Engr/Public Utilities
 Department Name : : Public Works and Engineering
 Fund / Department No. : 701 / 20

NO. of POSITIONS	JOB DESCRIPTION	JOB CLASS CODE	PAY GRADE
2	MANAGEMENT ANALYST I	3081	15
4	MANAGEMENT ANALYST II	3083	16
5	MANAGEMENT ANALYST III	3084	21
10	MANAGEMENT ANALYST IV	3085	25
7	MANAGING ENGINEER	7786	31
8	METER READER	5246	7
1	MICROBIOLOGIST I	7711	14
3	OFFICE SERVICE MANAGER	5022	23
14	OFFICE SUPERVISOR	5021	16
1	OPERATIONS MANAGER	4395	27
3	OPERATIONS SUPERVISOR	4391	18
6	PAINTER	5222	11
1	PAINTER LEADER	5226	15
1	PAYROLL CLERK	3711	9
3	PAYROLL SUPERVISOR	3714	17
1	PBX ATTENDANT	4822	8
2	PLANNER LEADER	8324	24
42	PLANT OPERATOR	5612	11
28	PLANT OPERATOR SUPERVISOR	5616	19
46	PLANT OPERATOR TRAINEE	5611	6
1	PLUMBER LEADER	5245	18
1	PROCUREMENT SPECIALIST	3633	24
1	PROGRAMMER ANALYST I	4521	15
10	PROGRAMMER ANALYST II	4522	18
7	PROGRAMMER ANALYST III	4523	22
12	PROGRAMMER ANALYST IV	4524	25
14	PROJECT MANAGER	8011	24
1	PROJECT TECHNICIAN I	7761	8
3	PROJECT TECHNICIAN II	7762	13
6	PROJECT TECHNICIAN III	7763	17
4	PROJECT TECHNICIAN IV	7764	20
1	PUBLIC WORKS DIRECTOR	8002	39
9	PUBLIC WORKS MAINTENANCE MANAGER	8034	29
28	PUBLIC WORKS MAINTENANCE SECTION CHIEF	8032	22
1	PUBLIC WORKS OPERATIONS MANAGER	8024	29
16	PUBLIC WORKS OPERATIONS SECTION CHIEF	8022	22
1	PURCHASING MANAGER	3634	27
1	RADIO INSTALLER	6431	6
2	SAFETY ADMINISTRATOR	4182	27
4	SAFETY COORDINATOR	4162	15
1	SAFETY OFFICER	4173	21
9	SAFETY REPRESENTATIVE	4172	19
4	SAFETY SUPERVISOR	4176	24
91	SEMI-SKILLED LABORER	5134	6
9	SENIOR ACCOUNT CLERK	3412	13
4	SENIOR ACCOUNTANT	3422	20
2	SENIOR ASSISTANT CITY ATTORNEY II	6042	32
2	SENIOR ASSISTANT CITY ATTORNEY III	6043	34
6	SENIOR AUDITOR	3514	21
7	SENIOR BUYER	3632	22
2	SENIOR CASHIER	4873	10
5	SENIOR CLERK	4813	8

FISCAL YEAR 2006 BUDGET

Fund Name : : Pub Wrks & Engr/Public Utilities
 Department Name : : Public Works and Engineering
 Fund / Department No. : 701 / 20

NO. of POSITIONS	JOB DESCRIPTION	JOB CLASS CODE	PAY GRADE
2	SENIOR COMMUNICATIONS SPECIALIST	8712	20
2	SENIOR COMMUNICATIONS TECHNICIAN	4482	19
11	SENIOR COMPUTER OPERATOR	4362	14
2	SENIOR CONTRACT ADMINISTRATOR	3872	27
6	SENIOR CONTRACT COMPLIANCE OFFICER	3862	18
10	SENIOR CUSTOMER SERVICE CLERK	8852	12
4	SENIOR DATA CONTROL CLERK	4322	12
4	SENIOR DATA ENTRY OPERATOR	4312	12
22	SENIOR DISPATCHER	5032	12
1	SENIOR FIXED ASSET SPECIALIST	3624	17
2	SENIOR GIS ANALYST	4436	24
8	SENIOR GIS TECHNICIAN	4432	17
6	SENIOR HUMAN RESOURCES SPECIALIST	4023	21
6	SENIOR INSPECTOR	7964	22
2	SENIOR INSTRUMENT TECHNICIAN	5423	14
1	SENIOR IT PROJECT MANAGER(EXEC LEV)	4476	30
1	SENIOR MICROCOMPUTER ANALYST	4672	23
6	SENIOR PAYROLL CLERK	3712	13
66	SENIOR PLANT OPERATOR	5613	15
1	SENIOR PROCUREMENT SPECIALIST	3673	27
10	SENIOR PROJECT MANAGER	8012	27
3	SENIOR PUBLIC LOSS INVESTIGATOR	6672	24
15	SENIOR SLUDGE PROCESSOR	5642	15
4	SENIOR STAFF ANALYST	3042	28
1	SENIOR STAFF ANALYST(EXE LEV)	3045	28
1	SENIOR TELECOMMUNICATIONS SPECIALIST	4422	21
5	SENIOR TRAINER	4213	21
59	SENIOR UTILITY MECHANIC	5145	16
1	SLUDGE PROCESSOR	5641	11
46	SR INVENTORY MANAGEMENT CLERK	3616	12
4	STAFF ANALYST	3041	26
1	STAFF ANALYST(EXE LEV)	3044	26
4	STUDENT INTERN I	4810	2
10	STUDENT INTERN II	3095	10
7	SUPERINTENDENT	5763	24
16	SUPERVISING ENGINEER	7785	29
1	SYSTEMS ACCOUNTANT II	3432	23
1	SYSTEMS ACCOUNTANT III	3433	27
2	SYSTEMS ACCOUNTANT IV	3434	29
18	SYSTEMS CONSULTANT	4565	26
4	SYSTEMS SUPPORT ANALYST I	4561	16
7	SYSTEMS SUPPORT ANALYST II	4562	19
1	SYSTEMS SUPPORT ANALYST III	4563	22
3	SYSTEMS SUPPORT ANALYST IV	4564	25
14	TECHNICAL HARDWARE ANALYST I	4411	17
45	TECHNICAL HARDWARE ANALYST II	4412	21
10	TECHNICAL HARDWARE ANALYST III	4413	23
1	TELECOMMUNICATIONS SPECIALIST	4421	16
1	TRAINER	4211	17
3	TRAINING ADMINISTRATOR	4222	24
46	UTILITY MECHANIC	5146	12
534	UTILITY WORKER	5140	12

FISCAL YEAR 2006 BUDGET

Fund Name : Pub Wrks & Engr/Public Utilities
 Department Name : Public Works and Engineering
 Fund / Department No. : 701 / 20

NO. of POSITIONS	JOB DESCRIPTION	JOB CLASS CODE	PAY GRADE
3	UTILITY WORKER I	5141	4
2	UTILITY WORKER II	5142	8
3	UTILITY WORKER III	5143	12
1	UTILITY WORKER IV	5144	15
111	WATER SERVICE INSPECTOR I	5631	11
24	WATER SERVICE INSPECTOR II	5632	15
16	WATER SERVICE INSPECTOR III	5633	17
1	WEBMASTER	4536	26
2,485.0	Total Positions		
178.8	Less adjustment for Vacancies and Part-Time Employees		
2,306.2	Full-Time Equivalent		

FISCAL YEAR 2006 BUDGET

Department Revenue Summary						
Fund Name : Pub Wrks & Engr/Public Utilities						
Department Name : Public Works and Engineering						
Fund/Department No. : 701 / 20						
Source	Description	Program Org	Program Name	FY2005 Budget	FY2005 Estimate	FY2006 Budget
7386	Intfd Employee Training Matrls	1122	E.B. Cape Center	1,000	1,650	35,000
7680	Training Services	1122	E.B. Cape Center	40,500	20,000	1,548,700
7910	Disposal Fees	1841	Management and Quality Control	12,000	3,000	3,000
7915	Fertilizer Sales	1841	Management and Quality Control	35,000	35,000	35,000
6440	Indus Waste Discharge Permits	1845	Collection System Operations	10,000	6,000	6,000
8835	Prior Year Revenue	1851	Executive Support	0	135	150
7374	Intfd Electricity	1853	Ground Water Operations	0	865	1,000
8515	Sale Of Obsolete City Vehicles	1861	Management	300,000	260,000	300,000
7938	Contract Rev From Water Auth	1911	Financial Management	0	179,594	200,000
7955	Aband/Rerouting Of Srvc Lines	1911	Financial Management	80,000	20,000	80,000
8025	Facility Rental Fees	1911	Financial Management	5,585,800	4,881,300	5,000,000
8235	Misc Fines & Forfeits	1911	Financial Management	0	166,201	150,000
8300	Interest On Pooled Investments	1911	Financial Management	5,161,300	5,261,300	5,300,000
8305	Gain/(Loss) On Investment Sale	1911	Financial Management	0	29,013,000	0
8500	Sale Of Scrap Metal	1911	Financial Management	23,000	15,000	23,000
8525	Sale Of Merchandise	1911	Financial Management	5,000	8,000	5,000
8535	Sale Of Land	1911	Financial Management	100,000	390,134	400,000
8825	Recoveries & Refunds	1911	Financial Management	200,000	30,000	78,000
8828	Recover damage-infrastructure	1911	Financial Management	60,000	155,000	150,000
8850	Adj To Allowances	1911	Financial Management	100	21,200	100
8855	Miscellaneous Revenue	1911	Financial Management	40,000	60,000	60,000
7316	Intfd Comunicatn Equip Repair	1913	Information Technology	290,000	290,000	290,000
7410	Indirect Cost Rec-Wtr & Swr Fd	1925	Customer Accounting	18,000	18,000	18,000
7624	Engineering Inspection Fees	1925	Customer Accounting	360,000	380,000	380,000
7645	Miscellaneous Copies Fees	1925	Customer Accounting	8,500	2,500	2,500
7900	Sewer Service Revenue	1925	Customer Accounting	299,252,779	288,626,000	302,653,010
7905	Sewer Service Penalties	1925	Customer Accounting	1,969,500	2,069,500	2,157,997
7920	Retail Water Sales	1925	Customer Accounting	257,536,772	247,908,000	259,955,663
7925	Bulk Water Sales - Treated	1925	Customer Accounting	13,194,300	12,713,000	13,330,474
7930	Bulk Water Sales - Untreated	1925	Customer Accounting	40,337,150	33,472,000	40,074,778
7935	Water Service Penalties	1925	Customer Accounting	1,771,600	1,771,600	1,847,358
7945	Delinquent Reconnection Fees	1925	Customer Accounting	190,000	80,000	100,000
7960	Meter Installations Fees	1925	Customer Accounting	400,000	420,000	420,000
7965	Tap Installations Fees	1925	Customer Accounting	0	1,500	1,500
7970	Fire Sprinkler Fees	1925	Customer Accounting	2,800,000	2,780,000	2,780,000
7975	Meter Testing Fees	1925	Customer Accounting	300	0	0
7980	Water Meter Rental Fees	1925	Customer Accounting	53,000	60,000	60,000
7985	Transient Meter Relocation Fee	1925	Customer Accounting	13,000	20,000	20,000
7993	New Customer Fees	1925	Customer Accounting	200,000	250,000	250,000
7997	Account Record Fees	1925	Customer Accounting	2,000	2,000	2,000
8210	Release Of Liens	1925	Customer Accounting	400	400	400
8230	Returned Check Charges	1925	Customer Accounting	70,000	70,000	70,000
7210	Defensive Driving Fees	1942	Safety	25,000	14,000	30,000
7310	Intfd Land Acquisition	1942	Safety	0	3,641	0
7510	Housing Code Inspection Fees	1942	Safety	0	536	500
8830	Prior Year Expend Recovery	1942	Safety	0	80	100
Total Public Works and Engineering				630,146,001	631,480,136	637,819,230

FISCAL YEAR 2006 BUDGET

Fund Name : Pub Wrks & Engr/Public Utilities
Department Name : Public Works and Engineering
Fund/Department No. : 701 / 20

ACCT	DESCRIPTION	FY2004 Actual	FY2005 Budget	FY2005 Estimate	FY2006 Budget
1100	Salary-Base Pay-Civilian	61,791,772	70,692,220	61,029,458	78,076,591
1105	Salary-Part Time-Civilian	38,043	118,972	81,500	91,221
1110	Premium Pay-Civilian	587,395	745,900	701,788	558,800
1113	Bilingual Pay-Civilian	55,188	37,720	52,395	82,934
1120	Overtime-Civilian	9,469,439	5,521,597	5,598,625	5,126,501
1130	Termination Pay-Civilian	4,408,352	2,188,941	4,607,218	2,789,000
1135	Pension-Civilian	9,069,268	11,627,427	9,665,136	12,813,489
1140	Social Security-Civilian	5,651,675	5,840,370	5,143,541	6,366,905
1145	Health/Life Ins Active Civilian	10,129,914	14,123,912	11,057,217	13,531,664
1146	Health/Life Ins Retiree Civilian	4,428,659	4,180,310	4,779,490	4,859,388
1155	Vehicle Allowance-Civilian	9,720	6,100	8,609	9,600
1160	Trainees for Classified Srvc	6,869	0	0	0
1405	Workers Compensation-Civilian	2,157,771	2,620,680	3,294,957	2,575,573
1415	Unemployment Claims	69,753	64,980	90,300	103,744
1420	Long Term Disability	156,205	139,726	253,216	355,121
1981	Compensation Contingency	0	672,709	98,843	0
Total Personnel Services		108,030,023	118,581,564	106,462,293	127,340,531
2130	Chem, Gases & Spec Fluids	9,968,741	11,014,100	12,145,200	13,122,000
2135	Cleaning and Sanitary Supplies	76,618	73,800	79,952	80,700
2200	Construction Materials	1,801,487	1,514,700	1,701,000	1,826,400
2205	Electrical Hardware & Parts	439,184	505,700	466,942	706,300
2210	Mechanical Hardware & Parts	461,578	510,800	559,431	640,900
2211	Meters, Hydrants & Plumb Supplies	708,971	1,268,350	1,256,250	1,369,800
2300	Audio-Visual Supplies	52,179	29,700	53,000	40,800
2305	Computer Supplies	368,250	245,900	320,254	306,100
2306	Paper & Printing Supplies	171,206	260,594	196,000	307,500
2315	Publications & Printed Materials	80,933	97,786	42,808	103,400
2323	Postage	1,475,485	1,709,700	1,622,100	1,891,500
2325	Miscellaneous Office Supplies	555,003	517,520	460,339	469,250
2400	General Laboratory Supplies	207,378	118,300	116,500	160,500
2405	Drugs & Medical Chemicals	0	100	0	0
2412	Medical & Surgical Supplies	6,723	13,200	21,400	26,400
2415	Small Tech & Scientific Equip	686,147	1,093,400	992,700	968,200
2600	Fuel	3,823,154	3,346,000	3,960,834	4,309,113
2605	Vehicle Repair & Maint Suppl	591,726	711,749	664,578	724,125
2701	Clothing	384,719	412,635	437,510	462,310
2702	Food Supplies	56	5,100	6,100	8,000
2708	Landscapeing & Garden Supplies	0	93,500	94,000	104,000
2709	Small Tools & Minor Equipment	826,612	761,800	766,322	853,200
2738	Miscellaneous Parts & Supplies	2,082,399	1,467,600	1,643,173	626,650
Total Supplies		24,768,549	25,772,035	27,606,393	29,107,148
3100	Janitorial Services	580,999	606,800	527,000	924,600
3105	Security Services	692,009	773,271	699,300	2,357,990
3107	Temporary Personnel Services	915,708	638,080	920,215	481,000
3205	Insurance Fees	3,202,481	3,874,797	3,874,797	3,299,898
3300	Accounting & Auditing Services	52,515	85,000	30,000	110,000

FISCAL YEAR 2006 BUDGET

Fund Name : Pub Wrks & Engr/Public Utilities
Department Name : Public Works and Engineering
Fund/Department No. : 701 / 20

ACCT	DESCRIPTION	FY2004 Actual	FY2005 Budget	FY2005 Estimate	FY2006 Budget
3305	Advertising Services	3,604	117,800	50,167	187,800
3315	Engineering Service	7,645,680	8,299,100	6,512,000	3,370,000
3321	Computer Info/Contracting Srvc	250,502	256,500	288,000	832,500
3323	Information Resource Services	454	1,200	1,200	97,200
3325	Medical, Dental & Lab Services	74,167	62,200	67,290	77,100
3330	Legal Services	42,317	473,600	444,014	543,500
3335	Management Consulting Services	409,912	406,500	380,956	385,000
3345	Miscellaneous Support Services	2,349,454	1,695,200	2,059,600	2,195,500
3400	Real Estate Lease/Office Rental	0	0	5,200	11,000
3402	Parking Space Rental	167,616	96,752	137,897	234,300
3404	Metro Commuter Passes	48,726	42,431	43,881	61,000
3405	Vehicle/Equipment Rental/Lease	138,268	107,200	84,000	75,000
3409	Office Equipment Rental	342,485	288,600	283,250	426,000
3420	Other Rental	276,892	310,500	296,685	303,800
3500	Electricity	29,330,001	39,834,357	38,837,265	44,285,200
3505	Natural Gas	5,780,409	6,021,300	6,022,411	8,135,800
3510	Telephone	1,899,234	1,937,000	1,793,085	1,907,900
3515	Communication Lines	418,233	966,500	431,021	602,800
3525	Refuse Disposal	3,554,029	3,676,100	3,757,700	4,057,500
3530	Water	0	150,000	0	0
3539	Sewer	0	250,000	0	0
3600	Building Maintenance Services	2,963,918	3,301,700	2,850,684	3,105,050
3605	Land and Grounds Maintenance	1,826,780	1,745,700	1,535,500	1,579,000
3610	Infrastructure Maintenance Svc	5,056,701	4,800,000	5,757,000	6,200,000
3615	Computer Eq/Software Maint Svc	1,702,233	2,018,257	1,905,252	3,134,750
3616	Communications Equip Services	49,716	81,800	72,100	73,100
3620	Enterprise Applications	394,980	217,100	178,599	245,600
3625	Office Equipment Services	657	13,030	6,214	8,900
3626	Vehicle & Motor Equip Services	6,344,526	7,449,628	6,361,063	7,167,064
3635	Other Equipment Services	5,470,129	4,605,800	4,075,300	4,329,300
3706	IntFd Environmental Inspection	354,930	350,000	350,000	350,000
3725	IntFd Electrical Maintenance	903	6,300	0	1,000
3730	INTFD Payroll Services	368,472	382,800	432,542	430,446
3762	IntFd Legal Services	0	0	0	50,000
3766	Intfd Inventory	(299)	0	0	0
3768	Other Interfund Services	8,969,554	8,276,288	9,183,279	8,139,279
3775	Intfnd IT Network Services	774,104	139,519	910,010	910,000
3794	Print Shop Services	80,533	48,200	19,817	32,950
3798	Indirect Cost Recovery Payment	4,695,574	1,236,282	1,236,282	2,156,946
3799	Mail/Delivery Services	9,273	11,200	10,000	13,000
3805	Printing & Reproduction Srvc	54,524	97,700	81,827	145,300
3810	Demolition Services	160,458	64,000	200,000	200,000
3811	Construction Site Work Services	68,518	50,000	0	0
3812	Structural Construction Work Services	(495,741)	5,000	0	5,000
3813	Other Construction Work Services	24,995	102,000	0	100,000
3820	Water Authority Contracts	20,704,235	19,720,808	19,720,808	20,698,000
3821	Water Authority Cont-Debt Serv	0	32,316,600	32,316,600	32,218,558
3823	Contracts/Sponsorships	593,536	2,077,000	900,000	1,000,000

FISCAL YEAR 2006 BUDGET

Fund Name : Pub Wrks & Engr/Public Utilities
Department Name : Public Works and Engineering
Fund/Department No. : 701 / 20

ACCT	DESCRIPTION	FY2004 Actual	FY2005 Budget	FY2005 Estimate	FY2006 Budget
3827	HAWC-Maintenance & Operations	0	12,702,549	2,200,000	11,270,000
3828	HWAC - Debt Service	0	4,608,180	4,608,180	9,075,353
3830	State/Federal Inspection Fees	1,232,768	1,296,000	1,296,000	1,307,000
3832	Arbitrage Expenses	(283,577)	0	5,000	5,000
3835	Fines	240	0	0	965,000
3840	Assessments-Other Govts	719,898	581,000	1,831,000	1,800,000
3855	Document Recording/Filing Fees	727	700	700	700
3860	Billing & Collection Services	418,048	365,000	365,000	369,000
3875	Claims and Judgements	585,443	500,000	500,000	500,000
3890	Cashier Shortages	85	500	500	500
3893	Misc Pool Expense/ Expenditures	557	0	0	0
3895	Misc Other Services & Charges	1,268,625	1,267,400	1,097,919	726,700
3897	Tuition Reimbursement	0	2,000	6,000	27,950
3900	Education & Training	368,255	523,900	266,136	386,700
3905	Membership & Professional Fees	395,569	436,551	420,494	456,050
3910	Travel-Training Related	3,420	101,600	30,300	101,300
3950	Travel-Non-training Related	3,049	38,600	28,700	33,400
3960	Motor Pool Charges	0	100	100	100
3970	Freight Charges	7,331	11,400	3,700	12,700
3999	Management Initiative/Consol. Savin	0	0	0	5,000
Total Other Services and Charges		123,069,342	182,522,980	168,309,540	194,298,084
4810	Non-Capital Office Furniture & Equip	0	15,900	1,000	118,683
4820	Non-Capital Computer Equipment	571,986	1,058,827	614,464	1,224,320
4830	Non-Capital Communication/Elect Eq	0	6,300	0	16,000
4840	Non-Capital Scientific/Medical Equip	6,103	84,012	0	0
4845	Non-Capital Machinery & Equipment	88,570	98,500	83,138	109,000
Total Non-Capital Equipment		666,659	1,263,539	698,602	1,468,003
5412	Contract Tax Oblig Interest	13,786,793	0	0	0
5413	Revenue Bonds Interest	27,412,696	0	0	0
5706	System Debt Service	221,729,889	65,703,005	65,703,005	64,359,457
5717	Transfer To Storm Water Fund	10,100,000	0	0	0
5718	Transfer To Combined Util Sys Op Fur	0	239,719,213	261,770,585	217,373,949
5721	Discretionary Debt	29,571,600	0	0	165,300
5725	Equipment Acquisition	8,145,461	0	0	0
Total Debt Service and Other Uses		310,746,439	305,422,218	327,473,590	281,898,706
Grand Total Expenditures		567,281,012	633,562,335	630,550,418	634,112,472