
FISCAL YEAR 2007 BUDGET

Fund Summary

Fund Name : CIP Salary Recovery
Fund/Department No: 10D / 20 / 25

	<u>FY2006 BUDGET</u>	<u>FY2006 ESTIMATE</u>	<u>FY2007 BUDGET</u>
Beginning Fund Balance	0	0	0
Current Revenues	<u>29,114,805</u>	<u>25,358,382</u>	<u>33,705,792</u>
Total Available Resources	<u>29,114,805</u>	<u>25,358,382</u>	<u>33,705,792</u>
Maintenance and Operations	<u>29,114,805</u>	<u>25,358,382</u>	<u>33,705,792</u>
Total Expenditures	<u>29,114,805</u>	<u>25,358,382</u>	<u>33,705,792</u>
Planned Ending Fund Balance	<u>0</u>	<u>0</u>	<u>0</u>
Total Budget	<u>29,114,805</u>	<u>25,358,382</u>	<u>33,705,792</u>

The above summarizes the FY2006 Budget, the FY2006 Estimate and the FY2007 Budget for the CIP Salary Recovery Fund.

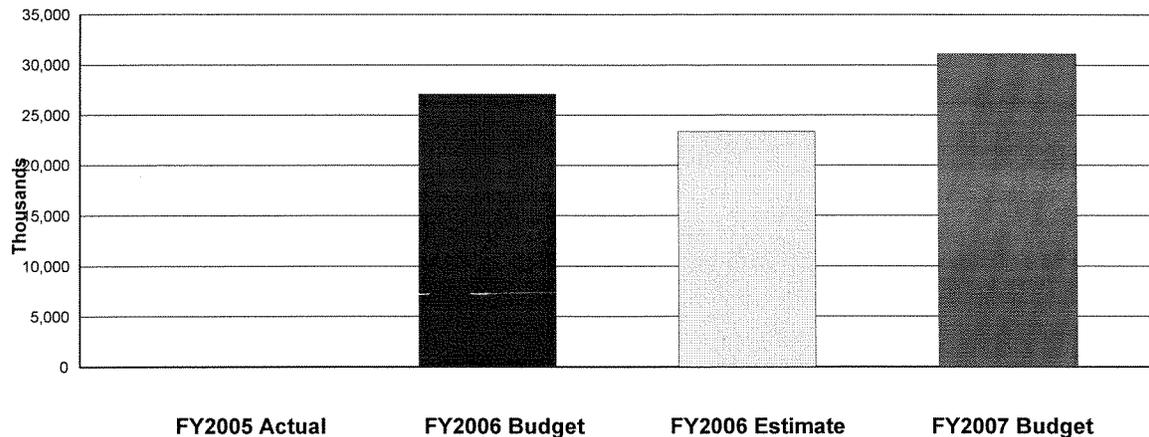
The CIP Salary Recovery Fund was established to account for consulting-type services performed by City employees related to Capital Improvement Projects. All expenses for activities within this fund are recovered from appropriate CIP fund. Additional funds are recovered which represent a proportional share of the indirect cost allocation for the General Fund. These funds are collected on behalf of the General Fund.

Department Budget Summary

Fund Name : CIP Salary Recovery
Department Name : Public Works and Engineering
Fund/Department No. : 10D / 20

		<u>FY2005 Actual</u>	<u>FY2006 Budget</u>	<u>FY2006 Estimate</u>	<u>FY2007 Budget</u>
Expenditure Summary	Personnel Services	0	21,738,014	18,702,346	24,134,869
	Supplies	0	319,450	265,000	373,600
	Other Services and Charges	0	5,037,898	4,371,593	6,448,146
	Equipment	0	0	0	0
	Non-Capital Equipment	0	11,800	11,800	165,080
	Total M & O Expenditures	0	27,107,162	23,350,739	31,121,695
	Debt Service & Other Uses	0	0	0	0
Total Expenditures	0	27,107,162	23,350,739	31,121,695	
Revenue Summary		0	27,107,162	23,350,739	31,121,695
Staffing Summary	Full-Time Equivalents - Civilian	0.0	318.3	273.7	336.3
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Total	0.0	318.3	273.7	336.3
	Full-Time Equivalents-Overtime	0.0	3.4	4.7	4.7
Budget Highlights	<ul style="list-style-type: none"> o Engineering and Construction Division is changing staffing to replace indefinite term contract augmentation with city employees. o Engineering and Construction Division added organizational structure in the Construction Branch to provide additional capability for direct management of construction projects. o During FY2006 (and continuing in FY2007) Engineering and Construction Division further developed and implemented a web-based management system for CIP projects and the Department's CIP programs. 				

**CIP Salary Recovery
Public Works and Engineering
Expenditure Summary**



FISCAL YEAR 2007 BUDGET

Department Program Summary	
Fund Name : CIP Salary Recovery Department Name : Public Works and Engineering Fund/Department No. : 10D / 20	
Program Description	Program Objectives
Office of the Director 1100 Affirmative Action Support Services 1125 Provide quality certification, compliance, business development, and training programs, while maintaining high standards of customer service and accountability.	Monitors payment of prevailing wages on city and federally funded construction contracts. Administer the City's Minority/Women/Disadvantaged Business Enterprise Program(M/W/DBE) and Disabilities Business Enterprise Program(PDBE).
Engineering & Construction Administration 1600 1612 Manage personnel, training, budget, purchasing, information technology and safety for E&C Division. Investigate and respond timely to 311 requests, coordinate RCA processing for division, manage the Special Services Program and coordinate the division TPIA requests.	Provide administrative support for all E&C staff; provide prompt and thorough investigations of citizen complaints. Ensure accuracy of RCA items and ensure inclusion on council agenda. Coordinate service requests. Respond to TPIA requests within mandated timeline.
Engineering & Construction Engineering 1600 1621 Provide engineering design services for street and bridge, water,wastewater and storm water infrastructure and award construction contracts. In addition, coordinate infrastructure improvements sponsored by other government agencies in the Houston Area.	Accomplish high quality engineering and design CIP projects for street and bridge, drainage, water and wastewater system infrastructure on timely basis. Award design contracts within 75 days of approval; award construction within 55 days of bid date.
Engineering & Construction Construction 1600 1622 Provide construction management for streets, bridges, sidewalks, bikeways, stormwater, water and wastewater infrastructure. Provide land surveying and ROW document review.	Manage CIP construction to accomplish completed projects on time, with quality and minimal adverse impact to the community. Prepare and process pay estimates and change orders timely. Prepare and process Council action for accepting projects.
Engineering & Construction Eng. & Construction Management 1600 1632 Provide executive oversight for Engineering & Construction Division to ensure the efficient implementation of the CIP.	Manage and execute capital programs for infrastructure so that scheduled projects are engineered with quality and value and that projects are built timely, with quality, within budget and with minimum adverse impact to the public.

FISCAL YEAR 2007 BUDGET

Department Program Summary									
Fund Name : CIP Salary Recovery Department Name : Public Works and Engineering Fund/Department No. : 10D / 20									
Program Performance Measures	FY2005 Actual			FY2006 Estimate			FY2007 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Program supported	N/A			100%			100%		
	0.0	0		1.2	62,427		4.0	189,835	
Respond to 3-1-1 requests within 21 days	N/A			97%			97%		
Closure on Serv. req. SSP	N/A			100%			100%		
Closure on TPIA Request	N/A			100%			100%		
Complete status reports	N/A			99%			99%		
	0.0	0		19.2	4,422,025		15.8	1,985,554	
Prep. awards eng. contract	N/A			40			35		
Award Const. contracts	N/A			80			100		
Prep Interagency Ord.	N/A			30			40		
Con.asphalt overlay(miles)	N/A			75			75		
Con.sidewalks (miles)	N/A			16			16		
	0.0	0		77.8	6,326,808		97.0	8,016,011	
Contract Completion on Sch	N/A			95%			95%		
Process pay estimates	N/A			15			15		
Proj.completion w/i budget	N/A			95%			95%		
No. of Surveys completed	N/A			95%			95%		
Initiate survey w/i 5 days	N/A			300			320		
	0.0	0		98.2	6,580,810		116.2	8,380,688	
Implement CIP	N/A			100%			100%		
	0.0	0		3.7	399,836		7.0	692,518	

FISCAL YEAR 2007 BUDGET

Department Program Summary	
Fund Name : CIP Salary Recovery Department Name : Public Works and Engineering Fund/Department No. : 10D / 20	
Program Description	Program Objectives
Engineering & Construction 1600 Geo-Environmental Services 1663 Provide functions related to engineering testing contracts, geotechnical investigations, environmental surveys for items such as asbestos and lead related to construction projects. Issue environmental monitoring well permits according to City Ordinance.	Effectively manage Construction/Materials testing support, review qualifications of testing labs and assign testing labs to construction projects within 5 business days. Provide tech assistance for environmental issues across the Department.
Resource Management 1900 Financial Management 1911 Provide financial reporting and support to CIP projects Monitor and report on grants and joint funded projects. Maintain cost recovery program; account for miscellaneous revenues and clear suspense files. Orgs. Fiscal(1692), Payroll(1693), Project Acctg.(1694) in 1911.	
Resource Management 1900 Utility and Administration Management 1912 This cost center records utility and administrative overhead costs billed by other departments such as BSD, ITD, F&A and HR.	
Resource Management 1900 Information Technology 1913 Provide project status, conflict analysis to the Engineering and Construction. Provide Technical support for Engineering and Construction CIP Management System. Provide Systems Development for Engineering & Construction Divisions. Hware and software support to E&C.	
Office Of City Engineer 2100 Office of the City Engineer 2142 Receives, scans, copies and stores plans and profiles for projects handled by or for the City of Houston such as development participation projects and Capital Improvement Projects.	
	Provide payroll support services to Engineering & Construction. Process personnel transactions. Cost recovery entries and timesheets. Process accounting documents in a timely manner for all departments in the CIP.
	Provide a single cost center to budget, record and monitor those expenses billed internally by other departments.
	Provide thorough investigation of requests and promptly respond to requests for information. Provide timely GIS updates to PWE GIS and Transtar for uploading to Intra and Internet customers. Provide custom project maps of PWE Capital Projects. Provide tech support E&C
	Ensure that plans received are numbered, scanned, and stored in the appropriate media. Provides customer service by researching, copying for a fee upon request.

FISCAL YEAR 2007 BUDGET

Department Program Summary									
Fund Name : CIP Salary Recovery									
Department Name : Public Works and Engineering									
Fund/Department No. : 10D / 20									
Program Performance Measures	FY2005 Actual			FY2006 Estimate			FY2007 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Testing con. suppl. issued	N/A			100			100		
Projects Supported	N/A			80			120		
Assign testing con. 5 days	N/A			100%			100%		
Issue environmental monitoring well permits	N/A			N/A			150		
	0.0		0	10.4		861,291	12.0		1,012,212
Project contracts closed	N/A			400			400		
Salary Rec. time processed	N/A			6200			6200		
Salary Rec. reports	N/A			104			104		
Project setups	N/A			377			377		
Process estimates 9 days	N/A			5,700			5,700		
	0.0		0	13.0		742,167	16.0		885,276
N/A	N/A			N/A			N/A		
	0.0		0	0.0		0	0.0		3,955,391
Respond to req. 2day(avg)	N/A			100%			100%		
GIS data updates 1st mon.	N/A			100%			100%		
Development on schedule	N/A			100%			100%		
2 hour respond to helpdesk	N/A			100%			100%		
Deliver maps w/i 3days	N/A			100%			100%		
	0.0		0	6.1		604,577	11.0		842,611
No. customer requests	N/A			4,300			5,000		
	0.0		0	13.6		1,170,510	16.3		1,663,081

FISCAL YEAR 2007 BUDGET

Department Program Summary	
Fund Name : CIP Salary Recovery Department Name : Public Works and Engineering Fund/Department No. : 10D / 20	
Program Description	Program Objectives
Planning Branch 2100 Planning Branch 2151 Coordinates planning initiatives and prepares long term 10 year planning goals for City's infrastructure improvements. Prepares City's 5-year rolling Capital Improve. Prog. for water, sanitary, storm drainage, and roadway projects.	Forecast long term funding needs and priorities; develop criteria and parameters for project ranking and prioritization; assess infrastructure needs; prioritize projects based on public need, selected ranking criteria, and effective utilization of available funding.
Real Estate Branch 2100 Real Estate 2162 Acquire land in support of CIP projects. Recommend estimates of value for dangerous buildings and properties acquired, sold, exchanged or leased.	
	Acquire parcels of land for CIP projects. Prepare and review appraisal reports in support of dangerous buildings, CIP programs and sale/lease of City-owned properties.

FISCAL YEAR 2007 BUDGET

Department Program Summary									
Fund Name : CIP Salary Recovery									
Department Name : Public Works and Engineering									
Fund/Department No. : 10D / 20									
Program Performance Measures	FY2005 Actual			FY2006 Estimate			FY2007 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Update water distribution	N/A			100%			100%		
	0.0		0	5.5		417,073	9.0		863,574
Parcels of land acquired	N/A			355			365		
Appraisals prepared/reviewed	N/A			575			600		
	0.0		0	25.0		1,763,215	32.0		2,634,944
Total	<u>0.0</u>		<u>0</u>	<u>273.7</u>		<u>23,350,739</u>	<u>336.3</u>		<u>31,121,695</u>

FISCAL YEAR 2007 BUDGET

Fund Name : : **CIP Salary Recovery**
 Department Name : : **Public Works and Engineering**
 Fund / Department No. : 10D / 20

NO. of POSITIONS	JOB DESCRIPTION	JOB CLASS CODE	PAY GRADE
1	ACCOUNTANT ASSOCIATE	3420	14
5	ADMINISTRATION MANAGER	3029	26
6	ADMINISTRATIVE AIDE	3011	10
21	ADMINISTRATIVE ASSISTANT	3022	17
8	ADMINISTRATIVE ASSOCIATE	3021	13
12	ADMINISTRATIVE COORDINATOR	3026	24
14	ADMINISTRATIVE SPECIALIST	3025	20
4	ADMINISTRATIVE SUPERVISOR	3035	22
2	ASSISTANT DIRECTOR(EXE LEV)	3062	32
5	ASSISTANT DIRECTOR-PUBLIC WORKS(EXE LEV)	8042	34
4	ASSISTANT PROJECT MANAGER	8010	20
1	CHIEF INSPECTOR	7966	27
1	CHIEF SURVEYOR	5427	28
1	COMMUNITY SERVICE INSPECTOR	8717	16
1	CONTRACT COMPLIANCE OFFICER	3861	15
3	CUSTOMER SERVICE REPRESENTATIVE I	8862	13
1	DEPUTY DIRECTOR-PUBLIC WORKS(EXE LEV)	5750	36
4	DIVISION MANAGER	3030	29
16	ENGINEER	7784	26
3	ESTIMATOR	5289	17
1	EXECUTIVE OFFICE ASSISTANT	4922	15
1	EXECUTIVE STAFF ANALYST(EXE LEV)	3046	30
2	FINANCIAL ANALYST II	3562	18
2	FINANCIAL ANALYST III	3563	21
1	FINANCIAL ANALYST IV	3564	25
1	GIS ANALYST	4435	20
1	GIS TECHNICIAN	4431	12
16	GRADUATE ENGINEER	7780	22
47	INSPECTOR	7962	18
6	INSPECTOR TRAINEE	7961	12
4	INSTRUMENT PERSON	5421	11
3	MANAGEMENT ANALYST II	3083	16
3	MANAGEMENT ANALYST III	3084	21
3	MANAGEMENT ANALYST IV	3085	25
13	MANAGING ENGINEER	7786	31
2	MESSENGER	5181	6
2	OFFICE SUPERVISOR	5021	16
4	PARTY CHIEF	5766	19
1	PLANNER LEADER	8324	24
1	PROGRAMMER ANALYST II	4522	18
1	PROGRAMMER ANALYST III	4523	22
1	PROGRAMMER ANALYST IV	4524	25
14	PROJECT MANAGER	8011	24
1	PROJECT TECHNICIAN I	7761	8
3	PROJECT TECHNICIAN II	7762	13
8	PROJECT TECHNICIAN III	7763	17
3	PROJECT TECHNICIAN IV	7764	20
5	PROPERTY AGENT	8452	17
1	REAL ESTATE SUPERVISOR	8451	21
1	RECORDS SUPERVISOR	5042	18
2	RECORDS TECHNICIAN	5045	9

FISCAL YEAR 2007 BUDGET

Fund Name : : CIP Salary Recovery
 Department Name : : Public Works and Engineering
 Fund / Department No. : 10D / 20

NO. of POSITIONS	JOB DESCRIPTION	JOB CLASS CODE	PAY GRADE
2	RODPERSON	5411	5
3	SENIOR ACCOUNT CLERK	3412	13
1	SENIOR ACCOUNTANT	3422	20
2	SENIOR CLERK	4813	8
1	SENIOR CONTRACT ADMINISTRATOR	3872	27
1	SENIOR GIS TECHNICIAN	4432	17
9	SENIOR INSPECTOR	7964	22
1	SENIOR IT PROJECT MANAGER(EXEC LEV)	4476	30
2	SENIOR OFFICE ASSISTANT	4921	12
1	SENIOR PAVING ASSESSMENT SPECIALIST	5433	20
13	SENIOR PROJECT MANAGER	8012	27
4	SENIOR PROPERTY AGENT	8453	19
2	SENIOR RIGHT-OF-WAY APPRAISER	8423	19
4	SENIOR RODPERSON	5412	9
2	SENIOR STAFF ANALYST	3042	28
3	STAFF ANALYST	3041	26
4	STUDENT INTERN II	3095	10
1	SUPERINTENDENT	5763	24
38	SUPERVISING ENGINEER	7785	29
1	SYSTEMS CONSULTANT	4565	26
3	SYSTEMS SUPPORT ANALYST I	4561	16
365.0	Total Positions		
28.7	Less adjustment for Vacancies and Part-Time Employees		
336.3	Full-Time Equivalents		

FISCAL YEAR 2007 BUDGET

Department Revenue Summary

Fund Name : CIP Salary Recovery
Department Name : Public Works and Engineering
Fund/Department No. : 10D / 20

Source	Description	Program Org	Program Name	FY2006 Budget	FY2006 Estimate	FY2007 Budget
7314	Intfd Engineering Services	1612	Administration	266,658	204,294	214,624
7314	Intfd Engineering Services	1621	Engineering	11,259,885	9,440,693	12,648,625
7314	Intfd Engineering Services	1622	Construction	11,459,170	9,741,532	12,563,212
7314	Intfd Engineering Services	1663	Geo-Environmental Services	1,551,104	1,281,126	1,588,587
7314	Intfd Engineering Services	2142	Office of the City Engineer	246,380	209,711	364,110
8855	Miscellaneous Revenue	2142	Office of the City Engineer	58,000	58,000	45,000
7310	Intfd Land Acquisition	2162	Real Estate	2,265,965	2,415,383	3,697,537
Total Public Works and Engineering				<u>27,107,162</u>	<u>23,350,739</u>	<u>31,121,695</u>

FISCAL YEAR 2007 BUDGET

Fund Name : CIP Salary Recovery
Department Name : Public Works and Engineering
Fund/Department No. : 10D / 20

ACCT	DESCRIPTION	FY2005 Actual	FY2006 Budget	FY2006 Estimate	FY2007 Budget
1100	Salary-Base Pay-Civilian	0	15,243,506	13,084,521	16,641,187
1110	Premium Pay-Civilian	0	10,000	17,000	10,000
1113	Bilingual Pay-Civilian	0	5,800	5,300	5,204
1120	Overtime-Civilian	0	324,071	281,923	260,161
1130	Termination Pay-Civilian	0	412,369	299,100	663,700
1135	Pension-Civilian	0	2,571,416	2,136,156	2,729,138
1140	Social Security-Civilian	0	1,207,653	1,103,263	1,288,197
1145	Health/Life Ins Active Civilian	0	1,657,059	1,468,483	1,979,446
1155	Vehicle Allowance-Civilian	0	106,300	95,500	120,000
1405	Workers Compensation-Civilian	0	146,260	152,000	123,860
1415	Unemployment Claims	0	14,280	14,000	25,915
1420	Long Term Disability	0	39,300	45,100	84,406
1981	Compensation Contingency	0	0	0	203,655
Total Personnel Services		0	21,738,014	18,702,346	24,134,869
2200	Construction Materials	0	6,800	5,000	5,000
2205	Electrical Hardware & Parts	0	3,500	0	2,500
2300	Audio-Visual Supplies	0	4,000	4,000	4,200
2305	Computer Supplies	0	108,900	84,900	126,600
2306	Paper & Printing Supplies	0	33,300	25,200	35,900
2315	Publications & Printed Materials	0	6,400	2,400	4,800
2323	Postage	0	4,450	6,900	9,000
2325	Miscellaneous Office Supplies	0	76,000	69,700	91,300
2412	Medical & Surgical Supplies	0	100	200	200
2415	Small Tech & Scientific Equip	0	4,300	0	3,800
2600	Fuel	0	45,200	45,900	63,100
2605	Vehicle Repair & Maint Suppl	0	2,800	2,300	2,500
2701	Clothing	0	7,800	9,500	11,100
2709	Small Tools & Minor Equipment	0	9,600	2,000	4,500
2738	Miscellaneous Parts & Supplies	0	6,300	7,000	9,100
Total Supplies		0	319,450	265,000	373,600
3107	Temporary Personnel Services	0	90,000	60,000	105,000
3300	Accounting & Auditing Services	0	23,900	12,300	19,600
3305	Advertising Services	0	22,200	8,200	10,300
3315	Engineering Service	0	25,000	0	0
3321	Computer Info/Contracting Srvc	0	25,000	25,000	20,000
3323	Information Resource Services	0	14,600	9,200	22,700
3325	Medical, Dental & Lab Services	0	5,200	4,400	4,100
3330	Legal Services	0	900	18,000	500
3335	Management Consulting Services	0	20,000	20,000	20,000
3340	Real Estate Services	0	0	400	0
3345	Miscellaneous Support Services	0	23,800	6,500	55,200
3400	Real Estate Lease/Office Rental	0	96,000	74,000	1,506,300
3402	Parking Space Rental	0	73,400	32,000	87,248
3404	Metro Commuter Passes	0	0	8,200	100,290
3405	Vehicle/Equipment Rental/Lease	0	7,000	0	2,500
3409	Office Equipment Rental	0	197,500	128,400	136,600

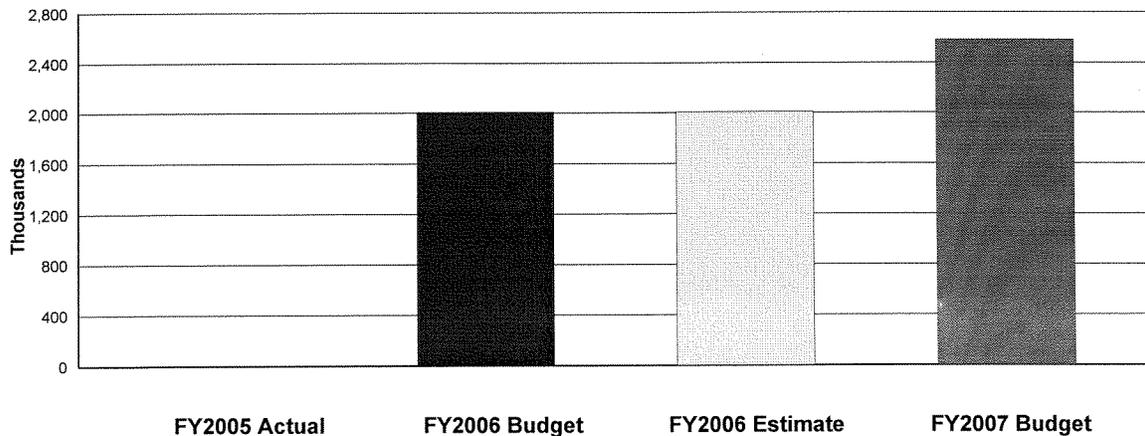
FISCAL YEAR 2007 BUDGET

Fund Name : CIP Salary Recovery
Department Name : Public Works and Engineering
Fund/Department No. : 10D / 20

ACCT	DESCRIPTION	FY2005 Actual	FY2006 Budget	FY2006 Estimate	FY2007 Budget
3420	Other Rental	0	700	300	0
3510	Telephone	0	117,800	103,950	130,200
3515	Communication Lines	0	20,300	7,100	12,400
3600	Building Maintenance Services	0	9,600	4,800	24,500
3615	Computer Eq/Software Maint Svc	0	90,500	61,100	82,700
3616	Communications Equip Services	0	5,000	1,000	2,800
3620	Enterprise Applications	0	33,000	23,500	48,000
3625	Office Equipment Services	0	17,800	9,800	12,200
3626	Vehicle & Motor Equip Services	0	71,000	75,000	105,500
3635	Other Equipment Services	0	0	200	0
3745	IntFd Communicatn Equip Repair	0	100	1,700	4,000
3762	IntFd Legal Services	0	0	0	184,984
3794	Print Shop Services	0	14,200	5,900	11,400
3798	Indirect Cost Recovery Payment	0	3,852,458	3,507,743	3,494,744
3799	Mail/Delivery Services	0	700	500	4,500
3805	Printing & Reproduction Svcs	0	21,300	15,800	14,200
3830	State/Federal Inspection Fees	0	0	0	7,500
3835	Fines	0	500	500	0
3895	Misc Other Services & Charges	0	4,500	8,900	5,400
3897	Tuition Reimbursement	0	7,400	5,400	14,600
3900	Education & Training	0	64,340	26,500	92,700
3905	Membership & Professional Fees	0	43,000	85,500	74,480
3910	Travel-Training Related	0	11,900	3,000	14,400
3950	Travel-Non-training Related	0	26,900	16,800	16,200
3970	Freight Charges	0	400	0	400
Total Other Services and Charges		0	5,037,898	4,371,593	6,448,146
4810	Non-Capital Office Furniture & Equip	0	9,300	9,300	29,080
4820	Non-Capital Computer Equipment	0	2,500	2,500	136,000
Total Non-Capital Equipment		0	11,800	11,800	165,080
Grand Total Expenditures		0	27,107,162	23,350,739	31,121,695

Department Budget Summary					
Fund Name : CIP Salary Recovery					
Department Name : Building Services					
Fund/Department No. : 10D / 25					
		<u>FY2005 Actual</u>	<u>FY2006 Budget</u>	<u>FY2006 Estimate</u>	<u>FY2007 Budget</u>
Expenditure Summary	Personnel Services	0	2,007,643	2,007,643	2,584,097
	Total M & O Expenditures	0	2,007,643	2,007,643	2,584,097
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	0	2,007,643	2,007,643	2,584,097
Revenue Summary		0	2,007,643	2,007,643	2,584,097
Staffing Summary	Full-Time Equivalents - Civilian	0.0	23.0	40.3	28.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Total	0.0	23.0	40.3	28.0
	Full-Time Equivalents-Overtime	0.0	0.0	0.2	0.0
Budget Highlights	o As a result of the reorganization of the Design and Construction Division, this fund was established to incorporate the skilled city employees that supplanted the project management consultants, which will result in an annual savings to the Capital Improvement Program (CIP).				
	o These city employees will be funded by CIP funds.				

**CIP Salary Recovery
Building Services
Expenditure Summary**



FISCAL YEAR 2007 BUDGET

Department Program Summary	
Fund Name : CIP Salary Recovery Department Name : Building Services Fund/Department No. : 10D / 25	
Program Description	Program Objectives
Design & Construction 1300 Manage the design and construction of facility projects for all city departments except Aviation; facilitate tenant improvements by providing cost effective design solutions, manage construction and coordinate moves.	Issue Notice to Proceed (NTP) within 30 days from Council action.

FISCAL YEAR 2007 BUDGET

Department Program Summary									
Fund Name : CIP Salary Recovery Department Name : Building Services Fund/Department No. : 10D / 25									
Program Performance Measures	FY2005 Actual			FY2006 Estimate			FY2007 Budget		
	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$	Program Activities	Budget FTEs	Program Costs \$
Days to issue NTP	NA			30			30		
	0.0	0		40.3	2,007,643		28.0	2,584,097	
Total	<u>0.0</u>	<u>0</u>		<u>40.3</u>	<u>2,007,643</u>		<u>28.0</u>	<u>2,584,097</u>	

FISCAL YEAR 2007 BUDGET

Fund Name : : **CIP Salary Recovery**
 Department Name : : **Building Services**
 Fund / Department No. : **10D / 25**

NO. of POSITIONS	JOB DESCRIPTION	JOB CLASS CODE	PAY GRADE
4	ADMINISTRATIVE ASSISTANT	3022	17
1	ADMINISTRATIVE SPECIALIST(EXE LEV)	3028	20
1	ASSISTANT DIRECTOR(EXE LEV)	3062	32
1	ASSISTANT PROJECT MANAGER	8010	20
2	DEPUTY ASSISTANT DIRECTOR(EXE LEV)	3063	30
1	EXECUTIVE OFFICE ASSISTANT	4922	15
2	MANAGING ENGINEER	7786	31
4	PROJECT MANAGER	8011	24
1	SENIOR INSPECTOR	7964	22
10	SENIOR PROJECT MANAGER	8012	27
1	STAFF ANALYST	3041	26
28.0	Total Positions		
0.0	Less adjustment for Vacancies and Part-Time Employees		
28.0	Full-Time Equivalent		

FISCAL YEAR 2007 BUDGET

Department Revenue Summary

Fund Name : CIP Salary Recovery
Department Name : Building Services
Fund/Department No. : 10D / 25

Source	Description	Program Org	Program Name	FY2006 Budget	FY2006 Estimate	FY2007 Budget
7314	Intfd Engineering Services	1300	Design & Construction	2,007,643	2,007,643	2,584,097
	Total Building Services			<u>2,007,643</u>	<u>2,007,643</u>	<u>2,584,097</u>

FISCAL YEAR 2007 BUDGET

Fund Name : CIP Salary Recovery
Department Name : Building Services
Fund/Department No. : 10D / 25

ACCT	DESCRIPTION	FY2005 Actual	FY2006 Budget	FY2006 Estimate	FY2007 Budget
1100	Salary-Base Pay-Civilian	0	1,490,480	1,501,481	1,923,322
1120	Overtime-Civilian	0	0	8,395	0
1135	Pension-Civilian	0	244,441	245,619	315,426
1140	Social Security-Civilian	0	114,016	112,411	147,084
1145	Health/Life Ins Active Civilian	0	148,031	132,045	186,729
1405	Workers Compensation-Civilian	0	5,938	4,431	6,664
1420	Long Term Disability	0	4,737	3,261	4,872
Total Personnel Services		0	2,007,643	2,007,643	2,584,097
Grand Total Expenditures		0	2,007,643	2,007,643	2,584,097