

FISCAL YEAR 2007 BUDGET

Fund Summary

Fund Name : Parks Special Revenue
Department Name : Parks & Recreation
Fund/Department No. : 206 / 36

	<u>FY2006 BUDGET</u>	<u>FY2006 ESTIMATE</u>	<u>FY2007 BUDGET</u>
Beginning Fund Balance	2,548,658	2,548,658	2,217,858
Current Revenues	<u>6,164,400</u>	<u>6,345,200</u>	<u>6,501,200</u>
Total Available Resources	<u><u>8,713,058</u></u>	<u><u>8,893,858</u></u>	<u><u>8,719,058</u></u>
 Maintenance and Operations	 6,563,825	 6,326,000	 6,782,880
Transfer to Special Non-Recurring Projects	<u>350,000</u>	<u>350,000</u>	<u>0</u>
Total Expenditures	6,913,825	6,676,000	6,782,880
Planned Ending Fund Balance	<u>1,799,233</u>	<u>2,217,858</u>	<u>1,936,178</u>
Total Budget	<u><u>8,713,058</u></u>	<u><u>8,893,858</u></u>	<u><u>8,719,058</u></u>

In 1981, City Council directed that revenue from revenue generating activities should be deposited in a "Park's Special Revenue Fund" and that those funds should be used for ". . . repairs, replacement and renovation of park's revenue producing facilities and equipment and for maintaining and operation of parks' revenue producing facilities and activities."

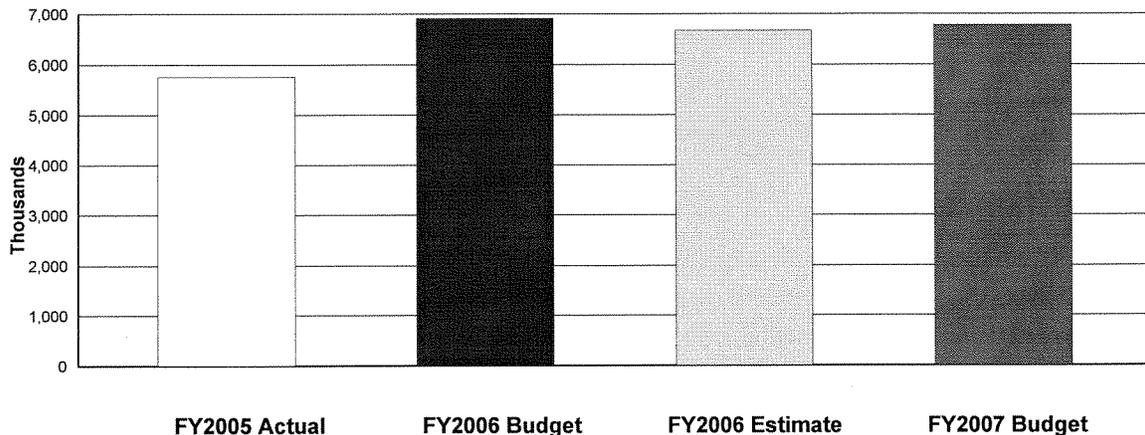
Presently, revenue-generating activities include, but are not limited to:

- Golf courses;
- Tennis, fitness and garden centers;
- Community center and ball field rentals;
- Adult sports league registrations;
- Youth summer enrichment programs; and
- Park concessions.

FISCAL YEAR 2007 BUDGET

Department Budget Summary					
Fund Name : Parks Special Revenue Department Name : Parks & Recreation Fund/Department No. : 206 / 36					
		<u>FY2005 Actual</u>	<u>FY2006 Budget</u>	<u>FY2006 Estimate</u>	<u>FY2007 Budget</u>
Expenditure Summary	Personnel Services	3,871,569	4,183,734	3,902,000	4,320,680
	Supplies	929,010	985,600	998,400	1,072,900
	Other Services and Charges	963,953	1,163,100	1,215,400	1,166,900
	Equipment	0	231,391	210,200	222,400
	Total M & O Expenditures	5,764,532	6,563,825	6,326,000	6,782,880
	Debt Service & Other Uses	0	350,000	350,000	0
	Total Expenditures	5,764,532	6,913,825	6,676,000	6,782,880
Revenue Summary		6,247,710	6,164,400	6,345,200	6,501,200
Staffing Summary	Full-Time Equivalents - Civilian	91.5	106.7	91.6	116.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Total	91.5	106.7	91.6	116.0
	Full-Time Equivalents-Overtime	6.5	7.5	3.0	0.0
Budget Highlights	o Provide well-maintained, attractive and safe golf and tennis facilities.				
	o Offer quality customer service.				
	o Promote golf and tennis programs through the website, media, town-hall meetings and citizens community base.				
	o Continue to increase revenues for the department.				
	o Enhance and strengthen existing public and private partnerships.				

**Parks Special Revenue
Parks & Recreation
Expenditure Summary**



FISCAL YEAR 2007 BUDGET

Department Group Summary	
Fund Name : Parks Special Revenue Department Name : Parks & Recreation Fund/Department No. : 206 / 36	
Group Description	Group Objectives
<p>1111 Revenue Operations Administration</p> <p>Miscellaneous revenue generated at park facilities and Summer Enrichment Program are recognized in this division.</p>	<p>Ensure that revenues are posted to the City's financial system in a timely manner. Monitor revenues and adjust year-end projections.</p>
<p>1771 Houston Garden Center</p> <p>The Houston Garden Center is a venue for area garden clubs and plant societies.</p>	
<p>1800 Golf Course & Tennis Center Operations</p> <p>Administer the operations of 4 golf courses and 3 tennis centers, and oversee the management contracts of 3 City owned golf courses operated by private firms.</p>	
<p>1850 Memorial Golf Course</p> <p>Manage Memorial Golf Course (including a 32 station driving range)</p>	
<p>1911 Grounds Maintenance</p> <p>This division plants trees in esplanades and right-of-ways and replaces trees damaged by motorists in vehicle accidents.</p>	
	<p>Hold monthly meetings and horticulture educational activities. The center is rented to the public for a fee.</p>
	<p>Monitor contract managed golf courses; tournament scheduling, lessons, club repair, maintain courses at championship levels; increase tennis court and golf course usage following capital improvement completion.</p>
	<p>Provide excellent customer services such as tee times, golf cart rentals, lessons, club repairs, tournament scheduling and merchandise.</p>
	<p>To improve the urban forestry environment by planting and nurturing trees and seedling.</p>

FISCAL YEAR 2007 BUDGET

Department Group Summary									
Fund Name : Parks Special Revenue Department Name : Parks & Recreation Fund/Department No. : 206 / 36									
Group Performance Measures	FY2005 Actual			FY2006 Estimate			FY2007 Budget		
	Group Activities	Budget FTEs	Program Costs \$	Group Activities	Budget FTEs	Program Costs \$	Group Activities	Budget FTEs	Program Costs \$
Adult Sport Team Rentals	1,300			1,350			1,400		
Private Youth Team Rentals	1,000			1,000			1,000		
		0.0	239,159		0.0	335,000		0.0	385,000
Building rental revenue	12,050			13,000			13,000		
		0.0	6,943		0.0	10,000		0.0	10,000
Golf revenue generated	2,199,863			2,348,800			2,400,800		
Insp priv man golf courses	8			6			8		
Rounds of golf	113,151			118,800			120,000		
Tennis cart court rentals	33,775			35,531			42,000		
		55.2	3,291,678		49.6	3,151,800		65.0	3,367,056
Rounds of golf	60,215			63,500			63,500		
Golf course revenue	2,488,283			2,463,400			2,463,400		
		36.2	2,169,325		42.0	3,069,200		51.0	2,910,824
Trees planted annually	11,320			5,000			5,000		
		0.0	57,427		0.0	110,000		0.0	110,000
Total		<u>91.5</u>	<u>5,764,532</u>		<u>91.6</u>	<u>6,676,000</u>		<u>116.0</u>	<u>6,782,880</u>

FISCAL YEAR 2007 BUDGET

Fund Name : : **Parks Special Revenue**
 Department Name : : **Parks & Recreation**
 Fund / Department No. : **206 / 36**

NO. of POSITIONS	JOB DESCRIPTION	JOB CLASS CODE	PAY GRADE
1	ADMINISTRATIVE AIDE	3011	10
2	ADMINISTRATIVE ASSISTANT	3022	17
2	ADMINISTRATIVE SPECIALIST	3025	20
3	ASSISTANT SUPERINTENDENT	5762	20
3	ASSISTANT TENNIS CENTER MANAGER	9773	17
2	CREW LEADER	5760	11
1	DIVISION MANAGER	3030	29
11	EQUIPMENT WORKER	5316	13
3	FIELD SUPERVISOR	5147	17
3	GARDENER	5131	8
10	GROUNDSKEEPER	5132	5
13	LABORER	5133	4
1	MAINTENANCE MECHANIC I	5271	8
3	MAINTENANCE MECHANIC III	5273	14
1	MANAGEMENT ANALYST III	3084	21
2	OFFICE SUPERVISOR	5021	16
3	PARK MAINTENANCE AIDE	5119	2
1	PARK MAINTENANCE SUPERVISOR	5774	13
52	RECREATION ASSISTANT	9761	6
2	SECURITY OFFICER	6661	8
8	SEMI-SKILLED LABORER	5134	6
7	SENIOR CASHIER	4873	10
2	SENIOR SUPERINTENDENT	5764	27
2	SUPERINTENDENT	5763	24
3	TENNIS CENTER MANAGER	9774	21
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141.0	Total Positions		
25.0	Less adjustment for Vacancies and Part-Time Employees		
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116.0	Full-Time Equivalents		

FISCAL YEAR 2007 BUDGET

Department Revenue Summary						
Fund Name : Parks Special Revenue						
Department Name : Parks & Recreation						
Fund/Department No. : 206 / 36						
Source	Description	Program Org	Program Name	FY2006 Budget	FY2006 Estimate	FY2007 Budget
6805	Special Event Permits	1111	Revenue Administration	36,000	60,000	60,000
6810	Closed Use Permits	1111	Revenue Administration	60,000	63,700	65,600
7540	Rec,Sports, & Educatn Prog	1111	Revenue Administration	347,000	358,000	360,000
7555	Admission And User Fees	1111	Revenue Administration	8,000	9,000	9,000
7700	Temporary Park Concessions	1111	Revenue Administration	35,000	39,000	40,000
7710	Term Concession Agreements	1111	Revenue Administration	252,000	252,000	255,000
7785	Vending Machine Concessions	1111	Revenue Administration	20,000	15,000	15,000
7787	Concession Penalty & Interest	1111	Revenue Administration	300	300	300
8000	Building Space Rental Fees	1111	Revenue Administration	70,000	75,000	75,500
8050	Park Facility Use Fees	1111	Revenue Administration	170,000	166,000	170,000
8055	Park Equipment Rental Fees	1111	Revenue Administration	300	5,100	5,100
8235	Misc Fines & Forfeits	1111	Revenue Administration	300	300	300
8300	Interest On Pooled Investments	1111	Revenue Administration	60,000	60,000	60,000
8825	Recoveries & Refunds	1111	Revenue Administration	600	900	1,000
8855	Miscellaneous Revenue	1111	Revenue Administration	3,000	2,000	2,000
8000	Building Space Rental Fees	1771	Houston Garden Center	13,000	16,700	16,700
8855	Miscellaneous Revenue	1771	Houston Garden Center	3,500	3,500	3,500
7550	Golf Fees	1815	Gus Wortham Golf Course	310,000	340,000	360,000
7700	Temporary Park Concessions	1815	Gus Wortham Golf Course	10,000	11,000	11,500
7725	Other Recreational Concessions	1815	Gus Wortham Golf Course	27,000	30,000	32,000
7730	Retail Concessions	1815	Gus Wortham Golf Course	18,900	19,000	20,000
8060	Other Rental Fees	1815	Gus Wortham Golf Course	190,000	200,000	215,000
8845	Cashier Overages	1815	Gus Wortham Golf Course	100	100	100
8855	Miscellaneous Revenue	1815	Gus Wortham Golf Course	100	100	100
7550	Golf Fees	1820	Sharpstown Golf Course	700,000	720,000	740,000
7680	Training Services	1820	Sharpstown Golf Course	0	400	400
7700	Temporary Park Concessions	1820	Sharpstown Golf Course	20,000	18,000	18,600
7725	Other Recreational Concessions	1820	Sharpstown Golf Course	5,000	5,000	5,000
7730	Retail Concessions	1820	Sharpstown Golf Course	50,000	50,000	51,000
8060	Other Rental Fees	1820	Sharpstown Golf Course	320,000	330,000	345,000
8855	Miscellaneous Revenue	1820	Sharpstown Golf Course	7,000	7,500	7,600
7550	Golf Fees	1830	Brock Golf Course	290,000	285,000	285,000
7700	Temporary Park Concessions	1830	Brock Golf Course	13,800	10,000	10,000
7725	Other Recreational Concessions	1830	Brock Golf Course	8,600	8,600	8,600
7730	Retail Concessions	1830	Brock Golf Course	23,300	21,000	21,000
8060	Other Rental Fees	1830	Brock Golf Course	175,000	180,000	180,000
8515	Sale Of Obsolete City Vehicles	1830	Brock Golf Course	1,000	1,000	1,000
8825	Recoveries & Refunds	1830	Brock Golf Course	400	400	400
8845	Cashier Overages	1830	Brock Golf Course	100	100	100
7720	Term Operation Agreement	1840	Privatized Golf Courses	190,000	190,000	175,000
7550	Golf Fees	1851	Memorial GC Pro Shop Administr	1,366,500	1,390,000	1,410,000
7680	Training Services	1851	Memorial GC Pro Shop Administr	16,700	20,000	20,000
7710	Term Concession Agreements	1851	Memorial GC Pro Shop Administr	89,000	90,000	92,000
7725	Other Recreational Concessions	1851	Memorial GC Pro Shop Administr	478,800	478,000	490,000
7730	Retail Concessions	1851	Memorial GC Pro Shop Administr	180,400	209,000	212,500
8060	Other Rental Fees	1851	Memorial GC Pro Shop Administr	326,400	340,000	380,000
8515	Sale Of Obsolete City Vehicles	1851	Memorial GC Pro Shop Administr	500	0	0
8845	Cashier Overages	1851	Memorial GC Pro Shop Administr	300	200	300
7725	Other Recreational Concessions	1852	Memorial GC Course Maintenanc	800	0	0
8515	Sale Of Obsolete City Vehicles	1852	Memorial GC Course Maintenanc	0	500	500
7545	Tennis Court Fees	1853	Memorial Tennis Center	0	62,000	64,000
7625	Other Service Charges	1853	Memorial Tennis Center	0	31,500	31,700
7680	Training Services	1853	Memorial Tennis Center	0	9,200	9,400
7710	Term Concession Agreements	1853	Memorial Tennis Center	0	17,000	18,000
7730	Retail Concessions	1853	Memorial Tennis Center	0	6,500	6,500
7555	Admission And User Fees	1854	Memorial Fitness Center	20,000	20,000	20,000
7625	Other Service Charges	1854	Memorial Fitness Center	1,000	1,000	1,000
7545	Tennis Court Fees	1860	Tennis Center Operations	133,000	0	0
7625	Other Service Charges	1860	Tennis Center Operations	32,000	0	0
7680	Training Services	1860	Tennis Center Operations	16,500	0	0
7710	Term Concession Agreements	1860	Tennis Center Operations	18,200	0	0

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Department Revenue Summary

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Source	Description	Program Org	Program Name	FY2006 Budget	FY2006 Estimate	FY2007 Budget
7730	Retail Concessions	1860	Tennis Center Operations	15,000	0	0
7545	Tennis Court Fees	1861	Lee LeClear Tennis Center	0	52,800	52,900
7625	Other Service Charges	1861	Lee LeClear Tennis Center	0	400	400
7680	Training Services	1861	Lee LeClear Tennis Center	0	4,200	4,400
7730	Retail Concessions	1861	Lee LeClear Tennis Center	0	6,200	6,300
7545	Tennis Court Fees	1862	Homer Ford Tennis Center	0	18,900	20,600
7625	Other Service Charges	1862	Homer Ford Tennis Center	0	200	200
7680	Training Services	1862	Homer Ford Tennis Center	0	1,500	1,600
7730	Retail Concessions	1862	Homer Ford Tennis Center	0	2,400	2,500
8855	Miscellaneous Revenue	1911	Grounds Maintenance	30,000	30,000	30,000
Total Parks & Recreation				<u>6,164,400</u>	<u>6,345,200</u>	<u>6,501,200</u>

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ACCT	DESCRIPTION	FY2005 Actual	FY2006 Budget	FY2006 Estimate	FY2007 Budget
1100	Salary-Base Pay-Civilian	2,158,292	2,394,580	2,252,800	2,429,795
1105	Salary-Part Time-Civilian	158,565	194,223	249,700	377,273
1110	Premium Pay-Civilian	11,497	10,800	2,500	1,500
1113	Bilingual Pay-Civilian	1,804	4,500	4,500	1,800
1120	Overtime-Civilian	218,725	176,098	160,500	181,700
1130	Termination Pay-Civilian	(17,622)	0	0	0
1135	Pension-Civilian	361,521	392,705	359,200	398,482
1140	Social Security-Civilian	204,249	219,854	196,100	232,539
1145	Health/Life Ins Active Civilian	482,627	512,471	466,100	507,740
1146	Health/Life Ins Retiree Civilian	107,550	95,400	30,700	30,000
1300	Temporary Employees	148,956	104,303	100,000	49,218
1405	Workers Compensation-Civilian	20,314	43,600	57,000	70,531
1415	Unemployment Claims	1,756	6,300	2,400	4,585
1420	Long Term Disability	13,335	6,800	10,500	20,517
1981	Compensation Contingency	0	22,100	10,000	15,000
Total Personnel Services		3,871,569	4,183,734	3,902,000	4,320,680
2130	Chem, Gases & Spec Fluids	287,604	230,500	247,500	257,500
2135	Cleaning and Sanitary Supplies	18,813	19,600	16,600	16,400
2200	Construction Materials	51,972	86,400	61,600	69,100
2205	Electrical Hardware & Parts	565	2,800	1,800	1,700
2210	Mechanical Hardware & Parts	3,687	5,200	4,400	4,000
2211	Meters, Hydrants & Plumb Supplies	18,177	21,100	20,300	21,100
2300	Audio-Visual Supplies	0	1,500	600	600
2305	Computer Supplies	0	2,400	1,200	1,200
2306	Paper & Printing Supplies	426	1,300	1,400	1,400
2315	Publications & Printed Materials	0	300	300	300
2323	Postage	40	600	600	300
2325	Miscellaneous Office Supplies	17,533	7,900	9,600	9,500
2400	General Laboratory Supplies	0	600	500	500
2412	Medical & Surgical Supplies	0	700	700	700
2415	Small Tech & Scientific Equip	0	1,600	1,500	1,500
2600	Fuel	38,340	38,200	72,000	62,500
2605	Vehicle Repair & Maint Suppl	60,389	47,500	57,200	68,200
2701	Clothing	8,132	20,600	13,200	64,400
2704	Recreational Supplies	62,225	56,100	48,400	51,600
2708	Landscapeing & Garden Supplies	105,234	167,200	170,000	169,000
2709	Small Tools & Minor Equipment	21,609	28,200	22,500	22,600
2738	Miscellaneous Parts & Supplies	69,625	29,300	26,500	27,700
2739	Inventory Sales	164,639	216,000	220,000	221,100
Total Supplies		929,010	985,600	998,400	1,072,900
3100	Janitorial Services	36,813	36,900	40,200	40,500
3105	Security Services	204,924	183,300	203,000	208,900
3200	Claims Payment Services	0	75,000	150,000	150,000
3205	Insurance Fees	6,333	7,700	4,800	4,600
3305	Advertising Services	5,512	7,000	7,000	7,000
3321	Computer Info/Contracting Srvc	3,595	13,600	6,000	6,000

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ACCT	DESCRIPTION	FY2005 Actual	FY2006 Budget	FY2006 Estimate	FY2007 Budget
3335	Management Consulting Services	52,000	0	0	0
3344	Photographic Services	299	0	100	100
3405	Vehicle/Equipment Rental/Lease	344,101	345,100	390,800	391,200
3409	Office Equipment Rental	2,593	2,300	2,300	2,300
3420	Other Rental	14,397	18,100	12,800	13,700
3510	Telephone	12,977	10,900	11,400	11,100
3515	Communication Lines	1,142	6,500	6,500	6,500
3525	Refuse Disposal	14,626	17,900	18,100	17,400
3530	Water	4,402	3,000	3,000	4,400
3539	Sewer	27,437	29,500	30,100	30,100
3600	Building Maintenance Services	15,431	58,800	12,700	18,400
3605	Land and Grounds Maintenance	7,273	2,400	5,500	5,800
3610	Infrastructure Maintenance Svc	0	100	100	100
3615	Computer Eq/Software Maint Svc	0	1,000	1,000	1,000
3616	Communications Equip Services	(36)	18,400	600	600
3620	Enterprise Applications	1,046	3,800	3,800	3,800
3625	Office Equipment Services	0	400	300	300
3626	Vehicle & Motor Equip Services	15,959	14,500	15,500	15,500
3635	Other Equipment Services	9,884	3,700	5,700	4,700
3794	Print Shop Services	0	100	100	100
3799	Mail/Delivery Services	13,391	12,500	9,200	9,000
3805	Printing & Reproduction Svcs	6,016	6,800	9,600	8,800
3812	Structural Construction Work Services	0	7,000	63,300	2,500
3813	Other Construction Work Services	590	0	0	0
3895	Misc Other Services & Charges	7,353	78,400	4,400	4,700
3900	Education & Training	1,398	1,300	1,400	1,000
3903	Contract Instructor Sports	149,972	185,000	185,000	185,000
3905	Membership & Professional Fees	2,817	5,100	4,600	5,400
3910	Travel-Training Related	1,708	6,400	6,000	6,000
3950	Travel-Non-training Related	0	300	300	300
3970	Freight Charges	0	300	200	100
Total Other Services and Charges		963,953	1,163,100	1,215,400	1,166,900
4430	Microcomputer Equipment	0	0	0	5,600
4461	Medical Instruments & Equip	0	4,400	4,400	4,000
4467	Furniture & Fixtures	0	0	0	8,000
4545	Motorized Maintenance Equip	0	187,156	165,900	164,900
4560	Vehicle Attachments	0	19,895	19,900	19,900
4565	Trailers	0	12,243	12,300	12,300
4570	Other Vehicles	0	7,697	7,700	7,700
Total Equipment		0	231,391	210,200	222,400
5641	Transfers to Special non-reoccur Prj.	0	350,000	350,000	0
Total Debt Service and Other Uses		0	350,000	350,000	0
Grand Total Expenditures		5,764,532	6,913,825	6,676,000	6,782,880