

FISCAL YEAR 2009 BUDGET

Fund Summary

Fund Name : Central Service Revolving Fund
Fund No./Bus. Area No. : 1002 / 2500 / 6500 / 6800 / 7000 / 8000

	<u>FY2008 Current Budget</u>	<u>FY2008 Estimate</u>	<u>FY2009 Budget</u>
Beginning Fund Balance	0	0	0
Current Revenues	243,515,240	243,214,214	257,506,381
Total Available Resources	<u>243,515,240</u>	<u>243,214,214</u>	<u>257,506,381</u>
Maintenance and Operations	243,515,240	243,214,214	257,506,381
Total Expenditures	<u>243,515,240</u>	<u>243,214,214</u>	<u>257,506,381</u>
Planned Ending Fund Balance	0	0	0
Total Budget	<u>243,515,240</u>	<u>243,214,214</u>	<u>257,506,381</u>

The above summarizes the FY2008 Budget, the FY2008 Estimate and the FY2009 Budget for the Central Services Revolving Fund. Also included are the beginning and ending fund balances, total available resources and total expenditures.

The Central Services Revolving Fund provides budgetary accounts for a centralized service function that provides for the purchase of goods and/or services for citywide operating departments. This method allows for the purchase of large quantities of goods and services for a high number of departments in a planned and well-managed manner. In addition, it provides for the efficient and effective audit of billings for such purchases.

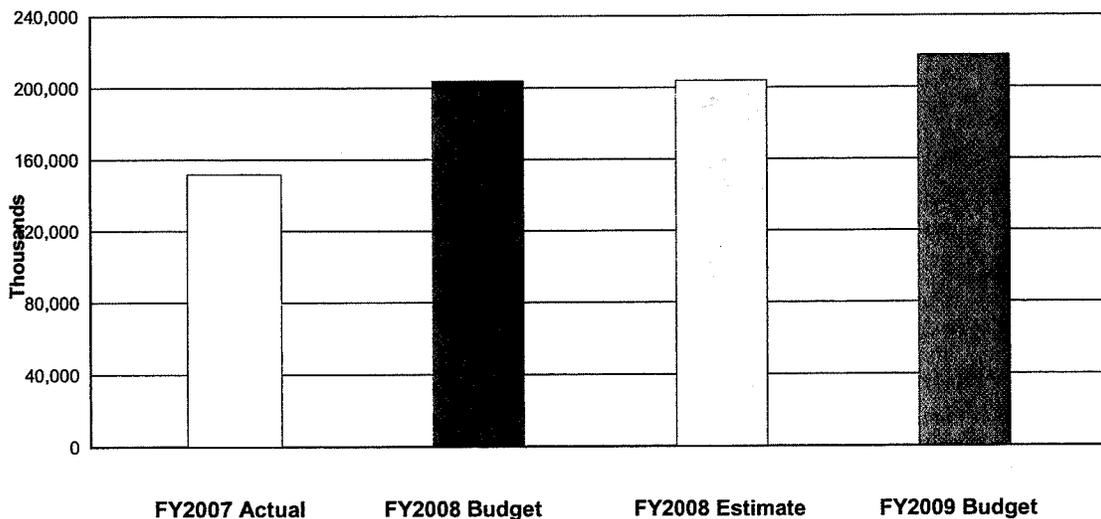
Appropriations for these accounts are made from the respective operating departmental budgets as a part of the general appropriations ordinance. Sufficient appropriations are authorized from each department to allow for minimal encumbrance balances in each supply and service account in the Central Services Revolving Fund. After the delivery of goods and services, the actual cost is billed to the operating departments. At the end of each fiscal year, the fund is treated as a sub-fund of the General Fund and is not shown as a separate entity in the Comprehensive Annual Financial Report.

The General Services Department is responsible for administering the utilities and bulk fuel accounts. The Administration and Regulatory Affairs Department manages the reprographics and office services accounts. The communications and data services fees are administered by the Information Technology Department. The Planning and Development Department provides a centralized service for geographic information system purchases. The Human Resources Department administers the accounts for temporary personnel services and employee drug and alcohol testing. The revenue and expenditure summaries include General Services, Administration and Regulatory Affairs, Information Technology Services, Planning and Development, and Human Resources.

FISCAL YEAR 2009 BUDGET

Business Area Budget Summary					
Fund Name		: Central Service Revolving Fund			
Business Area Name		: General Services			
Fund No./Bus. Area No.		: 1002 / 2500			
		FY2007 Actual	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
Expenditures	Personnel Services	485,167	702,694	700,773	939,627
	Supplies	1,588	31,412,292	31,412,292	34,229,101
	Other Services and Charges	151,349,671	171,851,713	171,821,113	182,819,202
	Non-Capital Equipment	0	4,589	4,589	0
	Total M & O Expenditures	151,836,426	203,971,288	203,938,767	217,987,930
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	151,836,426	203,971,288	203,938,767	217,987,930
Revenues		151,836,426	203,971,288	203,938,767	217,987,930
Staffing	Full-Time Equivalent - Civilian	5.7	10.0	9.8	13.0
	Full-Time Equivalent - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalent - Cadets	0.0	0.0	0.0	0.0
	Total	5.7	10.0	9.8	13.0
	Full-Time Equivalent-Overtime	0.0	0.0	0.0	0.0
Budget Highlights	o Electricity, natural gas, and fuel costs will increase due to higher natural gas cost (fuel cost) in the futures market.				

**Central Service Revolving Fund
General Services
Expenditure Summary**



FISCAL YEAR 2009 BUDGET

Business Area Cost Center Summary	
Fund Name : Central Service Revolving Fund Business Area Name : General Services Fund No./Bus Area No. : 1002 / 2500	
Cost Center Description	Cost Center Objectives
GSD - Admin. Services 2500010001 Moved to new cost center (2500040002) in FY2009.	
GSD - Energy Mgmt. 2500040001 Track, monitor, manage and report the City's electricity and natural gas consumption, select city-wide energy conservation projects on schedule and on budget; Prepare citywide cost projection reports.	Identify and perform analysis on inefficient facilities to comply to acceptable standards; manage utility payment process to avoid late fees (97%); respond to utility management request within 2 days.
GSD - Fuel 2500040002 Provide a centralized service function for fuel for citywide operating departments.	Serve and support all the City departments in monitoring and managing costs and services related to fuel.

FISCAL YEAR 2009 BUDGET

Business Area Cost Center Summary

Fund Name : Central Service Revolving Fund
Business Area Name : General Services
Fund No./Bus Area No. : 1002 / 2500

Performance Measures	FY2007 Actual			FY2008 Estimate			FY2009 Budget		
	Activities	FTEs	Costs \$	Activities	FTEs	Costs \$	Activities	FTEs	Costs \$
Transaction accuracy rate		99%			99%			NA	
			1.8 175,217			5.2 31,797,544		0.0 0	
Utility invoice payments	48,420			49,200					
Utility management (meter applications, connects, and disconnects)	300			300					
			3.9 151,661,209			4.6 172,141,223		5.0 183,254,328	
Transaction accuracy rate		NA			NA			99%	
			0.0 0			0.0 0		8.0 34,733,602	
Total	<u>5.7</u>		<u>151,836,426</u>	<u>9.8</u>		<u>203,938,767</u>		<u>13.0</u>	<u>217,987,930</u>

FISCAL YEAR 2009 BUDGET

Fund Name : Central Service Revolving Fund
Business Area Name : General Services
Fund No./Bus Area No. : 1002 / 2500

JOB DESCRIPTION	PAY GRADE	FY2008 Current Budget FTE	FY2009 Budget FTE	Change
ACCOUNTANT ASSOCIATE	14	0.0	1.0	1.0
ADMINISTRATION MANAGER	26	0.0	1.0	1.0
ADMINISTRATIVE ASSISTANT	17	1.0	1.0	
ADMINISTRATIVE SUPERVISOR	22	1.0	0.0	(1.0)
ASSISTANT DIRECTOR (EXECUTIVE LEVEL)	32	1.0	1.0	
FINANCIAL ANALYST II	18	0.0	1.0	1.0
FINANCIAL ANALYST IV	25	1.0	1.0	
GRADUATE ENGINEER	22	1.0	1.0	
INSPECTOR	18	0.0	2.0	2.0
MANAGEMENT ANALYST III	21	2.0	2.0	
MANAGEMENT ANALYST IV	25	1.0	0.0	(1.0)
SENIOR ACCOUNT CLERK	13	1.0	2.0	1.0
STAFF ANALYST (EXECUTIVE LEVEL)	26	1.0	0.0	(1.0)
Total FTEs		10.0	13.0	3.0
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		10.0	13.0	3.0

FISCAL YEAR 2009 BUDGET

Business Area Revenue Summary

Fund Name : Central Service Revolving Fund
Business Area Name : General Services
Fund No./Bus Area No. : 1002 / 2500

Commit Item	Description	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
2500010001	GSD - Admin. Services			
424120	Interfund Vehicle Fuel	31,825,651	31,797,544	0
2500040001	GSD - Energy Mgmt.			
424110	Other Interfund Services	1,656,866	1,652,452	1,757,739
451030	Interfund Natural Gas	13,364,047	13,364,047	15,500,000
457060	Interfund Electricity	157,124,724	157,124,724	166,000,000
Total	GSD - Energy Mgmt.	<u>172,145,637</u>	<u>172,141,223</u>	<u>183,257,739</u>
2500040002	GSD - Fuel			
424120	Interfund Vehicle Fuel	0	0	34,730,191
Total	General Services	<u><u>203,971,288</u></u>	<u><u>203,938,767</u></u>	<u><u>217,987,930</u></u>

FISCAL YEAR 2009 BUDGET

Business Area Expenditure Summary

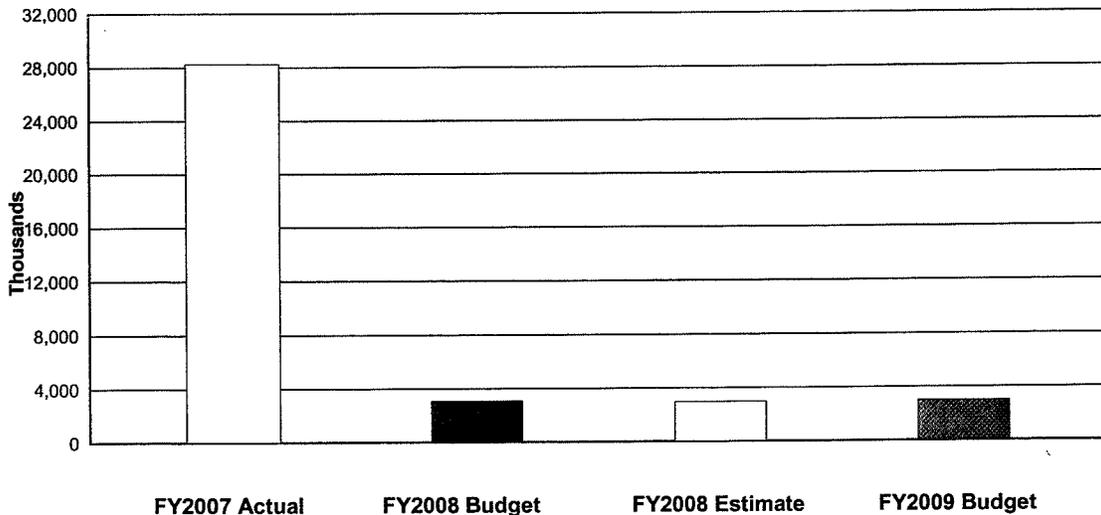
Fund Name : Central Service Revolving Fund
Business Area Name : General Services
Fund No./Bus. Area No. : 1002 / 2500

Commit Item	Description	FY2007 Actual	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
500010	Salary Base Pay - Civilian	354,079	511,018	510,125	679,117
500060	Overtime - Civilian	260	0	0	0
501070	Pension - Civilian	57,464	80,600	80,600	100,850
502010	FICA - Civilian	26,014	39,025	39,025	51,952
503010	Health Ins-Act Civilian	45,312	66,883	66,883	93,006
503015	Basic Life Insurance - Active Civilian	113	0	0	940
503060	Long Term Disability-Civilian	780	1,430	1,430	1,105
503090	Workers Compensation-Civilian-Admin	1,145	2,360	2,360	2,834
503100	Workers Compensation-Civilian-Cln	0	1,028	0	0
504020	Compensation Contingency	0	0	0	9,368
504030	Unemployment Claims	0	350	350	455
Total	Personnel Services	485,167	702,694	700,773	939,627
511045	Computer Supplies	0	4,485	4,485	8,000
511055	Publications & Printed Materials	76	956	956	300
511070	Miscellaneous Office Supplies	1,512	800	800	800
511110	Fuel	0	31,406,051	31,406,051	34,214,001
511120	Clothing	0	0	0	1,000
511150	Miscellaneous Parts & Supplies	0	0	0	5,000
Total	Supplies	1,588	31,412,292	31,412,292	34,229,101
520100	Temporary Personnel Services	21,048	30,600	0	0
520110	Management Consulting Services	408,950	721,561	721,561	700,000
520141	Engineering Services	86,800	300,000	300,000	300,000
520515	Print Shop Services	2,015	3,000	3,000	3,000
520765	Membership & Professional Fees	738	800	800	800
520805	Education & Training	121	0	0	300
520910	Travel - Non-Training Related	517	0	0	800
521505	Electricity	138,896,134	157,124,724	157,124,724	166,000,000
521510	Natural Gas	11,836,104	13,364,047	13,364,047	15,500,000
521610	Voice Services	798	400	400	400
521730	Parking Space Rental	0	621	621	621
521905	Legal Services	94,537	300,000	300,000	300,000
522205	Metro Commuter Passes	459	960	960	960
522430	Miscellaneous Other Services & Charges	1,450	5,000	5,000	12,321
Total	Other Services and Charges	151,349,671	171,851,713	171,821,113	182,819,202
551015	Non-Capital Computer Equipment	0	4,589	4,589	0
Total	Non-Capital Equipment	0	4,589	4,589	0
Grand Total Expenditures		151,836,426	203,971,288	203,938,767	217,987,930

FISCAL YEAR 2009 BUDGET

Business Area Budget Summary					
Fund Name : Central Service Revolving Fund					
Business Area Name : Administration and Regulatory Affairs					
Fund No./Bus. Area No. : 1002 / 6500					
		FY2007 Actual	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
Expenditures	Personnel Services	35,221	128,300	34,000	40,000
	Supplies	25,912,348	450,000	450,000	450,000
	Other Services and Charges	2,306,391	2,502,200	2,503,620	2,503,900
	Equipment	0	0	0	0
	Non-Capital Equipment	0	0	0	0
	Total M & O Expenditures	28,253,960	3,080,500	2,987,620	2,993,900
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	28,253,960	3,080,500	2,987,620	2,993,900
Revenues		28,253,960	3,080,500	2,987,620	2,993,900
Staffing	Full-Time Equivalents - Civilian	0.9	1.0	0.0	0.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.9	1.0	0.0	0.0
	Full-Time Equivalents-Overtime	0.0	0.0	0.0	0.0
Budget Highlights	o The on-site Quick Copy Center (now Image Solutions) will continue to provide City with copying services.				

**Central Service Revolving Fund
Administration and Regulatory Affairs
Expenditure Summary**



FISCAL YEAR 2009 BUDGET

Business Area Cost Center Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus Area No. : 1002 / 6500

Cost Center Description	Cost Center Objectives
<p>ARA - Central Services 6500050002</p> <p>Provide a centralized service function for xerox copies for Citywide operating departments. Administer service contracts and process related service billings.</p>	<p>Serve and support all the City departments in monitoring and managing costs and services related to xerox copies.</p>
<p>ARA - Print Shop 6500060004</p> <p>Provide printing services to various departments including design, artwork, layout, offset printing/copying and a variety of finishing services. Provide cost effective high volume copying services with on-site facility. The shop has been outsourced to a private vendor.</p>	

FISCAL YEAR 2009 BUDGET

Business Area Cost Center Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus Area No. : 1002 / 6500

Performance Measures	FY2007 Actual		FY2008 Estimate		FY2009 Budget	
	Activities	FTEs Costs \$	Activities	FTEs Costs \$	Activities	FTEs Costs \$
Transaction accuracy rate	99%		99%		99%	
	0.9	28,201,239	0.0	2,950,000	0.0	2,950,000
Outsourced Contract Goals Achieved	100%		100%		100%	
	0.0	35,831	0.0	37,620	0.0	43,900
Total	<u>0.9</u>	<u>28,237,070</u>	<u>0.0</u>	<u>2,987,620</u>	<u>0.0</u>	<u>2,993,900</u>

FISCAL YEAR 2009 BUDGET

Fund Name : Central Service Revolving Fund
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus Area No. : 1002 / 6500

JOB DESCRIPTION	PAY GRADE	FY2008 Current Budget FTE	FY2009 Budget FTE	Change
ASSISTANT DIRECTOR (EXECUTIVE LEVEL)	32	<u>1.0</u>	<u>0.0</u>	<u>(1.0)</u>
Total FTEs		<u>1.0</u>	<u>0.0</u>	<u>(1.0)</u>
Less adjustment for Civilian Vacancy Factor		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Full-Time Equivalents		<u>1.0</u>	<u>0.0</u>	<u>(1.0)</u>

FISCAL YEAR 2009 BUDGET

Business Area Revenue Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus Area No. : 1002 / 6500

Commit Item	Description	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
6500050002	ARA - Central Services			
451040	Interfund Postage	450,000	450,000	450,000
452020	Recoveries & Refunds	128,300	0	0
457030	Interfund Billing & Collection Service	2,500,000	2,500,000	2,500,000
Total	ARA - Central Services	<u>3,078,300</u>	<u>2,950,000</u>	<u>2,950,000</u>
6500060004	ARA - Print Shop			
451060	Interfund Print Shop Operations	2,200	37,620	43,900
Total	Administration and Regulatory Affairs	<u>3,080,500</u>	<u>2,987,620</u>	<u>2,993,900</u>

FISCAL YEAR 2009 BUDGET

Business Area Expenditure Summary

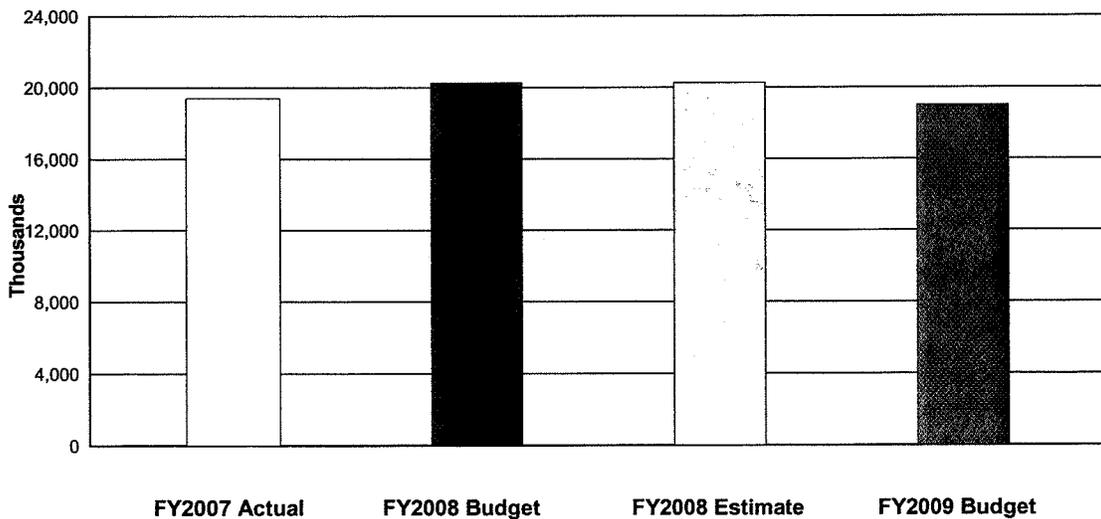
Fund Name : Central Service Revolving Fund
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 1002 / 6500

Commit Item	Description	FY2007 Actual	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
500010	Salary Base Pay - Civilian	14	95,787	0	0
501070	Pension - Civilian	0	15,134	0	0
502010	FICA - Civilian	1,273	7,328	0	0
503010	Health Ins-Act Civilian	393	9,637	0	0
503050	Health/Life Insurance - Retiree Civilian	33,509	0	34,000	40,000
503060	Long Term Disability-Civilian	13	143	0	0
503090	Workers Compensation-Civilian-Admin	19	236	0	0
504030	Unemployment Claims	0	35	0	0
Total	Personnel Services	35,221	128,300	34,000	40,000
511050	Paper & Printing Supplies	(1,509)	0	0	0
511060	Postage	450,160	450,000	450,000	450,000
511110	Fuel	25,463,697	0	0	0
Total	Supplies	25,912,348	450,000	450,000	450,000
520100	Temporary Personnel Services	(1)	0	0	0
520110	Management Consulting Services	(1)	0	0	0
520121	IT Application Svcs	129	100	300	400
520510	Mail/Delivery Services	1,026	0	0	0
521605	Data Services	8	100	300	400
521610	Voice Services	1,995	2,000	3,000	3,000
521625	Voice Labor	0	0	20	100
521715	Office Equipment Rental	2,286,345	2,500,000	2,500,000	2,500,000
522430	Miscellaneous Other Services & Charges	16,890	0	0	0
Total	Other Services and Charges	2,306,391	2,502,200	2,503,620	2,503,900
Grand Total Expenditures		28,253,960	3,080,500	2,987,620	2,993,900

FISCAL YEAR 2009 BUDGET

Business Area Budget Summary					
Fund Name : Central Service Revolving Fund					
Business Area Name : Information Technology					
Fund No./Bus. Area No. : 1002 / 6800					
		FY2007 Actual	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
Expenditures	Personnel Services	93,825	160,785	165,531	476,181
	Supplies	7,421	16,150	22,774	16,150
	Other Services and Charges	19,233,905	20,093,500	20,080,767	18,526,741
	Equipment	66,319	0	0	0
	Total M & O Expenditures	<u>19,401,470</u>	<u>20,270,435</u>	<u>20,269,072</u>	<u>19,019,072</u>
	Debt Service & Other Uses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Total Expenditures	19,401,470	20,270,435	20,269,072	19,019,072
Revenues		19,401,470	20,270,435	20,269,072	19,019,072
Staffing	Full-Time Equivalentents - Civilian	1.2	2.0	4.9	4.9
	Full-Time Equivalentents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalentents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>1.2</u>	<u>2.0</u>	<u>4.9</u>	<u>4.9</u>
	Full-Time Equivalentents-Overtime	0.0	0.0	0.0	0.0
Budget Highlights	<ul style="list-style-type: none"> o Managing operating cost increases related to the data network upgrade to minimize the impact on affected departments. o As the phases of data network upgrades are completed, replace voice network assets that have reached end of life with technology that reduces operating costs. o Continue to aggregate maintenance and support agreements Citywide to drive down costs. o Continue to improve a revised charge back system. o Replace wired data circuits with wireless circuits to reduce operating cost. o Implement improvements managing the fund related to accruals, year-end projections, user dept. plans, etc. 				

**Central Service Revolving Fund
Information Technology
Expenditure Summary**



FISCAL YEAR 2009 BUDGET

Business Area Cost Center Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Information Technology
Fund No./Bus Area No. : 1002 / 6800

Cost Center Description	Cost Center Objectives
<p>Applications 6800020001</p> <p>Responsible for citywide IT oversight, departmental administrative support in processing accounts payable and procurement; human resources and budgetary support; inancial planning and reporting</p>	<p>Support and maintain various tools & applications used in providing citywide services.</p>
<p>IT-Enterprise Applications 6800020003</p> <p>Enterprise Applications supports centralized citywide and core application service and function per Exec 1-44 including enterprise maintenance, technical support, service contracts and related utility management.</p>	<p>Support citywide procurement and accounts payables associated with Enterprise Applications effectively and efficiently.</p>
<p>IT - ERP Project 6800020004</p> <p>Responsible for providing citywide ERP applications support to the City's core business systems. Support intergation of selected departmental applications with ERP.</p>	<p>To insure adequate maintenance of SAP system.</p>
<p>Client Services 6800030001</p> <p>Client Services is the primary point of contact and escalation for system outages and technical support requests. Provides help desk support for Citywide applications (i.e. Financial, Payroll, Purchasing, Email and Office systems). Also provides desktop field support.</p>	<p>Insure maintenance of various tools used to provide citywide services.</p>
<p>IT - Network Data Services 6800030004</p> <p>Service and maintenance of Citywide network infrastructure. Provides internet access, network security, monitoring, management, intrusion detection and remote connectivity.</p>	<p>Insure maintenance of the systems used to provide citywide services related to data.</p>
<p>IT-Network Voice Services 6800030005</p> <p>Network Services supports centralized IT voice communication services and functions per Exec 1-44 including enterprise maintenance, technical support, service contracts and related utility management.</p>	<p>Support citywide procurement and accounts payables associated with centralized IT Network Services effectively and efficiently.</p>

FISCAL YEAR 2009 BUDGET

Business Area Cost Center Summary									
Fund Name : Central Service Revolving Fund Business Area Name : Information Technology Fund No./Bus Area No. : 1002 / 6800									
Performance Measures	FY2007 Actual			FY2008 Estimate			FY2009 Budget		
	Activities	FTEs	Costs \$	Activities	FTEs	Costs \$	Activities	FTEs	Costs \$
		0.0	0		0.0	0		0.0	655,000
Transaction accuracy rate		99%			99%			99%	
Prompt invoice pmt		99%			99%			99%	
		1.2	3,753,688		2.0	2,393,534		2.0	1,796,848
		0.0	(1,902)		0.0	0		0.0	500,000
		0.0	0		0.0	0		0.0	83,000
		0.0	0		0.0	0		0.0	2,288,100
Transaction accuracy rate		99%			99%			99%	
Prompt utility invoice pmt		99%			99%			99%	
		0.0	15,215,759		0.0	17,875,538		0.0	12,564,887

FISCAL YEAR 2009 BUDGET

Business Area Cost Center Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Information Technology
Fund No./Bus Area No. : 1002 / 6800

Cost Center Description	Cost Center Objectives
<p>IT-Enterprise Operations 6800030007</p> <p>Focuses on the capabilities necessary to operate and maintain Enterprise Operations including: server platforms; storage systems; data center facilities; server rooms; email; communication systems; and system management tools.</p>	<p>Insure maintenance of all tools & equipment used to support citywide operations.</p>
<p>IT - Radio Comm Services 6800050001</p> <p>Responsible for upgrading current city radios to 700 MHz. FY09 will require contract negotiations, designing a system and analysis of current radio services.</p>	

FISCAL YEAR 2009 BUDGET

Business Area Cost Center Summary									
Fund Name : Central Service Revolving Fund Business Area Name : Information Technology Fund No./Bus Area No. : 1002 / 6800									
Performance Measures	FY2007 Actual			FY2008 Estimate			FY2009 Budget		
	Activities	FTEs	Costs \$	Activities	FTEs	Costs \$	Activities	FTEs	Costs \$
		0.0	433,925		0.0	0		0.0	836,000
Comp contract negotiations		N/A			N/A		99%		
Rec City Council approval		N/A			N/A		99%		
Comp organization analysis		N/A			N/A		99%		
Comp design review		N/A			N/A		99%		
		0.0	0		2.9	0		2.9	295,237
Total		<u>1.2</u>	<u>19,401,470</u>		<u>4.9</u>	<u>20,269,072</u>		<u>4.9</u>	<u>19,019,072</u>

FISCAL YEAR 2009 BUDGET

Fund Name : Central Service Revolving Fund
Business Area Name : Information Technology
Fund No./Bus Area No. : 1002 / 6800

JOB DESCRIPTION	PAY GRADE	FY2008 Current Budget FTE	FY2009 Budget FTE	Change
ADMINISTRATIVE ASSISTANT	17	0.0	0.2	0.2
ADMINISTRATIVE COORDINATOR	24	1.0	1.0	
ASSISTANT DIRECTOR (EXECUTIVE LEVEL)	32	0.0	1.0	1.0
SENIOR IT PROJECT MANAGER (EXECUTIVE LEVEL)	30	0.0	1.4	1.4
SYSTEMS CONSULTANT	26	1.0	1.3	0.3
Total FTEs		<u>2.0</u>	<u>4.9</u>	<u>2.9</u>
Less adjustment for Civilian Vacancy Factor		<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Full-Time Equivalents		<u>2.0</u>	<u>4.9</u>	<u>2.9</u>

FISCAL YEAR 2009 BUDGET

Business Area Revenue Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Information Technology
Fund No./Bus Area No. : 1002 / 6800

Commit Item	Description	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
6800020003	IT-Enterprise Applications			
424030	Intfd Computer Dev	5,000	19,817	5,000
424100	Intfd IT Network Svc	2,935,785	2,373,717	3,245,822
Total	IT-Enterprise Applications	<u>2,940,785</u>	<u>2,393,534</u>	<u>3,250,822</u>
6800030005	IT-Network Voice Services			
424030	Intfd Computer Dev	11,150	2,957	11,150
451020	Interfund Billing-Telephone	14,405,400	12,383,300	11,850,000
457020	Interfund Communication Equipment Repair	2,913,100	5,489,281	3,907,100
Total	IT-Network Voice Services	<u>17,329,650</u>	<u>17,875,538</u>	<u>15,768,250</u>
Total	Information Technology	<u><u>20,270,435</u></u>	<u><u>20,269,072</u></u>	<u><u>19,019,072</u></u>

FISCAL YEAR 2009 BUDGET

Business Area Expenditure Summary

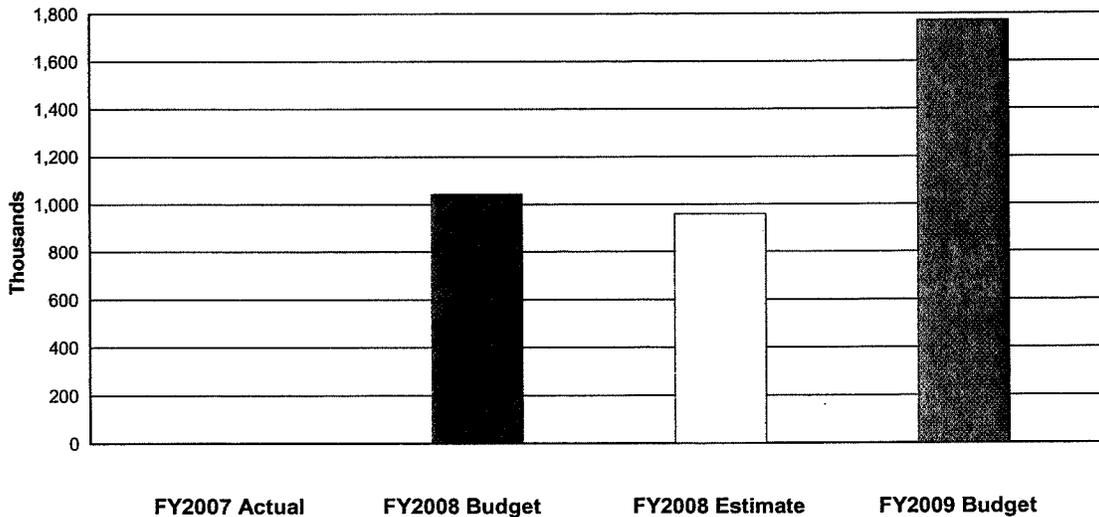
Fund Name : Central Service Revolving Fund
Business Area Name : Information Technology
Fund No./Bus. Area No. : 1002 / 6800

Commit Item	Description	FY2007 Actual	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
500010	Salary Base Pay - Civilian	67,546	118,760	125,705	367,624
501070	Pension - Civilian	10,962	18,549	19,482	54,591
501120	Termination Pay - Civilian	2,609	0	0	0
502010	FICA - Civilian	5,174	8,981	9,315	28,124
503010	Health Ins-Act Civilian	7,102	13,667	10,088	21,965
503015	Basic Life Insurance - Active Civilian	32	0	172	456
503060	Long Term Disability-Civilian	185	286	306	431
503090	Workers Compensation-Civilian-Admin	215	472	463	1,110
504020	Compensation Contingency	0	0	0	1,709
504030	Unemployment Claims	0	70	0	171
Total	Personnel Services	93,825	160,785	165,531	476,181
511025	Electrical Hardware & Parts	857	0	0	0
511045	Computer Supplies	206	10,000	19,817	10,000
511070	Miscellaneous Office Supplies	362	4,000	11	4,000
511095	Small Technical & Scientific Equipment	545	0	0	0
511150	Miscellaneous Parts & Supplies	5,451	2,150	2,946	2,150
Total	Supplies	7,421	16,150	22,774	16,150
520100	Temporary Personnel Services	552,036	739,500	5,169	7,000
520119	Computer Equipment/Software Maintenance	762,097	0	337,903	0
520121	IT Application Svcs	3,308,399	2,249,600	2,203,017	2,757,604
521605	Data Services	2,707,018	2,699,000	3,015,000	3,507,100
521610	Voice Services	11,891,486	12,383,300	12,383,300	11,850,000
521620	Voice Equipment	850	893,700	863,350	400,000
521625	Voice Labor	0	1,128,400	1,272,108	0
522205	Metro Commuter Passes	0	0	0	1,300
522430	Miscellaneous Other Services & Charges	12,019	0	920	3,737
Total	Other Services and Charges	19,233,905	20,093,500	20,080,767	18,526,741
560230	Computer HW and Developed SW	66,319	0	0	0
Total	Equipment	66,319	0	0	0
Grand Total Expenditures		19,401,470	20,270,435	20,269,072	19,019,072

FISCAL YEAR 2009 BUDGET

Business Area Budget Summary					
Fund Name : Central Service Revolving Fund					
Business Area Name : Planning					
Fund No./Bus. Area No. : 1002 / 7000					
		FY2007 Actual	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
Expenditures	Personnel Services	0	447,298	364,376	999,717
	Supplies	0	20,445	15,445	55,155
	Other Services and Charges	0	575,500	580,500	717,340
	Total M & O Expenditures	0	1,043,243	960,321	1,772,212
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	0	1,043,243	960,321	1,772,212
Revenues		0	1,043,243	960,321	1,772,212
Staffing	Full-Time Equivalents - Civilian	0.0	4.0	4.0	12.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	0.0	4.0	4.0	12.0
	Full-Time Equivalents-Overtime	0.0	0.0	0.0	0.0
Budget Highlights	<ul style="list-style-type: none"> o Continuous Development of Enterprise Geographical Information System (GIS) o Enterprise GIS is a framework to collaborate and communicate by providing a common frame of reference-location and allowing people to share GIS data. It will include customized internet and desktop applications to support both decision making as well as daily operations. o Enterprise GIS will enable design, development and deployment of web-based applications for improved public access to public information. 				

**Central Service Revolving Fund
Planning
Expenditure Summary**



FISCAL YEAR 2009 BUDGET

Business Area Cost Center Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Planning
Fund No./Bus Area No. : 1002 / 7000

Cost Center Description	Cost Center Objectives
<p>GIS Services 7000020001</p> <p>Geographic Information System (GIS) provides a centralized service for GIS technology purchases of software, training, consulting services, and related hardware.</p>	<p>The Enterprise Geographic Information System concept is designed to consolidate these expenditures as well as to substantially broaden access to GIS technology and its products.</p>

FISCAL YEAR 2009 BUDGET

Business Area Cost Center Summary									
Fund Name : Central Service Revolving Fund Business Area Name : Planning Fund No./Bus Area No. : 1002 / 7000									
Performance Measures	FY2007 Actual			FY2008 Estimate			FY2009 Budget		
	Activities	FTEs	Costs \$	Activities	FTEs	Costs \$	Activities	FTEs	Costs \$
GIS users		N/A			100			150	
New department users		N/A			6			4	
New custom applications developed					10			10	
		0.0	0		4.0	960,321		12.0	1,772,212
Total		<u>0.0</u>	<u>0</u>		<u>4.0</u>	<u>960,321</u>		<u>12.0</u>	<u>1,772,212</u>

FISCAL YEAR 2009 BUDGET

Fund Name : Central Service Revolving Fund
Business Area Name : Planning
Fund No./Bus Area No. : 1002 / 7000

JOB DESCRIPTION	PAY GRADE	FY2008 Current Budget FTE	FY2009 Budget FTE	Change
ADMINISTRATIVE SPECIALIST	20	0.0	1.0	1.0
GIS ANALYST	20	0.0	3.0	3.0
GIS CONSULTANT	26	1.0	3.0	2.0
GIS MANAGER	29	1.0	1.0	
INFORMATION SYSTEMS ADMINISTRATOR	30	1.0	1.0	
SENIOR GIS ANALYST	24	0.0	2.0	2.0
WEBMASTER	26	1.0	1.0	
Total FTEs		4.0	12.0	8.0
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		4.0	12.0	8.0

FISCAL YEAR 2009 BUDGET

Business Area Revenue Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Planning
Fund No./Bus Area No. : 1002 / 7000

Commit Item	Description	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
7000020001	GIS Services			
457090	ENT-Geographic Information System	<u>1,043,243</u>	<u>960,321</u>	<u>1,772,212</u>
Total Planning		<u><u>1,043,243</u></u>	<u><u>960,321</u></u>	<u><u>1,772,212</u></u>

FISCAL YEAR 2009 BUDGET

Business Area Expenditure Summary

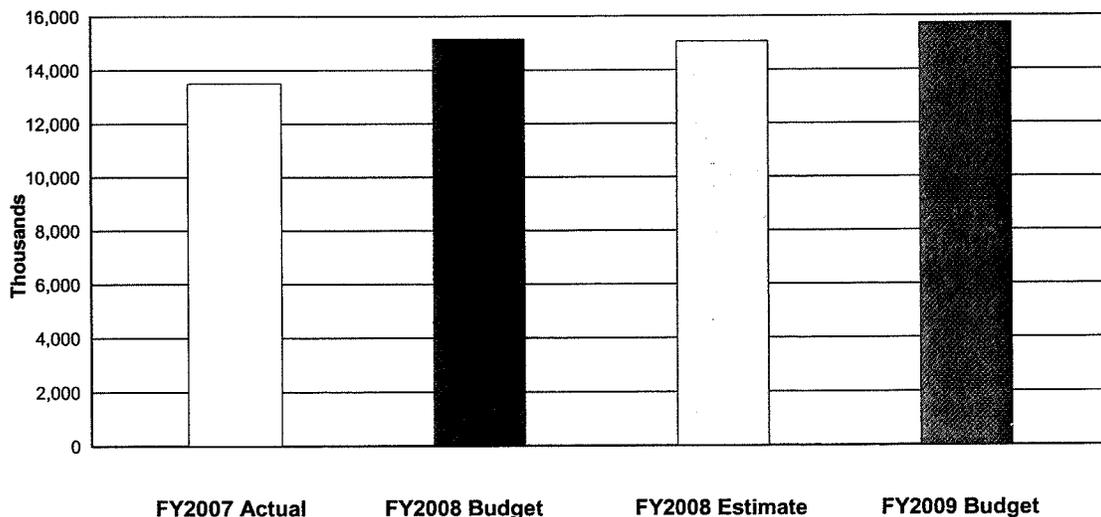
Fund Name : Central Service Revolving Fund
Business Area Name : Planning
Fund No./Bus. Area No. : 1002 / 7000

Commit Item	Description	FY2007 Actual	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
500010	Salary Base Pay - Civilian	0	335,570	290,017	756,181
500110	Bilingual Pay - Civilian	0	0	0	904
501070	Pension - Civilian	0	52,550	37,749	112,295
502010	FICA - Civilian	0	25,443	21,834	57,915
503010	Health Ins-Act Civilian	0	32,079	12,777	63,219
503015	Basic Life Insurance - Active Civilian	0	0	343	1,035
503060	Long Term Disability-Civilian	0	572	572	1,027
503090	Workers Compensation-Civilian-Admin	0	944	944	2,634
504020	Compensation Contingency	0	0	0	4,088
504030	Unemployment Claims	0	140	140	419
Total	Personnel Services	0	447,298	364,376	999,717
511045	Computer Supplies	0	7,825	7,825	45,155
511055	Publications & Printed Materials	0	320	320	2,500
511070	Miscellaneous Office Supplies	0	12,300	7,300	7,500
Total	Supplies	0	20,445	15,445	55,155
520107	Computer Info/Contr	0	0	0	125,500
520119	Computer Equipment/Software Maintenance	0	500,000	500,000	512,600
520765	Membership & Professional Fees	0	0	0	3,500
520805	Education & Training	0	75,500	75,500	62,500
520905	Travel - Training Related	0	0	5,000	10,600
522205	Metro Commuter Passes	0	0	0	2,640
Total	Other Services and Charges	0	575,500	580,500	717,340
Grand Total Expenditures		0	1,043,243	960,321	1,772,212

FISCAL YEAR 2009 BUDGET

Business Area Budget Summary					
Fund Name : Central Service Revolving Fund					
Business Area Name : Human Resources					
Fund No./Bus. Area No. : 1002 / 8000					
		FY2007 Actual	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
Expenditures	Personnel Services	226,532	236,377	240,391	306,619
	Supplies	0	2,000	528	2,628
	Other Services and Charges	13,269,738	14,911,397	14,817,515	15,424,020
	Non-Capital Equipment	2,097	0	0	0
	Total M & O Expenditures	<u>13,498,367</u>	<u>15,149,774</u>	<u>15,058,434</u>	<u>15,733,267</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	<u>13,498,367</u>	<u>15,149,774</u>	<u>15,058,434</u>	<u>15,733,267</u>
Revenues		13,498,367	15,149,774	15,058,434	15,733,267
Staffing	Full-Time Equivalents - Civilian	4.7	5.0	5.0	5.7
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>4.7</u>	<u>5.0</u>	<u>5.0</u>	<u>5.7</u>
	Full-Time Equivalents-Overtime	0.0	6.0	6.0	0.0
Budget Highlights	<ul style="list-style-type: none"> o Temporary personnel utilization to the City continues to be managed through contract allocations, budget process, vendor management, and department authorization. o The pay or play program implementation will require additional administrative support. o The Temporary Employee Services Program (TESP) web based system will continue to further promote administration efficiency by reducing paper usage, improving service delivery, record keeping, and management reports. o Recognize internal administrative overhead reduction from 3.5% in FY2006 to 2.4% in FY2009. 				

**Central Service Revolving Fund
Human Resources
Expenditure Summary**



FISCAL YEAR 2009 BUDGET

Business Area Cost Center Summary

Fund Name : Central Service Revolving Fund
 Business Area Name : Human Resources
 Fund No./Bus Area No. : 1002 / 8000

Performance Measures	FY2007 Actual		FY2008 Estimate		FY2009 Budget	
	Activities	FTEs Costs \$	Activities	FTEs Costs \$	Activities	FTEs Costs \$
	0.0	(6)	0.0	0	0.0	0
Number of P1's processed	853		2,677		2,700	
Number of II's processed	34,392		47,262		47,000	
Invoices processed	16,460		23,631		20,000	
Average # of temporaries	452		561		500	
Substance tests conducted	10,332		10,067		10,300	
	4.7	13,498,373	5.0	15,058,434	5.7	15,733,267
Total	<u>4.7</u>	<u>13,498,367</u>	<u>5.0</u>	<u>15,058,434</u>	<u>5.7</u>	<u>15,733,267</u>

FISCAL YEAR 2009 BUDGET

Fund Name : Central Service Revolving Fund
Business Area Name : Human Resources
Fund No./Bus Area No. : 1002 / 8000

JOB DESCRIPTION	PAY GRADE	FY2008 Current Budget FTE	FY2009 Budget FTE	Change
ADMINISTRATIVE ASSISTANT	17	1.0	1.0	
ADMINISTRATIVE COORDINATOR	24	0.0	1.0	1.0
ADMINISTRATIVE SUPERVISOR	22	1.0	0.0	(1.0)
CONTRACT ADMINISTRATOR	22	0.0	1.0	1.0
SENIOR ACCOUNT CLERK	13	3.0	3.0	
Total FTEs		5.0	6.0	1.0
Less adjustment for Civilian Vacancy Factor		0.0	0.3	0.3
Full-Time Equivalents		5.0	5.7	0.7

FISCAL YEAR 2009 BUDGET

Business Area Revenue Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Human Resources
Fund No./Bus Area No. : 1002 / 8000

Commit Item	Description	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
8000110001	Temporary Personnel Service			
426290	Other Service Charges	264,774	283,434	348,267
451050	Interfund Lab Services	385,000	275,000	385,000
457070	Interfund Temporary Personnel	14,500,000	14,500,000	15,000,000
Total	Temporary Personnel Service	<u>15,149,774</u>	<u>15,058,434</u>	<u>15,733,267</u>
Total	Human Resources	<u>15,149,774</u>	<u>15,058,434</u>	<u>15,733,267</u>

FISCAL YEAR 2009 BUDGET

Business Area Expenditure Summary

Fund Name : Central Service Revolving Fund
Business Area Name : Human Resources
Fund No./Bus. Area No. : 1002 / 8000

Commit Item	Description	FY2007 Actual	FY2008 Current Budget	FY2008 Estimate	FY2009 Budget
500010	Salary Base Pay - Civilian	162,175	164,992	170,839	218,779
500060	Overtime - Civilian	(53)	0	0	0
501070	Pension - Civilian	26,155	25,766	27,541	32,489
502010	FICA - Civilian	11,858	12,476	12,416	16,736
503010	Health Ins-Act Civilian	24,587	27,312	27,312	32,625
503015	Basic Life Insurance - Active Civilian	52	0	213	302
503060	Long Term Disability-Civilian	780	715	715	485
503090	Workers Compensation-Civilian-Admin	978	1,180	1,180	1,242
504020	Compensation Contingency	0	3,761	0	3,761
504030	Unemployment Claims	0	175	175	200
Total	Personnel Services	226,532	236,377	240,391	306,619
511045	Computer Supplies	0	0	0	628
511070	Miscellaneous Office Supplies	0	2,000	528	2,000
Total	Supplies	0	2,000	528	2,628
520100	Temporary Personnel Services	12,947,552	14,500,000	14,500,000	15,000,000
520110	Management Consulting Services	0	5,000	10,000	5,000
520114	Miscellaneous Support Services	0	0	0	7,401
520119	Computer Equipment/Software Maintenance	32,077	10,000	21,000	10,000
520121	IT Application Svcs	1,971	1,723	1,115	1,236
520515	Print Shop Services	0	0	0	99
520605	Advertising Services	1,120	3,000	4,000	3,360
520805	Education & Training	117	1,000	676	1,000
520910	Travel - Non-Training Related	0	0	50	100
521605	Data Services	0	721	721	721
521610	Voice Services	0	1,775	1,775	1,775
521730	Parking Space Rental	1,155	2,332	2,332	6,876
522205	Metro Commuter Passes	1,100	846	846	1,452
522430	Miscellaneous Other Services & Charges	284,646	385,000	275,000	385,000
Total	Other Services and Charges	13,269,738	14,911,397	14,817,515	15,424,020
551015	Non-Capital Computer Equipment	2,097	0	0	0
Total	Non-Capital Equipment	2,097	0	0	0
Grand Total Expenditures		13,498,367	15,149,774	15,058,434	15,733,267