

FISCAL YEAR 2010 BUDGET

Fund Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus. Area No. : 2401 / 5000

	<u>FY2009 Current Budget</u>	<u>FY2009 Estimate</u>	<u>FY2010 Budget</u>
Beginning Fund Balance	364,788	364,788	612,598
Current Revenues	<u>2,621,564</u>	<u>2,936,600</u>	<u>2,881,700</u>
Total Available Resources	<u><u>2,986,352</u></u>	<u><u>3,301,388</u></u>	<u><u>3,494,298</u></u>
Maintenance and Operations	1,259,508	1,121,208	1,787,608
Contract With Non-Profit	<u>1,429,282</u>	<u>1,567,582</u>	<u>1,391,600</u>
Total Expenditures	2,688,790	2,688,790	3,179,208
Planned Ending Fund Balance	<u>297,562</u>	<u>612,598</u>	<u>315,090</u>
Total Budget	<u><u>2,986,352</u></u>	<u><u>3,301,388</u></u>	<u><u>3,494,298</u></u>

The above summarizes the FY2009 Budget, the FY2009 Estimate and the FY2010 Budget for the Cable Television Fund. Also included are the beginning and ending fund balances, total available resources and total expenditures.

The purpose of HTV Houston Television (HTV) is to produce and cablecast informational programming, describing services provided by both City departments and related community agencies, and educating the public on utilization of those services.

HTV Houston Television began operations in 1986 as The Municipal Channel, with the distribution of Houston City Council meetings through a closed circuit network. Now, HTV includes a variety of informative, educational and feature programs. HTV produces both live and taped coverage programming, including live gavel-to-gavel coverage of City Council, Planning Commission and other special events. Streaming of meetings such as City Council, Planning and the Parking Commission is also available to the public through our website: www.htvhouston.net.

HTV operations are supported through contributions received from the cable television companies located in the City. Fifty-percent of the contributions received are retained by HTV and the remaining fifty-percent are disbursed to the Public Access Channel.

FISCAL YEAR 2010 BUDGET

Business Area Budget Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus. Area No. : 2401 / 5000

		FY2008 Actual	FY2009 Current Budget	FY2009 Estimate	FY2010 Budget
Expenditures	Personnel Services	452,328	660,806	639,600	725,728
	Supplies	39,132	34,750	27,982	33,800
	Other Services and Charges	1,115,422	1,793,246	1,830,787	2,164,311
	Equipment	0	174,927	166,740	255,369
	Non-Capital Equipment	0	25,061	23,681	0
	Total M & O Expenditures	<u>1,606,882</u>	<u>2,688,790</u>	<u>2,688,790</u>	<u>3,179,208</u>
	Debt Service & Other Uses	0	0	0	0
Total Expenditures	<u>1,606,882</u>	<u>2,688,790</u>	<u>2,688,790</u>	<u>3,179,208</u>	

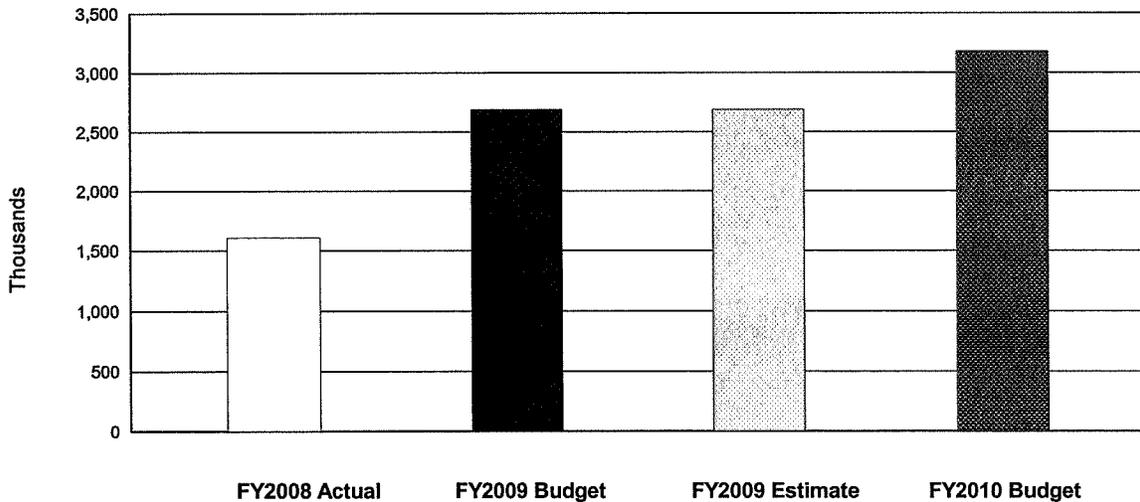
Revenues		1,784,425	2,621,564	2,936,600	2,881,700
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Staffing	Full-Time Equivalents - Civilian	7.2	11.0	11.0	11.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>7.2</u>	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>
	Full-Time Equivalents-Overtime	0.1	0.1	0.2	0.1

Budget Highlights

- o Purchase production equipment to convert from Standard Definition to High Definition as mandated by Federal Communications Commission.
- o Work with the regional PEG (Public, Education and Governmental) community to create partnerships and sharing.
- o Marketing HTV Houston Television by creating program sponsorships, grants and underwriting opportunities.
- o Provide a production contract to be used to produce programs for City of Houston departments and the community.
- o Continue funding for 3% HOPE and 1.25% Pay for Performance increases.

**Cable Television
Mayor's Office
Expenditure Summary**



FISCAL YEAR 2010 BUDGET

Business Area Cost Center Summary

Fund Name : Cable Television
 Business Area Name : Mayor's Office
 Fund No./Bus Area No. : 2401 / 5000

Cost Center Description	Cost Center Objectives
<p>MYR-Muni Cable T.V. 5000020001</p> <p>Manage and operate the City's municipal channel.</p>	<p>To promote the channel by marketing our production services locally. Additionally, we provide information and coverage regarding city government and community-based organizations.</p>

FISCAL YEAR 2010 BUDGET

Business Area Cost Center Summary									
Fund Name : Cable Television Business Area Name : Mayor's Office Fund No./Bus Area No. : 2401 / 5000									
Performance Measures	FY2008 Actual			FY2009 Estimate			FY2010 Budget		
	Activities	FTEs	Costs \$	Activities	FTEs	Costs \$	Activities	FTEs	Costs \$
Productions		575			581			585	
Programming Hours		1,325			1,354			1,364	
		7.2	1,606,882		11.0	2,688,790		11.0	3,179,208
Total		<u>7.2</u>	<u>1,606,882</u>		<u>11.0</u>	<u>2,688,790</u>		<u>11.0</u>	<u>3,179,208</u>

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Fund Name : Cable Television
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JOB DESCRIPTION	PAY GRADE	FY2009 Current Budget FTE	FY2010 Budget FTE	Change
ADMINISTRATIVE ASSISTANT	17	1.0	1.0	
CABLE ACCESS OPERATIONS SUPERVISOR	22	1.0	1.0	
CABLE ACCESS PROGRAM SUPERVISOR	22	1.0	1.0	
DIVISION MANAGER (EXE LEV)	29	1.0	1.0	
MARKETING SPECIALIST	25	1.0	0.0	(1.0)
MASTER CONTROL OPERATOR	14	2.0	1.0	(1.0)
PRODUCTION SPECIALIST	15	1.0	1.0	
SENIOR COMMUNICATIONS SPECIALIST	20	1.0	2.0	1.0
SENIOR COMMUNICATIONS TECHNICIAN	19	2.0	3.0	1.0
Total FTEs		11.0	11.0	0.0
Less adjustment for Civilian Vacancy Factor				
Full-Time Equivalents		11.0	11.0	0.0

FISCAL YEAR 2010 BUDGET

Business Area Revenue Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus Area No. : 2401 / 5000

Commit Item	Description	FY2009 Current Budget	FY2009 Estimate	FY2010 Budget
5000020001	MYR-Muni Cable T.V.			
432010	Interest on Pooled Investments	13,000	18,500	18,500
444010	Private Contributions	2,528,564	0	0
444020	PEG Contributions - Ongoing Support	0	2,549,300	2,354,000
444030	PEG Contributions - State Franchises	0	340,800	429,200
452030	Miscellaneous Revenue	80,000	28,000	80,000
Total	MYR-Muni Cable T.V.	<u>2,621,564</u>	<u>2,936,600</u>	<u>2,881,700</u>
Total	Mayor's Office	<u>2,621,564</u>	<u>2,936,600</u>	<u>2,881,700</u>

FISCAL YEAR 2010 BUDGET

Business Area Expenditure Summary

Fund Name : Cable Television
 Business Area Name : Mayor's Office
 Fund No./Bus. Area No. : 2401 / 5000

Commit Item	Description	FY2008 Actual	FY2009 Current Budget	FY2009 Estimate	FY2010 Budget
500010	Salary Base Pay - Civilian	292,364	445,086	439,792	472,438
500030	Salary Part Time - Civilian	14,984	28,762	23,509	39,936
500060	Overtime - Civilian	5,135	10,000	7,305	10,000
500090	Premium Pay - Civilian	0	300	0	200
501070	Pension - Civilian	45,191	66,749	65,697	69,447
501120	Termination Pay - Civilian	24,837	1,000	0	1,000
502010	FICA - Civilian	24,958	37,376	34,500	39,980
503010	Health Ins-Act Civilian	35,617	60,907	60,907	69,526
503015	Basic Life Insurance - Active Civilian	322	628	313	273
503050	Health/Life Insurance - Retiree Civilian	3,163	5,400	4,098	5,400
503060	Long Term Disability-Civilian	982	850	826	850
503090	Workers Compensation-Civilian-Admin	1,581	2,398	2,002	2,328
503100	Workers Compensation-Civilian-Claim	2,253	1,000	651	1,000
504020	Compensation Contingency	0	0	0	13,000
504030	Unemployment Claims	941	350	0	350
Total	Personnel Services	452,328	660,806	639,600	725,728
511025	Electrical Hardware & Parts	452	3,000	1,200	3,000
511030	Mechanical Hardware & Parts	1,707	950	150	1,000
511040	Audiovisual Supplies	25,551	10,000	10,000	10,000
511045	Computer Supplies	774	1,000	350	1,000
511050	Paper & Printing Supplies	163	200	50	200
511055	Publications & Printed Materials	0	100	0	100
511060	Postage	0	200	0	200
511070	Miscellaneous Office Supplies	2,410	3,000	2,500	3,000
511110	Fuel	670	2,000	500	1,000
511120	Clothing	1,508	2,150	1,382	3,000
511145	Small Tools & Minor Equipment	0	300	0	300
511150	Miscellaneous Parts & Supplies	5,897	11,850	11,850	11,000
Total	Supplies	39,132	34,750	27,982	33,800
520100	Temporary Personnel Services	80,902	44,000	41,000	25,000
520114	Miscellaneous Support Services	30,736	40,000	39,813	45,000
520115	Real Estate Lease/Office Rental	54,477	58,000	54,477	60,900
520119	Computer Equipment/Software Maintenance	425	500	0	500
520120	Communications Equipment Services	9,886	25,000	21,268	25,000
520121	IT Application Svcs	24	1,500	50	2,000
520122	Office Equipment Services	0	200	0	200
520123	Vehicle & Motor Equipment Services	2,571	3,000	2,000	3,000
520132	Contracts/Sponsorships	879,433	1,429,282	1,567,582	1,391,600
520510	Mail/Delivery Services	62	200	50	200
520515	Print Shop Services	256	200	150	200
520605	Advertising Services	11,901	78,000	39,000	80,000
520705	Insurance Fees	1,779	2,183	2,183	2,254
520755	Contingency	0	58,179	16,134	450,000
520765	Membership & Professional Fees	0	1,050	1,050	1,150
520905	Travel - Training Related	713	3,000	3,000	3,000
520910	Travel - Non-Training Related	3	1,161	100	1,500
521305	Indirect Cost Recovery Payment	10,825	11,839	11,839	33,857
521605	Data Services	4	2,000	0	2,100
521610	Voice Services	2,326	2,000	2,000	2,100
521620	Voice Equipment	1,145	0	0	1,000
521625	Voice Labor	0	1,000	2,825	2,000
521705	Vehicle/Equipment Rental/Lease	0	2,000	0	2,000

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Business Area Expenditure Summary

Fund Name : Cable Television
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Commit Item	Description	FY2008 Actual	FY2009 Current Budget	FY2009 Estimate	FY2010 Budget
521715	Office Equipment Rental	1,472	2,000	1,208	3,000
521725	Other Rental	63	150	42	150
522305	Freight Charges	0	100	0	100
522430	Miscellaneous Other Services & Charges	26,419	26,702	25,016	26,500
Total	Other Services and Charges	1,115,422	1,793,246	1,830,787	2,164,311
560240	Communication Equipment	0	174,927	166,740	255,369
Total	Equipment	0	174,927	166,740	255,369
551010	Non-Capital Office Furniture & Equipment	0	9,738	9,736	0
551020	Non-Capital Communication Equipment	0	15,323	13,945	0
Total	Non-Capital Equipment	0	25,061	23,681	0
Grand Total Expenditures		1,606,882	2,688,790	2,688,790	3,179,208