

FISCAL YEAR 2011 BUDGET

Fund Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus. Area No. : 2401 / 5000

	<u>FY2010 Current Budget</u>	<u>FY2010 Estimate</u>	<u>FY2011 Budget</u>
Beginning Fund Balance	875,276	875,276	1,282,998
Current Revenues	<u>2,881,700</u>	<u>3,371,000</u>	3,384,780
Total Available Resources	<u><u>3,756,976</u></u>	<u><u>4,246,276</u></u>	<u><u>4,667,778</u></u>
Maintenance and Operations	1,787,609	1,327,028	1,537,074
Contract With Non-Profit	<u>1,391,600</u>	<u>1,636,250</u>	<u>1,641,000</u>
Total Expenditures	3,179,209	2,963,278	3,178,074
Planned Ending Fund Balance	<u>577,767</u>	<u>1,282,998</u>	<u>1,489,704</u>
Total Budget	<u><u>3,756,976</u></u>	<u><u>4,246,276</u></u>	<u><u>4,667,778</u></u>

The above summarizes the FY2010 Budget, the FY2010 Estimate and the FY2011 Budget for the Cable Television Fund. Also included are the beginning and ending fund balances, total available resources and total expenditures.

The purpose of Houston Television (HTV) is to produce and cablecast informational programming, describing services provided by both City departments and related community agencies, and educating the public on utilization of those services.

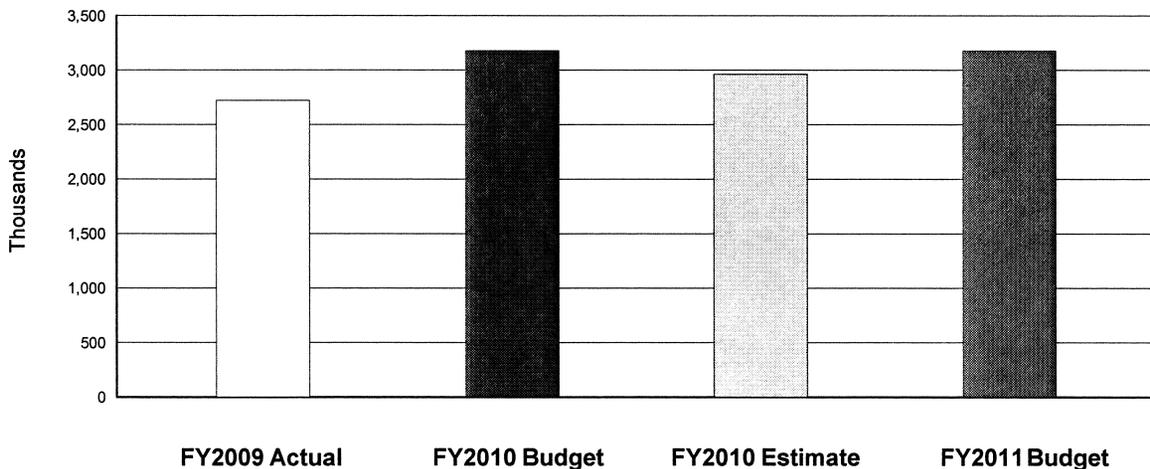
HTV began operations in 1986 as The Municipal Channel, with the distribution of Houston City Council meetings through a closed circuit network. Now, HTV includes a variety of informative, educational and feature programs. HTV produces both live and taped coverage programming, including live gavel-to-gavel coverage of City Council, Planning Commission and other special events. Live streaming of HTV programming 24/7, and on demand streaming of meetings such as City Council, Planning and Parking Commission, is also available to the public through our website: www.htvhouston.net.

HTV operations are supported through contributions received from the cable television companies located in the City. Fifty-percent of the contributions received are retained by "HTV Houston Television" and the remaining fifty-percent is disbursed to "Houston Media Source-Public Access Channel".

FISCAL YEAR 2011 BUDGET

Business Area Budget Summary					
Fund Name : Cable Television					
Business Area Name : Mayor's Office					
Fund No./Bus. Area No. : 2401 / 5000		FY2009 Actual	FY2010 Current Budget	FY2010 Estimate	FY2011 Budget
Expenditures	Personnel Services	630,128	725,729	719,033	815,217
	Supplies	22,558	33,800	28,500	30,800
	Other Services and Charges	1,881,871	2,164,311	1,961,572	2,015,921
	Equipment	162,666	254,469	253,273	316,136
	Non-Capital Equipment	24,930	900	900	0
	Total M & O Expenditures	<u>2,722,153</u>	<u>3,179,209</u>	<u>2,963,278</u>	<u>3,178,074</u>
	Debt Service & Other Uses	0	0	0	0
	Total Expenditures	<u>2,722,153</u>	<u>3,179,209</u>	<u>2,963,278</u>	<u>3,178,074</u>
Revenues		2,992,958	2,881,700	3,371,000	3,384,780
Staffing	Full-Time Equivalents - Civilian	9.8	11.0	11.0	12.4
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>9.8</u>	<u>11.0</u>	<u>11.0</u>	<u>12.4</u>
	Full-Time Equivalents - Overtime	0.1	0.1	0.1	0.1
Significant Budget Changes and Highlights	o Purchase production equipment to convert from Standard Definition to High Definition as mandated by Federal Communications Commission.				
	o Work with the regional Public, Education and Governmental (PEG) community to create partnerships and sharing.				
	o Marketing HTV by creating program sponsorships, grants and underwriting opportunities.				
	o Provide a production contract to be used to produce programs for City of Houston departments and the community.				
	o The FY2011 Budget provides funding for HOPE 3% increase (\$17,010) and 1.25% Pay for Performance increase (\$7,558).				

**Cable Television
Mayor's Office
Expenditure Summary**



Business Area Cost Center Summary

Fund Name : Cable Television
 Business Area Name : Mayor's Office
 Fund No./Bus Area No. : 2401 / 5000

Cost Center Description	Cost Center Objectives
<p>MYR-Muni Cable T.V. 5000020001 Manage and operate the City's municipal channel.</p>	<p>To promote the channel by marketing our production services locally. Additionally, we provide information and coverage regarding city government and community-based organizations.</p>

FISCAL YEAR 2011 BUDGET

Business Area Cost Center Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus Area No. : 2401 / 5000

Performance Measures	FY2009 Actual			FY2010 Estimate			FY2011 Budget		
	Activities	FTEs	Costs \$	Activities	FTEs	Costs \$	Activities	FTEs	Costs \$
Productions		581			601		624		
Programming Hours		1,354			1,331		1,380		
		9.8	2,722,153		11.0	2,963,278	12.4	3,178,074	
Total		<u>9.8</u>	<u>2,722,153</u>		<u>11.0</u>	<u>2,963,278</u>	<u>12.4</u>	<u>3,178,074</u>	

FISCAL YEAR 2011 BUDGET

Business Area Roster Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus Area No. : 2401 / 5000

Job Description	Pay Grade	FY2010 Current Budget FTE	FY2011 Budget FTE	Change
ADMINISTRATIVE ASSISTANT	17	1.0	1.0	
CABLE ACCESS OPERATIONS SUPERVISOR	22	1.0	1.0	
CABLE ACCESS PROGRAM SUPERVISOR	22	1.0	1.0	
DIVISION MANAGER (EXE LEV)	29	1.0	1.0	
MASTER CONTROL OPERATOR	14	1.0	1.4	0.4
PRODUCTION SPECIALIST	15	1.0	1.0	
SENIOR COMMUNICATIONS SPECIALIST	20	2.0	3.0	1.0
SENIOR COMMUNICATIONS TECHNICIAN	19	3.0	3.0	
Total FTEs		11.0	12.4	1.4
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalent		11.0	12.4	1.4

FISCAL YEAR 2011 BUDGET

Business Area Revenue Summary

Fund Name : Cable Television
 Business Area Name : Mayor's Office
 Fund No./Bus Area No. : 2401 / 5000

Commit Item	Description	FY2010 Current Budget	FY2010 Estimate	FY2011 Budget
5000020001	MYR-Muni Cable T.V.			
432010	Interest on Pooled Investments	18,500	18,500	22,780
444020	PEG Contributions - Ongoing Support	2,354,000	2,525,500	2,532,000
444030	PEG Contributions - State Franchises	429,200	747,000	750,000
452030	Miscellaneous Revenue	80,000	80,000	80,000
Total	MYR-Muni Cable T.V.	2,881,700	3,371,000	3,384,780
Total	Mayor's Office	2,881,700	3,371,000	3,384,780

FISCAL YEAR 2011 BUDGET

Business Area Expenditure Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus. Area No. : 2401 / 5000

Commit Item	Description	FY2009 Actual	FY2010 Current Budget	FY2010 Estimate	FY2011 Budget
500010	Salary Base Pay - Civilian	430,006	482,533	478,574	540,787
500030	Salary Part Time - Civilian	22,660	39,936	37,759	39,967
500060	Overtime - Civilian	8,646	10,000	10,000	10,000
500090	Premium Pay - Civilian	0	200	0	200
501070	Pension - Civilian	63,517	71,358	70,284	78,413
501120	Termination Pay - Civilian	0	1,000	0	1,000
502010	FICA - Civilian	33,819	40,975	38,772	45,206
503010	Health Ins-Act Civilian	60,907	69,526	69,686	76,499
503015	Basic Life Insurance - Active Civilian	315	273	285	324
503050	Health/Life Insurance - Retiree Civilian	7,785	5,400	10,270	10,300
503060	Long Term Disability-Civilian	(83)	850	867	935
503090	Workers Compensation-Civilian-Admin	1,402	2,328	2,529	2,608
503100	Workers Compensation-Civilian-Claim	1,154	1,000	7	1,000
504020	Compensation Contingency	0	0	0	7,558
504030	Unemployment Claims	0	350	0	420
Total	Personnel Services	630,128	725,729	719,033	815,217
511025	Electrical Hardware & Parts	1,920	2,000	2,000	2,000
511030	Mechanical Hardware & Parts	124	1,000	500	500
511040	Audiovisual Supplies	5,833	10,000	10,000	10,000
511045	Computer Supplies	541	2,000	2,000	2,000
511050	Paper & Printing Supplies	39	200	50	200
511055	Publications & Printed Materials	0	100	50	100
511060	Postage	0	200	50	200
511070	Miscellaneous Office Supplies	2,755	3,000	3,000	3,000
511110	Fuel	350	1,000	600	1,000
511120	Clothing	1,382	3,000	200	500
511145	Small Tools & Minor Equipment	0	300	50	300
511150	Miscellaneous Parts & Supplies	9,614	11,000	10,000	11,000
Total	Supplies	22,558	33,800	28,500	30,800
520100	Temporary Personnel Services	40,213	23,000	20,000	5,000
520114	Miscellaneous Support Services	30,740	45,000	26,800	35,000
520115	Real Estate Lease/Office Rental	54,477	60,900	54,477	57,201
520119	Computer Equipment/Software Maintenance	0	500	50	500
520120	Communications Equipment Services	15,505	32,100	32,000	35,000
520121	IT Application Svcs	33	2,000	100	2,000
520122	Office Equipment Services	0	200	50	200
520123	Vehicle & Motor Equipment Services	2,127	6,505	9,000	3,000
520132	Contracts/Sponsorships	1,658,055	1,391,600	1,636,250	1,641,000
520510	Mail/Delivery Services	86	200	50	200
520515	Print Shop Services	241	200	50	200
520605	Advertising Services	11,970	80,000	70,000	80,000
520705	Insurance Fees	2,142	2,254	2,225	2,366
520755	Contingency	17,814	439,395	40,000	75,000
520765	Membership & Professional Fees	1,050	1,150	1,150	1,150
520905	Travel - Training Related	4,176	3,100	3,088	2,500
520910	Travel - Non-Training Related	68	1,400	150	500
521305	Indirect Cost Recovery Payment	11,839	33,857	33,857	35,836
521605	Data Services	2	2,100	100	2,100
521610	Voice Services	2,608	4,100	4,500	3,000
521620	Voice Equipment	0	1,000	100	1,000
521625	Voice Labor	2,625	2,000	1,000	2,000
521630	GIS Revolving Fund Services	0	0	0	418

FISCAL YEAR 2011 BUDGET

Business Area Expenditure Summary

Fund Name : Cable Television
Business Area Name : Mayor's Office
Fund No./Bus. Area No. : 2401 / 5000

Commit Item	Description	FY2009 Actual	FY2010 Current Budget	FY2010 Estimate	FY2011 Budget
521705	Vehicle/Equipment Rental/Lease	0	2,000	500	1,000
521715	Office Equipment Rental	1,474	3,000	2,500	3,000
521725	Other Rental	42	150	50	150
522305	Freight Charges	0	100	25	100
522430	Miscellaneous Other Services & Charges	24,584	26,500	23,500	26,500
Total	Other Services and Charges	1,881,871	2,164,311	1,961,572	2,015,921
560220	Vehicles	0	32,995	32,995	47,290
560240	Communication Equipment	162,666	221,474	220,278	268,846
Total	Equipment	162,666	254,469	253,273	316,136
551010	Non-Capital Office Furniture & Equipment	9,736	0	0	0
551020	Non-Capital Communication Equipment	15,194	900	900	0
Total	Non-Capital Equipment	24,930	900	900	0
Grand Total Expenditures		2,722,153	3,179,209	2,963,278	3,178,074