

**FISCAL YEAR 2015 BUDGET**

**Fund Summary**

**Fund Name** : Parks Golf Special Fund  
**Business Area Name** : Parks and Recreation  
**Fund No./Bus. Area No.** : 2104 / 3600

	<u>FY2014 Current Budget</u>	<u>FY2014 Estimate</u>	<u>FY2015 Budget</u>
Beginning Fund Balance	1,084,557	1,084,557	<b>846,955</b>
Current Revenues	<u>6,134,600</u>	<u>5,936,725</u>	<u><b>6,489,400</b></u>
Total Available Resources	<u><u>7,219,157</u></u>	<u><u>7,021,282</u></u>	<u><u><b>7,336,355</b></u></u>
Maintenance and Operations	6,174,327	6,174,327	<b>6,459,590</b>
Total Expenditures	<u>6,174,327</u>	<u>6,174,327</u>	<u><b>6,459,590</b></u>
Planned Ending Fund Balance	<u>1,044,830</u>	<u>846,955</u>	<u><b>876,765</b></u>
Total Budget	<u><u>7,219,157</u></u>	<u><u>7,021,282</u></u>	<u><u><b>7,336,355</b></u></u>
<u>Fund Balance Distribution:</u>			
Non-Spendable	0	0	0
Restricted	1,044,830	846,955	<b>876,765</b>
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2014 Current Budget, the FY2014 Estimate and the FY2015 Budget for the Parks Golf Special Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Parks Golf Special Fund was created with a zero beginning fund balance to receive all City revenues derived from all city-owned golf facilities, whether operated by the City or private entities, including all related concession fees, to be used exclusively for the maintenance, operation and improvements of any or all of such golf courses.

These funds are used for repairs, replacement, and renovations of golf revenue-producing facilities.

These funds are also used for maintaining equipment and operational activities at golf revenue-producing facilities.

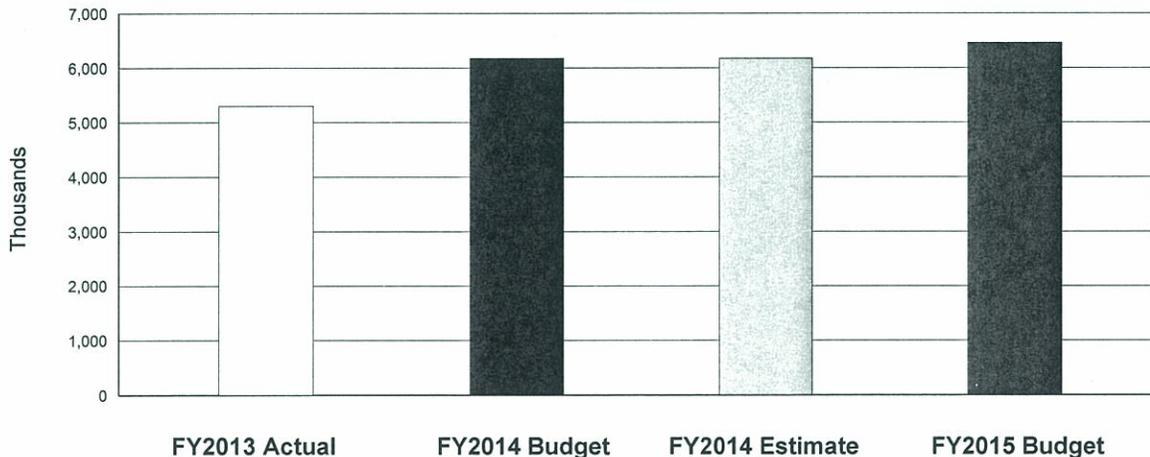
**FISCAL YEAR 2015 BUDGET**

**Business Area Budget Summary**

Fund Name : Parks Golf Special Fund  
 Business Area Name : Parks and Recreation  
 Fund No./Bus. Area No. : 2104 / 3600

		FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Expenditures	Personnel Services	3,721,914	4,219,134	4,219,134	4,306,235
	Supplies	716,039	913,646	913,646	856,827
	Other Services and Charges	857,781	1,041,547	1,041,547	1,051,528
	Equipment	0	0	0	245,000
	Total M & O Expenditures	5,295,734	6,174,327	6,174,327	6,459,590
	Debt Service & Other Uses	0	0	0	0
	<b>Total Expenditures</b>	<b>5,295,734</b>	<b>6,174,327</b>	<b>6,174,327</b>	<b>6,459,590</b>
Revenues		6,011,261	6,134,600	5,936,725	6,489,400
Staffing	Full-Time Equivalents - Civilian	75.5	80.5	80.5	81.5
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	75.5	80.5	80.5	81.5
	Full-Time Equivalents - Overtime	3.9	4.4	4.4	4.5
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> <li>o The FY2015 Budget provides funding for health benefits, pension contribution and municipal employees 3% pay increases.</li> <li>o Continue to provide well-maintained, attractive and safe golf courses.</li> <li>o Purchase/replace equipment needed to maintain highest quality course conditions at the City of Houston owned and operated courses.</li> </ul>				

**Parks Golf Special Fund  
 Parks and Recreation  
 Expenditure Summary**



**Business Area Performance Measures**

Fund Name : Parks Golf Special Fund  
 Business Area Name : Parks and Recreation  
 Fund No./Bus Area No. : 2104 / 3600

Performance Measure	Priority	FY2013 Actual	FY2014 Budget	FY2014 Estimate	FY2015 Budget
Driving Range - Revenue	Q	N/A	\$743,800	\$916,400	\$931,700
Driving Range Users	Q	N/A	153,417	175,315	177,622
Golf Rounds	Q	166,052	167,205	158,082	170,890
Golf Rounds - Revenue	Q	\$3,407,054	\$3,565,900	\$3,307,700	\$3,623,600
Privatized Golf Course - Annual Inspection	Q	N/A	6	2	2
Expenditures Budget vs Actual Utilization	F	89%	98%	100%	98%
Revenues Budget vs Actual Utilization	F	97%	100%	97%	100%

Mayor's Five Priorities: Jobs and Sustainable Development (J)      Public Safety (P)      Infrastructure (I)  
 Fiscal Responsibility (F)      Quality of Life (Q)

**FISCAL YEAR 2015 BUDGET**

<b>Division Summary</b>						
<b>Fund Name : Parks Golf Special Fund</b> <b>Business Area Name : Parks and Recreation</b> <b>Fund No./Bus Area No. : 2104 / 3600</b>						
<b>Division Description</b>	<b>FY2013 Actual</b>		<b>FY2014 Estimate</b>		<b>FY2015 Budget</b>	
	<b>FTEs</b>	<b>Cost \$</b>	<b>FTEs</b>	<b>Cost \$</b>	<b>FTEs</b>	<b>Cost \$</b>
<b>PRD - Golf Courses 360011</b> Administers the operations and maintenance of City operated and privatized golf courses to achieve the highest standard both in performance and customer service. COH operated Golf Courses in this group are Sharpstown, Brock and Gus Wortham whereas, privatized includes Glenbrook, Melrose and Hermann Park Golf Courses.	37.5	2,801,579	40.0	3,263,562	41.0	3,138,394
<b>PRD - Memorial Golf Courses 360012</b> Manages the operation and maintenance of the City's premier Memorial golf course; including the Pro Shop, customer service staff, driving range, and practice facilities.	38.0	2,494,155	40.5	2,910,765	40.5	3,321,196
<b>Total</b>	<b>75.5</b>	<b>5,295,734</b>	<b>80.5</b>	<b>6,174,327</b>	<b>81.5</b>	<b>6,459,590</b>

**FISCAL YEAR 2015 BUDGET**

**Business Area Roster Summary**

Fund Name : Parks Golf Special Fund  
 Business Area Name : Parks and Recreation  
 Fund No./Bus Area No. : 2104 / 3600

Job Description	Pay Grade	FY2014 Current Budget FTE	FY2015 Budget FTE	Change
ADMINISTRATIVE ASSISTANT	17	1.0	1.0	
ADMINISTRATIVE SPECIALIST	20	2.0	2.0	
ASSISTANT SUPERINTENDENT	20	4.0	4.0	
CREW LEADER	11	2.0	2.0	
DIVISION MANAGER	29	1.0	1.0	
EQUIPMENT WORKER	13	6.0	6.0	
FIELD SUPERVISOR	17	3.0	3.0	
GARDENER	8	1.0	1.0	
GROUNDSKEEPER	5	10.0	10.0	
LABORER	4	9.0	10.0	1.0
MAINTENANCE MECHANIC III	14	2.0	2.0	
MAINTENANCE SUPERVISOR	16	1.0	1.0	
MANAGEMENT ANALYST III	21	1.0	1.0	
OFFICE SUPERVISOR	17	1.0	1.0	
PARK MAINTENANCE AIDE	4	0.5	0.5	
RECREATION ASSISTANT	6	22.0	24.0	2.0
SECURITY OFFICER	8	1.0	1.0	
SEMI-SKILLED LABORER	6	5.0	4.0	(1.0)
SENIOR CASHIER	10	4.0	3.0	(1.0)
SENIOR SUPERINTENDENT	27	2.0	2.0	
SUPERINTENDENT	24	2.0	2.0	
<b>Total FTEs</b>		<b>80.5</b>	<b>81.5</b>	<b>1.0</b>
<b>Less adjustment for Civilian Vacancy Factor</b>		<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Full-Time Equivalents</b>		<b>80.5</b>	<b>81.5</b>	<b>1.0</b>

**FISCAL YEAR 2015 BUDGET**

**Business Area Revenue Summary**

Fund Name : Parks Golf Special Fund  
 Business Area Name : Parks and Recreation  
 Fund No./Bus Area No. : 2104 / 3600

Commit Item	Description	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
<b>3600110001</b>	<b>PRD-Golf Admin.</b>			
428080	Returned Check Charges	0	25	100
432010	Interest on Pooled Investments	5,000	6,000	6,200
443030	Terminal Operation Agreement	240,000	204,400	213,800
	<b>Total PRD-Golf Admin.</b>	<b>245,000</b>	<b>210,425</b>	<b>220,100</b>
<b>3600110002</b>	<b>PRD-ShrptownGolfCrse</b>			
426190	Golf Fees	954,700	703,500	989,200
426370	Training Services	1,800	900	1,800
434510	Prior Year Revenue	0	1,000	0
442070	Other Rental Fees	348,200	244,900	352,400
443010	Temporary park Concessions	3,700	0	6,500
443040	Other Recreational Concessions	8,300	10,100	15,200
443160	Vending Machine Concessions	0	1,600	1,600
443190	Retail Concessions	53,500	52,400	54,500
452030	Miscellaneous Revenue	4,100	700	2,000
	<b>Total PRD-ShrptownGolfCrse</b>	<b>1,374,300</b>	<b>1,015,100</b>	<b>1,423,200</b>
<b>3600110003</b>	<b>PRD-Brock Golf Course</b>			
426190	Golf Fees	318,100	306,800	325,300
426370	Training Services	0	200	200
442070	Other Rental Fees	152,000	103,000	148,100
443010	Temporary park Concessions	1,400	0	1,400
443040	Other Recreational Concessions	7,400	7,300	8,800
443160	Vending Machine Concessions	0	1,400	1,400
443190	Retail Concessions	21,100	12,400	16,200
	<b>Total PRD-Brock Golf Course</b>	<b>500,000</b>	<b>431,100</b>	<b>501,400</b>
<b>3600110004</b>	<b>PRD-Gus Wortham Golf Course</b>			
426190	Golf Fees	470,100	471,400	476,100
426370	Training Services	1,000	200	200
434510	Prior Year Revenue	0	600	0
442070	Other Rental Fees	216,000	184,000	207,100
443010	Temporary park Concessions	1,900	0	1,900
443040	Other Recreational Concessions	44,100	36,100	44,100
443160	Vending Machine Concessions	0	2,400	2,400
443190	Retail Concessions	22,500	14,800	20,000
	<b>Total PRD-Gus Wortham Golf Course</b>	<b>755,600</b>	<b>709,500</b>	<b>751,800</b>
<b>3600120001</b>	<b>PRD-Memorial ProShop Admin.</b>			
426190	Golf Fees	1,823,000	1,826,000	1,833,000
426370	Training Services	36,200	27,400	36,500
434340	Cashier Overages	100	100	100
434510	Prior Year Revenue	0	13,700	0
442070	Other Rental Fees	425,000	435,200	439,100
443020	Terminal Concession Agreements	129,400	121,700	129,300
443040	Other Recreational Concessions	617,400	862,900	863,600
443190	Retail Concessions	228,600	283,600	291,300
	<b>Total PRD-Memorial ProShop Admin.</b>	<b>3,259,700</b>	<b>3,570,600</b>	<b>3,592,900</b>
<b>Total Parks and Recreation</b>		<b>6,134,600</b>	<b>5,936,725</b>	<b>6,489,400</b>

**FISCAL YEAR 2015 BUDGET**

**Business Area Expenditure Summary**

Fund Name : Parks Golf Special Fund  
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Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
500010	Salary Base Pay - Civilian	1,893,666	2,120,662	2,120,662	2,180,043
500030	Salary Part Time - Civilian	327,555	429,970	429,970	468,367
500060	Overtime - Civilian	179,692	187,600	187,600	187,600
500090	Premium Pay - Civilian	19,591	15,660	15,660	15,660
500110	Bilingual Pay - Civilian	1,800	1,808	1,808	1,808
501070	Pension - Civilian	407,002	481,178	481,178	552,857
501120	Termination Pay - Civilian	61,743	0	0	0
502010	FICA - Civilian	180,621	210,826	210,826	218,280
503010	Health Ins-Act Civilian	521,173	609,197	609,197	517,546
503015	Basic Life Insurance - Active Civilian	1,090	1,609	1,609	1,256
503050	Health/Life Insurance - Retiree Civilian	77,770	115,834	115,834	115,834
503060	Long Term Disability-Civilian	4,536	5,185	5,185	5,185
503090	Workers Compensation-Civilian-Admin	18,441	19,610	19,610	21,804
503100	Workers Compensation-Civilian-Claim	27,234	17,930	17,930	17,930
504030	Unemployment Claims - Administration	0	2,065	2,065	2,065
<b>Total</b>	<b>Personnel Services</b>	<b>3,721,914</b>	<b>4,219,134</b>	<b>4,219,134</b>	<b>4,306,235</b>
511010	Chemical Gases & Special Fluids	109,118	167,000	167,000	170,000
511015	Cleaning & Sanitary Supplies	19,251	18,800	18,800	19,800
511020	Construction Materials	41,785	53,300	53,300	58,200
511025	Electrical Hardware & Parts	2,066	4,500	4,500	4,500
511030	Mechanical Hardware & Parts	1,667	2,300	2,300	2,300
511035	Meters Hydrants & Plumbing Supplies	9,341	27,300	27,300	25,800
511040	Audiovisual Supplies	0	300	300	300
511045	Computer Supplies	6,415	800	800	5,700
511050	Paper & Printing Supplies	236	1,200	1,200	1,200
511055	Publications & Printed Materials	0	2,500	2,500	2,500
511060	Postage	0	200	200	200
511070	Miscellaneous Office Supplies	8,850	4,800	4,800	12,800
511080	General Laboratory Supplies	0	200	200	200
511090	Medical & Surgical Supplies	1,069	500	500	500
511095	Small Technical & Scientific Equipment	0	700	700	700
511110	Fuel	59,201	61,629	61,629	73,572
511115	Vehicle Repair & Maintenance Supplies	58,916	57,130	57,130	57,130
511120	Clothing	4,303	16,750	16,750	12,100
511125	Food Supplies	539	0	0	0
511135	Recreational Supplies	42,099	39,500	39,500	44,500
511140	Landscaping & Gardening Supplies	57,285	134,162	134,162	40,100
511145	Small Tools & Minor Equipment	7,855	14,000	14,000	14,000
511150	Miscellaneous Parts & Supplies	93,531	47,350	47,350	52,000
511155	Inventory Sales	192,512	258,725	258,725	258,725
<b>Total</b>	<b>Supplies</b>	<b>716,039</b>	<b>913,646</b>	<b>913,646</b>	<b>856,827</b>
520102	Security Services	110,619	119,900	119,900	122,300
520104	Claims Payment Services	0	5,000	5,000	5,000
520107	Computer Info/Contr	0	1,200	1,200	1,200
520112	Banking Services	70,866	48,900	48,900	48,900
520114	Miscellaneous Support Services	1,520	0	0	0
520118	Refuse Disposal	10,527	29,200	29,200	29,600
520119	Computer Equipment/Software Maintenance	24,885	24,900	24,900	24,900
520121	IT Application Svcs	273	16,554	16,554	27,190
520122	Office Equipment Services	0	100	100	100
520123	Vehicle & Motor Equipment Services	1,158	13,300	13,300	19,000

**FISCAL YEAR 2015 BUDGET**

**Business Area Expenditure Summary**

Fund Name : Parks Golf Special Fund  
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Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
520124	Other Equipment Services	0	7,400	7,400	12,700
520127	Structural Construction Work Services	6,000	700	700	700
520128	Other Construction Work Services	0	37,875	37,875	50,000
520146	Contract Instructor Sports	828	0	0	0
520510	Mail/Delivery Services	11,604	16,800	16,800	17,200
520515	Print Shop Services	0	100	100	100
520520	Printing & Reproduction Services	1,300	14,900	14,900	14,900
520605	Advertising Services	5,995	16,200	16,200	16,200
520705	Insurance Fees	11,343	13,885	13,885	12,742
520765	Membership & Professional Fees	1,656	4,200	4,200	6,000
520805	Education & Training	0	200	200	200
520905	Travel - Training Related	1,653	7,300	7,300	7,300
520910	Travel - Non-Training Related	0	600	600	600
521405	Building Maintenance Services	1,587	8,438	8,438	6,200
521410	Sewer Services	44,983	58,900	58,900	58,900
521415	Land and Grounds Maintenance	9,340	6,100	6,100	6,100
521435	Water Services	3,211	2,055	2,055	2,100
521605	Data Services	1,442	10,545	10,545	8,827
521610	Voice Services	18,549	8,539	8,539	6,501
521620	Voice Equipment	1	90	90	90
521625	Voice Labor	0	115	115	115
521630	GIS Revolving Fund Services	3,722	4,533	4,533	6,301
521635	Voice Services -Wireless	0	3,441	3,441	2,262
521705	Vehicle/Equipment Rental/Lease	416,930	434,900	434,900	388,700
521715	Office Equipment Rental	5,631	5,600	5,600	5,600
521725	Other Rental	17,837	24,500	24,500	24,500
522305	Freight Charges	7,849	8,800	8,800	8,800
522430	Miscellaneous Other Services & Charges	3,429	10,800	10,800	10,800
522721	Interfund HR Client Services	63,043	71,321	71,321	94,860
522722	KRONOS Service Chargeback	0	3,656	3,656	4,040
<b>Total</b>	<b>Other Services and Charges</b>	<b>857,781</b>	<b>1,041,547</b>	<b>1,041,547</b>	<b>1,051,528</b>
560210	Furniture Fixtures and Equipment	0	0	0	245,000
<b>Total</b>	<b>Equipment</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>245,000</b>
<b>Grand Total Expenditures</b>		<b>5,295,734</b>	<b>6,174,327</b>	<b>6,174,327</b>	<b>6,459,590</b>