

FISCAL YEAR 2015 BUDGET

Fund Summary

Fund Name : Parking Management
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus. Area No. : 8700 / 6500

	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Beginning Fund Balance	2,929,177	2,929,177	1,690,542
Current Revenues	18,783,918	18,187,327	18,313,167
Total Available Resources	<u>21,713,095</u>	<u>21,116,504</u>	<u>20,003,709</u>
Maintenance and Operations	11,856,130	10,406,515	11,330,079
Debt Service	1,519,447	1,519,447	1,673,630
Other Interfund Transfers	7,500,000	7,500,000	7,000,000
Total Expenditures	<u>20,875,577</u>	<u>19,425,962</u>	<u>20,003,709</u>
Planned Ending Fund Balance	<u>837,518</u>	<u>1,690,542</u>	<u>0</u>
Total Budget	<u><u>21,713,095</u></u>	<u><u>21,116,504</u></u>	<u><u>20,003,709</u></u>
<u>Fund Balance Distribution:</u>			
Non-Spendable	0	0	0
Restricted	837,518	1,690,542	0
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2014 Budget, FY2014 Estimate and FY2015 Budget for the Parking Management Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures.

The Parking Management Operating Fund was reclassified as a Special Revenue Fund in FY2011. This fund supports the activities of the Parking Management Division. This division is also responsible for the enforcement of ordinances that govern vehicles parked in the public right-of-way and the management and distribution of a variety of permits.

The Parking Management Division is dedicated to enhancing the quality of life for residents and visitors of the City of Houston by encouraging the efficient movement of people and goods throughout the City. Parking Management is responsible for managing and providing on-street parking alternatives to the citizens in the greater Houston area and all downtown employees parking and transit administration.

FISCAL YEAR 2015 BUDGET

Business Area Budget Summary

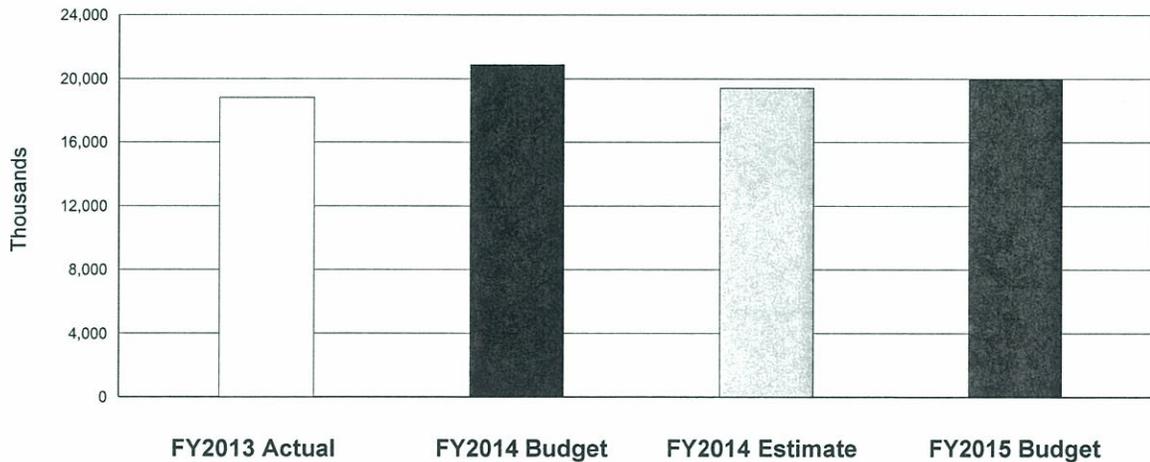
Fund Name : Parking Management

Business Area Name : Administration and Regulatory Affairs

Fund No./Bus. Area No. : 8700 / 6500

		FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
Expenditures	Personnel Services	3,956,497	4,708,478	4,409,259	4,786,118
	Supplies	724,409	525,871	519,519	716,938
	Other Services and Charges	3,107,086	6,227,369	5,122,045	5,418,481
	Equipment	13,362	132,805	124,625	141,535
	Non-Capital Equipment	12,121	261,607	231,067	267,007
	Total M & O Expenditures	<u>7,813,475</u>	<u>11,856,130</u>	<u>10,406,515</u>	<u>11,330,079</u>
	Debt Service & Other Uses	<u>11,007,244</u>	<u>9,019,447</u>	<u>9,019,447</u>	<u>8,673,630</u>
Total Expenditures	<u>18,820,719</u>	<u>20,875,577</u>	<u>19,425,962</u>	<u>20,003,709</u>	
Revenues		19,212,718	18,783,918	18,187,327	18,313,167
Staffing	Full-Time Equivalents - Civilian	64.9	75.0	70.1	75.0
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>64.9</u>	<u>75.0</u>	<u>70.1</u>	<u>75.0</u>
	Full-Time Equivalents - Overtime	0.7	0.9	0.8	0.7
Significant Budget Changes and Highlights	<ul style="list-style-type: none"> o The FY2015 Budget provides funding for health benefits, pension contribution and municipal employees 3% pay increases. o FY2015 budget includes Parking Management's transfer to General Fund of \$7.0M. o FY2015 Other Construction Services includes \$550,000 for Municipal Courts surface lot improvements as well as \$80,000 for Washington Ave. Parking District. o FY2015 Budget includes Indirect Cost Allocation payment of \$1.3M. o FY2015 Non-Capital Computer Equipment includes an amount of \$260,000 for purchase of License Plate Recognition system (LPR) to detect boot-eligible vehicles. o FY2015 Management Consulting Services includes \$90,000 for the development of dynamic parking guidance system and brand. 				

**Parking Management
Administration and Regulatory Affairs
Expenditure Summary**



Business Area Performance Measures

Fund Name : Parking Management
 Business Area Name : Administration and Regulatory Affairs
 Fund No./Bus Area No. : 8700 / 6500

Performance Measure	Priority	FY2013 Actual	FY2014 Budget	FY2014 Estimate	FY2015 Budget
Parking Citations Issued	P	201,793	206,240	192,000	200,000
Parking Citations Paid	F	151,608	148,493	140,160	146,000
Permits Issued	J	15,600	18,475	18,215	18,215
Vehicle Boots Applied	P	2,472	2,066	1,960	2,066
Volunteer Hours	F	123	121	109	121
Expenditures Budget vs Actual Utilization	F	101%	98%	93%	98%
Revenues Budget vs Actual Utilization	F	109%	100%	97%	100%

Mayor's Five Priorities: Jobs and Sustainable Development (J) Public Safety (P) Infrastructure (I)
 Fiscal Responsibility (F) Quality of Life (Q)

FISCAL YEAR 2015 BUDGET

Division Summary						
Fund Name : Parking Management Business Area Name : Administration and Regulatory Affairs Fund No./Bus Area No. : 8700 / 6500						
Division Description	FY2013 Actual		FY2014 Estimate		FY2015 Budget	
	FTEs	Cost \$	FTEs	Cost \$	FTEs	Cost \$
Administration & Customer Service 650091 Responsible for managing and monitoring the City of Houston's parking programs. Duties include: management of citation database, sale of permits, commercial vehicle loading/unloading zones, valet parking operators, meter bagging, news racks, and bank deposits of all meter and permit payments received.	18.7	14,631,657	20.0	13,175,023	21.0	14,223,685
Meter Enforcement 650092 Meter Enforcement staff are responsible for monitoring citizens compliance with the City of Houston's on-street parking ordinance. Search for and boot vehicles for failure to pay parking citations.	30.7	1,797,595	33.1	2,351,113	37.0	2,678,674
Meter Operation 650093 Responsible for the collection of coins and bills inserted into the on-street meters and the delivery of the collections to the division's business office. Provides regular maintenance of infrastructure equipment associated with on-street metered parking spaces.	15.5	2,391,467	17.0	3,899,826	17.0	3,101,350
Total	64.9	18,820,719	70.1	19,425,962	75.0	20,003,709

FISCAL YEAR 2015 BUDGET

Business Area Roster Summary

Fund Name : Parking Management
Business Area Name : Administration and Regulatory Affairs
Fund No./Bus Area No. : 8700 / 6500

Job Description	Pay Grade	FY2014 Current Budget FTE	FY2015 Budget FTE	Change
ACCOUNTANT	17	1.0	1.0	
ADMINISTRATIVE ASSISTANT	17	1.0	1.0	
ADMINISTRATIVE SPECIALIST	20	3.0	3.0	
ASSISTANT DIRECTOR (EXE LEV)	32	0.0	1.0	1.0
COLLECTIONS SUPERVISOR	18	1.0	1.0	
CUSTOMER SERVICE REP. I	13	6.0	6.0	
CUSTOMER SERVICE REP. II	15	1.0	1.0	
CUSTOMER SERVICE SUPERVISOR	18	2.0	2.0	
DATA CONTROL CLERK	8	1.0	1.0	
DEPUTY ASSISTANT DIRECTOR (EXE LEV)	30	1.0	1.0	
DEPUTY DIRECTOR (EXE LEV)	34	1.0	0.0	(1.0)
DIVISION MANAGER	29	4.0	4.0	
EQUIPMENT WORKER	13	1.0	1.0	
FIELD SUPERVISOR	17	3.0	3.0	
FINANCIAL ANALYST III	21	1.0	1.0	
MAINTENANCE MECHANIC II	12	5.0	6.0	1.0
MAINTENANCE SUPERVISOR	16	1.0	1.0	
MANAGEMENT ANALYST III	21	0.0	1.0	1.0
MECHANIC II	15	1.0	0.0	(1.0)
PARKING ENFORCEMENT LEADER	14	3.0	3.0	
PARKING ENFORCEMENT OFFICER	10	29.0	29.0	
PARKING METER COLLECTOR	10	5.0	5.0	
PROJECT MANAGER	24	1.0	0.0	(1.0)
SEMI-SKILLED LABORER	6	1.0	1.0	
STAFF ANALYST	26	1.0	1.0	
SYSTEMS SUPPORT ANALYST III	22	1.0	1.0	
Total FTEs		75.0	75.0	0.0
Less adjustment for Civilian Vacancy Factor		0.0	0.0	0.0
Full-Time Equivalents		75.0	75.0	0.0

FISCAL YEAR 2015 BUDGET

Business Area Revenue Summary

Fund Name : Parking Management
 Business Area Name : Administration and Regulatory Affairs
 Fund No./Bus Area No. : 8700 / 6500

Commit Item	Description	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
6500090001	ARA - Parking Customer Services			
421250	Valet Parking Operator Permits	59,804	56,299	56,299
421280	Other Licenses & Permits	251,974	233,662	226,329
427020	Parking Violations	9,462,316	9,075,987	9,207,987
427090	Residential Parking Permit	101,057	115,000	115,000
427230	Boot Fees	458,652	433,059	456,586
428080	Returned Check Charges	2,016	1,000	1,000
432010	Interest on Pooled Investments	50,000	34,000	34,000
447010	Metered Parking Revenue	6,266,000	6,427,665	6,427,665
447030	Surface Parking Revenue	1,138,378	1,053,000	1,053,000
447031	Commerce Surface Lot Revenue	34,370	34,370	34,370
447033	Commerce Street Annex Surfact Lot Revenue	22,140	20,520	20,520
447035	Washington Ave Parking Revenue	445,900	138,960	138,960
447040	Contract Parking Revenue	483,686	556,154	540,866
456256	NewSrack Permit and Decal Fees	7,625	7,651	585
Total	ARA - Parking Customer Services	18,783,918	18,187,327	18,313,167
Total	Administration and Regulatory Affairs	18,783,918	18,187,327	18,313,167

FISCAL YEAR 2015 BUDGET

Business Area Expenditure Summary

Fund Name : Parking Management
 Business Area Name : Administration and Regulatory Affairs
 Fund No./Bus. Area No. : 8700 / 6500

Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
500010	Salary Base Pay - Civilian	2,565,532	3,012,846	2,795,564	3,061,757
500060	Overtime - Civilian	37,680	40,000	42,002	42,000
500090	Premium Pay - Civilian	7,854	8,350	13,036	16,000
500110	Bilingual Pay - Civilian	10,699	10,854	10,641	10,854
500250	HOPE Union Business Usage	572	0	0	0
501050	Employee Awards	0	1,000	1,000	1,000
501070	Pension - Civilian	553,015	683,615	654,572	776,466
501120	Termination Pay - Civilian	18,994	0	6,035	5,000
502010	FICA - Civilian	191,339	233,653	211,480	239,434
503010	Health Ins-Act Civilian	522,240	657,743	582,663	556,604
503015	Basic Life Insurance - Active Civilian	1,441	2,329	1,595	1,778
503050	Health/Life Insurance - Retiree Civilian	3,854	3,788	3,805	4,200
503060	Long Term Disability-Civilian	5,595	6,375	5,950	6,375
503090	Workers Compensation-Civilian-Admin	13,821	17,925	17,814	19,650
503100	Workers Compensation-Civilian-Claim	13,372	30,000	41,250	35,000
504030	Unemployment Claims - Administration	10,489	0	21,852	10,000
Total	Personnel Services	3,956,497	4,708,478	4,409,259	4,786,118
511010	Chemical Gases & Special Fluids	1,473	3,585	3,585	3,585
511015	Cleaning & Sanitary Supplies	5,575	13,100	12,100	15,000
511020	Construction Materials	41,776	35,470	38,000	41,050
511025	Electrical Hardware & Parts	425,598	229,200	229,200	191,700
511030	Mechanical Hardware & Parts	12,103	25,000	20,000	57,015
511045	Computer Supplies	9,933	7,400	6,850	10,850
511050	Paper & Printing Supplies	65,010	26,243	4,500	83,300
511055	Publications & Printed Materials	247	1,000	500	500
511060	Postage	5,967	8,400	9,600	10,450
511070	Miscellaneous Office Supplies	23,504	21,460	24,560	24,560
511090	Medical & Surgical Supplies	54	300	300	420
511110	Fuel	72,580	84,170	92,981	186,415
511115	Vehicle Repair & Maintenance Supplies	2,285	5,500	3,000	5,750
511120	Clothing	45,096	43,450	52,950	59,750
511125	Food Supplies	2,337	5,500	5,500	6,500
511145	Small Tools & Minor Equipment	6,555	8,000	8,000	12,200
511150	Miscellaneous Parts & Supplies	4,316	6,093	5,893	5,893
511160	Protective Gear	0	2,000	2,000	2,000
Total	Supplies	724,409	525,871	519,519	716,938
520100	Temporary Personnel Services	22,392	15,000	21,000	15,000
520102	Security Services	41,947	55,000	35,013	40,013
520105	Accounting & Auditing Services	1,271	0	0	0
520108	Information Resource Services	13,157	62,987	48,913	110,513
520109	Medical Dental & Laboratory Services	2,124	2,200	2,200	2,200
520110	Management Consulting Services	160,510	177,000	177,000	245,527
520112	Banking Services	62,545	85,203	40,000	85,203
520114	Miscellaneous Support Services	441,096	572,179	572,179	528,165
520115	Real Estate Lease/Office Rental	221,381	248,520	254,520	266,520
520118	Refuse Disposal	2,419	2,900	2,900	2,900
520119	Computer Equipment/Software Maintenance	167,084	203,000	186,021	203,750
520120	Communications Equipment Services	115,457	148,910	151,010	140,340
520121	IT Application Svcs	34,374	39,596	57,325	57,325
520123	Vehicle & Motor Equipment Services	45,813	100,260	107,000	112,000
520124	Other Equipment Services	949	42,031	22,031	22,031
520126	Construction Site Work Services	17,038	13,396	13,000	28,396
520128	Other Construction Work Services	105,801	594,200	235,403	630,000
520141	Engineering Services	45,250	148,000	48,000	48,000
520143	Credit/Bank Card Services	338,815	381,160	245,000	245,000
520157	Computer Software Maintenance Services	47	0	0	0
520510	Mail/Delivery Services	146,260	145,320	150,000	165,000

FISCAL YEAR 2015 BUDGET

Business Area Expenditure Summary

Fund Name : Parking Management
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 Fund No./Bus. Area No. : 8700 / 6500

Commit Item	Description	FY2013 Actual	FY2014 Current Budget	FY2014 Estimate	FY2015 Budget
520515	Print Shop Services	9,946	12,500	12,500	12,500
520520	Printing & Reproduction Services	48,472	88,845	67,345	107,345
520605	Advertising Services	916	3,000	3,000	3,000
520705	Insurance Fees	953	1,207	1,207	1,148
520765	Membership & Professional Fees	7,701	5,349	5,349	5,349
520805	Education & Training	5,879	13,791	15,016	15,016
520905	Travel - Training Related	16,527	26,200	23,200	19,400
520910	Travel - Non-Training Related	265	0	0	0
521305	Indirect Cost Recovery Payment	403,634	522,617	522,617	1,322,378
521405	Building Maintenance Services	8,454	50,700	12,000	35,000
521410	Sewer Services	0	2,000	2,000	2,000
521415	Land and Grounds Maintenance	7,740	20,000	20,000	56,000
521505	Electricity	23,432	14,170	27,456	22,576
521510	Natural Gas	0	3,600	3,600	3,600
521515	Electricity Fran Fee Exp	32	0	193	0
521605	Data Services	28,356	192,418	30,687	36,364
521610	Voice Services	148,730	39,859	4,836	3,479
521620	Voice Equipment	2	0	234	0
521630	GIS Revolving Fund Services	2,711	3,642	3,642	11,161
521635	Voice Services -Wireless	0	64,554	102,800	143,163
521705	Vehicle/Equipment Rental/Lease	1,044	3,630	4,618	4,618
521715	Office Equipment Rental	7,401	12,059	12,059	15,800
521725	Other Rental	5,076	5,564	3,719	3,719
521730	Parking Space Rental	972	0	0	0
522205	Metro Commuter Passes	3,582	5,000	5,000	5,000
522305	Freight Charges	3,338	8,450	8,450	8,450
522430	Miscellaneous Other Services & Charges	15,177	1,521,770	1,317,420	51,124
522720	Interfund Payroll Services	(572)	0	0	0
522721	Interfund HR Client Services	47,752	50,485	50,485	82,584
522722	KRONOS Service Chargeback	2,626	2,617	2,617	3,344
522795	Other Interfund Services	321,210	510,380	485,380	485,380
522820	Interfund EB Cape Training	0	6,100	6,100	11,100
Total	Other Services and Charges	3,107,086	6,227,369	5,122,045	5,418,481
560210	Furniture Fixtures and Equipment	14,532	11,995	11,995	15,000
560220	Vehicles	(1,170)	120,810	112,630	126,535
Total	Equipment	13,362	132,805	124,625	141,535
551015	Non-Capital Computer Equipment	21	253,107	223,007	267,007
551030	Non-Capital Machinery & Equipment	0	8,500	8,060	0
551040	Non-Capital Other	12,100	0	0	0
Total	Non-Capital Equipment	12,121	261,607	231,067	267,007
531145	Transfers for Interest	1,513,022	1,519,447	1,519,447	1,673,630
532005	Transfers to General Fund	9,494,222	7,500,000	7,500,000	7,000,000
Total	Debt Service and Other Uses	11,007,244	9,019,447	9,019,447	8,673,630
Grand Total Expenditures		18,820,719	20,875,577	19,425,962	20,003,709