

FISCAL YEAR 2019 BUDGET

Fund Summary

Fund Name : Health Special Revenue
Business Area : Houston Health Department
Fund No./Bus. Area No. : 2002 / 3800

	<u>FY2018</u> <u>Current Budget</u>	<u>FY2018</u> <u>Estimate</u>	<u>FY2019</u> <u>Budget</u>
Beginning Fund Balance	6,101,539	6,101,539	6,005,967
Current Revenues	4,081,300	3,602,900	3,544,200
Total Available Resources	<u>10,182,839</u>	<u>9,704,439</u>	<u>9,550,167</u>
Maintenance and Operations	5,805,339	3,698,472	5,756,881
Total Expenditures	<u>5,805,339</u>	<u>3,698,472</u>	<u>5,756,881</u>
Planned Ending Fund Balance	<u>4,377,500</u>	<u>6,005,967</u>	<u>3,793,286</u>
Total Budget	<u><u>10,182,839</u></u>	<u><u>9,704,439</u></u>	<u><u>9,550,167</u></u>

Fund Balance Distribution

Non-Spendable	0	0	0
Restricted	4,377,500	6,005,967	3,793,286
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0

The above summarizes the FY2018 Budget, the FY2018 Estimate and the FY2019 Budget for the Health Special Revenue Fund. Also included are the beginning and ending fund balances, total revenues and total expenditures. The Health Special Revenue Fund contains several revenue generating activities that are supported by ordinances, including the following:

1. Consumer Foods Technology Fee - Sec. 20 - 38: Revenue stream that includes the \$10 permit technology fee and the \$200 mobile unit surveillance monitoring fees established in 2007. These fees are dedicated to the purchase and maintenance of technology used by inspection staff. These fees also provide funding for maintenance of the application software used by field and office staff. The \$200 mobile unit surveillance fee supports the application software and hardware that tracks the frequency of visits of mobile food units to any of the 14 approved servicing commissaries in the City.
2. Ambulance Permit Fee - Sec. 4 - 19 - Disposition of certain fees: All fees collected under sections 4-3 and 4-16 of this Code shall be allocated to the Houston Health Department (HHD) to fund the inspection of ambulances and permitting of ambulance operators as required by this chapter.
3. Vital Statistics - Sec. 21 - 225 - Certified copies of records, searches, amendments: Upon receipt of a completed application form and the applicable fee prescribed by law, the registrar of births, deaths and stillbirths shall provide certified copies of birth certificates (conventional or wallet size), death certificates and fetal death certificates. The fee for the foregoing certificates shall be an amount equal to that imposed by the Texas Department of Health or Texas Health and Safety Code, whichever is greater. The expedited processing requires an additional fee of \$15 to defray the added costs associated with the special handling of the application. The aforesaid expedited processing fee shall be payable for each separate request for document copies submitted on an expedited basis, regardless of the number of different documents or the number of copies specified in the request.
4. Specific public health purposes for HHD as appropriated by Ordinance 2010-692 for Tuberculosis, Re-Entry and Kid's Village Initiative.
5. Donated funds for community activities or special events coordinated by Children and Family Services Division and Community Health Services Division.
6. Geriatric Dental Program - Ordinance 2012-0254 approving and authorizing deposit of all revenue generated from the Geriatric Dental Program, including Medicaid fee-for-services payments and other fees generated from the operation and administration of the program, into the Health Special Revenue Fund to be used exclusively to defray the costs associated with the administration and operation of the program.

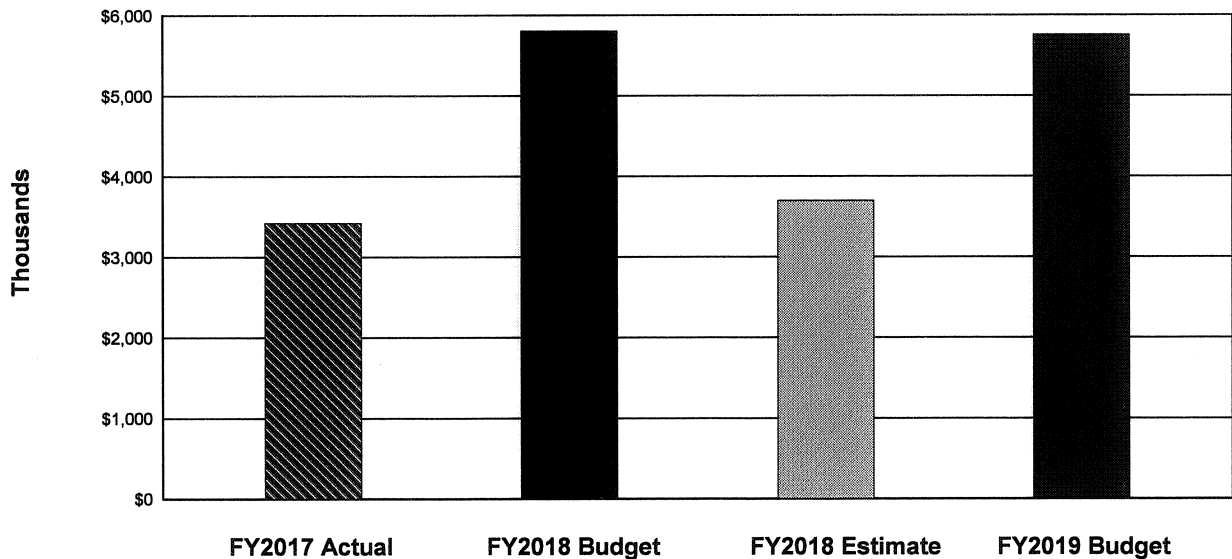
FISCAL YEAR 2019 BUDGET

Business Area Budget Summary

Fund Name : Health Special Revenue
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		FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Expenditures	Personnel Services	1,600,596	2,179,484	1,890,888	2,325,009
	Supplies	310,976	518,945	225,000	379,800
	Other Services and Charges	1,497,970	2,757,410	1,449,584	2,692,058
	Equipment	0	182,000	24,000	280,000
	Non-Capital Equipment	9,967	167,500	109,000	80,014
	Total M & O Expenditures	<u>3,419,509</u>	<u>5,805,339</u>	<u>3,698,472</u>	<u>5,756,881</u>
	Debt Service & Other Uses	0	0	0	0
Total Expenditure	<u>3,419,509</u>	<u>5,805,339</u>	<u>3,698,472</u>	<u>5,756,881</u>	
Revenues		3,714,220	4,081,300	3,602,900	3,544,200
Staffing	Full-Time Equivalents - Civilian	22.8	26.1	24.2	28.4
	Full-Time Equivalents - Classified	0.0	0.0	0.0	0.0
	Full-Time Equivalents - Cadets	0.0	0.0	0.0	0.0
	Total	<u>22.8</u>	<u>26.1</u>	<u>24.2</u>	<u>28.4</u>
	Full-Time Equivalents - Overtime	0.2	0.0	0.0	0.0
Significant Budget Changes and Highlights	o The FY2019 Budget provides funding for health benefits and pension contribution.				
	o FY2019 Budget includes funding for the department's first online Food Manager's Certification program for Consumers Foods as well as the expansion of the Global Position System (GPS).				
	o The FY2019 Budget also provides funding for slight increases in FTEs in Medicaid Administrative Claims, Consumer Foods, Care Houston and the AAA Veteran's Affairs programs.				
	o The FY2019 Budget includes funding for 8 vehicles and computer equipment.				

**Health Special Revenue
Houston Health Department
Expenditure Summary**



FISCAL YEAR 2019 BUDGET

Business Area Performance Measures				
Fund Name : Health Special Revenue				
Business Area : Houston Health Department				
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Performance Measures	FY2017 Actual	FY2018 Budget	FY2018 Estimate	FY2019 Budget
Congregate Meals for Senior Citizens	31,716	30,000	30,000	30,000
Consumer Foods Technology Fees	28,062	28,594	26,769	24,826
Private Ambulance Inspections/Permits	1,080	1,898	1,656	1,824
Radio Frequency Identification Device Permits	957	938	982	982
Expenditures Adopted Budget vs Actual Utilization	67%	98%	64%	98%
Revenues Adopted Budget vs Actual Utilization	92%	100%	88%	100%

FISCAL YEAR 2019 BUDGET

Division Summary						
Fund Name : Health Special Revenue						
Business Area : Houston Health Department						
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Division Description	FY2017 Actual		FY2018 Estimate		FY2019 Budget	
	FTEs	Costs \$	FTEs	Costs \$	FTEs	Costs \$
HHD - Administrative Services 380002 Administrative Services Division consists of General Fund, Special Revenue Funds and Grants Budget Groups, Contracts and Procurement, Business Management, Birth and Death Certificates and Facility Maintenance. Includes charges for restricted accounts.	4.2	915,614	4.0	877,105	4.0	989,225
HHD - Environmental Health 380004 The Environmental Health Division consists of the Bureaus of Air Quality Control (BAQC), Water Resources Protection (BWRP), Consumer Health Services (BCHS), and Community and Children's Environmental Health (BCCEH).	3.9	532,088	5.1	853,089	9.2	2,036,012
HHD - Community Health Services 380005 Community Health Services provides public health clinical and social support services to enhance the health and well-being of individuals through a network of Houston area health centers and multi-service centers. Key components include HIV/STD prevention, TB Control, Family Planning and Immunizations.	14.7	1,793,178	14.8	1,649,578	13.2	1,870,548
HHD - Public Health Infrastructure 380008 Coordinates strategic planning, program evaluation, project partnership and policy development. Office of Program Support processes requests from service areas in the department for personnel, supplies, fleet, furniture, equipment, logistics, contracts and other services.	0.0	154,083	0.2	114,900	1.0	308,366
HHD - Human Services 380009 Promotes the well-being and quality of life for seniors, and adolescents. This division includes aging and injury prevention activities that provides individual and population based services for Houstonians across the age life-span. Activities and services provided include adolescent health and youth development and services for seniors.	0.0	24,546	0.1	203,800	1.0	552,730
Total	22.8	3,419,509	24.2	3,698,472	28.4	5,756,881

FISCAL YEAR 2019 BUDGET

Business Area Revenues Summary

Fund Name : Health Special Revenue
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Category	FY2017 Actual	FY2018 Current Budget	FY2018 Estimate	FY2019 Budget
Licenses and Permits	396,227	365,800	370,200	359,600
Intergovernmental	0	2,021,100	1,567,600	1,588,100
Charges for Services	830,251	1,114,900	990,100	959,000
Direct Interfund Services	(220)	0	0	0
Interest	54,206	53,500	53,500	53,500
Miscellaneous/Other	2,033,756	126,000	221,500	184,000
Other Resources	400,000	400,000	400,000	400,000
Grand Total Revenues	<u>3,714,220</u>	<u>4,081,300</u>	<u>3,602,900</u>	<u>3,544,200</u>